City of

BUNKER HILL VILLAGE

Proposed 2018 Budget

September 1, 2017

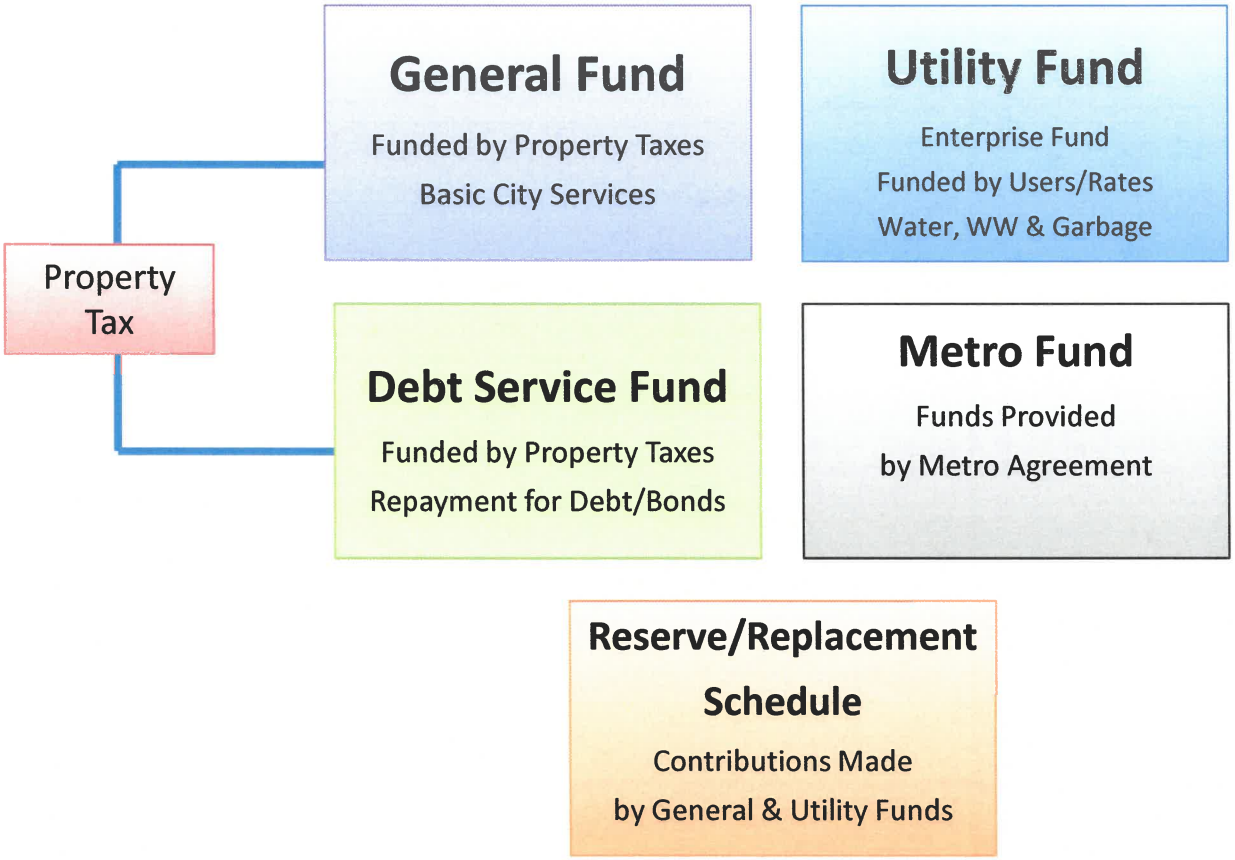
City of Bunker Hill Village
Our Mission

"The Mayor, City Council and Staff of Bunker Hill Village are committed to governing with integrity and fiscal responsibility. We are dedicated to creating a sense of community, ensuring the safety and well-being of our citizens, and preserving our unique character and quality of life so that we can pass on a greater and more beautiful city to future generations."

City of Bunker Hill Village

Budget Structure

2018



City of Bunker Hill Village
Proposed Tax Rate

Average Home Value Comparison	Current 2016 Tax Rate	Proposed 2017 Tax Rate
Residential taxable value	$1,567,178	$ 1,635,124
Tax rate (per $100)	0.277	0.277
Tax Bill	$4,341	$4,529
Increase from Prior Year Tax Bill	$ 292	$ 188

(2.35% above effective rate)

New Improvements

2016 $27,966,062

2017 $29,928,821 ($82,903 in added Revenues; 38% of Tax Revenue Increase)

Proposed 2018 Budget
Summary

2017 Tax Rate: $ 0.277

General Fund : *M&O increase 3.42%*

Reserves (Streets/Drainage): $1,289,173

Utility Fund: ***Under Further Review***

Utility Rates – to be determined

M&O increase .89%

Reserves -- to be determined based on Utility Rates

Capital Projects as Presented

CITY OF BUNKER HILL VILLAGE
Proposed 2018 BUDGET
ALL FUNDS

Acct. #		Description	2016 Adopted Budget	Adopted 2017 Budget	7/31/2017 Actual	2018 Proposed Budget	2018 Budget vs 2017
DEBT SERVICE							
REVENUES							
03	4010	Taxes-Current Year	1,702,048	$ 1,707,700	$ 1,044,435	$ 1,706,070	
03	4020	Taxes-Prior Years	1,000	$ 1,000	$ 1,000	$ 1,000	
03	4030	Taxes-Penalty & Interest	2,000	$ 2,000	$ 6,187	$ 4,000	
03	4710	Premium	0	$ -			
03	4910	Interest Income	1,840	$ 1,840	$ 4,267	$ 4,000	
TOTAL DEBT SERVICE REVENUE			**1,706,888**	**$ 1,712,540**	**$ 1,055,889**	**$ 1,715,070**	
EXPENSES							
		SUPPORT SERVICES					
03	8490	Interest Expense	372,056	332,718	176,541	291,059	
03	8750	Special Fees	4,000	4,000	2,250	4,000	
		TOTAL SUPPORT SERVICES	**376,056**	**336,718**	**178,791**	**295,059**	
		CAPITAL OUTLAYS					
03	9670	2005 Bond Principal	0	0			
03	9680	2009 Bond Principal	585,000	610,000	610,000	625,000	
03	9690	2011 Bond Principal	340,000	345,000	345,000	355,000	
03	9695	2012 Bond Principal	350,000	360,000	360,000	370,000	
03	9697	2014 Bond Principal	155,000	160,000	160,000	165,000	
03	9710	Cost of Issuance	0	0			
03	9720	Escrow Payment	0	0			
03	9730	Refunding Bond Proceeds	0	0			
		TOTAL CAPITAL OUTLAYS	**1,430,000**	**1,475,000**	**1,475,000**	**1,515,000**	
TOTAL DEBT SERVICE EXPENSES			**1,806,056**	**1,811,718**	**1,653,791**	**1,810,059**	
REVENUES OVER/(UNDER) EXP			**(99,168)**	**(99,178)**	**(597,902)**	**(94,989)**	

CITY OF BUNKER HILL VILLAGE
Proposed 2018 BUDGET
ALL FUNDS

Acct. #		Description	2016 Adopted Budget	Adopted 2017 Budget	7/31/2017 Actual	2018 Proposed Budget	2018 Budget vs 2017
GENERAL FUND							
REVENUES							
		G&A					
01	4010	Taxes-Current Year	3,747,688	4,140,443	2,538,079	4,300,000	
01	4020	Taxes-Prior Years	2,700	2,700	2,158	2,700	
01	4030	Taxes-Penalty & Interest	6,750	6,750	15,520	15,000	
01	4110	Franchise Fees	310,000	310,000	150,604	310,000	
01	4120	Sales Tax Revenue	100,000	100,000	78,081	100,000	
01	4210	Court-Fines	89,330	89,330	108,767	150,000	
01	4215	Court-Time Pay Fees/City	1,210	1,210	703	1,210	
01	4216	Court-Time Pay Fees/Efficiency	310	310	171	310	
01	4217	Court-OMNI	990	990	385	990	
01	4220	Court-State Taxes	4,000	4,000	310	4,000	
01	4225	Court-Child Safety-1015	600	600	2,833	600	
01	4245	Court-Judicial Support Fund	440	440	435	440	
01	4250	Court-Officers Pay-Trial Dkts	0	0	0	0	
01	4260	Court-Security Fees	2,190	2,190	2,199	2,190	
01	4270	Court-Technology Fund	2,920	2,920	2,932	2,920	
01	4315	Permits-Building	255,000	255,000	215,696	290,000	
01	4325	Permits - Misc	100	100	250	200	
01	4610	Child Safety - Harris County	4,000	4,000	2,685	4,000	
01	4650	Dedication Program	3,000	3,000	500	3,000	
01	4910	Interest Income	7,830	26,000	39,723	35,000	
01	4920	Miscellaneous Income	38,820	38,820	29,939	38,820	
01	4930	Ambulance Fees	57,150	57,150	45,263	57,150	
01	4940	Rent Income	18,990	15,000	15,818	15,000	
		TOTAL GENERAL FUND REV.	**4,654,018**	**5,060,953**	**3,253,240**	**5,333,530**	***5.39%***
GENERAL FUND							

CITY OF BUNKER HILL VILLAGE
Proposed 2018 BUDGET
ALL FUNDS

Acct. #		Description	2016 Adopted Budget	Adopted 2017 Budget	7/31/2017 Actual	2018 Proposed Budget	2018 Budget vs 2017
EXPENSES							
		PERSONNEL					
01	5010	Wages	303,500	315,640	174,506	330,000	
01	5020	Wages-Overtime	2,000	4,160	1,044	4,500	
01	5110	Payroll Taxes-Medicare	23,500	24,455	13,263	25,600	
01	5120	Payroll Taxes-TWC	2,500	2,500	195	2,500	
01	5210	Retirement-TMRS-Employer	34,000	36,950	16,916	36,950	
01	5310	Insurance-Workers Comp.	1,100	1,210		1,210	
01	5325	Insurance-Dental	500	550	262	500	
01	5330	Insurance-Disability	1,300	1,430	528	1,430	
01	5340	Insurance-Medical	28,900	31,790	12,515	31,790	
01	5350	Insurance-Life	400	440	143	440	
01	5410	Contract Labor	0	0	0	0	
01	5510	Employee Relations	500	550	523	1,000	
		TOTAL PERSONNEL	**398,200**	**419,675**	**219,896**	**435,920**	***3.87%***
		COMMODITIES					
01	6250	Fuel	750	750	94	350	
01	6410	Landscaping	26,500	30,475	10,120	35,000	
01	6490	Janitorial	6,000	6,000	3,199	6,000	
01	6650	Postage	3,500	3,500	634	3,500	
01	6660	Printing & Stationary	5,000	5,000	1,252	5,000	
01	6730	Supplies-General	4,300	4,300	4,220	4,300	
01	6740	Supplies-Office	4,000	4,000	468	4,000	
01	6810	Tools & Equipment	3,500	3,500	1,658	3,500	
01	6890	Traffic Signs & Signals	12,000	12,000	924	12,000	
		TOTAL COMMODITIES	**65,550**	**69,525**	**22,569**	**73,650**	***5.93%***
		MAINTENANCE					
01	7110	Building Maintenance	12,250	12,250	9,323	12,250	

CITY OF BUNKER HILL VILLAGE
Proposed 2018 BUDGET
ALL FUNDS

Acct. #		Description	2016 Adopted Budget	Adopted 2017 Budget	7/31/2017 Actual	2018 Proposed Budget	2018 Budget vs 2017
01	7210	Equipment-Communications	1,000	1,000		1,000	
01	7220	Equipment-General	1,000	1,000		1,000	
01	7230	Equipment-Office	2,500	2,500	787	2,500	
01	7410	Vehicles	7,000	7,000	16	7,000	
		TOTAL MAINTENANCE	**23,750**	**23,750**	**10,127**	**23,750**	***0%***
		SUPPORT SERVICES					
01	8010	Advertising	4,000	4,000	2,525	5,000	
01	8050	Appraisal District	42,000	42,000	21,233	42,000	
01	8060	Tax Assessor-SBISD	8,000	8,000	8,000	8,000	
01	8090	Bad Debts	1,000	1,000		1,000	
01	8130	Bank/Credit Card Charges	6,100	6,100	3,208	6,100	
01	8140	Child Safety	3,000	3,000	0	3,000	
01	8150	Community Relations	11,500	15,000	7,090	20,000	
01	8170	Hardware/Software	51,275	51,275	15,366	51,275	
01	8210	Delivery Service	200	200	0	200	
01	8250	Dues/Tuition & Subscriptions	9,500	9,500	3,256	9,500	
01	8260	Elections	9,000	9,000	500	9,000	
01	8270	Electricity	2,200	2,200	890	2,200	
01	8290	Emergency Management	500	500	0	500	
01	8370	Fire Department	1,015,347	1,045,746	653,591	1,071,542	2.47%
01	8410	Animal Control	3,000	3,000	1,249	3,000	
01	8450	Insurance-General	6,900	7,245	0	7,245	
01	8530	Meetings	2,000	3,000	1,502	3,000	
01	8610	Court - General	3,500	3,500	3,374	5,000	
01	8615	Court-Translation	0	0		0	
01	8620	Court-Warrant Fees	0	0		0	
01	8625	Court-Technology	10,500	10,500	6,871	10,500	
01	8626	Court-Security	0	0	0	0	
01	8650	Police Department	1,601,039	1,663,084	967,100	1,723,175	3.61%

CITY OF BUNKER HILL VILLAGE
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ALL FUNDS

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01	8660	Police Dept - Other	100,000	100,000	53,548	100,000	
01	8710	Prof Fees-Audit	30,300	30,300	15,449	30,300	
01	8720	Prof Fees-Eng. & Other	65,000	65,000	36,524	65,000	
01	8730	Prof Fees-Legal	35,000	35,000	12,989	35,000	
01	8750	Special Fees/Codification	5,000	5,000	4,722	10,000	
01	8751	Dedication Program	3,000	3,000	325	3,000	
01	8760	Prof Fees - Inspections	75,000	75,000	40,180	80,000	
01	8805	Streets-Mosquito Spraying	10,000	10,000	11,170	25,000	
01	8810	Streets-Drainage	37,000	37,000	3,702	32,000	
01	8830	Streets-Repairs	100,000	100,000	68,254	100,000	
01	8832	Beautification	25,000	25,000	19,776	25,000	
01	8835	Streets-TPDES	2,500	2,500	0	2,500	
01	8890	Telephone	12,000	16,000	2,787	16,000	
01	8930	Travel	6,000	6,000	283	6,000	
		TOTAL SUPPORT SERVICES	**3,296,361**	**3,397,651**	**1,965,466**	**3,511,037**	3.34%
		TOTAL G&A OPERATING EXP.	**3,783,861**	**3,910,601**	**2,218,057**	**4,044,357**	***3.42%***
		Funds Available for Infrastructure		**1,150,352**	**1,035,183**	**1,289,173**	
		CAPITAL					
01	9140	Capital - Equip / Building	20,000				
01	9150	Capital - Mach & Equip	0				
01	9160	Capital - Vehicles	0				
01	9170	Capital - Office Equip/Tech	0		5,445		
01	9180	Capital - Infrastructure	750,000	$1,255,000	$197,002	$2,485,000	
		TOTAL CAPITAL	**770,000**	**$1,255,000**	**$197,002**	**$2,485,000**	
		RESERVES					
01	9250	Reserve- Facilities	53,610	64,860		65,000	
01	9250	Reserve- Facilities	(20,000)				

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Proposed 2018 BUDGET
ALL FUNDS

Acct. #		Description	2016 Adopted Budget	Adopted 2017 Budget	7/31/2017 Actual	2018 Proposed Budget	2018 Budget vs 2017
01	9250	Reserve-Infrastructure Streets	84,000	335,492			
01	9250	Reserve-Infrastructure Drainage	750,000	750,000		1,224,173	
01	9250	Reserve-Infrastructure	(750,000)	(1,255,000)			
		Police Dept - Reserve Bldg	37,000				
		Beautification - Reserve		3,495			
		TOTAL RESERVES	**117,610**	**(104,648)**		**$1,195,827**	
		TOTAL G & A EXPENSES	**4,671,471**	**$5,060,953**	**$2,415,059**	**$5,333,530**	
		REVENUES OVER/(UNDER) EXP	**(17,453)**	**0**		**(0)**	

CITY OF BUNKER HILL VILLAGE
Proposed 2018 BUDGET
ALL FUNDS

Acct. #		Description	2016 Adopted Budget	Adopted 2017 Budget	7/31/2017 Actual	2018 Proposed Budget	2018 Budget vs 2017
UTILITY FUND							
REVENUES							
04	4120	Sales Tax Collected	5,000	5,000	52	1,500	
04	4410	Water Sales	1,900,000	1,900,000	849,500	1,800,000	
04	4420	Water Taps	35,000	35,000	29,130	40,000	
04	4510	Waste Water Sales	600,000	600,000	309,574	600,000	
04	4520	Waste Water Taps	5,000	5,000	4,950	6,000	
04	4610	Solid Waste Sales	578,000	595,340	289,999	600,000	
04	4750	Late Payment Fees	13,500	13,500	13,498	13,500	
04	4910	Interest Income	5,000	5,000	19,735	20,000	
04	4920	Miscellaneous Income	250	250	91	250	
TOTAL UTILITY FUND REVENUE			**3,141,750**	**3,159,090**	**1,516,529**	**3,081,250**	***-2.46%***
UTILITY FUND							
EXPENSES							
		PERSONNEL					
04	5010	Wages	347,500	361,400	206,131	375,000	
04	5020	Wages-Overtime	18,500	19,240	12,219	20,000	
04	5110	Payroll Taxes-Medicare	28,000	30,000	16,088	30,500	
04	5120	Payroll Taxes-TWC	1,400	1,400	187	1,400	
04	5210	Retirement-TMRS	40,000	45,000	25,230	44,000	
04	5310	Insurance-Workers Comp.	6,300	6,930	0	6,930	
04	5325	Insurance-Dental	1,300	1,430	631	1,430	
04	5330	Insurance-Disability	1,900	2,090	839	2,090	
04	5340	Insurance-Medical	55,800	61,380	31,148	61,380	
04	5350	Insurance-Life	700	700	272	700	

CITY OF BUNKER HILL VILLAGE
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ALL FUNDS

Acct. #		Description	2016 Adopted Budget	Adopted 2017 Budget	7/31/2017 Actual	2018 Proposed Budget	2018 Budget vs 2017
04	5410	Contract Labor	0	0	6,306	25,000	
		TOTAL PERSONNEL	**501,400**	**529,570**	**299,050**	**568,430**	***7.34%***
		COMMODITIES					
04	6090	Chemicals	15,000	15,000	4,053	15,000	
04	6250	Fuel	11,000	11,000	2,280	6,000	
04	6340	Garbage-Dumping Fees	2,000	2,000	1,827	2,000	
04	6410	Landscaping	6,500	7,475	1,952	7,500	
04	6490	Janitorial	1,300	1,300	600	1,300	
04	6650	Postage	5,000	5,000	2,457	5,000	
04	6660	Printing & Stationary	5,000	5,000	1,663	5,000	
04	6730	Supplies-General	4,000	4,000	285	4,000	
04	6810	Tools & Equipment	15,500	15,500	518	15,500	
04	6970	Uniforms	3,500	3,500	1,008	3,500	
		TOTAL COMMODITIES	**68,800**	**69,775**	**16,642**	**64,800**	***-7.13%***
		MAINTENANCE					
04	7110	Building Maintenance	7,750	7,750	(553)	7,750	
04	7220	Equipment-General	500	500		500	
04	7230	Equipment-Office	2,500	2,500	787	2,500	
04	7410	Vehicles	5,000	5,000	1,955	5,000	
04	7510	Water-Fire Hydrants	10,000	10,000		10,000	
04	7520	Water-Wells/Pumps	45,000	45,000	12,558	30,000	
04	7530	Water Tanks	2,000	2,000		2,000	
04	7535	Water Lines	8,000	8,000	592	8,000	
04	7540	Water Meters	40,000	40,000	27,402	40,000	
04	7610	Waste Water-Lines	55,000	55,000	178	5,000	
04	7620	Waste Water-Manholes	2,000	2,000	0	2,000	
		TOTAL MAINTENANCE	**177,750**	**177,750**	**42,919**	**112,750**	***-36.57%***

CITY OF BUNKER HILL VILLAGE
Proposed 2018 BUDGET
ALL FUNDS

Acct. #		Description	2016 Adopted Budget	Adopted 2017 Budget	7/31/2017 Actual	2018 Proposed Budget	2018 Budget vs 2017
		SUPPORT SERVICES					
04	8010	Advertising	500	500	0	500	
04	8090	Bad Debts	1,000	1,000	0	1,000	
04	8130	Bank Charges	4,000	4,000	1,993	4,000	
04	8170	Hardware/Software	32,850	32,850	9,601	32,850	
04	8210	Delivery Service	200	200	37	200	
04	8250	Dues/Tuition & Subscriptions	5,125	5,125	1,015	5,125	
04	8270	Electricity	87,000	87,000	35,963	87,000	
04	8330	Equipment Rental	0	0	0	0	
04	8450	Insurance-General	13,380	13,380	0	13,380	
04	8630	Natural Gas	1,000	1,000	583	1,000	
04	8720	Professional Fees-Eng.	40,000	40,000	9,157	30,000	
04	8750	Special Fees	120,000	120,000	102,976	120,000	
04	8890	Telephone	4,520	7,000	4,527	7,000	
04	8930	Travel	1,500	1,500		1,500	
04	8940	Water Purchase/COH	600,000	618,000	271,785	644,000	
04	8970	Waste Water Treatment Fee	195,000	214,500	136,136	235,950	
04	8980	Waste Water Treatment/COH	50,000	50,000	0	50,000	
04	8990	Solid Waste Collection	517,580	533,107	300,092	549,100	
		TOTAL SUPPORT SERVICES	**1,673,655**	**1,729,162**	**873,864**	**1,782,605**	***3.09%***
		TOTAL UB OPERATING EXP.	**2,421,605**	**2,506,257**	**1,232,475**	**2,528,585**	***0.89%***

CITY OF BUNKER HILL VILLAGE
Proposed 2018 BUDGET
ALL FUNDS

Acct. #		Description	2016 Adopted Budget	Adopted 2017 Budget	7/31/2017 Actual	2018 Proposed Budget	2018 Budget vs 2017
nal Funds Available for Infrastructure				**652,833**		**552,665**	
		CAPITAL					
04	9140	Capital - Equip / Building	0				
04	9150	Capital - Mach & Equip	0				
04	9160	Capital - Vehicles	0				
04	9170	Capital - Office Equip/Tech	0				
04	9180	Capital - Infrastr. W/WW Rehab	1,500,000	1,500,000	344,515	1,820,000	
04	9182	Capital - Infrastr Water Production	1,500,000		225,076.69	260,000	
		TOTAL CAPITAL	**3,000,000**	**$1,500,000**	**$569,592**	**$2,080,000**	
		RESERVES					
04	9200	Depreciation & Amoritization	0				
		Reserve- Facilities & Vehicles		22,000		22,000	
04	9250	Reserve - Water Production	390,000	370,000		370,000	
04	9250	Reserve - Water Production	(1,500,000)				
04	9250	Reserve-Infrastr. W/WW Rehab	325,000	260,833		160,665	
04	9250	Reserve-Infrastr. W/WW Rehab	(1,500,000)	(1,500,000)		**-$2,080,000**	
		TOTAL RESERVES	**(2,285,000)**	**(847,167)**		**-$1,527,335**	
		TOTAL UTILITY EXPENSES	**3,136,605**	**3,159,090**	**1,802,067**	**3,081,250**	
		REVENUES OVER/(UNDER) EXP	**5,145**	**$0.00**		**$0**	

CITY OF BUNKER HILL VILLAGE
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ALL FUNDS

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METRO							
REVENUES							
10	4810	Sales Tax Metro	134,000	134,000		134,000	
10	4910	Interest Income	1,000	1,000	2,105	2,000	
		TOTAL METRO REVENUE	**135,000**	**135,000**	**2,105**	**136,000**	
EXPENSES							
		SUPPORT SERVICES					
10	6890	Traffic Signs & Signals	6,500	6,500			
10	8770	Administrative Costs	0	0			
10	8810	Streets-ROW	89,000	112,200	43,008	123,000	
10	8820	Street Lighting	14,500	14,500	6,910	13,000	
10	8830	Streets-Repairs & Maint	25,000	0		0	
		TOTAL SUPPORT SERVICES	**135,000**	**133,200**	**49,918**	**136,000**	***-1.33%***
10	9180	Capital - Infrastructure	0	100,000	37,827		
10	8852	Strey Lane Drainage Project					
10	8855	Memorial Overlay Prj					
10	8857	Strey Overlay					
10	8858	Streets - Medians		0			
		FUND BALANCE					
		TOTAL METRO EXPENSES	**135,000**	**233,200**	**87,745**	**136,000**	
		REVENUES OVER/(UNDER) EXP	**0**	**(98,200)**	**(85,640)**	**0**	
		TOTAL M&O	**6,340,466**	**6,550,058**	**3,500,450**	**6,708,942**	2.43%

City of Bunker Hill Village
2018 Capital Improvement Program

Water & WW Lines	
Williamsburg & Cobblestone Area Water & WW	$1,820,000
Blalock, Flint Forrest & Wendover Water (Top 10)	
Total Water & WW Lines:	**$1,820,000**
Water Production	
Booster Pumps, City Hall, Taylorcrest	$100,000
Recoat City Hall Tank	$160,000
Total Water Production:	**$260,000**
Streets	
Asphalt Point Repairs	$200,000
Design for Kilts, Warrenton, Valley Star	$235,000
Crosswalk on Blalock at the Ped Bridge	$45,000
Total Streets:	**$480,000.00**
Drainage	
Drainage Improvements - Regional: Taylorcrest, Williamsburg, Cobblestone, Bunker Hill	$1,250,000
Drainage Improvements -- Local	$300,000
Total Drainage:	**$1,550,000**
Facilities	
PD Virtual Gate	$350,000
Public Works Building (Bid 2017)	$105,000
Total Facilities	**$455,000**
TOTAL OF ALL PROJECTS	**$4,565,000**

SUMMARY BY FUNDS
FOR BUDGET YEAR 2018

	Debt Srv	General	Utility	METRO	TOTAL	Increase	% Increase
Total Revenues	$ 1,715,070	$ 5,333,530	$3,081,250	$ 136,000	**$ 10,265,850**	$ 193,677	**1.92%**
Debt Payment	$ 1,810,059				$ 1,810,059	Int - $295,000	
M&O		$ 4,044,357	$2,528,585	$ 136,000	$ 6,708,942	$ 158,884	**2.43%**
Reserves		$ 1,289,173	$ 552,665		$ 1,841,838	$ 38,653	**2.14%**
Total Expenditures	**$ 1,810,059**	**$ 5,333,530**	**$3,081,250**	**$ 136,000**	**$ 10,360,839**	$ 195,878	**1.93%**

Capital Projects	**$ 4,565,000**
From Cash	$ 1,841,838
From Reserves	$ 2,723,162
Debt Service Draw	$ 93,989
TOTAL BUDGET with Draw and Reserves	**$ 13,177,990**

Steps to Adopt Budget

Thurs, Aug 31	Record Vote on Tax Rate
Tues, Sept 19	Public Hearing 5:00 p.m.
Wed, Sept 27	Public Hearing 8:00 a.m.
Tues, Oct 3	Set Tax Rate &
	Adopt Budget 8:00 a.m.