



CITY OF BUNKER HILL VILLAGE

NOTICE IS HEREBY GIVEN OF A MEETING OF THE BUNKER HILL VILLAGE CITY COUNCIL TO BE HELD ON TUESDAY, OCTOBER 20, 2026, AT 5:00 P.M. IN THE CITY HALL COUNCIL CHAMBERS AT 11977 MEMORIAL DRIVE, HOUSTON, TEXAS, FOR THE PURPOSE OF DISCUSSION, AND IF DEEMED ADVISABLE BY THE CITY COUNCIL, ACTION ON THE FOLLOWING:

“The Mayor, City Council and Staff of Bunker Hill Village are committed to governing with integrity and fiscal responsibility. We are dedicated to creating a sense of community, ensuring the safety and well-being of our citizens, and preserving our unique character and quality of life so that we can pass on a greater and more beautiful city to future generations.”

The meeting agenda and agenda packet are posted online at www.bunkerhilltx.gov

NOTICE OF MEETING BY TELEPHONE AND VIDEO CONFERENCE:

In accordance with Texas Government Code, Sec. 551.127, on a regular, non-emergency basis, Councilmembers may attend and participate in a meeting remotely by video conference. Should such attendance transpire, a quorum of the Council will be physically present at the location noted above on this agenda.

Join Zoom Meeting:

<https://us06web.zoom.us/j/86775876197?pwd=SahhW2Hi8VrKvKxaofNP1bTcwCHYCh.1>

Meeting ID: 867 7587 6197

Passcode: 877773

Dial by your location: +1 346 248 7799 US (Houston)

The public will be permitted to offer public comments by video conference as provided by the agenda and as permitted by the presiding officer during the meeting. A recording of the meeting will be made, and will be available to the public in accordance with the Open Meetings Act upon written request.

I. CALL TO ORDER

II. PLEDGE OF ALLEGIANCE

III. CITIZENS' COMMENTS

This is an opportunity for citizens to speak to council relating to agenda and non-agenda items. Comments are limited to three minutes. If the topic the speaker wishes to address is on the agenda, the speaker can either speak at this time or defer comments until such time the item is discussed. Speakers are required to address council at the microphone and give their name and address prior to voicing their concerns.

Note: To comply with provisions of the Open Meetings Act, the City Council may not deliberate on items discussed under this agenda item. Items that cannot be referred to the city staff for action may be placed on the agenda of a future City Council meeting.

IV. MEMORIAL VILLAGES POLICE DEPARTMENT REPORT

A. Update on Activities

V. VILLAGE FIRE DEPARTMENT REPORT

A. Update on Activities

VI. MAYOR'S REPORT

A. Report on Activities and Upcoming Events

- Mayor's Meetings

B. Proclamation

- A Proclamation Recognizing October 2026 as "Chiropractic Health Month"

VII. CITY ADMINISTRATOR'S REPORT

A. Report on Activities and Upcoming Events

- Zoning Board of Adjustment Meeting – *October 7, 2026*
- Planning and Zoning Meeting – *October 27, 2026*
- Memorial Villages Recycling Event – *October 24, 2026*
- Twinkle Light Parade – *December 17, 2026*

B. Public Works Director Report

- Development Report
- CIP Project Update
- Town Hall for Memorial and Gessner Phase II

C. Finance Director Report

- Investments and Opportunities

VIII. CONSIDERATION AND POSSIBLE ACTION TO APPROVE A SERVICES AGREEMENT BETWEEN THE CITY OF BUNKER HILL VILLAGE, TEXAS, AND IDS ENGINEERING GROUP IN THE AMOUNT OF \$494,970.00 FOR DESIGN AND CONSTRUCTION PHASE SERVICES FOR POWER SYSTEM IMPROVEMENTS AT THE TAYLORCREST AND CITY HALL WATER PLANTS – *Elvin Hernandez, Public Works Director*

- IX. CONSIDERATION AND POSSIBLE ACTION TO APPROVE A SERVICES AGREEMENT BETWEEN THE CITY OF BUNKER HILL VILLAGE, TEXAS, AND IDS ENGINEERING GROUP IN THE AMOUNT OF \$392,974.00 FOR DESIGN AND CONSTRUCTION PHASE SERVICES FOR WATERLINE REPLACEMENT PACKAGE 1 AND TOP 10 WATERLINE PROJECTS – *Elvin Hernandez, Public Works Director***
- X. CONSIDERATION AND POSSIBLE ACTION TO APPROVE A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BUNKER HILL VILLAGE, TEXAS, AUTHORIZING THE CITY ADMINISTRATOR TO ENTER INTO A CONTRACT WITH STELLAR BANK FOR PRIMARY DEPOSITORY AND RELATED BANKING SERVICES FOR THE PERIOD OF MARCH 1, 2027, THROUGH FEBRUARY 28, 2029, WITH THREE OPTIONAL ONE-YEAR RENEWALS THEREAFTER – *Susan Grass, Finance Director***
- XI. CONSIDERATION AND POSSIBLE ACTION TO APPROVE AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF BUNKER HILL VILLAGE, TEXAS, ADOPTING AMENDMENT NO. 13 TO THE ORIGINAL BUDGET OF THE CITY OF BUNKER HILL VILLAGE, TEXAS, FOR THE FISCAL YEAR 2026; PROVIDING DETAILED LINE-ITEM INCREASES OR DECREASES; PROVIDING FOR SEVERABILITY; AND CONTAINING OTHER PROVISIONS RELATING TO THE SUBJECT – *Susan Grass, Finance Director***
- XII. CONSIDERATION AND POSSIBLE ACTION TO CAST A BALLOT FOR THE ELECTION OF THE REGION 14 DIRECTOR OF THE TEXAS MUNICIPAL LEAGUE BOARD OF DIRECTORS – *Gerardo Barrera, City Administrator***
- XIII. CONSIDERATION AND POSSIBLE ACTION TO RATIFY PAYMENTS EXCEEDING \$50,000.00**
- A. City of Houston water bill dated August 21, 2026, in the amount of \$72,093.10 for July 2026 water purchase.
 - B. City of Houston water bill dated September 24, 2026, in the amount of \$75,880.76 for August 2026 water purchase.
 - C. Memorial Villages Water Authority, invoice no. 004-26-27 in the amount of \$58,258.19 for August 2026 wastewater treatment.
- XIV. CONSENT AGENDA**
- “ALL MATTERS LISTED UNDER CONSENT AGENDA ARE CONSIDERED TO BE ROUTINE BY THE CITY COUNCIL AND WILL BE ENACTED BY ONE MOTION. THERE WILL NOT BE SEPARATE DISCUSSION OF THESE ITEMS. IF DISCUSSION IS DESIRED, THAT ITEM WILL BE REMOVED FROM THE CONSENT AGENDA AND CONSIDERED SEPARATELY.”**
- A. Minutes of the September 15, 2026, Regular City Council Meeting.
 - B. September 2026 Financials.
 - C. Check Register dated August 22, 2026, to September 30, 2026.
 - D. HR Green, BHV Work Order #1-Invoice #7 (206079) in the amount of \$31,048.90 for professional services completed from July 1, 2026, to July 31, 2026, for Memorial/Gessner Phase II.
 - E. HR Green, TIRZ Work Order #2-Invoice #7 (206080) in the amount of \$28,840.42 for professional services completed from July 1, 2026, to July 31, 2026, for Memorial/Gessner Phase II.

- F. IDS Engineering Group, invoice no. 0183535 in the amount of \$509.42 for professional engineering services rendered from May 26, 2026, to June 25, 2026, for the completion, submission, and monitoring of the Texas Water Development Board grant application.
- G. IDS Engineering Group, invoice no. 0184133 in the amount of \$11,495.70 for professional engineering services rendered from July 26, 2026, to August 25, 2026, for the replacement of GST 1 at Water Plant No. 1 (Taylorcrest).
- H. IDS Engineering Group, invoice no. 0184171 in the amount of \$2,594.13 for engineering services completed from July 26, 2026, to August 25, 2026, for sanitary sewer rehab on Strey Lane.
- I. IDS Engineering Group, invoice no. 0184172 in the amount of \$3,453.60 for professional services completed from July 26, 2026, to August 25, 2026, for updated GIS utility maps.
- J. IDS Engineering Group, invoice no. 0184257 in the amount of \$238.72 for professional services rendered from July 26, 2026, to August 25, 2026, for the completion, submission, and monitoring of the Texas Water Development Board grant application.
- K. Lloyd, Smitha & Associates, invoice no. CMBH2601 est. #01 (060126-080326) in the amount of \$8,894.40 for construction management services completed from June 1, 2026, to July 29, 2026, for the mill and overlay of Knipp Road.
- L. Probstfeld & Associates, invoice no. 73802 in the amount of \$355.00 for drainage plan review services completed through July 29, 2026.
- M. Probstfeld & Associates, invoice no. 73803 in the amount of \$180.00 for drainage plan review services completed through July 17, 2026.
- N. Probstfeld & Associates, invoice no. 73804 in the amount of \$530.00 for drainage plan review services completed through July 16, 2026.
- O. Probstfeld & Associates, invoice no. 73832 in the amount of \$355.00 for drainage plan review services completed through August 3, 2026.
- P. Probstfeld & Associates, invoice no. 73877 in the amount of \$175.00 for drainage plan review services completed through August 12, 2026.
- Q. Probstfeld & Associates, invoice no. 73879 in the amount of \$540.00 for drainage plan review services completed through August 27, 2026.
- R. Probstfeld & Associates, invoice no. 73880 in the amount of \$355.00 for drainage plan review services completed through August 12, 2026.
- S. Probstfeld & Associates, invoice no. 73993 in the amount of \$530.00 for drainage plan review services completed through August 25, 2026.
- T. Probstfeld & Associates, invoice no. 73996 in the amount of \$355.00 for drainage plan review services completed through September 3, 2026.
- U. Tetra Tech, invoice no. 52584784 in the amount of \$755.00 for general on-call drainage engineering services performed from April 6, 2026, to April 24, 2026.
- V. Tetra Tech, invoice no. 52584785 in the amount of \$2,102.81 for drainage impacts site development reviews completed from April 6, 2026, to April 24, 2026.
- W. Tetra Tech, invoice no. 52584787 in the amount of \$780.00 for professional services rendered through April 24, 2026, for review of the City's Drainage Criteria Manual.
- X. Tetra Tech, invoice no. 52639814 in the amount of \$2,265.00 for Drainage Committee activities completed through August 21, 2026.
- Y. Tetra Tech, invoice no. 52624656 in the amount of \$15,914.40 for general on-call drainage engineering services performed from June 29, 2026, to July 24, 2026.
- Z. Tetra Tech, invoice no. 52624657 in the amount of \$3,130.95 for drainage impacts site development reviews completed from June 29, 2026, to July 24, 2026.
- AA. Tetra Tech, invoice no. 52624658 in the amount of \$1,887.50 for Drainage Committee activities completed from June 29, 2026, to July 24, 2026.
- BB. Tetra Tech, invoice no. 52624157 in the amount of \$1,400.00 for professional services rendered through July 24, 2026, for review of the City's Drainage Criteria Manual.

- CC. TX BBG Consulting, invoice no. 4136631 in the amount of \$1,650.00 for building plan review services completed through June 30, 2026.
- DD. TX BBG Consulting, invoice no. 4323622 in the amount of \$1,100.00 for building plan review services completed through July 31, 2026.
- EE. TX BBG Consulting, invoice no. 4608410 in the amount of \$1,750.00 for building plan review services completed through August 31, 2026.

XV. ADJOURN

I, Mallory Pack, City Secretary of the City of Bunker Hill Village, certify that the above notice of meeting was posted in a place convenient to the general public in compliance with Chapter 551, Texas Government Code, on October 14, 2026, by 5:00 p.m.

(SEAL)



Mallory A. Pack
City Secretary

This facility is wheelchair accessible, and accessible parking spaces are available. Requests for accommodations or interpretive services must be made 48 hours prior to this meeting. Please contact the City Secretary's office at 713-467-9762 for further information.