



CITY OF BUNKER HILL VILLAGE

NOTICE IS HEREBY GIVEN OF A MEETING OF THE BUNKER HILL VILLAGE CITY COUNCIL TO BE HELD ON TUESDAY, JULY 15, 2025, AT 5:00 P.M. IN THE CITY HALL COUNCIL CHAMBERS AT 11977 MEMORIAL DRIVE, HOUSTON, TEXAS, FOR THE PURPOSE OF DISCUSSION, AND IF DEEMED ADVISABLE BY THE CITY COUNCIL, ACTION ON THE FOLLOWING:

“The Mayor, City Council and Staff of Bunker Hill Village are committed to governing with integrity and fiscal responsibility. We are dedicated to creating a sense of community, ensuring the safety and well-being of our citizens, and preserving our unique character and quality of life so that we can pass on a greater and more beautiful city to future generations.”

This meeting agenda, and the agenda packet, are posted online at www.bunkerhilltx.gov

NOTICE OF MEETING BY TELEPHONE AND VIDEO CONFERENCE

In accordance with Texas Government Code, Sec. 551.127, on a regular, non-emergency basis, Councilmembers may attend and participate in a meeting remotely by video conference. Should such attendance transpire, a quorum of the Council will be physically present at the location noted above on this agenda.

Join Zoom Meeting:

<https://us06web.zoom.us/j/83751309475?pwd=nHygVtOOgNxe7NcmQ49u4sOFbN7pfd.1>

Meeting ID: 837 5130 9475

Passcode: 716991

Dial by your location: +1 346 248 7799 US (Houston)

The public will be permitted to offer public comments by video conference as provided by the agenda and as permitted by the presiding officer during the meeting. A recording of the meeting will be made, and will be available to the public in accordance with the Open Meetings Act upon written request.

I. CALL TO ORDER

II. PLEDGE OF ALLEGIANCE

III. CITIZENS' COMMENTS

This is an opportunity for citizens to speak to council relating to agenda and non-agenda items. Comments are limited to three minutes. If the topic the speaker wishes to address is on the agenda, the speaker can either speak at this time or defer comments until such time the item is discussed. Speakers are required to address council at the microphone (or through videoconference) and give their name and address prior to voicing their concerns.

Note: To comply with provisions of the Open Meetings Act, the City Council may not deliberate on items discussed under this agenda item. Items that cannot be referred to the city staff for action may be placed on the agenda of a future City Council meeting.

IV. PRESENTATION BY MASTERSON REPRESENTATIVES FOR DISCUSSION, FEEDBACK, AND DIRECTION REGARDING BOND ISSUANCE – *Gerardo Barrera, City Administrator and Susan Grass, Finance Director*

V. MEMORIAL VILLAGES POLICE DEPARTMENT REPORT

A. Update on Activities

VI. VILLAGE FIRE DEPARTMENT REPORT

A. Update on Activities

B. Consideration and Possible Action to Approve Budget Amendment 2025-03 to the Fiscal Year 2025 Budget for the Village Fire Department for the Purchase of a Generator

VII. MAYOR'S REPORT

A. Report on Activities and Upcoming Events

- Mayors' Meetings

VIII. CITY ADMINISTRATOR'S REPORT

A. Report on Activities and Upcoming Events

- Legislative Update
- Hurricane Preparedness
- Villages Independence Day Parade – *Friday, July 4, 2025*

B. Public Works Director Report

- Development Report
- CIP Project Update

C. Finance Director Report

- 2026 Budget Update
- Investments and Opportunities

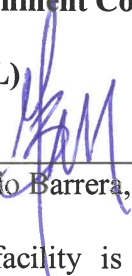
- IX. CONSIDERATION AND POSSIBLE ACTION TO APPROVE AN ORDINANCE OF THE CITY OF BUNKER HILL VILLAGE, TEXAS, ADOPTING AMENDMENT NO. 5 TO THE ORIGINAL BUDGET OF THE CITY OF BUNKER HILL VILLAGE, TEXAS FOR THE FISCAL YEAR 2025; PROVIDING DETAILED LINE-ITEM INCREASES OR DECREASES; PROVIDING FOR SEVERABILITY; AND CONTAINING OTHER PROVISIONS RELATING TO THE SUBJECT – *Susan Grass, Finance Director***
- X. DISCUSSION, FEEDBACK, AND DIRECTION REGARDING THE PUBLIC SAFETY COMMITTEE’S EMERGENCY RESPONSE RECOMMENDATIONS – *Gerardo Barrera, City Administrator and Councilmember Poor***
- XI. CONSIDERATION AND POSSIBLE ACTION TO APPROVE A SERVICES AGREEMENT BETWEEN THE CITY OF BUNKER HILL VILLAGE, TEXAS, AND IDS ENGINEERING GROUP IN THE AMOUNT OF \$99,266.00 FOR A WATER MODELING STUDY – *Elvin Hernandez, Public Works Director***
- XII. CONSIDERATION AND POSSIBLE ACTION TO APPROVE A SERVICES AGREEMENT BETWEEN THE CITY OF BUNKER HILL VILLAGE, TEXAS, AND RED OAK CONSTRUCTION, LLC IN THE AMOUNT OF \$87,751.24 FOR DRAINAGE IMPROVEMENTS ON WILLIAMSBURG LANE – *Elvin Hernandez, Public Works Director***
- XIII. CONSIDERATION AND POSSIBLE ACTION TO APPROVE A SERVICES AGREEMENT BETWEEN THE CITY OF BUNKER HILL VILLAGE, TEXAS, AND SAS CONCRETE CONSTRUCTION, LLC IN THE AMOUNT OF \$81,046.25 FOR STREET REHABILITATION ON APPLEWOOD STREET – *Elvin Hernandez, Public Works Director***
- XIV. CONSENT AGENDA**
“ALL MATTERS LISTED UNDER CONSENT AGENDA ARE CONSIDERED TO BE ROUTINE BY THE CITY COUNCIL AND WILL BE ENACTED BY ONE MOTION, THERE WILL NOT BE SEPARATE DISCUSSION OF THESE ITEMS. IF DISCUSSION IS DESIRED, THAT ITEM WILL BE REMOVED FROM THE CONSENT AGENDA AND CONSIDERED SEPARATELY.”
- A. Minutes of the June 17, 2025, Regular City Council Meeting.
 - B. June 2025 Financials.
 - C. Check Register dated June 10, 2025, to June 23, 2025.
 - D. Probstfeld & Associates, invoice no. 71588 in the amount of \$355.00 for drainage plan review services completed in May 2025.
 - E. Probstfeld & Associates, invoice no. 71590 in the amount of \$355.00 for drainage plan review services completed in May 2025.
 - F. Probstfeld & Associates, invoice no. 71637 in the amount of \$180.00 for drainage plan review services completed in May 2025.
 - G. Probstfeld & Associates, invoice no. 71683 in the amount of \$355.00 for drainage plan review services completed in May 2025.
 - H. Probstfeld & Associates, invoice no. 71688 in the amount of \$355.00 for drainage plan review services completed in May 2025.

- I. Tetra Tech, invoice no. 52436779 in the amount of \$4,200.00 for engineering services completed through May 2025 for the Bunker Hill Rd. and Taylorcrest Rd. Improvement Project.
- J. Tetra Tech, invoice no. 52439770 in the amount of \$1,627.46 for general on-call engineering services rendered through May 2025.
- K. Tetra Tech, invoice no. 52439773 in the amount of \$1,488.46 for drainage plan review services completed through May 2025.

XV. ADJOURN

I, Gerardo Barrera, City Administrator/ Acting City Secretary of the City of Bunker Hill Village, certify that the above notice of meeting was posted in a place convenient to the general public in compliance with Chapter 551, Texas Government Code, on July 10, 2025, by 5:00 p.m.

(SEAL)



Gerardo Barrera, City Administrator/ Acting City Secretary

This facility is wheelchair accessible and accessible parking spaces are available. Requests for accommodations or interpretive service must be made 48 hours prior to this meeting. Please contact the City Secretary's office at 713-467-9762 for further information.



City of Bunker Hill Village
City Council
Agenda Request

Agenda Date: July 15, 2025
Agenda Item: IV
Subject: Masterson Presentation
Exhibits: Debt Service Analysis
Funding: N/A
Presenter(s): Gerardo Barrera, City Administrator
Susan Grass, Finance Director

Executive Summary

At the June 17, 2025, meeting, staff presented Council with key assumptions for the proposed FY 2026 Budget, including discussion of future Capital Improvement Plan (CIP) projects. The City's preferred method to fund CIP has been a "pay as you go" approach, however with debt from Bond Series 2014 and Bond Series 2020 set to reach maturity by 2027 and 2031 respectively, and various water & wastewater projects forecasted, staff recommended exploring options of issuing new debt for new projects.

Representatives from Masterson Advisors will present and discuss new debt options for future planning.

Recommended Action

This item is for feedback and discussion only.

City of Bunker Hill Village

Debt Service Analysis

2 Series

Preliminary, For Discussion Purposes Only

Growth	TY	FY	Tax Assessed Valuation	I&S Tax Rate	Debt Service Levy	Outstanding Debt Service	3/1/2027 Series 2027	3/1/2031 Series 2031	Total Debt Service	Excess Revenues
	2024	2025	2,735,806,641	0.03000	820,742	913,844			913,844	(93,101.76)
	2025	2026	2,856,578,615	0.03100	885,539	867,813			867,813	17,726.87
4.0%	2026	2027	2,970,841,760	0.03055	907,592	821,975	85,500		907,475	117.16
4.0%	2027	2028	3,089,675,430	0.03051	942,660	771,375	171,000		942,375	284.97
4.0%	2028	2029	3,213,262,447	0.03032	974,261	718,075	256,000		974,075	186.17
4.0%	2029	2030	3,341,792,945	0.03034	1,013,900	666,813	346,963		1,013,775	124.98
4.0%	2030	2031	3,475,464,663	0.03015	1,047,853	608,100	248,413	191,000	1,047,513	340.10
	2031	2032	3,475,464,663	0.02666	926,559		294,112	632,172	926,283	275.42
	2032	2033	3,475,464,663	0.02666	926,559		294,112	632,172	926,283	275.42
	2033	2034	3,475,464,663	0.02666	926,559		294,112	632,172	926,283	275.42
	2034	2035	3,475,464,663	0.02666	926,559		294,112	632,172	926,283	275.42
	2035	2036	3,475,464,663	0.02666	926,559		294,112	632,172	926,283	275.42
	2036	2037	3,475,464,663	0.02666	926,559		294,112	632,172	926,283	275.42
	2037	2038	3,475,464,663	0.02666	926,559		294,112	632,172	926,283	275.42
	2038	2039	3,475,464,663	0.02666	926,559		294,112	632,172	926,283	275.42
	2039	2040	3,475,464,663	0.02666	926,559		294,112	632,172	926,283	275.42
	2040	2041	3,475,464,663	0.02666	926,559		294,112	632,172	926,283	275.42
	2041	2042	3,475,464,663	0.02666	926,559		294,112	632,172	926,283	275.42
	2042	2043	3,475,464,663	0.02666	926,559		294,112	632,172	926,283	275.42
	2043	2044	3,475,464,663	0.02666	926,559		294,112	632,172	926,283	275.42
	2044	2045	3,475,464,663	0.02666	926,559		294,112	632,172	926,283	275.42
	2045	2046	3,475,464,663	0.02666	926,559		294,112	632,172	926,283	275.42
	2046	2047	3,475,464,663	0.02666	926,559		294,112	632,172	926,283	275.42
	2047	2048	3,475,464,663	0.01819	632,187			632,172	632,172	15.14
	2048	2049	3,475,464,663	0.01819	632,187			632,172	632,172	15.14
	2049	2050	3,475,464,663	0.01819	632,187			632,172	632,172	15.14
						5,367,994	5,813,660	12,202,266	23,383,920	

Par Amount 3,600,000 7,640,000 11,240,000

Project Fund	3,500,000	7,500,000	11,000,000
Cost of Issuance	75,000	100,000	175,000
Underwriter's Discount	25,000	40,000	65,000
Total Proceeds	3,600,000	7,640,000	11,240,000

All In Rate 4.75% 5.00%
P&I years 16 19

City of Bunker Hill Village

Debt Service Analysis

1 Series

Preliminary, For Discussion Purposes Only

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	2025	2026	2,856,578,615	0.03100	885,539	867,813		867,813	17,726.87
4.0%	2026	2027	2,970,841,760	0.03708	1,101,588	821,975	279,500	1,101,475	113.12
4.0%	2027	2028	3,089,675,430	0.04306	1,330,414	771,375	559,000	1,330,375	39.24
4.0%	2028	2029	3,213,262,447	0.03975	1,277,272	718,075	559,000	1,277,075	196.82
4.0%	2029	2030	3,341,792,945	0.03669	1,226,104	666,813	559,000	1,225,813	291.33
4.0%	2030	2031	3,475,464,663	0.03359	1,167,409	608,100	559,000	1,167,100	308.58
	2031	2032	3,475,464,663	0.02924	1,016,226		1,015,892	1,015,892	334.18
	2032	2033	3,475,464,663	0.02924	1,016,226		1,015,892	1,015,892	334.18
	2033	2034	3,475,464,663	0.02924	1,016,226		1,015,892	1,015,892	334.18
	2034	2035	3,475,464,663	0.02924	1,016,226		1,015,892	1,015,892	334.18
	2035	2036	3,475,464,663	0.02924	1,016,226		1,015,892	1,015,892	334.18
	2036	2037	3,475,464,663	0.02924	1,016,226		1,015,892	1,015,892	334.18
	2037	2038	3,475,464,663	0.02924	1,016,226		1,015,892	1,015,892	334.18
	2038	2039	3,475,464,663	0.02924	1,016,226		1,015,892	1,015,892	334.18
	2039	2040	3,475,464,663	0.02924	1,016,226		1,015,892	1,015,892	334.18
	2040	2041	3,475,464,663	0.02924	1,016,226		1,015,892	1,015,892	334.18
	2041	2042	3,475,464,663	0.02924	1,016,226		1,015,892	1,015,892	334.18
	2042	2043	3,475,464,663	0.02924	1,016,226		1,015,892	1,015,892	334.18
	2043	2044	3,475,464,663	0.02924	1,016,226		1,015,892	1,015,892	334.18
	2044	2045	3,475,464,663	0.02924	1,016,226		1,015,892	1,015,892	334.18
	2045	2046	3,475,464,663	0.02924	1,016,226		1,015,892	1,015,892	334.18
	2046	2047	3,475,464,663	0.02924	1,016,226		1,015,892	1,015,892	334.18
	2047	2048	3,475,464,663	-	-			-	0.00
	2048	2049	3,475,464,663	-	-			-	0.00
	2049	2050	3,475,464,663	-	-			-	0.00
						5,367,994	18,769,767	24,137,761	

Par Amount 11,180,000

Project Fund	11,000,000
Cost of Issuance	125,000
Underwriter's Discount	55,000
Total Proceeds	11,180,000

All In Rate 5.00%

P&I years 16



**City of Bunker Hill Village
City Council
Agenda Request**

Agenda Date: July 15, 2025

Agenda Item: V

Subject: Memorial Villages Police Department Report

Exhibits: Chief's Monthly Report – June 2025
MVPD-VFD Response Report
2025 Burglary Map
2025 Auto Burglary Map
ALPR Hits & Recoveries Map
ALPR Recoveries List
June ALPR Report
2025 Total Incidents to Date
Officer Committed Time Report to Date
2024 Audit Report

Funding: N/A

Presenter(s): Chief Schultz

Executive Summary

The Memorial Villages Police Department Report will include the following items:

- A. Update on Activities

Recommended Action

Staff recommends City Council receive the June 2025 Monthly Report.



Memorial Villages Police Department
11981 Memorial Drive
Houston, Texas 77024
Tel. (713) 365-3701

Raymond Schultz
Chief of Police

July 14, 2025

TO: MVPD Police Commissioners

FROM: R. Schultz, Chief of Police

REF: June 2025 Monthly Report

During the month of June, MVPD responded/handled a total of 8,367 calls/incidents. 6,201 House Watch checks were conducted. 847 traffic stops were initiated with 868 citations being issued for 1,426 violations. (Note: 14 Assists in Hedwig, 157 in Houston, 3 in Spring Valley and 0 in Hillshire)

Calls/Events by Village were:

Village	Calls/YTD	House Watches/YTD	Accidents	Citations	Response Time
Bunker Hill:	3048/11058	2293/5346	6	298/204/502	9@3:59
Piney Point:	1914/9395	1362/6246	5	231/227/458	3@3:44
Hunters Creek:	3146/13052	2539/9165	10	261/204/465	9@5:16
				Cites/Warn/Total	21@4:26*

Type and frequency of calls for service/citations include:

Call Type	#	Call Type	#	Citations	#
False Alarms:	155	Ord. Violations:	32	Speeding:	215
Animal Calls:	11	Information:	14	Exp. Registration	355
ALPR Hits:	16	Suspicious Situation	69	Ins	171
Assist Fire:	50	Loud Party	17	No License	117
Assist EMS:	36	Welfare Checks:	13	Stop Sign	57
Accidents:	21			Fake Plate	15

*This month the department generated a total of 83 police reports.
BH-31, PP-21, HC-30, HOU-1, HED-0, SV-0*

Crimes Against of Persons (1)

Assault - DV (1)

Crimes Against Property (10)

Burglary of a Vehicle 2

ID Theft/Fraud 6 Theft 2

Petty/Quality of Life Crimes/Events (72)

ALPR Hits (valid) 2 Towed vehicles 11

Accidents 21 DWI 3

Warrants 10 Possession of Narcotics 3

Trespassing 2 Misc 20

Arrest Summary: Individuals Arrested (19)

Warrants 10 DWI 3

Class 3 Arrests 5 Felony 1

Budget YTD:	Expense	Budget	%
• Personnel Expense:	2,936,545	6,744,765	43.5%
• Operating Expense:	570,625	1,292,201	44.1%
• Total M&O Expenditures:	3,507,170	8,036,966	43.6%
• Capital Expenses:	185,561	170,000	109.2%
• Net Expenses:	3,692,731	8,206,966	45.0%

Follow-up on Previous Month Items/Requests from Commission
N/A

Personnel Changes/Issues/Updates

A dispatcher applicant successfully passed her background and pre-employment testing. She accepted an offer of employment and will begin work on July 1, 2025. Note: The department is fully staffed.

Officer Taylor completed mandatory training and an assessment in preparation of his return to work later this summer.

Major/Significant Events

On June 1, 2025, Officers encountered a vehicle that was attempting to bait officers into pursuing the car by committing traffic violations directly in front of them. Officers did not pursue the vehicle. On the second day of this activity, the vehicle once again fled from officers and caused a minor accident in Houston. MVPD stopped and assisted at the accident scene and approximately 5 minutes later and 1.5 miles away the vehicle crashed into a pole and burst into flames killing the driver. MVPD in-car video conformed MVPD personnel did not engage in a pursuit with the suspect. (Note: MVPD had dealt with the suspect and arrested him on a prior occasion for harassing a female teenager who was walking along Memorial Drive).

On June 12, 2025, MVPD personnel heard a robbery call being dispatched in Houston. The call provided a description and license plate of the get-away vehicle. Officers began monitoring the ALPR system looking for the car when they received a hit that the suspects were on Voss Road. Officers were able to locate and stop the vehicle and take 3 suspects into custody along with recovering the stolen money. The suspects were then turned over to HPD.

Status Update on Major Projects

The new AED's authorized by the 2025 budget amendment have arrived and are now in service.

Community Projects

Officer Boggus hosted a family who wished to tour the department and meet some officers with their children.

Final preparations were made for the July 4th parade.

V-LINC new registrations in June +16

BH – 1759(+8)
PP – 1239 (+2)
HC – 1744 (+1)
Out of Area – 647(+1)

MVPD – VFD Monthly Response Times Report

June 2025

911/Emergency Designated Calls - EMS and Fire

Total	7@4:25
Bunker Hill	5@3:37
Piney Point	1@3:12
Hunters Creek	1@7:01*

EMS Only

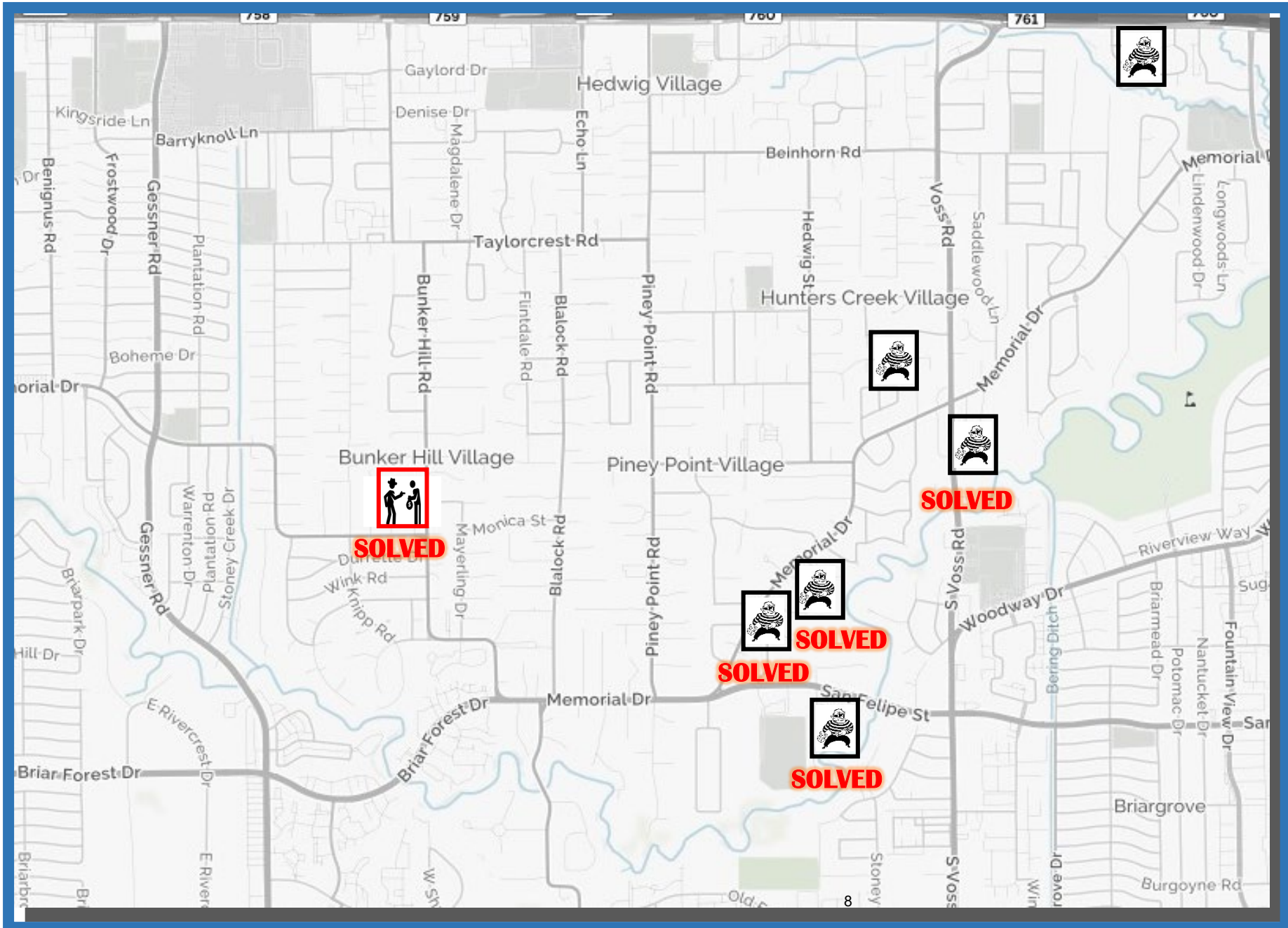
Total	6@4:41
Bunker Hill	4@3:54
Piney Point	1@3:12
Hunters Creek	1@7:01*

Fire Only

Total	1@2:31
Bunker Hill	1@2:31
Piney Point	0@0:00
Hunters Creek	0@0:00

No Radio Assist Data Available due to on-going new system implementation

* Hospice Death w/ DNR



2025 Burglary Map

Address	Alarm	POE
11014 Wickwood	N	Rear Window
11119 Meadowick	N	Rear Window
22 Farnham Park	Y	Crtyd Window
628 Voss Road	N	Rear Door
8525 Katy FWY	Y	Side Window
10906 Timberglen	Y	Rear Door

2025 Robberies

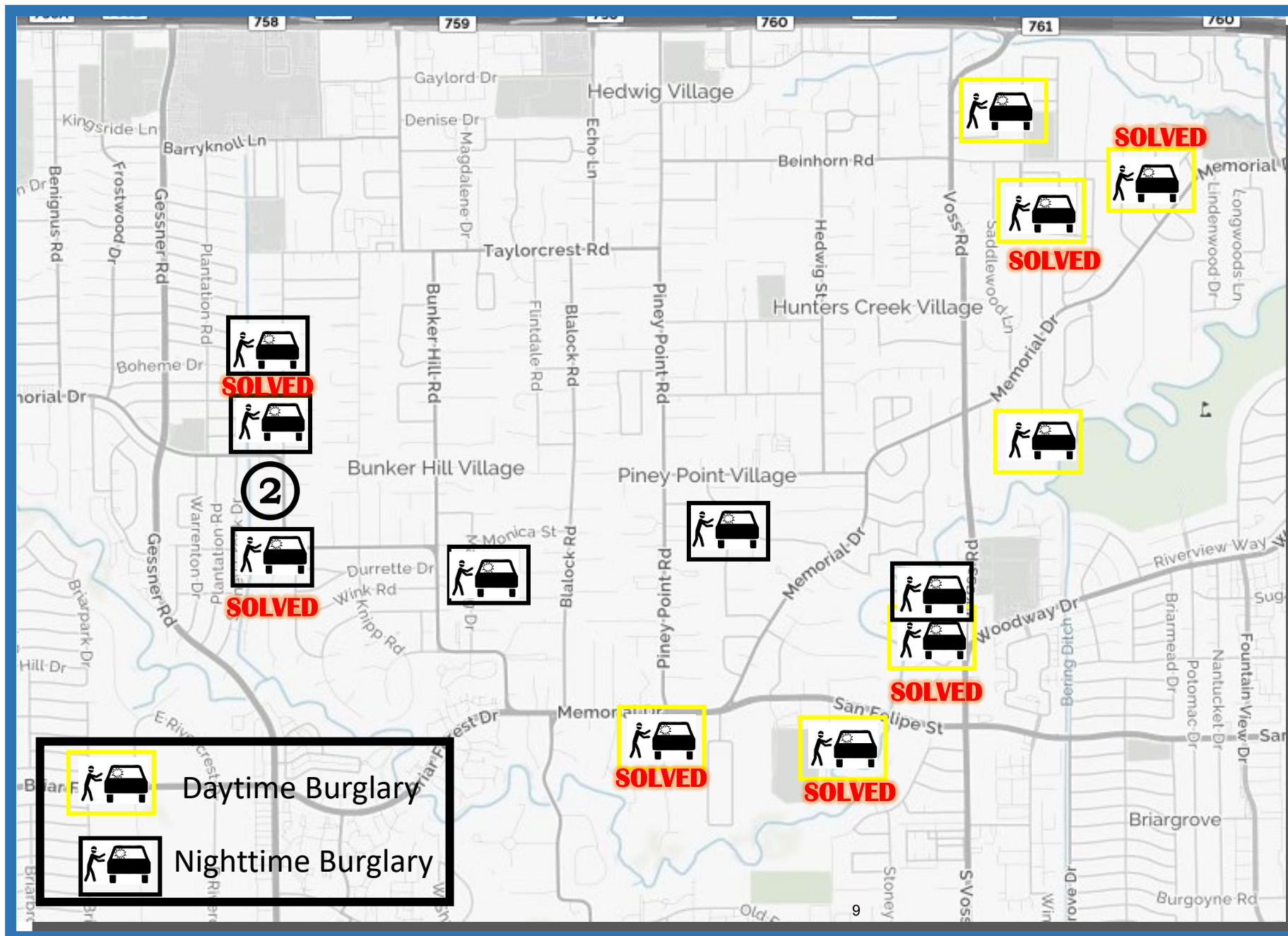
Address	MO
300 Gentilly Pl	Jugging

 Daytime Burglary

 Nighttime Burglary

 Robbery

2025 Auto Burglary Map



Address	POE
533 Dana Lane	UNL
347 Hunters Trail	UNL
110 Radney	UNL
1000 Riverbend	UNL
500 Strey (2)	UNL
724 E. Creekside	UNL
10726 Old Coach Ln	WIN
305 Maylerling	UNL
11723 Wood Ln	UNL
201 KinKaid School Rd	WIN
11215 Tyne Ct.	UNL
1112 Riverglyn	UNL
211 Stoney Creek	UNL

Contractor

Lock/Win Punch

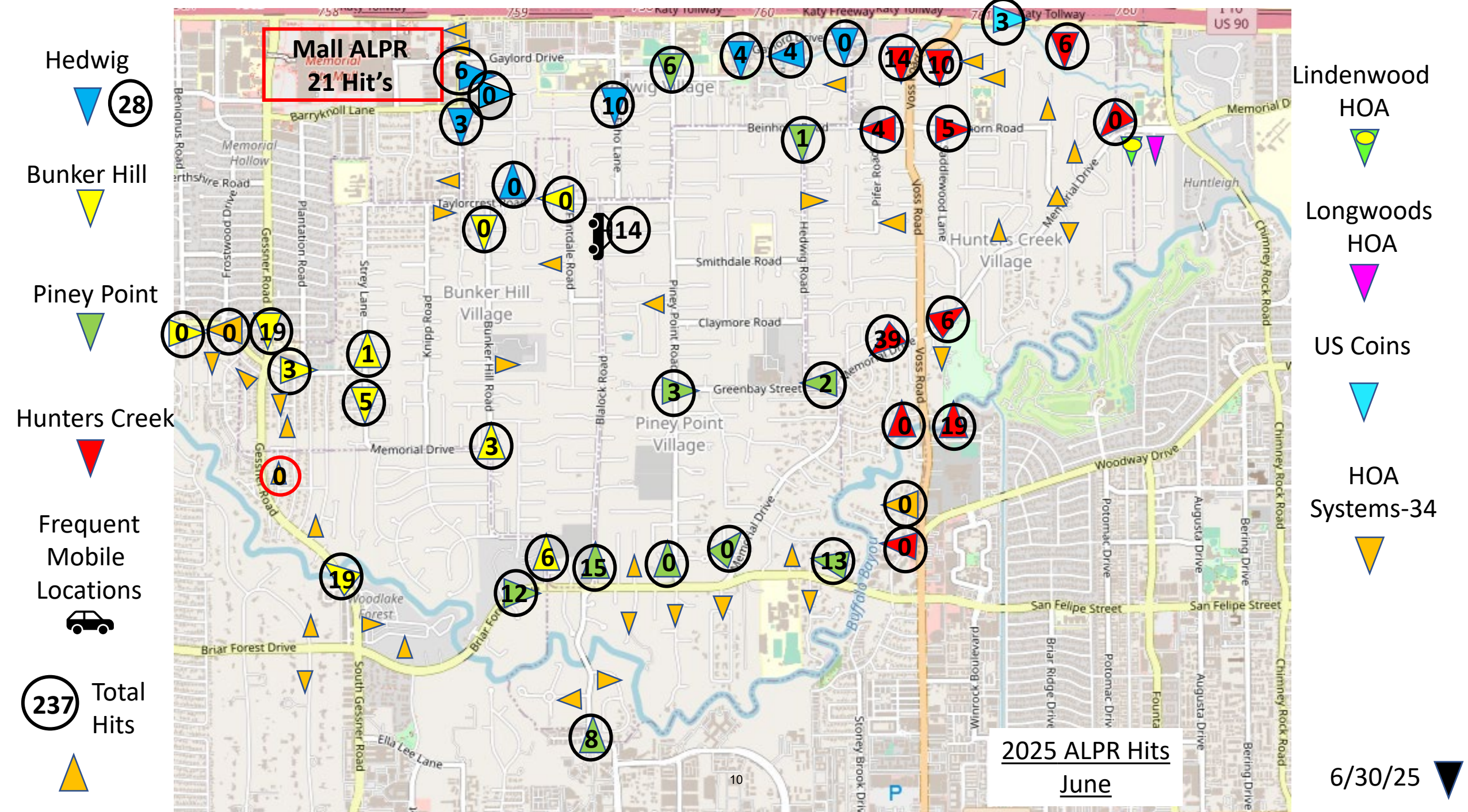
* Jugging

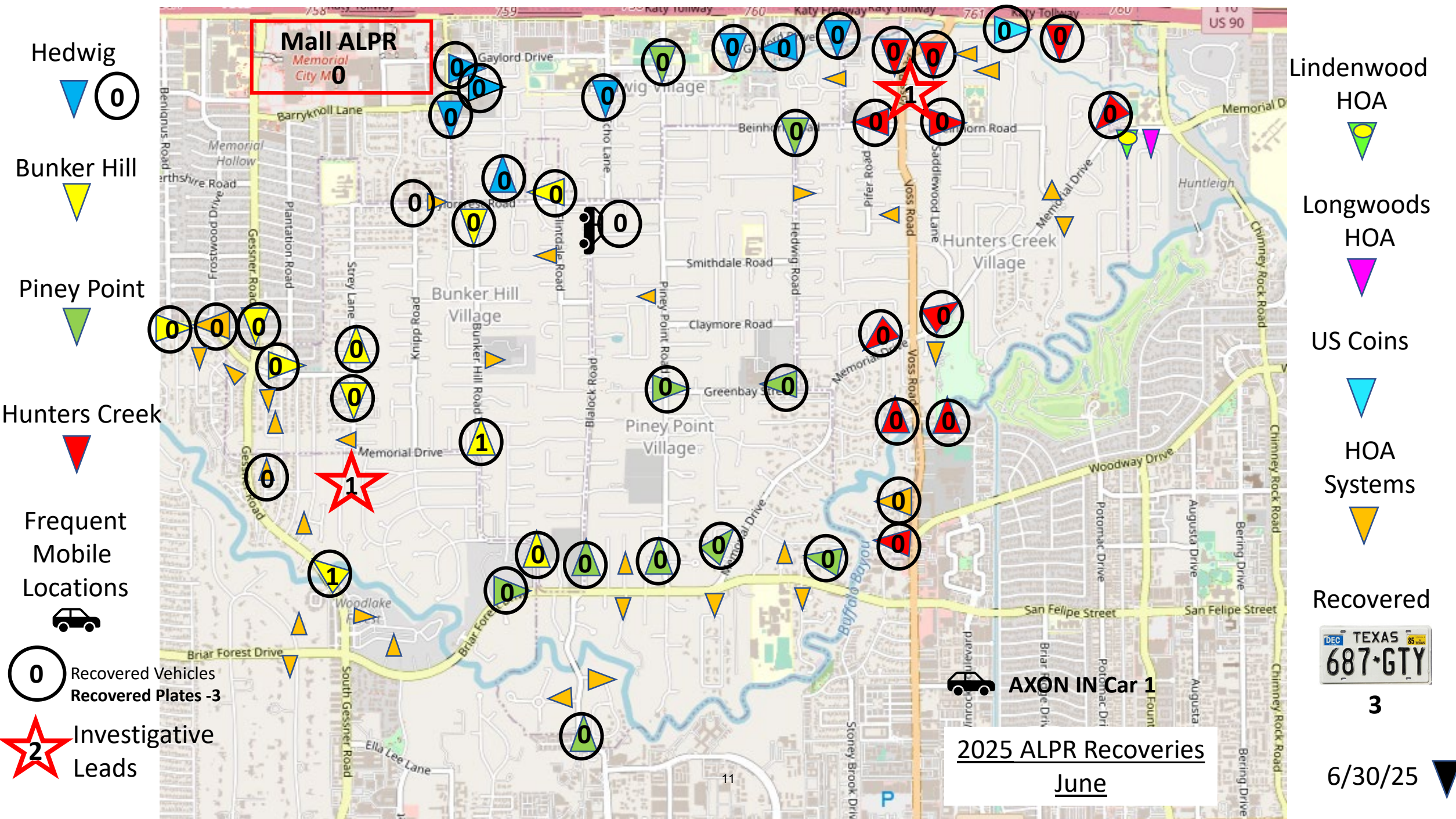


Blue Entry = Actual
Location Unknown

SOLVED

6/30/25





Hedwig
Bunker Hill
Piney Point
Hunters Creek
Frequent Mobile Locations

0 Recovered Vehicles
Recovered Plates -3
2 Investigative Leads

Lindenwood HOA
Longwoods HOA
US Coins
HOA Systems
Recovered
3
6/30/25

AXON IN Car 1
2025 ALPR Recoveries
June

\$ 150,000.00

[illegible]

INVESTIGATIVE LEADS/Solves								Crime	Date	Plate	ALPR
Crime	Plate	Date	ALPR	Crime	Plate	Date	ALPR				
Theft	VGN1242	1-Jan	30	Crim Trespass	19EWXX	3/26/2025	26				
Burglary	TJM5836	7-Jan	AXON	Jugging	VXF2939	3/29/2025	7				
Const Theft	F150	28-Jan	18	Fraud	VHZ4412	4/18/2025	Coins				
Theft	VGN1242	3-Feb	16	Jugging	VXF2939	4/19/2025	17				
Robbery	VPZ5433	24-Feb	Mall	Trespass/BMV	19EWXX	4/23/2025	17				
Burglary	SN59702	22-Feb	26	BMV	WFW0578	5/7/2025	23				
Protective Order	6992C88	26-Feb	6	BMV	AK10870	5/13/2025	3				
FSGI	WBW0539	5-Mar	19	Assault	WJG0073	5/28/2025	8				
BMV	3C6589	7-Mar		Bank Robbery	TB99374	5/29/2025	21				
BMV	3C6589	7-Mar	Rad	Robbery	NDG5559	6/12/2025	19				
BMV	3C6589	7-Mar	23	Theft	WMP9139	6/22/2025	Hick Rid				
BMV	VXF2939	20-Mar	27								
BMV	VYV0734	20-Mar	27								
Burg of hab	VXD3758	25-Mar	Long								



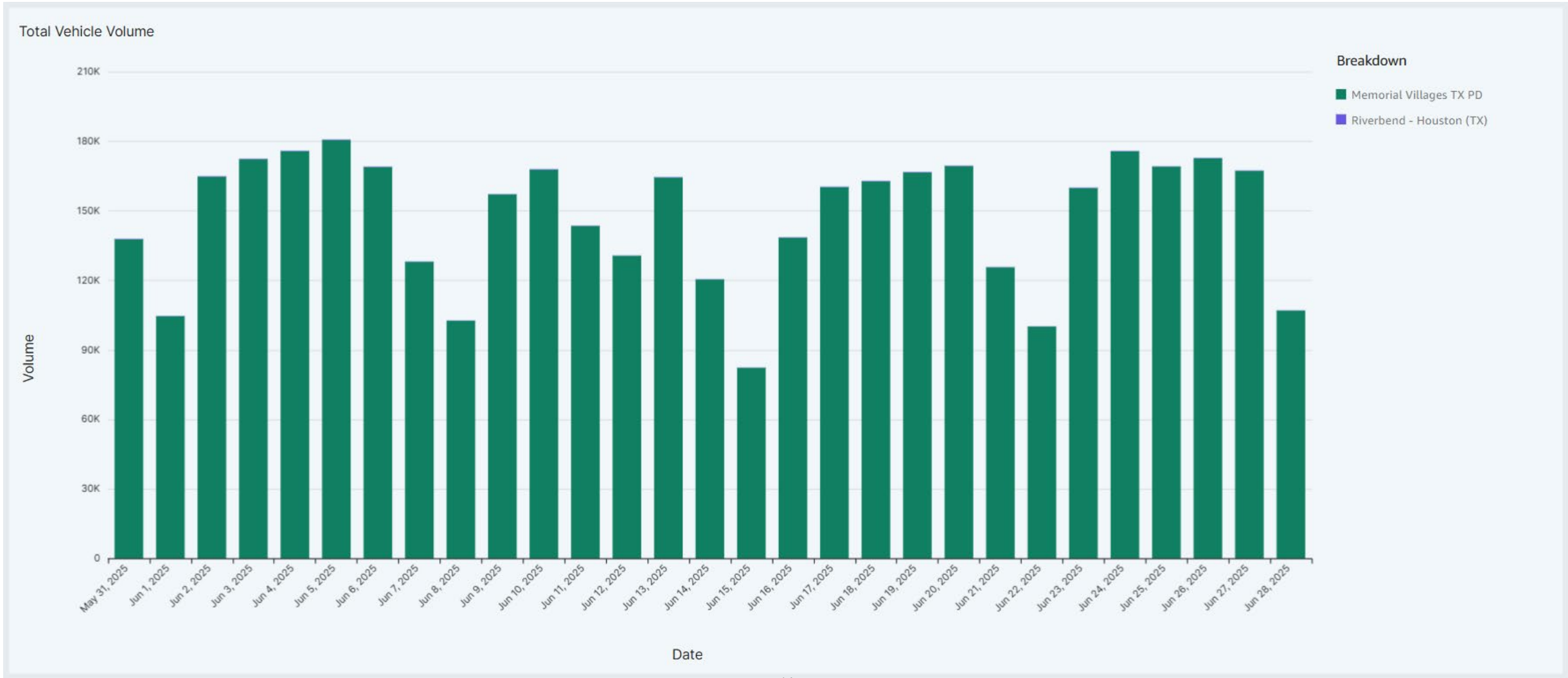
June 2025 ALPR REPORT

Total Plate Reads, Incl's multiple reads of same plate
Number of Unique Plates Read – Total without repeats
Number of Hits/Alerts - All 14 possible categories
Number of Hits/Alerts of the 6 monitored categories
Number of Sex Offender Hits (not monitored live)
Summary Report
Total Hits-Reads/total vehicles passed by each camera

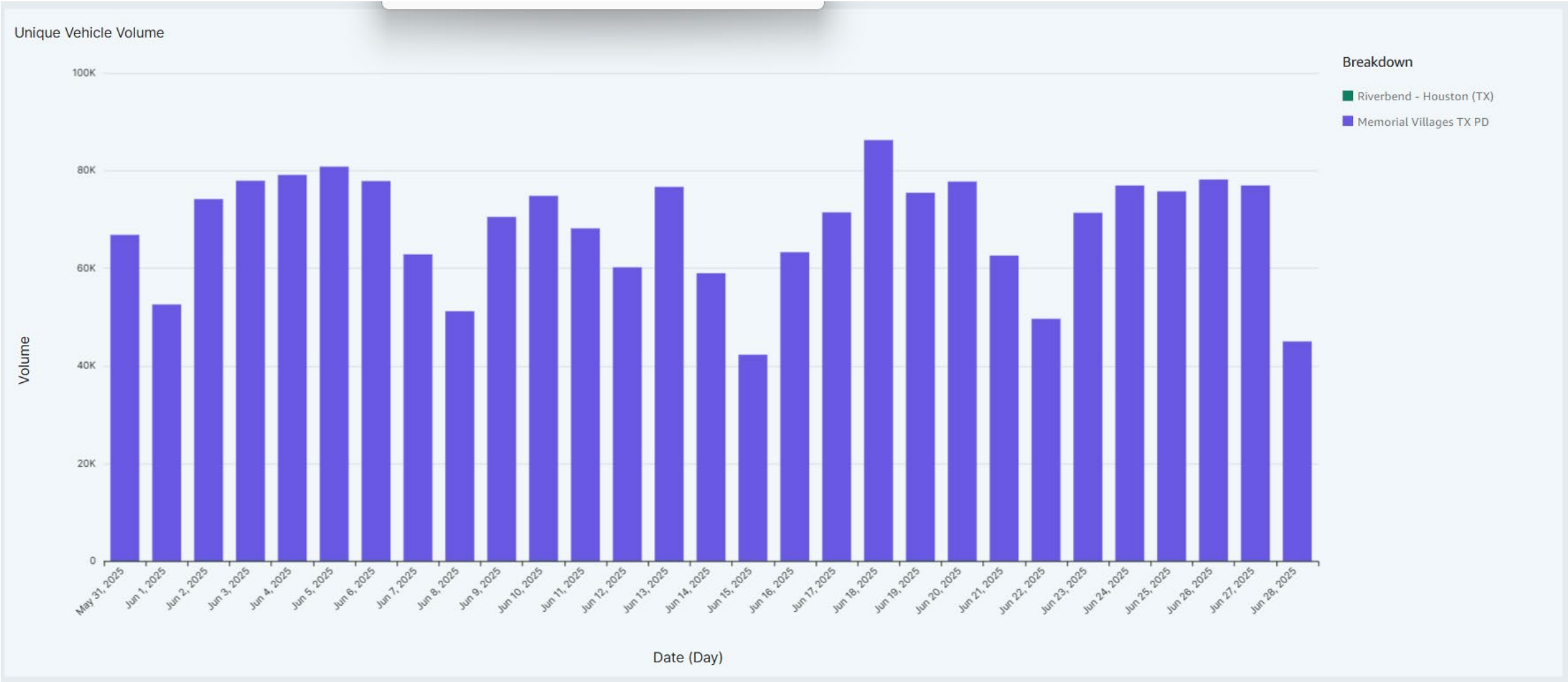


2025 ALPR Data Report

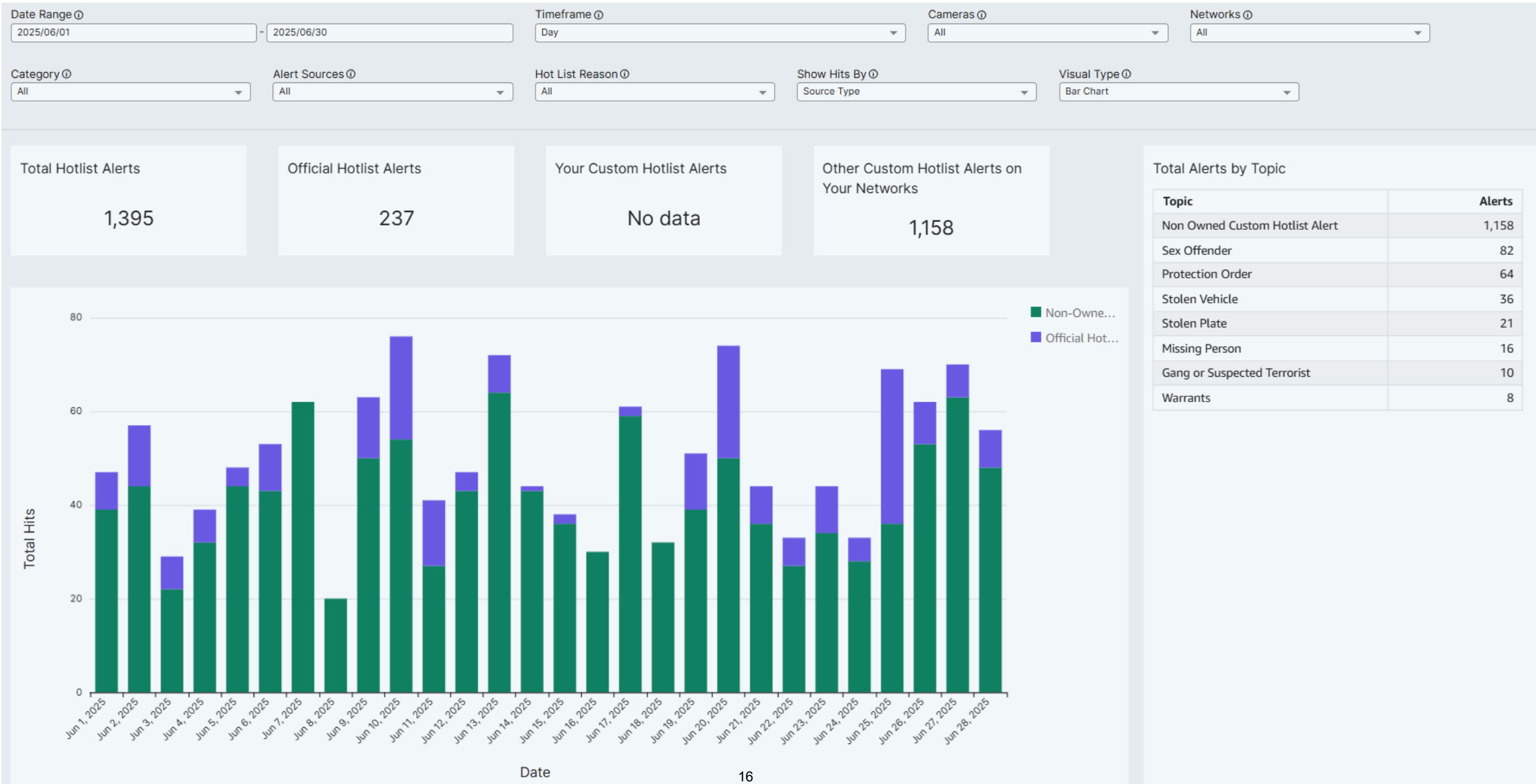
Total Reads 4,279,977



Unique Reads – 1,985,982



All Categories – All Hotlists



Top 6 Categories

Date Range ⓘ
2025/06/01 - 2025/06/30

Timeframe ⓘ
Day

Cameras ⓘ
All

Networks ⓘ
All

Category ⓘ
All

Alert Sources ⓘ
All

Hot List Reason ⓘ
Custom Hotlist Alert, Gang or Suspected Te...

Show Hits By ⓘ
Source Type

Visual Type ⓘ
Bar Chart

Total Hotlist Alerts
83

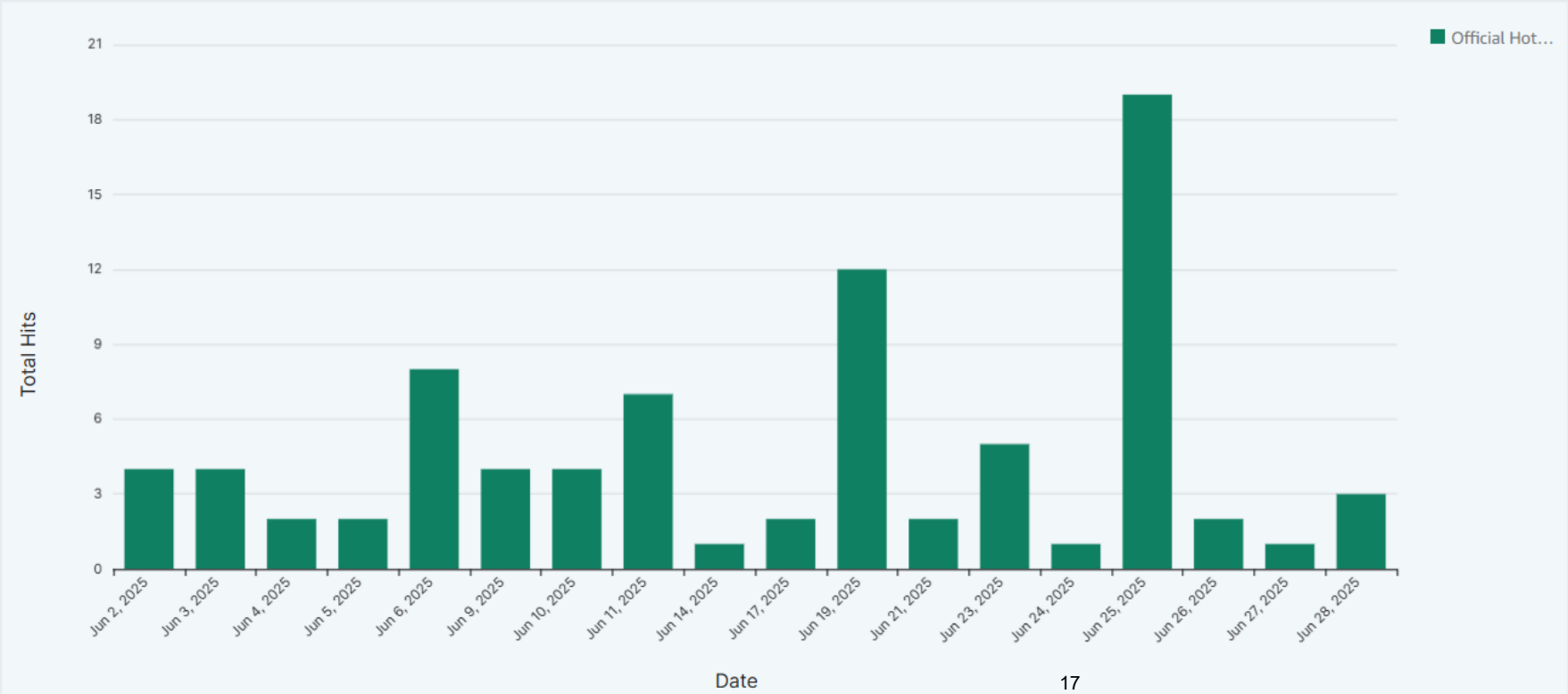
Official Hotlist Alerts
83

Your Custom Hotlist Alerts
No data

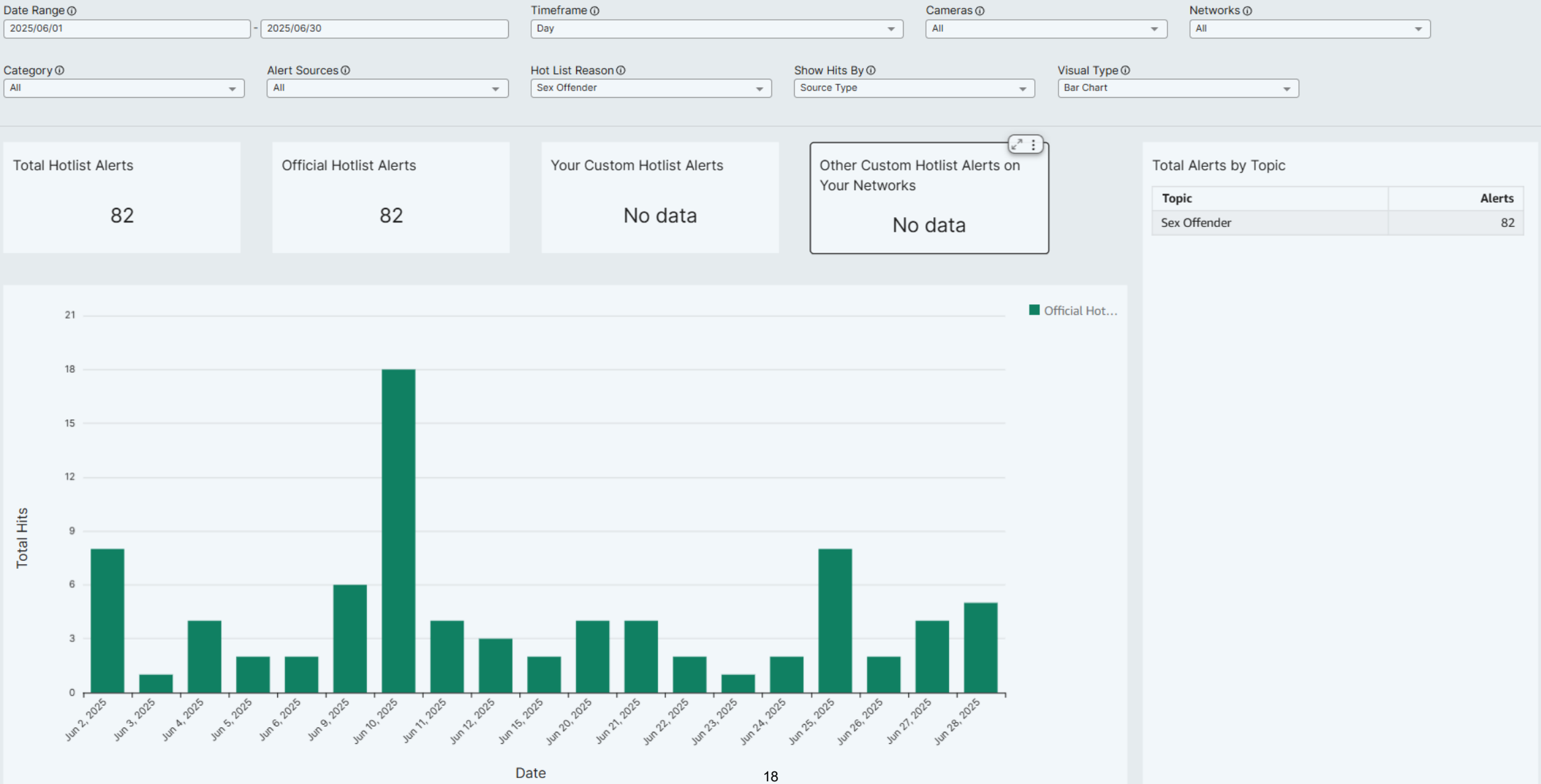
Other Custom Hotlist Alerts on Your Networks
No data

Total Alerts by Topic

Topic	Alerts
Stolen Vehicle	36
Stolen Plate	21
Missing Person	16
Gang or Suspected Terrorist	10

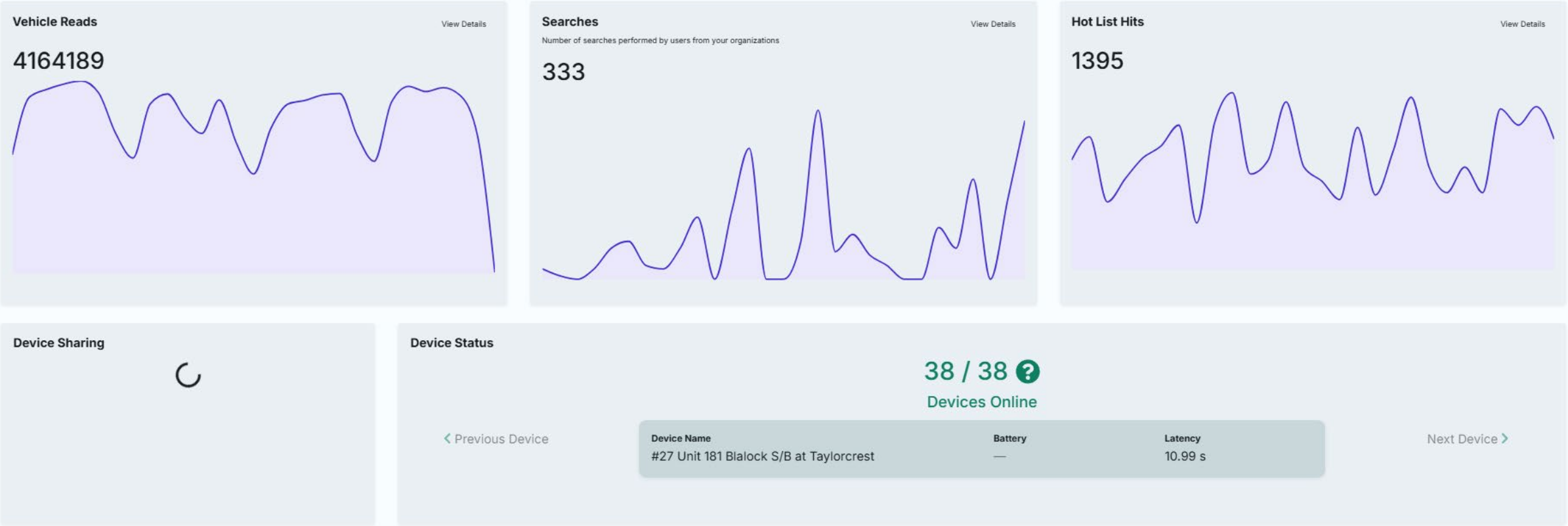


Sex Offenders



Summary Report

Insights Dashboard



#1 Gessner S/B at Frostwood

#2 Memorial E/B at Gessner

#3 NO ALPR - Future Location

#4 Memorial N/B at Briar Forrest

#5 Bunker Hill S/B at Taylorcrest

#6 Taylorcrest W/B at Flintdale

#7 Memorial E/B at Briar Forrest

#8 2200 S. Piney Point N/B

#9 N. Piney Point N/B at Memorial

#10 Memorial E/B at San Felipe

#11 Greenbay E/B Piney Point

#12 Piney Point S/B at Gaylord

#13 Gessner N/B at Bayou

#14 Beinhorn W/B at Pipher

#15 Hunters Creek Drive S/B at I-10

#16 Memorial W/B at Creekside

#17 Memorial W/B at Voss

#18 Memorial E/B at Voss

#19 S/B Voss at Old Voss Ln 1

#20 S/B Voss at Old Voss Ln 2

#21 N/B Voss at Magnolia Bend Ln 1

#22 N/B Voss at Magnolia Bend Ln 2

#23 W/B San Felipe at Buffalo Bayou

#24 N/B Blalock at Memorial

#25 N/B Bunker Hill at Memorial

#26 S/B Hedwig at Beinhorn

#27 Mobile Unit #181

#28 Mobile Speed Trailer/Station

#29 Riverbend Main Entrance

#30 Beinhorn E/B at Voss

#31 Memorial E/B at Tealwood (new)

#32 Greenbay W/B at Memorial

#33 Strey N/B at Memorial

Private Systems monitored by MVPD

US COINS - I-10 Frontage Road

Memorial Manor NA Lindenwood/Memorial

Greyton Lane NA

Calico NA

Windemere NA

Mott Lane

Kensington NA

Stillforest NA

Farnham Park

Riverbend NA

Pinewood NA

Hampton Court

Bridlewood West NA

N Kuhlman NA

Longwoods NA

Memorial City Mall – 22

Flintwood Drive



Yellow = Bunker Hill

Green = Piney Point

Red = Hunters Creek

Blue = MVPD Mobile

Purple = Privately Owned Systems

Cameras ⓘ
All

Networks ⓘ
All

Show Reads By ⓘ
Camera Name

Count Method ⓘ
Total Vehicle Reads

Visual Type ⓘ
Bar Chart

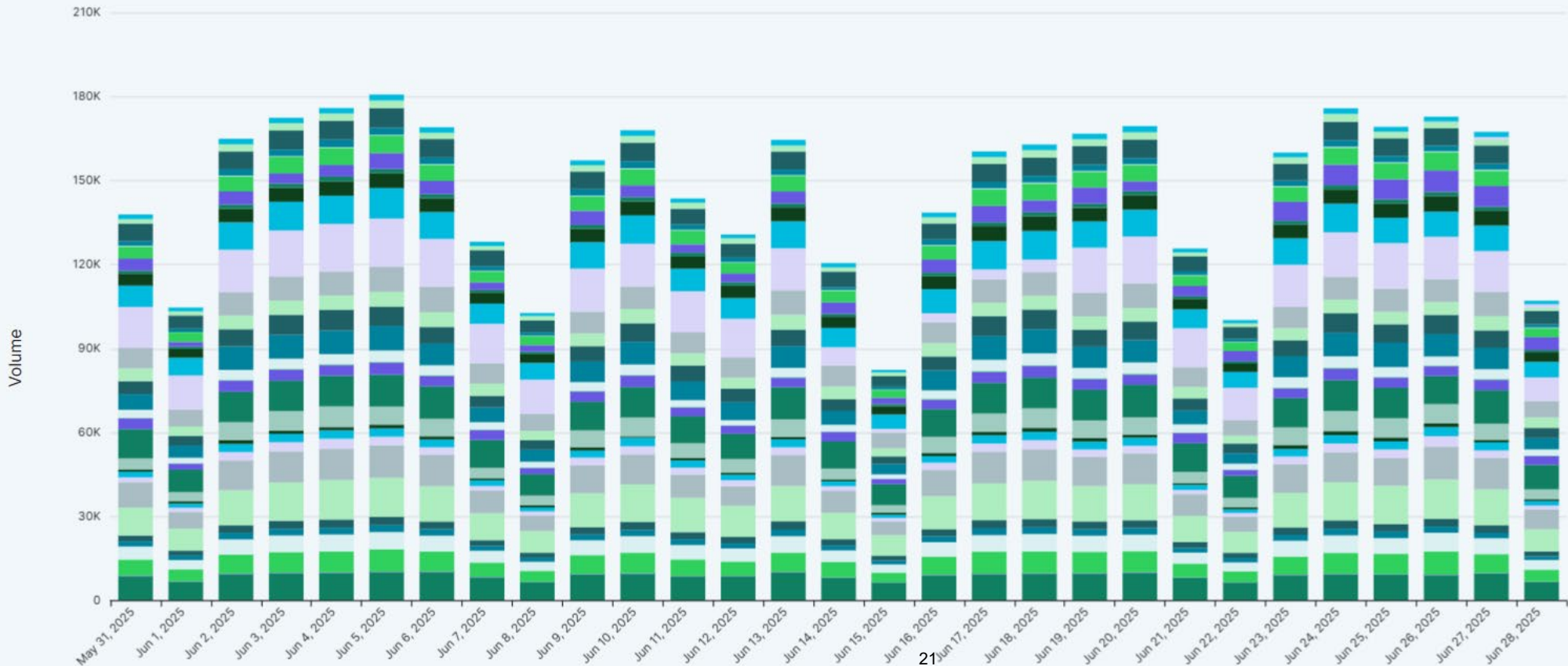
Total Vehicle Volume

4,279,977

Total Unique Vehicle Volume

1,985,982

Total Vehicle Volume



Breakdown

- #01 Gessner SB at Frostwood Elem...
- #01 Inbound, Riverview Way, EB
- #02 Memorial Dr EB at Gessner
- #04 Memorial Dr NB at Briar Forest...
- #05 Bunkerhill Rd SB at Taylorcrest
- #06 Taylorcrest Rd WB at Flintdale
- #07 Memorial Dr EB at Briar Forest ...
- #08 2200 S Piney Point Rd NB at Ci...
- #09 N Piney Point Rd at Memorial Dr
- #10 On Memorial Dr EB from San F...
- #11 Greenbay St EB at Piney Point ...
- #12 Piney Point Dr SB at Gaylord
- #13 NB Gessner Rd
- #14 Beinhorn Rd WB at Pipher
- #15 Hunters Creek Dr SB at I-10 🚦
- #16 Memorial Dr WB at E Creeksid...
- #17 Memorial Dr WB at Voss 🚦
- #18 Memorial Dr EB at Voss 🚦
- #19 - SB Voss x Old Voss (Lane 1)
- #20 - SB Voss x Old Voss (Lane 2)
- #22 - NB Voss x Magnolia Bend (La...

Total 'Volume' by 'groupbysummary'

groupbysummary	Sum of Volume
#22 - NB Voss x Magnolia Bend (Lane 2)	373413
#07 Memorial Dr EB at Briar Forest	336005
#13 NB Gessner Rd	295898
#08 2200 S Piney Point Rd NB at City Limit	271105
#01 Gessner SB at Frostwood Elementary	255999
#23 - WB San Felipe x Buffalo Bayou	246967
#20 - SB Voss x Old Voss (Lane 2)	223355
#17 Memorial Dr WB at Voss	198945
#02 Memorial Dr EB at Gessner	183099
#31 EB Memorial Dr near Tealwood	170785
#18 Memorial Dr EB at Voss	159776
#12 Piney Point Dr SB at Gaylord	159509
#04 Memorial Dr NB at Briar Forest	148622
#28 MVRD Station S/B Memorial Drive	144290
#24 - NB Blalock x Memorial	131842
#27 Unit 181 Blalock S/B at Taylorcrest	131738
#19 - SB Voss x Old Voss (Lane 1)	129883
#14 Beinhorn Rd WB at Pipher	100032
#16 Memorial Dr WB at E Creekside Dr	90978
#09 N Piney Point Rd at Memorial Dr	72134
#06 Taylorcrest Rd WB at Flintdale	72038
#10 On Memorial Dr EB from San Felipe	70848
#32 WB Greenbay @ Memorial Dr	60371
#05 Bunkerhill Rd SB at Taylorcrest	59525
#30 EB Beinhorn Rd @ Voss Rd	56357
Strey NB at Memorial	49396
#26 - SB Hedwig x Beinhorn	36714
#11 Greenbay St EB at Piney Point Rd	29312
#29 - Riverbend Main Entrance	6921
#15 Hunters Creek Dr SB at I-10	6026
#01 Inbound, Riverview Way, EB	5041
P#002 - NB Voss x Magnolia Bend (Lane 2)	2388
C#001 Voss Rd @ Memorial Dr	510
#25 - NB Bunker Hill x Memorial	155
Grand Total	4279977

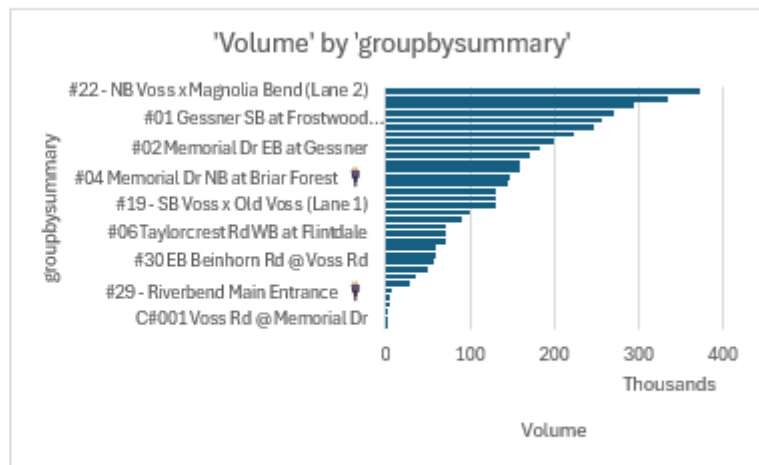


Plate Reads
By Location

Date Range ⓘ

2025/05/01

2025/06/30

Timeframe ⓘ

Day

Cameras ⓘ

All

Networks ⓘ

All

Category ⓘ

All

Alert Sources ⓘ

All

Hot List Reason ⓘ

Custom Hotlist Alert, Extreme Risk Protection Order...

Show Hits By ⓘ

Camera Name

Visual Type ⓘ

Bar Chart

Total Hotlist Alerts

230

Official Hotlist Alerts

216

Your Custom Hotlist Alerts

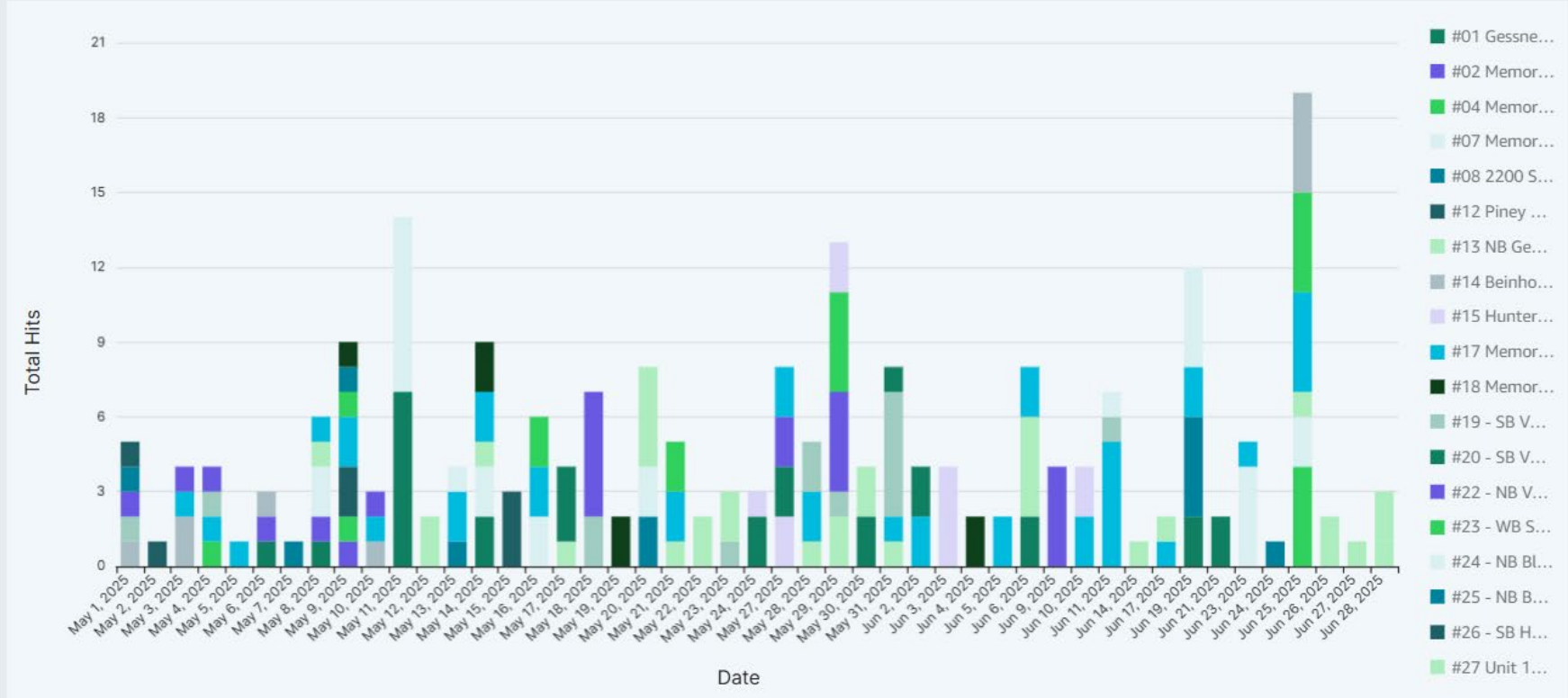
14

Other Custom Hotlist Alerts on Your Networks

No data

Total Alerts by Topic

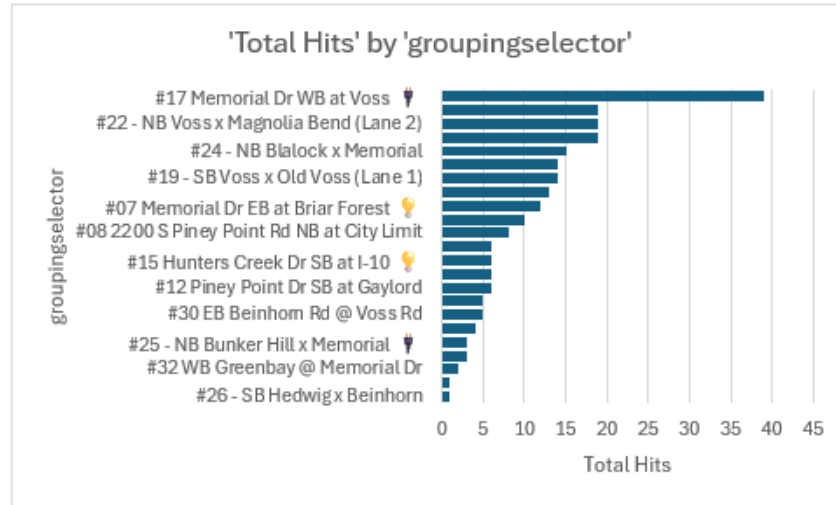
Topic	Alerts
Stolen Plate	83
Stolen Vehicle	73
Gang or Suspected Terrorist	40
Missing Person	16
Custom Hotlist Alert	14
Extreme Risk Protection Order	4



Hits By Camera

Total 'Total Hits' by 'groupingselector'

groupingselector	Sum of Total Hits
#17 Memorial Dr WB at Voss	39
#13 NB Gessner Rd	19
#22 - NB Voss x Magnolia Bend (Lane 2)	19
#01 Gessner SB at Frostwood Elementary	19
#24 - NB Blalock x Memorial	15
#27 Unit 181 Blalock S/B at Taylorcrest	14
#19 - SB Voss x Old Voss (Lane 1)	14
#23 - WB San Felipe x Buffalo Bayou	13
#07 Memorial Dr EB at Briar Forest	12
#20 - SB Voss x Old Voss (Lane 2)	10
#08 2200 S Piney Point Rd NB at City Limit	8
#04 Memorial Dr NB at Briar Forest	6
#15 Hunters Creek Dr SB at I-10	6
#18 Memorial Dr EB at Voss	6
#12 Piney Point Dr SB at Gaylord	6
#28 MVPD Station S/B Memorial Drive	5
#30 EB Beinhorn Rd @ Voss Rd	5
#14 Beinhorn Rd WB at Pipher	4
#25 - NB Bunker Hill x Memorial	3
#02 Memorial Dr EB at Gessner	3
#32 WB Greenbay @ Memorial Dr	2
Strey NB at Memorial	1
#26 - SB Hedwig x Beinhorn	1
Grand Total	230



Total Reads – 4,539,829

Unique Reads – 2,073,475

Hits- 237

6 Top Hits – 83

Hotlist - 14

- Stolen Vehicle - 1
- Stolen Plate - 3
- Gang Member
- Missing
- Amber
- Priority Restraining Order

2025 Total Incidents

2025	Crimes Against Persons	Crimes Against Property	Quality of Life Incidents	Total	Arrests	Incidents	House Checks		YTD BH INC	YTD BH HC	YTD PP INC	YTD PP HC	YTD HC INC	YTD HC HC
January	1	12	41	54	7	4656	3203		1256	883	1525	1122	1697	1198
February	2	7	56	65	16	4200	2510		1276	813	1058	627	1628	1068
March	0	10	77	87	31	6064	4055		1945	1442	1659	1093	2269	1539
April	0	7	57	64	26	5643	3338		1657	1031	1661	1094	1915	1209
May	1	6	63	70	23	5615	3745		1876	1177	1578	948	2397	1612
June	1	10	72	83	20	8367	6201		3048	2293	1914	1362	3146	2539
July														
August														
September														
October														
November														
December														
Total	5	52	366	423	123	34545	23052		11058	7639	9395	6246	13052	9165

2024 Totals	13	117	731	863	196	74417	55558		24548	19569	19598	14461	27723	21515
Difference														
% Change														

2025 Officer Committed Time to Service Report

Employee Name		Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Reports	Cites
ALSALMANI, ALI		21:43:09	35:27:56	25:06:58	23:23:08	42:22:02	29:53:31							6	67
BAKER, BRIAN C	*	0:00:00	0:00:00	0:00:00	0:06:14	0:02:57	0:23:02								
BALDWIN, BRIAN	*	13:28:18	8:14:01	2:57:41	1:55:45	13:44:30	2:44:34							1	
BIEHUNKO, JOHN		15:40:14	20:12:21	19:06:35	19:51:57	19:44:41	18:46:34							2	31
BOGGUS, LARRY	*	1:35:53	6:18:55	0:48:52	1:23:13	6:30:40	0:34:48								
BURLESON, Jason		14:32:02	19:35:41	21:07:05	14:17:04	17:42:55	18:31:22							1	20
BYRD, Rachied		24:40:42	15:36:41	20:04:53	23:40:39	21:03:18	35:33:24							7	35
CANALES, RALPH EDWARD		22:07:13	10:22:31	20:43:33	14:59:47	23:02:31	20:26:59							1	18
CERNY, BLAIR C.	*	14:55:06	15:00:00	1:21:43	3:11:06	3:16:01	0:10:55								
GONZALEZ, Jose		24:24:08	28:28:50	29:28:35	18:58:29	14:37:04	28:33:59							1	36
HARWOOD, NICHOLAS		16:57:08	10:48:24	22:33:30	14:42:32	16:35:17	34:45:16							14	54
JARVIS, RICHARD		21:10:56	21:08:48	15:51:34	29:12:50	20:02:53	23:27:49							6	86
JOHNSON, JOHN		23:42:56	19:58:30	27:57:20	19:07:51	20:55:03	34:11:54							2	56
JONES, ERIC	*	0:06:21	0:00:00	0:00:00	0:00:00	0:00:00	0:24:26								
KING, JEREMY		5:57:30	13:03:05	18:08:53	14:53:14	16:02:45	25:22:39							1	51
KUKOWSKI, Andy		27:54:59	30:25:51	29:13:07	19:52:30	12:32:10	27:59:32							2	60
MCELVANY, ROBERT		12:22:39	9:57:54	12:10:12	11:00:01	8:14:49	12:25:07							1	26
MILLARD, Shaneca		20:53:11	32:48:34	25:29:07	15:28:00	8:34:05	34:38:51							6	36
ORTEGA, Yesenia		22:55:16	17:40:40	21:12:41	14:05:43	18:04:24	27:22:29							1	27
OWENS, LANE	*	0:00:00	0:00:00	0:00:00	0:00:00	0:00:00	0:00:00								
PALMINO, Michelle				10:38:00	24:25:22	24:24:15	36:26:16							3	36
PAVLOCK, JAMES ADAM		7:43:45	7:56:16	12:53:27	23:05:58	2:06:59	16:00:21							4	39
RODRIGUEZ, CHRISTOPHER	*	10:19:28	14:35:05	3:16:51	2:01:05	2:13:44	1:44:02								
RODRIGUEZ, JOSE		27:31:06	11:49:13	24:54:38	22:35:05	20:59:26	32:09:20							3	50
RODRIGUEZ, REGGIE		14:07:24	21:31:06	2:58:20	15:25:29	12:51:06	37:04:02							7	25
SCHULTZ, RAYMOND	*	0:00:00	3:10:17	0:00:00	0:11:38	0:00:00	0:00:00								
SILLIMAN, ERIC		8:34:26	16:17:47	19:46:53	10:07:19	25:33:47	25:47:13							12	67
SPRINKLE, MICHAEL		12:49:34	10:54:59	16:40:21	13:21:10	13:13:25	7:50:26								9
TAYLOR, CRAIG		9:23:28	0:00:00	0:00:00	0:00:00	0:00:00	0:00:00								
VALDEZ, JUAN		17:17:57	20:02:32	15:37:24	22:33:47	14:26:46	24:35:38							1	22
WHITE, TERRY		23:11:18	23:24:40	47:08:37	29:09:20	8:46:53	24:59:31							1	32
* = Admin													Total	83	883

Dispatch Committed Time															
911 Phone Calls		200	206	408	272	350	276								
3700 Phone Calls		2279	2418	2451	2622	2300	2198								
DP General Phone Calls*		77:37:45	58:37:23	54:42:51	58:01:59	56:06:04	51:31:26								
Radio Transmissions		8293	9138	10095	11342	10315	10590								

* This is the minimal time as all internal calls route through the 3700 number.



**City of Bunker Hill Village
City Council
Agenda Request**

Agenda Date: July 15, 2025
Agenda Item: VI
Subject: Village Fire Department Report
Exhibits: Monthly Report
Budget Amendment 2025-03
Funding: N/A
Presenter(s): Chief Miller
Fire Commissioner Brown

Executive Summary

The Village Fire Department Report will include the following items:

- A. Update on Activities
- B. FY 2025 Budget Amendment 2025-03 for the purchase of a generator.

At the June 17, 2025, City Council meeting, the Village Fire Department presented FY 2025 Budget Amendment 2025-03 to fund tower improvements, the purchase of a fuel system and generator. Council voted 4-0 to approve funding for the tower improvements and the purchase of a fuel system only. Council requested that additional details regarding the generator purchase be presented at a future meeting date.

Per the interlocal agreement, any budget amendment exceeding \$10,000.00 must be approved by a favorable vote of the governing bodies of contracting cities representing at least 70% of the total fiscal voting strength. Budget Amendment 2025-03 has satisfied the 70% threshold for formal approval in accordance with the interlocal agreement, as all five (5) cities (Hedwig, Hilshire, Hunters Creek, Piney Point, and Spring Valley) have approved its entirety.

Recommended Action

Staff recommends City Council take the following actions:

- A. Receive the Monthly Village Fire Department Report
- B. Take appropriate action to approve, deny or no action on the FY 2025 Budget Amendment 2025-03 for the purchase of a generator.



Village Fire Department
901 Corbindale Rd
Houston, TX, 77024
Phone# (713) 468-7941 Fax# (713) 468-5039

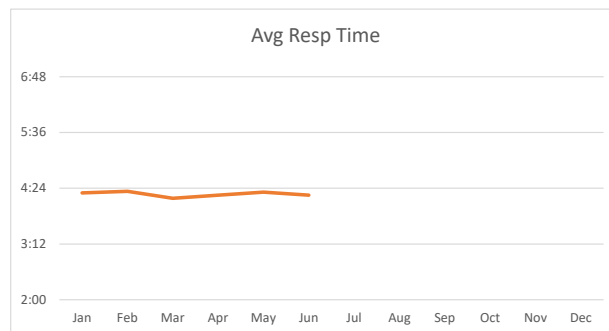
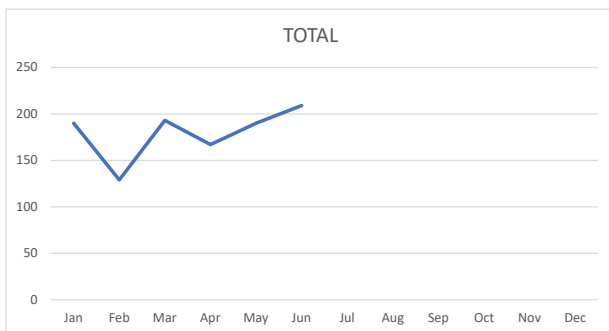
June 2025 Summary - All Cities

Call/Incident Type/Detail	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total YTD
TOTAL	190	129	193	167	190	209							1078
Abdominal Pain	1	2	4	2	0	6							15
Allergic Reaction	0	1	1	0	0	0							2
Animal Bite	0	0	0	0	1	0							1
Back Pain	0	0	1	0	0	2							3
Carbon Monoxide Alarm with Symptoms	0	0	0	0	1	0							1
Carbon Monoxide Detector No Symptoms	5	2	2	3	2	4							18
Cardiac/Respiratory Arrest	1	2	1	2	0	1							7
Check a Noxious Odor	1	2	1	0	2	1							7
Check for Fire	0	2	0	3	4	2							11
Check for the Smell of Natural Gas	5	1	9	4	1	1							21
Check for the Smell of Smoke	1	0	1	2	1	2							7
Chest Pain	5	1	7	2	11	7							33
Child Locked in a Vehicle Engine not running	0	0	0	0	2	2							4
Choking	0	0	0	2	1	0							3
Diabetic Emergency	0	1	0	0	1	1							3
Difficulty Breathing	11	4	9	5	4	9							42
Dumpster Fire Not near Structure	0	0	0	0	1	0							1
Elevator Rescue	0	0	0	1	0	1							2
Fall Victim	12	10	15	12	11	14							74
Fire Alarm Business	23	4	5	4	8	9							53
Fire Alarm Church or School	4	3	9	11	4	10							41
Fire Alarm Residence	31	23	18	25	28	35							160
Gas Leak	4	3	1	2	1	3							14
Grass Fire	0	0	0	0	2	0							2
Headache- Stroke symptoms not present	0	0	0	0	0	1							1
Heart Problems	8	4	7	8	8	5							40
Heat/Cold Exposure	0	0	0	0	0	1							1
Hemorrhage/Laceration	1	3	4	4	2	1							15
House Fire	1	1	0	2	0	0							4
Injured Party	4	2	5	2	4	5							22
Medical Alarm	3	1	2	3	2	1							12
Motor Vehicle Collision	22	14	23	11	15	19							104
Motor Vehicle Collision with Entrapment	1	0	0	0	0	0							1
Motor Vehicle vs Motorcycle	0	1	0	1	1	0							3
Motor Vehicle vs Pedestrian	0	0	0	2	2	2							6
Object Down in Roadway	0	0	3	5	0	3							11
Oven/Appliance Fire	0	0	1	0	1	0							2
Overdose/Poisoning	0	3	2	0	1	0							6
Possible D.O.S.	1	0	0	0	0	1							2
Powerlines Down Arcing/Burning	1	0	4	1	2	4							12
Psychiatric Emergency	2	2	4	3	6	1							18
Seizures	0	0	4	2	0	1							7
Service Call Non-emergency	11	8	10	7	14	16							66
Shooting/Stabbing	0	0	0	1	0	0							1
Sick Call	9	12	16	17	19	15							88
Smoke in Business	0	0	0	0	0	1							1
Smoke in Residence	2	0	0	0	0	0							2
Stroke	3	2	3	4	3	1							16
Transformer Fire	0	1	0	3	1	1							6
Trash Fire	0	0	1	0	0	0							1
Traumatic Injury	0	1	0	2	1	2							6
Unconscious Party/Syncope	10	8	12	8	15	9							62
Unknown Medical Emergency	6	3	5	1	6	3							24
Vehicle Fire	1	2	3	0	1	6							13

Month	# of Incidents	Avg Resp Time
Jan	144	4:18
Feb	105	4:20
Mar	161	4:11
Apr	135	4:15
May	156	4:19
Jun	166	4:15
Jul		
Aug		
Sep		
Oct		
Nov		
Dec		
867		4:16

Note: Nat'l Std Fire Response Time: 6:50

Note: Nat'l Std Fire EMS Time: 6:30



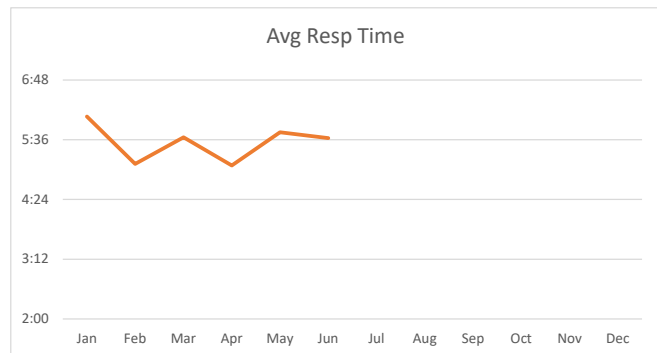
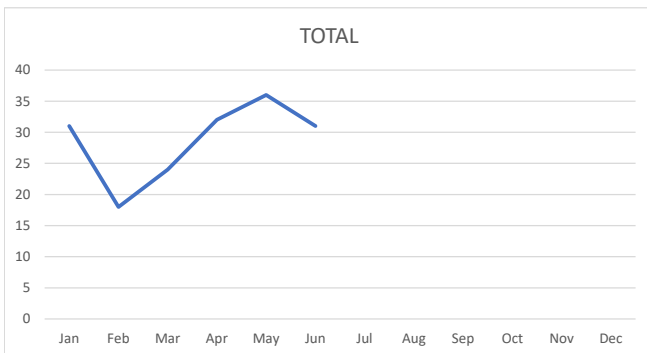


Village Fire Department
901 Corbindale Rd
Houston,TX,77024
Phone# (713) 468-7941 Fax# (713) 468-5039

June 2025 Summary - Bunker Hill

Call/Incident Type/Detail	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total YTD
TOTAL	31	18	24	32	36	31							172
Abdominal Pain	0	0	1	0	0	0							1
Allergic Reaction	0	1	0	0	0	0							1
Animal Bite	0	0	0	0	1	0							1
Carbon Monoxide Detector No Symptoms	2	0	2	0	0	0							4
Check a Noxious Odor	0	0	0	0	1	0							1
Check for Fire	0	1	0	1	1	1							4
Check for the Smell of Natural Gas	1	0	2	1	0	1							5
Check for the Smell of Smoke	1	0	0	0	0	0							1
Chest Pain	0	0	1	2	2	0							5
Choking	0	0	0	1	0	0							1
Difficulty Breathing	4	1	0	0	1	2							8
Fall Victim	3	1	0	2	2	2							10
Fire Alarm Church or School	2	0	0	1	0	0							3
Fire Alarm Residence	5	5	3	6	11	8							38
Gas Leak	1	0	0	1	0	0							2
Heart Problems	1	0	2	0	1	1							5
Hemorrhage/Laceration	0	1	0	2	0	0							3
House Fire	0	1	0	0	0	0							1
Injured Party	0	1	0	0	2	1							4
Medical Alarm	1	0	1	0	0	0							2
Motor Vehicle Collision	2	1	3	0	2	1							9
Motor Vehicle vs Pedestrian	0	0	0	0	1	1							2
Object Down in Roadway	0	0	1	0	0	1							2
Oven/Appliance Fire	0	0	1	0	1	0							2
Overdose/Poisoning	0	1	0	0	0	0							1
Possible D.O.S.	0	0	0	0	0	1							1
Powerlines Down Arcing/Burning	0	0	0	0	1	0							1
Seizures	0	0	1	1	0	1							3
Service Call Non-emergency	5	3	3	4	1	5							21
Sick Call	1	0	0	8	4	1							14
Stroke	0	0	1	0	2	1							4
Transformer Fire	0	0	0	1	0	1							2
Unconscious Party/Syncope	1	1	2	1	2	1							8
Unknown Medical Emergency	1	0	0	0	0	1							2

Month	# of Incidents	Avg Resp Time
Jan	21	6:04
Feb	10	5:07
Mar	16	5:39
Apr	24	5:05
May	33	5:45
Jun	22	5:38
Jul		
Aug		
Sep		
Oct		
Nov		
Dec		
	126	5:33



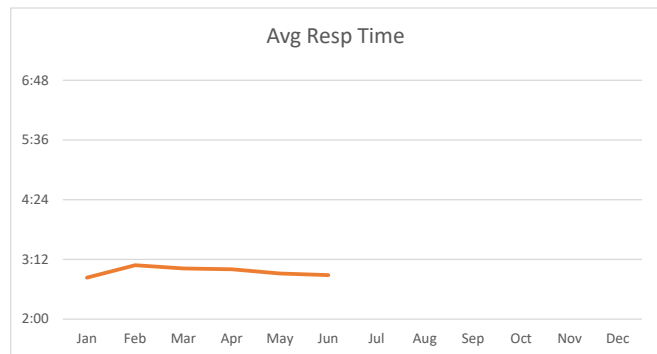
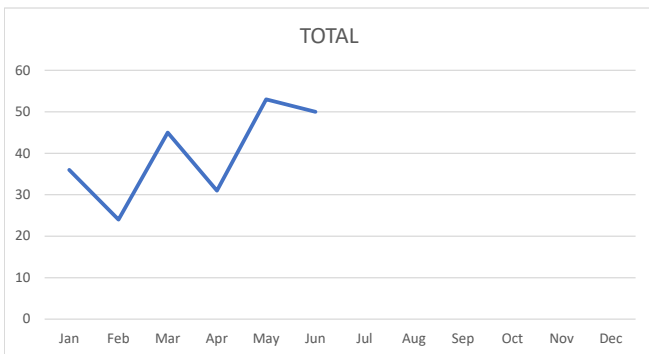


Village Fire Department
901 Corbindale Rd
Houston,TX,77024
Phone# (713) 468-7941 Fax# (713) 468-5039

June 2025 Summary - Hedwig

Call/Incident Type/Detail	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total YTD
TOTAL	46	27	48	32	60	60							273
Abdominal Pain	1	0	0	1	0	2							4
Cardiac/Respiratory Arrest	0	0	1	0	0	0							1
Check a Noxious Odor	0	1	1	0	0	0							2
Check for Fire	0	1	0	0	2	0							3
Check for the Smell of Natural Gas	1	0	1	2	1	0							5
Check for the Smell of Smoke	0	0	1	0	0	1							2
Chest Pain	2	1	1	0	3	3							10
Child Locked in a Vehicle Engine not running	0	0	0	0	0	1							1
Diabetic Emergency	0	1	0	0	0	1							2
Difficulty Breathing	2	0	4	1	0	5							12
Dumpster Fire Not near Structure	0	0	0	0	1	0							1
Fall Victim	4	2	6	4	6	5							27
Fire Alarm Business	12	2	3	1	5	7							30
Fire Alarm Church or School	0	0	2	0	1	2							5
Fire Alarm Residence	3	1	1	1	3	2							11
Gas Leak	1	0	0	0	0	0							1
Grass Fire	0	0	0	0	1	0							1
Heart Problems	0	2	0	3	4	3							12
Hemorrhage/Laceration	1	0	0	0	1	0							2
Injured Party	2	1	1	0	1	2							7
Medical Alarm	0	0	0	0	1	0							1
Motor Vehicle Collision	4	3	6	3	3	4							23
Motor Vehicle vs Motorcycle	0	0	0	0	1	0							1
Motor Vehicle vs Pedestrian	0	0	0	1	1	0							2
Powerlines Down Arcing/Burning	1	0	1	1	0	2							5
Psychiatric Emergency	1	1	1	2	1	0							6
Seizures	0	0	2	0	0	0							2
Service Call Non-emergency	2	2	3	1	4	7							19
Sick Call	3	4	2	4	9	3							25
Smoke in Residence	1	0	0	0	0	0							1
Stroke	0	0	1	3	0	0							4
Transformer Fire	0	1	0	1	0	0							2
Traumatic Injury	0	0	0	1	0	0							1
Unconscious Party/Syncope	1	3	5	2	9	5							25
Unknown Medical Emergency	3	1	3	0	2	1							10
Vehicle Fire	1	0	2	0	0	4							7

Month	# of Incidents	Avg Resp Time
Jan	36	2:50
Feb	24	3:05
Mar	45	3:01
Apr	31	3:00
May	53	2:55
Jun	50	2:53
Jul		
Aug		
Sep		
Oct		
Nov		
Dec		
239		2:57



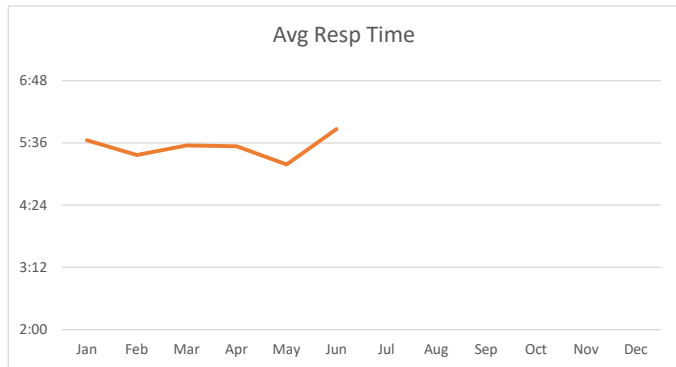
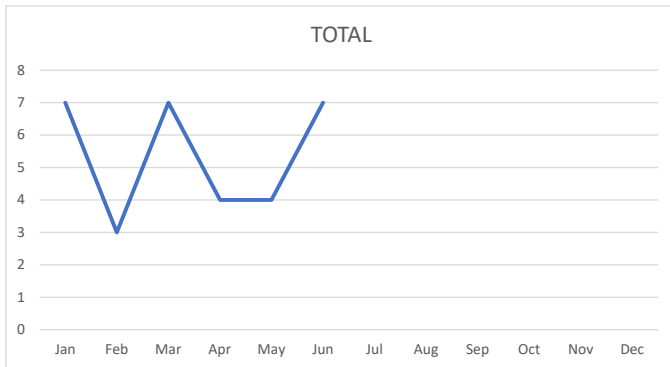


Village Fire Department
901 Corbindale Rd
Houston, TX, 77024
Phone# (713) 468-7941 Fax# (713) 468-5039

June 2025 Summary - Hilshire

Call/Incident Type/Detail	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total YTD
TOTAL	7	3	7	4	4	7							32
Abdominal Pain	0	1	0	0	0	1							2
Cardiac/Respiratory Arrest	1	0	0	1	0	0							2
Difficulty Breathing	1	0	1	0	0	0							2
Fall Victim	0	0	1	0	0	0							1
Fire Alarm Church or School	0	0	0	1	0	1							2
Fire Alarm Residence	1	0	0	1	0	1							3
Heart Problems	1	0	0	0	0	0							1
Medical Alarm	0	0	0	1	0	0							1
Motor Vehicle Collision	1	1	1	0	1	1							5
Overdose/Poisoning	0	1	0	0	0	0							1
Psychiatric Emergency	1	0	1	0	0	0							2
Sick Call	0	0	0	0	0	2							2
Trash Fire	0	0	1	0	0	0							1
Traumatic Injury	0	0	0	0	1	0							1
Unconscious Party/Syncope	1	0	1	0	0	0							2
Unknown Medical Emergency	0	0	0	0	1	0							1
Vehicle Fire	0	0	1	0	1	1							3

Month	# of Incidents	Avg Resp Time
Jan	7	5:39
Feb	3	5:22
Mar	7	5:33
Apr	2	5:32
May	4	5:11
Jun	6	5:52
Jul		
Aug		
Sep		
Oct		
Nov		
Dec		
29		5:31



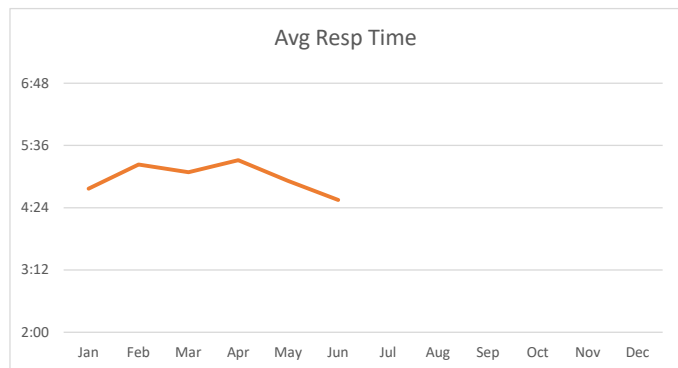
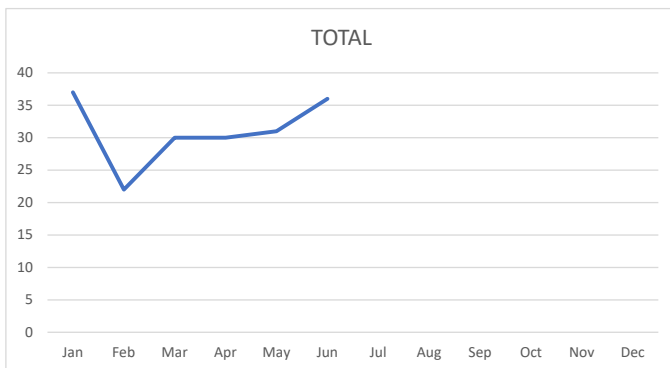


Village Fire Department
901 Corbindale Rd
Houston, TX, 77024
Phone# (713) 468-7941 Fax# (713) 468-5039

June 2025 Summary - Hunters Creek

Call/Incident Type/Detail	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total YTD
TOTAL	37	22	30	30	31	36							186
Abdominal Pain	0	0	2	1	0	2							5
Allergic Reaction	0	0	1	0	0	0							1
Carbon Monoxide Alarm with Symptoms	0	0	0	0	1	0							1
Carbon Monoxide Detector No Symptoms	1	2	0	0	0	2							5
Cardiac/Respiratory Arrest	0	0	0	0	0	1							1
Check a Noxious Odor	0	1	0	0	0	0							1
Check for Fire		0	0	0	1	0							1
Check for the Smell of Natural Gas	1	0	1	1	0	0							3
Check for the Smell of Smoke	0	0	0	1	0	1							2
Chest Pain	0	0	1	0	0	1							2
Child Locked in a Vehicle Engine not running	0	0	0	0	2	0							2
Difficulty Breathing	1	0	1	2	2	0							6
Elevator Rescue	0	0	0	0	0	1							1
Fall Victim	3	1	4	2	1	2							13
Fire Alarm Business	2	0	1	1	2	1							7
Fire Alarm Church or School	0	0	0	0	0	1							1
Fire Alarm Residence	15	9	6	10	7	13							60
Gas Leak	0	1	0	1	1	0							3
Heart Problems	3	1	1	0	0	0							5
Hemorrhage/Laceration	0	1	1	0	1	0							3
House Fire	0	0	0	1	0	0							1
Injured Party	1	0	2	1	0	1							5
Medical Alarm	0	1	0	0	1	0							2
Motor Vehicle Collision	2	2	4	1	4	3							16
Motor Vehicle Collision with Entrapment	1	0	0	0	0	0							1
Motor Vehicle vs Motorcycle	0	0	0	1	0	0							1
Motor Vehicle vs Pedestrian	0	0	0	0	0	1							1
Object Down in Roadway	0	0	0	1	0	1							2
Overdose/Poisoning	0	0	1	0	1	0							2
Psychiatric Emergency	0	0	0	0	2	0							2
Seizures	0	0	1	0	0	0							1
Service Call Non-emergency	0	0	0	1	0	2							3
Sick Call	1	3	2	1	2	0							9
Stroke	2	0	0	1	0	0							3
Traumatic Injury	0	0	0	0	0	1							1
Unconscious Party/Syncope	4	0	1	2	2	2							11
Unknown Medical Emergency	0	0	0	1	1	0							2

Month	# of Incidents	Avg Resp Time
Jan	29	4:46
Feb	16	5:14
Mar	27	5:05
Apr	23	5:19
May	22	4:55
Jun	25	4:33
Jul		
Aug		
Sep		
Oct		
Nov		
Dec		
	142	4:58



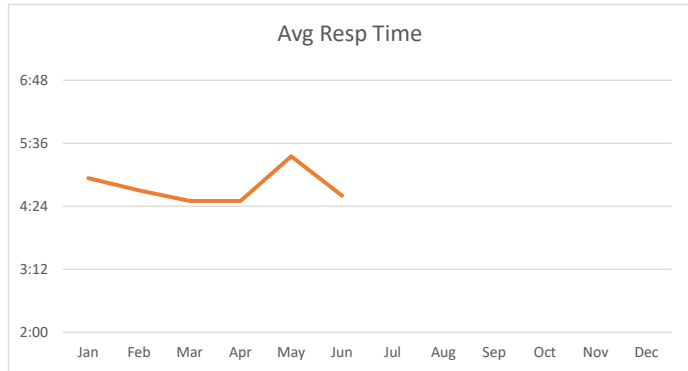
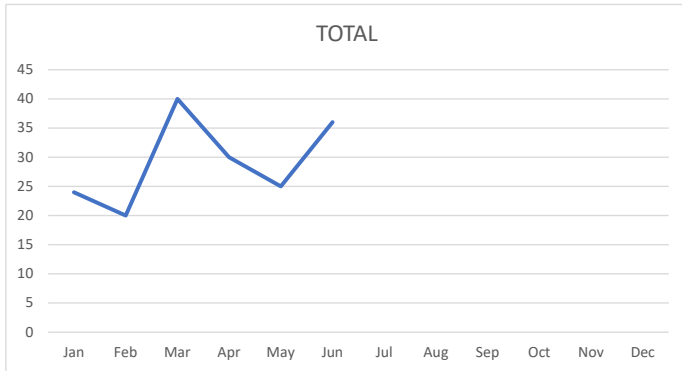


Village Fire Department
901 Corbindale Rd
Houston, TX, 77024
Phone# (713) 468-7941 Fax# (713) 468-5039

June 2025 Summary - Piney Point

Call/Incident Type/Detail	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total YTD
TOTAL	24	20	40	30	25	36							175
Abdominal Pain	0	0	1	0	0	1							2
Carbon Monoxide Detector No Symptoms	2	0	0	0	1	2							5
Cardiac/Respiratory Arrest	0	1	0	0	0	0							1
Check a Noxious Odor	1	0	0	0	1	0							2
Check for Fire	0	0	0	0	0	1							1
Check for the Smell of Natural Gas	1	0	2	0	0	0							3
Check for the Smell of Smoke	0	0	0	0	1	0							1
Chest Pain	1	0	1	0	3	0							5
Choking	0	0	0	1	0	0							1
Difficulty Breathing	0	0	1	1	1	1							4
Fall Victim	2	3	3	1	0	2							11
Fire Alarm Business	0	0	1	1	0	0							2
Fire Alarm Church or School	1	2	7	7	2	3							22
Fire Alarm Residence	5	5	8	6	5	8							37
Gas Leak	1	0	0	0	0	1							2
Headache- Stroke symptoms not present	0	0	0	0	0	1							1
Heart Problems	1	0	1	0	1	0							3
Hemorrhage/Laceration	0	0	0	1	0	0							1
House Fire	0	0	0	1	0	0							1
Injured Party	0	0	0	0	0	1							1
Medical Alarm	1	0	1	2	0	1							5
Motor Vehicle Collision	1	1	2	3	1	5							13
Object Down in Roadway	0	0	2	2	0	1							5
Overdose/Poisoning	0	1	0	0	0	0							1
Powerlines Down Arcing/Burning	0	0	1	0	0	1							2
Psychiatric Emergency	0	0	1	0	2	0							3
Service Call Non-emergency	3	3	2	0	5	1							14
Sick Call	2	1	5	1	2	4							15
Smoke in Residence	1	0	0	0	0	0							1
Stroke	0	1	1	0	0	0							2
Transformer Fire	0	0	0	1	0	0							1
Traumatic Injury	0	1	0	1	0	1							3
Unconscious Party/Syncope	1	1	0	1	0	0							3
Unknown Medical Emergency	0	0	0	0	0	1							1

Month	# of Incidents	Avg Resp Time
Jan	16	4:56
Feb	14	4:42
Mar	26	4:30
Apr	23	4:30
May	15	5:21
Jun	27	4:36
Jul		
Aug		
Sep		
Oct		
Nov		
Dec		
121		4:45



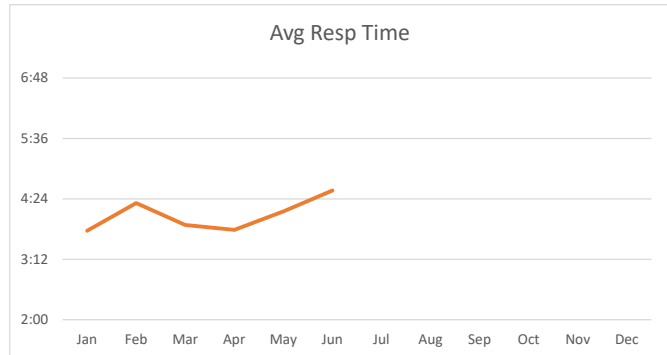
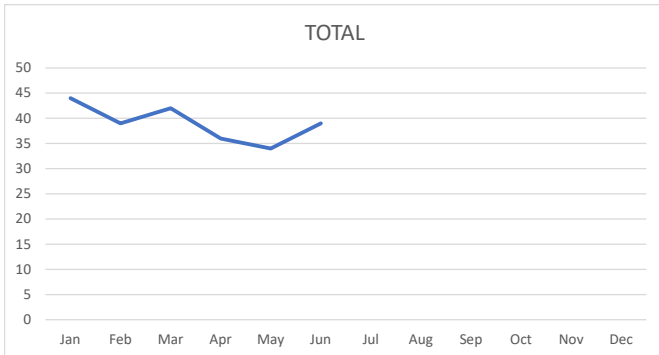


Village Fire Department
901 Corbindale Rd
Houston, TX, 77024
Phone# (713) 468-7941 Fax# (713) 468-5039

June 2025 Summary - Spring Valley

Call/Incident Type/Detail	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total YTD
TOTAL	44	39	42	36	34	39							234
Abdominal Pain	0	1	0	0	0	0							1
Back Pain	0	0	1	0	0	2							3
Carbon Monoxide Detector No Symptoms	0	0	0	2	1	0							3
Cardiac/Respiratory Arrest	0	1	0	1	0	0							2
Check a Noxious Odor	0	0	0	0	0	1							1
Check for Fire	0	0	0	2	0	0							2
Check for the Smell of Natural Gas	1	1	3	0	0	0							5
Check for the Smell of Smoke	0	0	0	1	0	0							1
Chest Pain	2	0	3	0	3	3							11
Child Locked in a Vehicle Engine not running	0	0	0	0	0	1							1
Choking	0	0	0	0	1	0							1
Diabetic Emergency	0	0	0	0	1	0							1
Difficulty Breathing	3	3	2	1	0	1							10
Elevator Rescue	0	0	0	1	0	0							1
Fall Victim	0	3	1	3	2	3							12
Fire Alarm Business	9	2	0	1	1	1							14
Fire Alarm Church or School	1	1	0	2	1	3							8
Fire Alarm Residence	2	3	0	1	2	3							11
Gas Leak	1	2	1	0	0	2							6
Grass Fire	0	0	0	0	1	0							1
Heart Problems	2	1	3	5	2	1							14
Heat/Cold Exposure	0	0	0	0	0	1							1
Hemorrhage/Laceration	0	1	3	0	0	1							5
Injured Party	1	0	2	1	1	0							5
Medical Alarm	1	0	0	0	0	0							1
Motor Vehicle Collision	12	6	6	4	4	5							37
Motor Vehicle vs Motorcycle	0	1	0	0	0	0							1
Motor Vehicle vs Pedestrian	0	0	0	1	0	0							1
Object Down in Roadway	0	0	0	1	0	0							1
Overdose/Poisoning	0	0	1	0	0	0							1
Possible D.O.S.	1	0	0	0	0	0							1
Powerlines Down Arcing/Burning	0	0	2	0	1	1							4
Psychiatric Emergency	0	1	1	1	1	1							5
Seizures	0	0	0	1	0	0							1
Service Call Non-emergency	1	0	1	1	4	1							8
Shooting/Stabbing	0	0	0	1	0	0							1
Sick Call	2	4	7	3	2	5							23
Smoke in Business	0	0	0	0	0	1							1
Stroke	1	1	0	0	1	0							3
Transformer Fire	0	0	0	0	1	0							1
Unconscious Party/Syncope	2	3	3	2	2	1							13
Unknown Medical Emergency	2	2	2	0	2	0							8
Vehicle Fire	0	2	0	0	0	1							3

Month	# of Incidents	Avg Resp Time
Jan	35	3:46
Feb	38	4:19
Mar	40	3:53
Apr	32	3:47
May	29	4:09
Jun	36	4:34
Jul		
Aug		
Sep		
Oct		
Nov		
Dec		
210		4:04



VILLAGE FIRE DEPARTMENT



901 Corbindale Rd
Houston, Texas 77024
(713) 468-7941
(713) 468-5039 FAX

Protecting and Serving the Cities of:
BUNKER HILL VILLAGE HEDWIG
VILLAGE HILSHIRE VILLAGE
HUNTERS CREEK VILLAGE
PINEY POINT VILLAGE SPRING
VALLEY VILLAGE

Budget Amendment 2024-02 & 2025-03

To: Gerardo Barrera
Wendy Baimbridge
Cassie Stephens
Tom Fullen
Bobby Pennington
John McDonald
Cc: Board of Commissioners & Alternates

From: Amy Buckert
Date: May 21, 2025
Re: Budget Amendment 2024-02 &
Budget Amendment 2025-03

City of Bunker Hill Village
City of Hedwig Village
City of Hilshire Village
City of Hunters Creek Village
City of Piney Point Village
City of Spring Valley Village
Village Fire Department

Village Fire Department

Budget Amendment 2025-03

During the regular monthly Village Fire Department Board Meeting on May 21, 2025, the Village Fire Department Board of Commissioners unanimously approved a budget amendment to fund tower improvements, purchase of a generator and purchase of a fuel system. The Village Fire Department Board of Commissioners is requesting that the member Cities approve a 2025 budget amendment in an amount not to exceed \$236,000 to facilitate the purchases and improvements. This budget amendment will not result in an additional assessment to the member Cities in 2025.

The improvements and purchases are as follows:

- Tower improvements - \$80,000
 - Generator purchase - \$100,000
 - Fuel system purchase - \$56,000
- Total - \$236,000

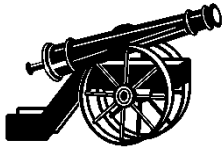
The total budget amendment of \$236,000.00 will be funded by the 2024 Village Fire Department budget surplus in an amount not to exceed \$236,000.

The Village Fire Department Board of Commissioners further unanimously approved an intra-budgetary transfer for Budget year 2024. While this intra-budgetary transfer will not result in an additional assessment to the member Cities, it does require the approval of the member cities per Sec. 5.01 of the Interlocal Agreement.

The intra-budgetary transfer is as follows:

- 2024 Village Fire Department Budget:
 - Transfer \$40,000 from line item 16060 Health Insurance to line item 17112 Maintenance Pumper (E2)

Please put these budget amendments on your earliest agenda for consideration and advise us of your council's action in writing.



**City of Bunker Hill Village
City Council
Agenda Request**

Agenda Date: July 15, 2025
Agenda Item: VII
Subject: Mayor's Report
Exhibits: N/A
Funding: N/A
Presenter(s): Mayor Brown

Executive Summary

The Mayor's Report will include the following:

- A. Update on Activities and Upcoming Events
 - Mayors' Meetings

Recommended Action

Staff recommends City Council receive the Mayor's Report.



**City of Bunker Hill Village
City Council
Agenda Request**

Agenda Date:	July 15, 2025
Agenda Item:	VIII
Subject:	City Administrator's Report
Exhibits:	Development Report
Funding:	N/A
Presenter(s):	Gerardo Barrera, City Administrator Elvin Hernandez, Public Works Director Susan Grass, Finance Director

Executive Summary

The City Administrator's Report will include the following items:

- A. Report on Activities and Upcoming Events
 - Legislative Update
 - Hurricane Preparedness
 - Villages Independence Day Parade – July 4, 2025
- B. Director of Public Works Report
 - Development Report
 - CIP Project Update
- C. Finance Director Report
 - 2026 Budget Update
 - Investments and Opportunities

Recommended Action

Staff recommends City Council receive the City Administrator's Report.

City of Bunker Hill Village
Development Report

Month	2024 Permits Issued (excludes new construction, add., remodel)	2025 Permits Issued (excludes new construction, add., remodel)	Variance	2024 New Residential	2025 New Residential	Variance	2024 Residential Addition	2025 Residential Addition	Variance	2024 Residential Remodel	2025 Residential Remodel	Variance	2024 Total Permits Issued (Month)	2025 Total Permits Issued (Month)	Variance
January	61	111	50	1	2	1	3	0	(3)	2	1	(1)	67	114	47
February	68	166	98	1	3	2	0	1	1	5	0	(5)	74	170	96
March	128	157	29	3	3	0	2	1	(1)	2	1	(1)	135	162	27
April	123	128	5	2	4	2	1	0	(1)	7	2	(5)	133	134	1
May	137	86	(51)	0	1	1	3	1	(2)	3	0	(3)	143	88	(55)
June	146	99	(47)	2	1	(1)	0	2	2	1	2	1	149	104	(45)
July	147			2			0			2			151		
August	193			3			0			2			198		
September	98			0			0			1			99		
October	172			2			1			1			176		
November	68			0			1			2			71		
December	62			0			0			1			63		
YTD Total	1403	747		16	14		11	5		29	6		1459	772	

Month	2024 Pre- Development/ Consultation Meetings	2025 Pre- Development/ Consultation Meetings	Variance	2024 Inspections/ Reinspections	2025 Inspections/ Reinspections	Variance	2024 VFD Inspections	2025 VFD Inspections	Variance	2024 Certificate of Occupancy Issued	2025 Certificate of Occupancy Issued	Variance
January	15	15	0	204	220	16	5	6	1	0	0	0
February	10	14	4	314	251	(63)	3	4	1	0	0	0
March	16	8	(8)	309	298	(11)	6	6	0	0	2	2
April	20	11	(9)	276	323	47	5	3	(2)	1	0	(1)
May	9	10	1	297	388	91	7	5	(2)	1	2	1
June	13	8	(5)	342	282	(60)	4	3	(1)	0	1	1
July	10			444			5			1		
August	6			413			11			1		
September	8			423			2			3		
October	6			386			11			2		
November	12			332			6			1		
December	5			305			7			1		
YTD Total	130	66		4045	1762		72	27		11	5	



**City of Bunker Hill Village
City Council
Agenda Request**

Agenda Date:	July 15, 2025
Agenda Item:	IX
Subject:	FY 2025 Budget Amendment No. 5
Exhibits:	Ordinance No. 25-652
Funding:	General Fund Misc. Revenue
Presenter(s):	Susan Grass, Finance Director

Executive Summary

The FY 2025 Budget allocates funding to the Fire Department Assessment. At the June 17, 2025, City Council meeting, the Village Fire Department presented FY 2025 Budget Amendment 2025-03 in the amount of \$236,000.00 to fund tower improvements, the purchase of a fuel system and a generator. The City of Bunker Hill Village's cost share is \$44,840.00. Council subsequently approved funding for tower improvements and the purchase of a fuel system only, and requested additional details regarding the generator purchase be presented at a future meeting date. However, Budget Amendment 2025-03 for the Village Fire Department was approved in its entirety by 70% of the participating cities prior to the June meeting, in accordance with the Interlocal Agreement.

Funding for this amendment will come from a surplus in the FY 2024 Budget. In the past, such surpluses have been returned to the City and held in the City's reserve account until needed. However, because this surplus has not been transferred back to the City, a transaction is required to formally record the use of these funds.

Recommended Action

Staff recommends Council approve Ordinance No. 25-652, adopting Budget Amendment No. 5 to the FY 2025 Budget.

ORDINANCE NO. 25-652

**AN ORDINANCE OF THE CITY OF BUNKER HILL VILLAGE, TEXAS,
ADOPTING AMENDMENT NO. 5 TO THE ORIGINAL BUDGET OF THE CITY
OF BUNKER HILL VILLAGE, TEXAS, FOR THE FISCAL YEAR 2025;
PROVIDING DETAILED LINE-ITEM INCREASES OR DECREASES; PROVIDING
FOR SEVERABILITY; AND CONTAINING OTHER PROVISIONS RELATING TO
THE SUBJECT**

* * * * *

WHEREAS, the City of Bunker Hill Village Budget for the Fiscal Year 2025 was adopted within the time and in the manner required by State law; and

WHEREAS, the City Council finds and determines that the proposed change in the budget is necessary; and

WHEREAS, the City Council finds and determines that the proposed change in the budget are for municipal purposes, and that the amendment of the budget constitutes a matter of public necessity requiring adoption of the amendment to the budget at this time; now therefore,

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BUNKER HILL VILLAGE, TEXAS:

Section 1. The facts and matters set forth in the preamble of this Ordinance are found to be true and correct.

Section 2. The City of Bunker Hill Village Budget for the fiscal year 2025 is hereby amended by the adoption of “**Amendment No. 5 to the Original Budget of the City of Bunker Hill Village, Texas, for the Year 2025,**” a copy of which is attached hereto. The “Amendment No. 5 to the Original Budget of the City of Bunker Hill Village, Texas, for the Year 2025” shall be attached to and made a part of the Original Budget by the City Secretary; and filed as required by State law.

Section 3. In the event any clause, phrase, provision, sentence, or part of this Ordinance or the application of the same to any person or circumstance shall for any reason be adjudged invalid or held unconstitutional by a court of competent jurisdiction, it shall not affect, impair, or invalidate this Ordinance as a whole or any part or provision hereof other than the part declared to be invalid or unconstitutional; and the City Council of the City of Bunker Hill Village, Texas, declares that it would have passed each and every part of the same notwithstanding the omission of any such part thus declared to be invalid or unconstitutional, whether there be one or more parts.

PASSED, APPROVED, AND ORDAINED this 15th day of July, 2025.

Keith Brown, Mayor

ATTEST:

Gerardo Barrera, City Administrator/ Acting City Secretary

**CITY OF BUNKER HILL VILLAGE
ADOPTED 2025 BUDGET
GENERAL FUND**

AMENDMENT NO. 5

			2025 Adopted	2025 No. 5 Amendment	Change
Acct. #	Description				
GENERAL FUND EXPENDITURES					
01	5600	FIRE DEPARTMENT ASSESSMENT	\$ 1,876,425	\$ 1,921,265	\$ 44,840
TOTAL CAPITAL PROJECTS UTILITY FUND EXP.			\$ 1,876,425	\$ 1,921,265	\$ 44,840



City of Bunker Hill Village
City Council
Agenda Request

Agenda Date:	July 15, 2025
Agenda Item:	X
Subject:	Public Safety Committee Emergency Response Recommendations
Exhibits:	Report
Funding:	N/A
Presenter(s):	Gerardo Barrera, City Administrator Councilmember Poor

Executive Summary

In 2024, the City was significantly impacted by two severe weather events: the May 2024 Derecho and Hurricane Beryl in July 2024. These events tested the City's – and the broader Memorial Villages area – emergency response systems and highlighted both strengths and areas in need of improvement.

At the September 17, 2024, City Council meeting, Council directed staff to convene the City's Public Safety Committee to review emergency response objectives that followed both events, identify gaps in resources and capabilities, and assess resources needed for timely recovery operations and communications during emergency events.

The Committee has met regularly to evaluate the City's emergency response to both storms and review after-action reports from MVPD and VFD. Following this evaluation, the Committee has prepared a report of findings and recommendations with the objective of improving the City's emergency response framework.

Recommended Action

Staff recommends City Council receive the Public Safety Committee's report and provide feedback and direction.

City of Bunker Hill Village Public Safety Committee
Emergency Response Recommendations
June 2025

Introduction

In May 2024, the Villages including Bunker Hill Village (BHV), were significantly impacted by two major storms – Derecho and Beryl - events that tested our emergency response systems and highlighted both strengths and areas needing improvement. These critical incidents offered us a valuable opportunity to learn, reflect, and identify how we might better serve our community in times of crisis. In response, the BHV Public Safety Committee was formed with a shared goal: to align expectations across BHV and all relevant government agencies on how we educate the public, prepare for, respond to, and recover from emergencies in a way that prioritizes safety, resilience, and community trust.

Between February and July 2025, the Committee met regularly to evaluate the City’s emergency response to these storms. We closely reviewed After Action Reviews (AARs) from the Police and Fire Departments and held one-on-one interviews with BHV city staff, the Fire Chief, and Police Chief to gain a clearer understanding of operational challenges and insights. Our aim has been to objectively identify gaps, recommend practical improvements, and ensure those improvements are reflected in all relevant emergency protocols, training materials, and communication plans.

This report reflects the collective efforts of dedicated individuals who care deeply about our city and its people. It represents our hope that through thoughtful planning, clear coordination, decisive action, and a learner mindset, we can build a more cohesive, capable, and compassionate emergency response framework—one that strengthens our community’s resilience for the future.

Findings

Our primary conclusion is that the City’s Emergency Operations Plan (EOP) requires a comprehensive update to better reflect the operational challenges faced during large-scale emergencies. The current plan does not adequately define how the EOC is activated, what roles different departments are expected to play once it is operational, or how decisions—particularly regarding life safety events, evacuations, or curfews—are communicated. A common thread was the lack of clarity in how emergency declarations are issued and who has the authority to relay those declarations to emergency services and residents. During both the Derecho and Hurricane Beryl, this created uncertainty that hindered a timely and coordinated response particularly in the immediate aftermath.

Additionally, the EOP does not currently include a defined communication strategy outlining modes of communication, messaging responsibilities, or fallback procedures in the event of total

technology failure. Without these safeguards in place, the region remains vulnerable in worst-case scenarios where communication systems are disrupted. Our discussions with emergency services leadership also revealed that there is no shared platform for information management, which in turn led to call duplications, delayed prioritization, and misallocation of limited response resources.

There is also a lack of consensus across jurisdictions on how to catalog and assist vulnerable populations. The absence of a shared registry of senior and disabled residents needing special assistance further complicates evacuation and emergency medical response. Moreover, we found that staffing and equipment levels may be insufficient for sustained operations during major disasters. Most cities do not currently have contract labor or standby equipment arrangements in place to supplement their emergency response capabilities. Additionally, there may be an opportunity to pre-stage certain emergency vehicles and critical equipment in pre-approved locations across the jurisdiction prior to forecasted emergency events. Strategic staging—whether generators, high-water vehicles, barricades, ambulances, or rescue gear—can help reduce response times, extend coverage to hard-to-reach areas, and improve coordination among departments.

Another challenge identified was related to shared equipment usage across jurisdictions. Without a defined process for ownership, access, training, and post-storm financial accounting, cities were unable to maximize the value of shared resources. Lastly, neighboring municipalities such as Spring Valley, Hedwig Village, and the Spring Branch ISD were not formal participants in the EOC process, despite being geographically and functionally linked during large-scale emergencies. Their absence limits regional coordination and operational efficiency.

The Committee also identified the opportunity to establish an agreed-upon list of priority thoroughfares that can be immediately focused on during emergency events, such as Memorial Drive, Bunker Hill Rd, [and more]. By ranking key roadways based on their importance for evacuation, emergency access, stoplight functionality, and utility restoration, all responding agencies, regardless of jurisdiction, can act decisively without waiting for additional direction, particularly in the immediate aftermath of an event. Establishing this list in advance would also foster stronger regional coordination and reduce duplication of effort during high-pressure situations.

Emergency Planning Framework

While much of our focus has been on improving emergency response during crises, it is critical to also consider the full emergency planning cycle, including prevention, mitigation, preparedness, and recovery.

Prevention begins with ensuring that cities have adequate supplies, staffing, communication systems, and operational redundancies in place to address common events such as hurricanes

and severe weather that frequently result in power outages and related disruptions. Residents should be encouraged to maintain essential supplies and be aware of the locations of local emergency resources. Inter-agency drills conducted prior to storm season can further enhance preparedness and clarify roles, responsibilities, and expectations across jurisdictions.

Mitigation involves municipal actions such as the regular inspection and clearing of storm drains, culverts, and ditches; establishing contracts with vendors for services such as tree cutting and debris removal; and ensuring that emergency equipment - including backup generators, traffic signals, watercraft, and vehicles - is operational. Prior to the storm season, cities should implement a standardized checklist to ensure these tasks are completed in a timely manner.

Preparedness efforts must include strong citizen education programs and timely communications that raise awareness of emergency risks and ensure residents understand how to respond. Residents should be equipped to remain safely in place for at least 72 hours in the event of disrupted services.

Recovery, though often overlooked, can be the longest, most difficult, and frustrating phase for everyone, including residents. Response efforts depend entirely on how effectively the EOC functions. Each city must be able to coordinate its emergency resources under a single, clearly defined command structure. Clear planning is needed to support cleanup, infrastructure repair, and community services after the event has passed.

Recommendations

1. Our primary recommendation is that the Emergency Operations Plan be immediately revised, and should follow the structure of Harris County's where applicable. The revision should include items such as:
 - Clearly articulated EOC activation procedures
 - A revised communication procedure
 - A defined regional command structure, fallback procedures for communication failure
 - Designated primary and secondary EOC sites
 - Establish a shared registry of vulnerable residents, accessible to all participating jurisdictions
 - Established list of priority thoroughfares to clear first, without the need for communication
 - Define a regional integrated information-sharing platform, and how to use it
2. To continuously improve how we support our citizens in these times of need and stress test our responsiveness, we recommend the EOC conduct regional emergency training exercises involving Police, Fire, Public Works, and EOC personnel at least annually. These exercises should simulate real emergency conditions and include roles for city leadership. Neighboring municipalities (SBISD, Spring Valley PD, Hedwig PD, ...) could be formally

invited to participate in EOC operations during regional emergencies to ensure full coordination.

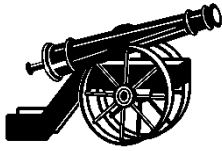
3. Finally, we propose institutionalizing After Action Reviews following every major emergency for all agencies, using accepted templates such as NIMS/FEMA. These reviews should be completed within 30 days and shared with all participating cities. A tracking system should also be established to monitor the implementation of lessons learned. The EOP should be reviewed and updated every few years, incorporating new insights from the AARs.

Conclusion

The May 2024 Derecho and Hurricane Beryl revealed critical gaps in how our communities prepare for and respond to major emergencies. These events affected all of us, not just as cities, but as neighbors, and they reinforced the importance of working together across jurisdictions. As members of the Public Safety Committee, we've spent considerable time listening, reviewing, and reflecting to understand better what can be improved. The recommendations in this report represent not just practical steps, but a shared commitment to doing better. We hope our neighboring municipalities will join us in this important effort to strengthen coordination, improve readiness, and build a safer, more resilient community for everyone who calls it home.

Sincerely,

City of Bunker Hill Public Safety Committee



City of Bunker Hill Village
City Council
Agenda Request

Agenda Date:	July 15, 2025
Agenda Item:	XI
Subject:	Water Modeling Study
Exhibits:	Services Agreement
Funding:	Underground Utilities (Acct. #07-00-00-9183.03) \$99,266.00
Presenter(s):	Elvin Hernandez, Public Works Director

Executive Summary

Staff requested and received a proposal from the City Engineer, IDS Engineering Group, to perform a comprehensive water modeling study. The purpose of this project is to evaluate the current condition, adequacy, and performance of the City's water distribution system. This assessment will support the long-term planning and operational efficiency of the system.

IDS Engineering will provide professional engineering services that include: developing a model simulating existing system conditions, evaluating system performance under various demand scenarios, and identifying any system vulnerabilities and opportunities for improvement.

The results of the study will outline the continued reliability and efficiency of the City's water infrastructure through a structured inspection and maintenance program that will proactively address potential issues, extend the operational service life of system components, and ensure the continued delivery of safe and reliable water services to the City. A final engineering report will be prepared, including all model run exhibits documenting the results of the evaluation.

Professional services are exempt from competitive bidding requirements per Chapter 252.021 of the Local Government Code.

The contract has been reviewed by the City Attorney.

Recommended Action

Staff recommends City Council approve a services agreement with IDS Engineering Group in the amount of \$99,266.00 for a water modeling study.

**CITY OF BUNKER HILL VILLAGE, TEXAS
SERVICES AGREEMENT**

THE STATE OF TEXAS §
 §
COUNTY OF HARRIS §

Description of Services: Professional Engineering Services – Update the City of Bunker Hill Village’s GIS water system data and develop a comprehensive water system model. The work will include verifying and enhancing existing GIS infrastructure information, integrating new field data, and creating a hydraulic model to support system analysis, planning, and future improvements.

This Agreement is made and entered into by the **City of Bunker Hill Village, Texas** (referred to as the “City”), with an office at 11977 Memorial Drive, Houston, Texas, 77024 and, **IDS Engineering Group** (the “Company”), with an office at 13430 Northwest Freeway, Suite 700, Houston, Texas, 77040. The City hereby engages the services of the Company as an independent contractor for services described, upon the following terms and conditions.

1. **SCOPE OF AGREEMENT**

- 1.1. The City hereby agrees to employ the Company and the Company agrees to perform the necessary services as set forth in Exhibit A attached hereto and incorporated herein for all purposes.
- 1.2. In the event of a conflict among the terms of this Agreement and Exhibit A, the terms set forth in this Agreement shall control.
- 1.3. The parties shall comply with Applicable Laws in performing their respective obligations hereunder.
- 1.4. The Company shall perform the services set forth herein in accordance with the provisions of this Agreement, exercising the degree of skill and care ordinarily exercised by members of the Company’s profession in the geographic region.

2. **TERM OF AGREEMENT; TERMINATION**

- 2.1. This Agreement shall be effective upon proper execution by the City. The term of this Agreement shall be until the work described herein has been completed or the Agreement has been terminated by either party. ***Either party may terminate this Agreement for any reason with thirty days (30) written notice to the other party.***
- 2.2. The City’s obligations under this Agreement shall not constitute a general obligation of the City or indebtedness under the Constitution or laws of the State of Texas. Nothing contained herein shall ever be construed so as to require the City to create a sinking fund or to assess, levy and collect any tax to fund its obligations under this Agreement.

3. **ENTIRE AGREEMENT**

This Agreement represents the entire Agreement between the Company and the City and no prior or contemporaneous oral or written agreements or representations shall be

construed to alter its terms. No additional terms shall become part of this Agreement without the written consent of both parties and compliance with relevant state law. This Agreement supersedes all other prior agreements either oral or in writing.

4. ASSIGNMENT

The Company shall not assign or subcontract its obligations under this Agreement without the prior written consent of the City, which consent shall not be unreasonably withheld; however, such prior consent shall not be required for an assignment by the Company to a parent, subsidiary, affiliate, or successor.

5. COMPENSATION

For and in consideration of the services rendered by the Company pursuant to this Agreement, the City shall pay the Company only for the actual work performed under the Scope of Work, on the basis set forth in Exhibit "A" up to an amount not to exceed **\$99,266.00.**

6. INDEMNITY AND LIABILITY

6.1. DEFINITIONS

For the purpose of this section the following definitions apply:

- a. "City" shall mean all officers, agents, and employees of the City of Bunker Hill Village.
- b. "Claims" shall mean all claims, liens, suits, demands, accusations, allegations, assertions, complaints, petitions, proceedings and causes of action of every kind and description brought for damages.
- c. "Company" includes the corporation, company, partnership, or other entity, its owners, officers, and/or partners, and their agents, successors, and assigns.
- d. "Company's employees" shall mean any employees, officers, agents, subcontractors, licensees, and invitees of Company.
- e. "Damages" shall mean each and every injury, wound, hurt, harm, fee, damage, cost, expense, outlay, expenditure, or loss of any and every nature, including but not limited to:
 - i. injury or damage to any property or right
 - ii. injury, damage, or death to any person or entity
 - iii. attorneys' fees, witness fees, expert witness fees and expenses,
 - iv. any settlement amounts; and
 - v. all other costs and expenses of litigation
- f. "Premise Defects" shall mean any defect, real or alleged, which now exists, or which may hereafter arise upon the premises.

6.2. INDEMNITY

COMPANY AGREES TO INDEMNIFY, HOLD HARMLESS, AND DEFEND THE CITY FROM AND AGAINST LIABILITY FOR ANY THIRD-PARTY CLAIMS FOR BODILY INJURY, WRONGFUL DEATH, OR PROPERTY DAMAGES TO THE EXTENT ARISING OUT OF THE

COMPANY'S NEGLIGENT WORK AND ACTIVITIES CONDUCTED IN CONNECTION WITH THIS AGREEMENT.

COMPANY IS AN INDEPENDENT CONTRACTOR AND IS NOT, WITH RESPECT TO ITS ACTS OR OMISSIONS, AN AGENT OR EMPLOYEE OF THE CITY.

COMPANY MUST AT ALL TIMES EXERCISE REASONABLE PRECAUTIONS ON BEHALF OF, AND BE SOLELY RESPONSIBLE FOR, THE SAFETY OF COMPANY'S EMPLOYEES WHILE IN THE VICINITY WHERE THE WORK IS BEING DONE. THE CITY IS NOT LIABLE OR RESPONSIBLE FOR THE NEGLIGENCE OR INTENTIONAL ACTS OR OMISSIONS OF COMPANY OR COMPANY'S EMPLOYEES.

THE CITY ASSUMES NO RESPONSIBILITY OR LIABILITY FOR DAMAGES WHICH ARE DIRECTLY OR INDIRECTLY ATTRIBUTABLE TO PREMISE DEFECTS.

6.3. LIMIT OF LIABILITY

In the event that claims(s) raised by the City against the Company on account of this Agreement, or on account of the Services performed hereunder is/are covered under the Company's insurance policies required of hereunder, the Company shall not be responsible to the City for any loss, damage or liability beyond the amounts contractually required hereunder and actually paid pursuant to the limits and conditions of such insurance policies. With respect to any causes of action and/or claims raised against the Company by the City that are not covered by the insurance policies required hereunder, the Company's liability to the City shall not exceed an aggregate amount equal to twice the compensation paid to the Company by the City under this Agreement in the year in which such cause of action and/or claim is raised.

6.4. WAIVER OF DAMAGES

Notwithstanding any provision to the contrary contained in this Agreement, in no event shall either party be liable, either directly or indirectly, for any special, punitive, indirect and/or consequential damages, including damages attributable to loss of use, loss of income or loss of profit even if such party has been advised of the possibility of such damages.

7. INSURANCE

7.1. AMOUNTS OF INSURANCE

The Company agrees to provide and to maintain the following types and amounts of insurance, for the term of this Contract:

TYPE	AMOUNT
(a) Workers Compensation	(where required – Statutory by State Law)

Employer's Liability \$100,000 per occurrence

- (b) Commercial (Public) Liability, including but not limited to:
a. Premises/ Operations Combined Single Limit
b. Independent Contractors
c. Personal Injury
d. Products/Completed Operations
e. Contractual Liability (insuring above indemnity provisions)

All insured at combined single limits for bodily injury and property damage at \$500,000 per occurrence.

- (c) Comprehensive Automobile Liability, in include coverage for:
a. Owned/Leased Automobiles
b. Non-owned Automobiles
c. Hired Cars

All insured at combined single limits for bodily injury and property damage for \$500,000 per occurrence.

7.2. OTHER INSURANCE REQUIREMENTS

The Company understands that it is its sole responsibility to provide the required Certificates.

Insurance required herein shall be issued by a company or companies of sound and adequate financial responsibility and authorized to do business in the State of Texas. All policies shall be subject to examination and approval by the City Attorney's Office for their adequacy as to form, content, form of protection, and providing company.

Insurance required by this Contract for the City as additional insured shall be primary insurance and not contributing with any other insurance available to the City, under any third party liability policy.

The Company further agrees that with respect to the above required liability insurances, the City shall:

- a. Be named as an additional insured;
- b. Be provided with a waiver of subrogation, in favor of the City,
- c. Br provided with 30 days advance written notice of cancellation, nonrenewal, or reduction in coverage (all "endeavor to" and similar language of reservation stricken from cancellation section of certificate); and

- d. Prior to execution of this Agreement, be provided through the office of the City Attorney with their original Certificate of Insurance evidencing the above requirement.

The insurance requirements set out in this section are independent from all other obligations of the Company under this Agreement and apply whether or not required by any other provision of this Agreement.

8. PAYMENT AND PERFORMANCE

Payment for services described in this Agreement will be made in accordance with the Texas Prompt Payment Act, Chapter 2251 of the Texas Government Code, or as subsequently amended.

9. COMPANY CERTIFICATIONS

The Company certifies that neither it, nor any of its agents or employees, have or will offer or accept gifts or anything of value, or enter into any business arrangement, with any employee, official, or agent of the City.

The Company certifies, pursuant to Texas Government Code Chapter 2271, that it does not boycott Israel and will not boycott Israel during the term of this Agreement. The Company further certifies, pursuant to Texas Government Code Chapter 2252, Subchapter F, that it does not engage in business with Iran, Sudan, or a foreign terrorist organization as may be designated by the United States Secretary of State pursuant to his authorization in 8 U.S.C. Section 1189.

In accordance with Chapter 2274 of the Texas Government Code, Engineer covenants that it: (1) does not have a practice, policy, guidance, or directive that discriminates against a firearm entity or firearm trade association, and (2) will not discriminate during the term of this contract against a firearm entity or firearm trade associations.

10. NO WAIVER OF IMMUNITY

The City does not waive any statutory or common law right to sovereign immunity by virtue of the execution of this Agreement.

11. NOTICES

Any written notice provided under this Agreement or required by law shall be deemed to have been given and received on the next day after such notice has been deposited by Registered or Certified Mail with sufficient postage affixed thereto and addressed to the other party to the Agreement; provided, that this shall not prevent the giving of actual notice in any manner.

Notice to the City may be sent to the following addresses:

City of Bunker Hill Village, Texas
11977 Memorial Drive
Houston, TX 77024
Attn: City Administrator

Notice to the Company may be sent to the following addresses:

IDS Engineering Group
13430 Northwest Fwy, Suite 700
Houston, TX 77040

12. INDEPENDENT CONTRACTOR

The relationship of the Company to the City is that of independent contractor for all purposes under this Agreement. This Agreement is not intended to create, and shall not be construed as creating, between the Company and the City, the relationship of principal and agent, joint venturers, co-partners or any other similar relationship, the existence of which is hereby expressly denied.

13. FORCE MAJEURE

Any event of Force Majeure that directly or indirectly causes a party to be unable to perform its obligations under this Agreement shall not be deemed a breach of this Agreement. The occurrence of such event shall suspend the obligations of the affected party for only so long as the impact of such event continues. The obligation to pay amounts due and owing shall not be suspended by such event. The party affected will use commercially reasonable efforts to mitigate the effect of the event. "*Force Majeure*" means any act, event or condition to the extent that it adversely affects the cost or the ability of a party to perform its obligations in accordance with the terms of this Agreement if such act, event or condition, in light of any circumstances that should have been known or reasonably believed to have existed at the time, is beyond the reasonable control and is not a result of the willful or negligent act, error or omission or failure to exercise reasonable diligence on the part of the party so affected. Force Majeure includes but is not limited to: (a) acts of God; (b) flood, fire, earthquake, hurricane or explosion; (c) war, invasion, hostilities (whether war is declared or not), terrorist threats or acts, riot or other civil unrest; (d) government order or law; (e) actions, embargoes or blockades in effect on or after the date of this Contract; (f) action by any governmental authority; (g) national or regional emergency; (h) strikes, labor stoppages or slowdowns or other industrial disturbances, other than those involving the affected parties employees; (i) shortage of adequate power or transportation facilities.

14. WAIVER

The failure on the part of either party to enforce its rights as to any provision of this Agreement shall not be construed as a waiver of its rights to enforce such provisions in the future.

AGREED to and ACCEPTED this 15th day of July, 2025.

City of Bunker Hill Village, Texas

Keith Brown, Mayor

ATTEST:

Gerardo Barrera, City Administrator/ Acting City Secretary

Vendor: IDS Engineering Group

Signature

Print Name

Title

Date

EXHIBIT A

June 26, 2025

Mr. Gerardo Barrera, MBA, CPM
City Administrator
City of Bunker Hill Village
11977 Memorial Drive
Houston, Texas 77024

Reference: Proposal for Professional Engineering Services to Update GIS Information of Water System and Prepare a Water System Model for the City of Bunker Hill Village
IDS Project No. 0517-005-00

Dear Mr. Barrera,

As requested by the City of Bunker Hill Village (the City), IDS Engineering Group, Inc. (IDS) presents this proposal to provide professional engineering services related to a City water distribution system evaluation including verifying and updating the water system information in GIS and performing hydraulic water modeling.

The Scope of Services is as follows:

- A. Perform general project management, QA/QC and coordination with the City.
- B. Collect and Review City Water System Data to verify existing water system capacities.
- C. Prepare GIS map and data file for the existing water system using data provided by the City
- D. Prepare an existing water system model in WaterGems.
- E. Allocate and model existing and projected demands.
- F. Develop diurnal curves based on overall system demands.
- G. Calibrate the hydraulic model including assisting the City in conducting existing system pressure and hydrant flow tests up to four (4).
- H. Evaluate the overall water distribution system including fire flow and water age evaluations.
- I. Model up to five scenarios for removing or adding various components to the City's water system.
- J. Prepare a Technical Memorandum including model run exhibits documenting the results of the evaluation and prepare a presentation to review the results with the City.

Fees

We propose to perform the above Scope of Services, for the Lump Sum fee of \$94,266.00. Additionally, we request allocation of a \$5,000.00 contingency amount in case of any additional testing that may be identified during the study, this amount will only be used as approved by the City. The total requested authorization is \$99,266.00. A manhour level of effort is attached in support of the proposed costs.

We appreciate the opportunity to present this proposal to the City. If you need additional information in support of this proposal, please do not hesitate to contact either of us at 713.462.3178.

Sincerely,


Marcel Khouw, P.E., Assoc. DBIA
Senior Project Manager


John Hale, P.E.
Project Manager

Attachments

A. Level of Effort

Accepted By:

Signature: _____

Print Name: _____

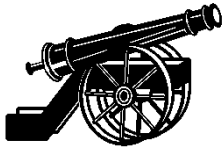
Title: _____

Company: _____

Date: _____

City of Bunker Hill Village Water Distribution System Evaluation & Modeling
Level of Effort
Date: 06/25/2025

Totals																		
		Bunker Hill Village Contract Labor Rate	Sr. Project Manager \$262.00		Project Manager \$210.00		Project Engineer \$174.00		CADD Tech \$130.00		GIS Tech \$140.00		Admin \$125.00		Reimbursable	Sub Cost	Hours	\$
	Task Description		Hrs.	Cost	Hrs.	Cost	Hrs.	Cost	Hrs.	Cost	Hrs.	Cost	Hrs.	Cost	Cost		Hrs.	Cost
Basic Services	A. General Project Management/Administration																	
	1. Project Kick-off Meetings		4	\$1,048	4	\$840	4	\$696		\$0		\$0		\$0			12	\$2,584
	2. Manage and Coordinate Project efforts		8	\$2,096	16	\$3,360		\$0		\$0		\$0	4	\$500			28	\$5,956
	3. Review work progress (QA/QC)		4	\$1,048	8	\$1,680		\$0		\$0		\$0		\$0			12	\$2,728
	4. Periodic Project Progress Meetings w/City (3 mtgs.@2hrs.)		6	\$1,572	6	\$1,260		\$0		\$0		\$0		\$0			12	\$2,832
	5. Reimbursable Expenses (see Contract for information)			\$0		\$0		\$0		\$0		\$0		\$0	\$500			\$500
	Subtotal PM		22	\$5,764	34	\$7,140	4	\$696	0	\$0	0	\$0	4	\$500	\$500		64	\$14,600
	B. Hydraulic Water Model Development																	
	1. Construct Water System Model (Water Gems)		4	\$1,048	8	\$1,680	40	\$6,960		\$0	16	\$2,240		\$0			68	\$11,928
	2. Review Service Connection and Production Data		2	\$524	4	\$840	8	\$1,392		\$0		\$0		\$0			14	\$2,756
	3. Existing Water Demand Allocation		1	\$262	2	\$420	8	\$1,392		\$0		\$0		\$0			11	\$2,074
	4. Develop Diurnal Demand Curves & Peak Hour Flow Rate		2	\$524	4	\$840	8	\$1,392		\$0		\$0		\$0			14	\$2,756
	5. Confirm Pump Curve Capacities		1	\$262	2	\$420	4	\$696		\$0		\$0		\$0			7	\$1,378
	6. Meeting with City to Review Water System		2	\$524	2	\$420	2	\$348		\$0		\$0		\$0			6	\$1,292
	Subtotal Hydraulic Water Model Development		12	\$3,144	22	\$4,620	70	\$12,180	0	\$0	16	\$2,240	0	\$0	\$0		120	\$22,184
	C. Water System Capacity Analyses																	
	1. Evaluate Water System Supply, Pumping and Storage Capacity & Update Model		2	\$524	4	\$840	12	\$2,088		\$0	8	\$1,120		\$0			26	\$4,572
	2. Conduct Water System Modeling		2	\$524	2	\$420	16	\$2,784		\$0	4	\$560		\$0			24	\$4,288
	3. Water Age Modeling		2	\$524	2	\$420	8	\$1,392		\$0	4	\$560		\$0			16	\$2,896
	4. Water System Scenario Modeling (Up to 5 Scenarios)		4	\$1,048	8	\$1,680	24	\$4,176		\$0	4	\$560		\$0			40	\$7,464
	Subtotal Water System Capacity Analyses		10	\$2,620	16	\$3,360	60	\$10,440	0	\$0	12	\$2,800	0	\$0	\$0		106	\$19,220
	D. Hydraulic Model Calibration																	
	1. Develop field data collection plan for pressure & hydrant flow tests		2	\$524	2	\$420	4	\$696		\$0		\$0		\$0			8	\$1,640
	2. Assist City personnel in conducting pressure & hydrant flow tests		2	\$524	4	\$840	8	\$1,392		\$0		\$0		\$0		\$7,500	14	\$10,256
	3. Review hydrant flow test data vs model		2	\$524	4	\$840	12	\$2,088		\$0		\$0		\$0			18	\$3,452
	4. Identify potential issues based on test data		2	\$524	2	\$420	4	\$696		\$0		\$0		\$0			8	\$1,640
	5. Calibrate model using test data		2	\$524	4	\$840	8	\$1,392		\$0		\$0		\$0			14	\$2,756
	Subtotal Hydraulic Model Calibration		10	\$2,620	16	\$3,360	36	\$6,264	0	\$0	0	\$0	0	\$0	\$0		62	\$19,744
	E. Model and Data Technical Memo Preparation																	
	1. Prepare Technical Memorandum documenting model results		4	\$1,048	8	\$1,680	32	\$5,568		\$0		\$0	8	\$1,000			52	\$9,296
	2. Prepare exhibits			\$0	2	\$420	8	\$1,392	4	\$520	20	\$2,800		\$0			34	\$5,132
	3. Prepare model presentation for City		4	\$1,048	4	\$840	8	\$1,392		\$0	4	\$560	2	\$250			22	\$4,090
	Subtotal Model and Data Presentation		8	\$2,096	14	\$2,940	48	\$8,352	4	\$520	24	\$3,360	10	\$1,250	\$0		108	\$18,518
	Total Man Hours / Cost		62	\$16,244	102	\$21,420	218	\$37,932	4	\$520	56	\$8,400	14	\$1,750	\$500		460	\$94,266
Contingency - To be Used as Approved by the City																		\$5,000
Total including Contingency																		\$99,266



**City of Bunker Hill Village
City Council
Agenda Request**

Agenda Date:	July 15, 2025
Agenda Item:	XII
Subject:	Williamsburg Ln. Drainage Improvements
Exhibits:	Services Agreement Williamsburg Ln. Drainage Ditch Improvements Memorandum dated December 2, 2021
Funding:	Localized Drainage (Acct. # 06-00-00-9183.01) \$87,751.24
Presenter(s):	Elvin Hernandez, Public Works Director

Executive Summary

The City's Five-Year Capital Improvement Plan (CIP) includes funding for localized drainage improvements to enhance stormwater management, reduce flood risks, and optimize drainage reliability through proper maintenance.

Drainage improvements are prioritized based on severity – with primary consideration given to findings from the 2021 drainage report by RPS (now Tetra Tech), the City's Drainage Engineer – routine maintenance reports from Public Works crews, and other assessments conducted after weather events. Based on these evaluations, the drainage system along Williamsburg Lane has been identified in need of improvement. This work was promised to area residents three (3) years ago.

The scope of services for this improvement work includes necessary drainage maintenance activities such as culvert replacement, ditch grading, and associated site restoration in line with a drainage report provided by the City's Drainage Engineer, Tetra Tech.

In an effort to attain the best value and meet purchasing requirements, the use of interlocal cooperative purchasing programs allows the City to leverage the purchasing potential and benefit from economies of scale. All contracts are competitively bid and awarded in compliance with State procurement requirements. After vetting multiple competitive contracts through various interlocal cooperative purchasing programs, conducting background checks on similar projects, and evaluating overall competitive pricing, staff recommends awarding this project to Red Oak Construction, LLC, in the amount of \$87,751.24. Funding for this work was included and approved in the FY 2025 CIP Budget.

The agreement has been reviewed by the City Attorney.

Recommended Action

Staff recommends City Council approve a services agreement with Red Oak Construction, LLC in the amount of \$87,751.24 for drainage improvements on Williamsburg Ln.

**CITY OF BUNKER HILL VILLAGE, TEXAS
SERVICES AGREEMENT**

**THE STATE OF TEXAS §
 §
COUNTY OF HARRIS §**

Description of Services: Williamsburg Lane Drainage Improvements. This project involves the construction of drainage improvements along Williamsburg Lane to address localized flooding and stormwater runoff issues.

This Agreement is made and entered into by the **City of Bunker Hill Village, Texas** (referred to as the “City”), with an office at 11977 Memorial Drive, Houston, Texas, 77024 and, **Red Oak Construction, LLC** (the “Company”), with an office at 401 N. Clear Creek Dr., Friendswood, Texas, 77546. The City hereby engages the services of the Company as an independent contractor for services described, upon the following terms and conditions.

1. SCOPE OF AGREEMENT

- 1.1. The City hereby agrees to employ the Company and the Company agrees to perform the necessary services as set forth in Exhibit A attached hereto and incorporated herein for all purposes.
- 1.2. In the event of a conflict among the terms of this Agreement and Exhibit A, the terms set forth in this Agreement shall control.
- 1.3. The parties shall comply with Applicable Laws in performing their respective obligations hereunder.
- 1.4. The Company shall perform the services set forth herein in accordance with the provisions of this Agreement, exercising the degree of skill and care ordinarily exercised by members of the Company’s profession in the geographic region.

2. TERM OF AGREEMENT; TERMINATION

- 2.1. This Agreement shall be effective upon proper execution by the City. The term of this Agreement shall be until the work described herein has been completed or the Agreement has been terminated by either party. ***Either party may terminate this Agreement for any reason with thirty days (30) written notice to the other party.***
- 2.2. The City’s obligations under this Agreement shall not constitute a general obligation of the City or indebtedness under the Constitution or laws of the State of Texas. Nothing contained herein shall ever be construed so as to require the City to create a sinking fund or to assess, levy and collect any tax to fund its obligations under this Agreement.

3. ENTIRE AGREEMENT

This Agreement represents the entire Agreement between the Company and the City and no prior or contemporaneous oral or written agreements or representations shall be construed to alter its terms. No additional terms shall become part of this Agreement without the written consent of both parties and compliance with relevant state law. This Agreement supersedes all other prior agreements either oral or in writing.

4. ASSIGNMENT

The Company shall not assign or subcontract its obligations under this Agreement without the prior written consent of the City, which consent shall not be unreasonably withheld; however, such prior consent shall not be required for an assignment by the Company to a parent, subsidiary, affiliate, or successor.

5. COMPENSATION

For and in consideration of the services rendered by the Company pursuant to this Agreement, the City shall pay the Company only for the actual work performed under the Scope of Work, on the basis set forth in Exhibit "A" up to an amount not to exceed **\$87,751.24.**

6. INDEMNITY AND LIABILITY

6.1. DEFINITIONS

For the purpose of this section the following definitions apply:

- a. "City" shall mean all officers, agents, and employees of the City of Bunker Hill Village.
- b. "Claims" shall mean all claims, liens, suits, demands, accusations, allegations, assertions, complaints, petitions, proceedings and causes of action of every kind and description brought for damages.
- c. "Company" includes the corporation, company, partnership, or other entity, its owners, officers, and/or partners, and their agents, successors, and assigns.
- d. "Company's employees" shall mean any employees, officers, agents, subcontractors, licensees, and invitees of Company.
- e. "Damages" shall mean each and every injury, wound, hurt, harm, fee, damage, cost, expense, outlay, expenditure, or loss of any and every nature, including but not limited to:
 - i. injury or damage to any property or right
 - ii. injury, damage, or death to any person or entity
 - iii. attorneys' fees, witness fees, expert witness fees and expenses,
 - iv. any settlement amounts; and
 - v. all other costs and expenses of litigation
- f. "Premise Defects" shall mean any defect, real or alleged, which now exists, or which may hereafter arise upon the premises.

6.2. INDEMNITY

COMPANY AGREES TO INDEMNIFY, HOLD HARMLESS, AND DEFEND THE CITY FROM AND AGAINST LIABILITY FOR ANY THIRD-PARTY CLAIMS FOR BODILY INJURY, WRONGFUL DEATH, OR PROPERTY DAMAGES TO THE EXTENT ARISING OUT OF THE COMPANY'S NEGLIGENT WORK AND ACTIVITIES CONDUCTED IN CONNECTION WITH THIS AGREEMENT.

COMPANY IS AN INDEPENDENT CONTRACTOR AND IS NOT, WITH RESPECT TO ITS ACTS OR OMISSIONS, AN AGENT OR EMPLOYEE OF THE CITY.

COMPANY MUST AT ALL TIMES EXERCISE REASONABLE PRECAUTIONS ON BEHALF OF, AND BE SOLELY RESPONSIBLE FOR, THE SAFETY OF COMPANY'S EMPLOYEES WHILE IN THE VICINITY WHERE THE WORK IS BEING DONE. THE CITY IS NOT LIABLE OR RESPONSIBLE FOR THE NEGLIGENCE OR INTENTIONAL ACTS OR OMISSIONS OF COMPANY OR COMPANY'S EMPLOYEES.

THE CITY ASSUMES NO RESPONSIBILITY OR LIABILITY FOR DAMAGES WHICH ARE DIRECTLY OR INDIRECTLY ATTRIBUTABLE TO PREMISE DEFECTS.

6.3. LIMIT OF LIABILITY

In the event that claims(s) raised by the City against the Company on account of this Agreement, or on account of the Services performed hereunder is/are covered under the Company's insurance policies required of hereunder, the Company shall not be responsible to the City for any loss, damage or liability beyond the amounts contractually required hereunder and actually paid pursuant to the limits and conditions of such insurance policies. With respect to any causes of action and/or claims raised against the Company by the City that are not covered by the insurance policies required hereunder, the Company's liability to the City shall not exceed an aggregate amount equal to twice the compensation paid to the Company by the City under this Agreement in the year in which such cause of action and/or claim is raised.

6.4. WAIVER OF DAMAGES

Notwithstanding any provision to the contrary contained in this Agreement, in no event shall either party be liable, either directly or indirectly, for any special, punitive, indirect and/or consequential damages, including damages attributable to loss of use, loss of income or loss of profit even if such party has been advised of the possibility of such damages.

7. INSURANCE

7.1. AMOUNTS OF INSURANCE

The Company agrees to provide and to maintain the following types and amounts of insurance, for the term of this Contract:

TYPE	AMOUNT
(a) Workers Compensation Employer's Liability	(where required – Statutory by State Law) \$100,000 per occurrence

- | | |
|--|--|
| (b) Commercial (Public) | Liability, including but not limited to: |
| a. Premises/ Operations | Combined Single Limit |
| b. Independent Contractors | |
| c. Personal Injury | |
| d. Products/Completed Operations | |
| e. Contractual Liability (insuring above indemnity provisions) | |

All insured at combined single limits for bodily injury and property damage at \$500,000 per occurrence.

- (c) Comprehensive Automobile Liability, in include coverage for:
- a. Owned/Leased Automobiles
 - b. Non-owned Automobiles
 - c. Hired Cars

All insured at combined single limits for bodily injury and property damage for \$500,000 per occurrence.

7.2. OTHER INSURANCE REQUIREMENTS

The Company understands that it is its sole responsibility to provide the required Certificates.

Insurance required herein shall be issued by a company or companies of sound and adequate financial responsibility and authorized to do business in the State of Texas. All policies shall be subject to examination and approval by the City Attorney's Office for their adequacy as to form, content, form of protection, and providing company.

Insurance required by this Contract for the City as additional insured shall be primary insurance and not contributing with any other insurance available to the City, under any third party liability policy.

The Company further agrees that with respect to the above required liability insurances, the City shall:

- a. Be named as an additional insured;
- b. Be provided with a waiver of subrogation, in favor of the City,
- c. Br provided with 30 days advance written notice of cancellation, nonrenewal, or reduction in coverage (all "endeavor to" and similar language of reservation stricken from cancellation section of certificate); and
- d. Prior to execution of this Agreement, be provided through the office of the City Attorney with their original Certificate of Insurance evidencing the above requirement.

The insurance requirements set out in this section are independent from all other obligations of the Company under this Agreement and apply whether or not required by any other provision of this Agreement.

8. PAYMENT AND PERFORMANCE

Payment for services described in this Agreement will be made in accordance with the Texas Prompt Payment Act, Chapter 2251 of the Texas Government Code, or as subsequently amended.

9. COMPANY CERTIFICATIONS

The Company certifies that neither it, nor any of its agents or employees, have or will offer or accept gifts or anything of value, or enter into any business arrangement, with any employee, official, or agent of the City.

The Company certifies, pursuant to Texas Government Code Chapter 2271, that it does not boycott Israel and will not boycott Israel during the term of this Agreement. The Company further certifies, pursuant to Texas Government Code Chapter 2252, Subchapter F, that it does not engage in business with Iran, Sudan, or a foreign terrorist organization as may be designated by the United States Secretary of State pursuant to his authorization in 8 U.S.C. Section 1189.

In accordance with Chapter 2274 of the Texas Government Code, Engineer covenants that it: (1) does not have a practice, policy, guidance, or directive that discriminates against a firearm entity or firearm trade association, and (2) will not discriminate during the term of this contract against a firearm entity or firearm trade associations.

10. NO WAIVER OF IMMUNITY

The City does not waive any statutory or common law right to sovereign immunity by virtue of the execution of this Agreement.

11. NOTICES

Any written notice provided under this Agreement or required by law shall be deemed to have been given and received on the next day after such notice has been deposited by Registered or Certified Mail with sufficient postage affixed thereto and addressed to the other party to the Agreement; provided, that this shall not prevent the giving of actual notice in any manner.

Notice to the City may be sent to the following addresses:

City of Bunker Hill Village, Texas
11977 Memorial Drive
Houston, TX 77024
Attn: City Administrator

Notice to the Company may be sent to the following addresses:

Red Oak Construction, LLC
401 N. Clear Creek Dr.
Friendswood, Texas, 77546

12. INDEPENDENT CONTRACTOR

The relationship of the Company to the City is that of independent contractor for all purposes under this Agreement. This Agreement is not intended to create, and shall not be construed as creating, between the Company and the City, the relationship of principal and agent, joint venturers, co-partners or any other similar relationship, the existence of which is hereby expressly denied.

13. FORCE MAJEURE

Any event of Force Majeure that directly or indirectly causes a party to be unable to perform its obligations under this Agreement shall not be deemed a breach of this Agreement. The occurrence of such event shall suspend the obligations of the affected party for only so long as the impact of such event continues. The obligation to pay amounts due and owing shall not be suspended by such event. The party affected will use commercially reasonable efforts to mitigate the effect of the event. "*Force Majeure*" means any act, event or condition to the extent that it adversely affects the cost or the ability of a party to perform its obligations in accordance with the terms of this Agreement if such act, event or condition, in light of any circumstances that should have been known or reasonably believed to have existed at the time, is beyond the reasonable control and is not a result of the willful or negligent act, error or omission or failure to exercise reasonable diligence on the part of the party so affected. Force Majeure includes but is not limited to: (a) acts of God; (b) flood, fire, earthquake, hurricane or explosion; (c) war, invasion, hostilities (whether war is declared or not), terrorist threats or acts, riot or other civil unrest; (d) government order or law; (e) actions, embargoes or blockades in effect on or after the date of this Contract; (f) action by any governmental authority; (g) national or regional emergency; (h) strikes, labor stoppages or slowdowns or other industrial disturbances, other than those involving the affected parties employees; (i) shortage of adequate power or transportation facilities.

14. WAIVER

The failure on the part of either party to enforce its rights as to any provision of this Agreement shall not be construed as a waiver of its rights to enforce such provisions in the future.

AGREED to and ACCEPTED this 15th day of July, 2025.

City of Bunker Hill Village, Texas

Keith Brown, Mayor

ATTEST:

Gerardo Barrera, City Administrator/ Acting City Secretary

Vendor: Red Oak Construction

Signature

Print Name

Title

Date

EXHIBIT A

6/19/25

Elvin Hernandez, MBA, PMP
City of Bunker Hill Village
11977 Memorial Drive
Houston, Texas 77024



RE: BHV - Williamsburg Lane Drainage Improvements

Dear Elvin,

We are pleased to present our proposal based on our previous site visit and scope entitled "Technical Memorandum... RPS Project #: 004067" dated 12/2/21. This is offered under OMNIA Partners JOC Contract #04-29. Please see detailed scope of work below:

Scope of Work:

SITE MEASURES:

- *Barricading and cones/taping of area*
- *Flagmen for duration of street closure during culvert replacement (1day duration)*
- *Onsite supervision and utility foreman*
- *Underground utility locating*
- *Deliver 1ea. porta-can*

SITework:

- *Mobilize equipment to site*
- *Saw-cut asphalt to make access trench for culvert replacement*
- *Remove ex. Culvert underneath Williamsburg lane to cul-de-sac*
- *Install new 18" R.C.P. culvert in bedding*
- *Haul-off and dispose of old culvert, old subbase, and ripped existing asphalt*
- *Backfill with select fill and subbase, compact subgrade for asphalt*
- *Patch asphalt at culvert trench*
- *Sealcoat asphalt patch and sawcut joints*
- *Survey existing flowline*
- *Strip topsoil and sod*
- *Inspect & muck-out of 3ea. existing culverts to reestablish flowline and remove silting*
- *Rough excavate down to new flowline*
- *Fine grade new flowline (offset approx. 2" below flowline to accommodate new sod install)*
- *Topdress with topsoil as needed*
- *Install new St Augustine sod on ditch slopes and disturbed areas, pin with lawn staples*
- *Backcheck flowline post-sod install and confirm elevations*
- *Demobilize from site, pressure wash and scrape/brush down street upon completion*

-Red Oak Construction, LLC-
401 N. Clear Creek Dr.
Friendswood, TX 77546
(832) 545-1535



Exclusions:

1. *Scope not explicitly listed in this proposal*
2. *Site security measures and/or camera surveillance*
3. *Unforeseen conditions*
4. *Temp watering service of sod. (BHV to irrigate with city water truck to reduce proposal cost)*
5. *Construction materials testing (by owner's agent if desired)*
6. *Sales tax (BHV tax exempt)*
7. *City permitting (service work as like-for-like replacement)*

Proposed Schedule Duration:

This project is anticipated to take 2 weeks total. A full critical path method, Gantt chart format project schedule will be transmitted to client upon contract award. Site logistics plan will be submitted as well.

SCOPE	TOTAL
<i>BASE BID (includes payment & performance bond premiums)</i>	
<i>Drainage Improvements(incl. 10% owner's contingency fund)</i>	\$87,751.24

Assumes mutually agreeable owner contract/purchase order terms. NET30 payment terms upon completion.

Insurance certificate to be provided for Automotive, W.C., Umbrella, and General Liability.

This proposal is valid for 30 days. Includes one year standard warranty.

We appreciate the opportunity and look forward to working with you on this project. Please feel free to contact us with any further questions.

Sincerely,

Allyn D. Cheves

Allyn Cheves, C.J.P.

Owner

Attachments: RS Means Estimate, Scope Sketch, OMNIA Certifying Letter

CC: —

-Red Oak Construction, LLC-
401 N. Clear Creek Dr.
Friendswood, TX 77546
(832) 545-1535



City of Bunker Hill Village

11977 Memorial Drive

Houston, TX 77024

RE: Drainage Improvement

Date: 06/20/2025

As per the request for pricing verification of the Red Oak Construction LLC Project RQN# **2025-0018**, we have reviewed the necessary labor, materials, and equipment necessary to provide necessary tune-up at Drainage Improvement located at 11977 Memorial Drive , Houston, TX 77024 per their proposal dated 6/19/2025 submitted by Allyn Cheves.

Scope of Work:

SITE MEASURES:

- Barricading and cones/taping of area
- Flagmen for duration of street closure during culvert replacement (1day duration)
- Onsite supervision and utility foreman
- Underground utility locating
- Deliver 1ea. porta-can

SITework:

- Mobilize equipment to site
- Saw-cut asphalt to make access trench for culvert replacement
- Remove ex. Culvert underneath Williamsburg lane to cul-de-sac
- Install new 18" R.C.P. culvert in bedding
- Haul-off and dispose of old culvert, old subbase, and ripped existing asphalt
- Backfill with select fill and subbase, compact subgrade for asphalt
- Patch asphalt at culvert trench
- Sealcoat asphalt patch and sawcut joints
- Survey existing flowline
- Strip topsoil and sod
- Inspect & muck-out of 3ea. existing culverts to reestablish flowline and remove silting
- Rough excavate down to new flowline
- Fine grade new flowline (offset approx. 2" below flowline to accommodate new sod install)
- Topdress with topsoil as needed
- Install new St Augustine sod on ditch slopes and disturbed areas, pin with lawn staples
- Backcheck flowline post-sod install and confirm elevations
- Demobilize from site, pressure wash and scrape/brush down street upon completion

We reviewed the RS Means report of pricing review and compared them to the Omnia pricing as contracted with Red Oak Construction LLC , Omnia Contract: OMNIA #04-29 plus any approved addendums. These line items are listed on the RS Means Summary Report dated 6/19/2025 as per attached.

As a result of our perusal, we have found the proposal consistent with our review and we recommend certifying the pricing in this proposal. If there are any further questions, please do not hesitate to contact me.

Sincerely,

Tyler Guerriero

Tyler Guerriero

VP of Operations

E: tyler@fx-group.com

P: (570) 484-1764



Date: December 2, 2021
Regarding: Williamsburg Lane Drainage Ditch Improvements
RPS Project #: 004067

1 INTRODUCTION

This technical memorandum provides a drainage analysis to provide recommendations on roadside drainage ditch improvements on Williamsburg Lane. See **Figure 1** below for the overall affected locations.

The project area has been identified by nearby residents as a ponding issue that could potentially lead to water overtopping the road surface. Post any storm event, residents have documented the ponding in the roadside ditches, see **Appendix A**. This technical memorandum analyzes field observations along with survey from September 2020, **Appendix B** to provide recommendations for roadside drainage improvements.

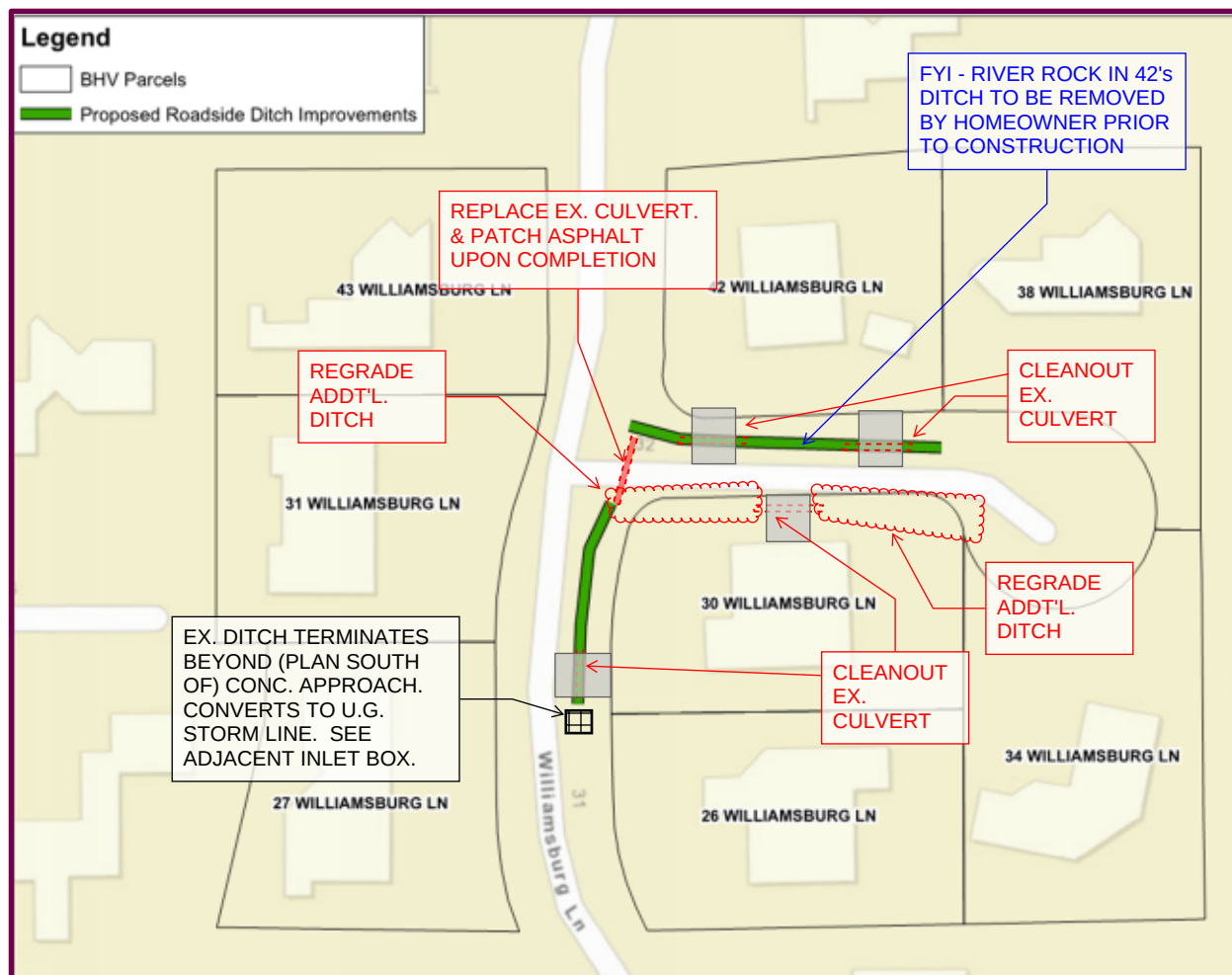


Figure 1. Proposed Roadside Ditch Improvements

Cost Estimate Report

Bunker Hill Village

Houston, TX, 77024

42 Williamsburg Ln

Date: 06/19/2025

Williamsburg Ln Drainage Improvement

Year 2025 Quarter 2

Unit Detail Report

Prepared By: Allyn Cheves

Red Oak Construction LLC

LineNumber	Description	Quantity	Unit	Total Incl. O&P	Ext. Total Incl. O&P
Division 01 General Requirements					
015433401840	Rent asphalt distributor, trailer mount, 38 HP diesel, 3000 gallon, Incl. Hourly Oper. Cost.	1.00	Day	\$617.66	\$617.66
015433406050	Equipment rental, saw, portable cut-off, 8 HP, Incl. Hourly Oper. Cost.	1.00	Day	\$125.31	\$125.31
015433406410	Rent toilet portable chemical, Incl. Hourly Oper. Cost.	1.00	Week	\$97.69	\$97.69
015433503400	Highway equip rental;road sweeper,self-propelled,8'wide,90 H.P., Incl. Hourly Oper. Cost.	1.00	Day	\$888.13	\$888.13
015623100350	Performance Bond, for buildings, maximum	1.00	Job	\$6.75	\$27.01
015623100350	Barricades, wood barrier walls, stock units, buy, 6' high, 8' wide, with reflective tape	4.00	Ea.	\$270.07	\$1,080.28
015623100850	Performance Bond, for buildings, maximum	1.00	Job	\$0.50	\$1.98
015623100850	Barricades, traffic cones, PVC, 28" high	4.00	Ea.	\$19.84	\$79.36
015623101300	Performance Bond, for buildings, maximum	1.00	Job	\$0.24	\$0.24
015623101300	Barricades, barricade tape, polyethylene, 7 mils thick, 3" wide x 300' long roll	1.00	Ea.	\$9.66	\$9.66
017123131400	Performance Bond, for buildings, maximum	1.00	Job	\$56.19	\$56.19
017123131400	Boundary & survey markers, crew for roadway layout, 4 person crew	1.00	Day	\$2,247.49	\$2,247.49
Division 01 General Requirements Subtotal					\$5,231.00
Division 02 Existing Conditions					
024113380490	Performance Bond, for buildings, maximum	1.00	Job	\$0.38	\$11.37
024113380490	Selective demolition, water & sewer piping & fittings, concrete pipe end pieces, 18", diameter, excludes excavation	30.00	L.F.	\$15.16	\$454.80
024113380600	Performance Bond, for buildings, maximum	1.00	Job	\$4.75	\$9.50

LineNumber	Description	Quantity	Unit	Total Incl. O&P	Ext. Total Incl. O&P
024113380600	Selective demolition, water & sewer piping & fittings, concrete pipe fittings, 24"-36", diameter, excludes excavation	2.00	Ea.	\$189.99	\$379.98
024113840900	Performance Bond, for buildings, maximum	1.00	Job	\$0.07	\$9.98
024113840900	Selective demolition, walks, steps and pavers, asphalt block pavers	150.00	S.F.	\$2.66	\$399.00
024119250015	Performance Bond, for buildings, maximum	1.00	Job	\$0.06	\$3.69
024119250015	Selective demolition, saw cutting, asphalt, up to 3" deep	60.00	L.F.	\$2.46	\$147.60
024119259000	Performance Bond, for buildings, maximum	1.00	Job	\$9.49	\$9.49
024119259000	Selective demolition, saw cutting, minimum labor/equipment charge	1.00	Job	\$379.71	\$379.71
Division 02	Existing Conditions Subtotal				\$1,805.12
Division 04	Masonry				
040120520270	Cleaning masonry, light restoration, average soil, biological staining, by chemical, low pressure wash, brush and rinse, excludes scaffolding	500.00	S.F.	\$2.80	\$1,400.00
Division 04	Masonry Subtotal				\$1,400.00
Division 31	Earthwork				
311413231520	Performance Bond, for buildings, maximum	1.00	Job	\$0.11	\$225.50
311413231520	Topsoil stripping and stockpiling, loam or topsoil, remove and stockpile on site, by skid steer, 101-500 S.Y., 6" deep, 100' haul	2,000.00	S.Y.	\$4.51	\$9,020.00
312316137050	Performance Bond, for buildings, maximum	1.00	Job	\$0.33	\$0.98
312316137050	Excavating, trench or continuous footing, dense hard clay, 3/8 C.Y. excavator, 1' to 4' deep, excludes sheeting or dewatering	3.00	B.C.Y.	\$13.01	\$39.03
312316139000	Performance Bond, for buildings, maximum	1.00	Job	\$3.76	\$3.76
312316139000	Excavating, excludes sheeting or dewatering, minimum labor/equipment charge, hand trenching	1.00	Job	\$150.40	\$150.40
312319201100	Performance Bond, for buildings, maximum	1.00	Job	\$41.09	\$41.09
312319201100	Dewatering, pumping 8 hours, attended 2 hours per day, 6" centrifugal pump, includes 20 LF of suction hose and 100 LF of discharge hose	1.00	Day	\$1,643.50	\$1,643.50
312319201400	Performance Bond, for buildings, maximum	1.00	Job	\$2.03	\$121.56
312319201400	Dewatering, corrugated metal pipe, 3' deep, 18" diameter	60.00	L.F.	\$81.04	\$4,862.40
312323130400	Performance Bond, for buildings, maximum	1.00	Job	\$0.32	\$0.96
312323130400	Backfill and compact, by hand, 6" layers, compaction in layers, roller compaction with operator walking, add to above	3.00	B.C.Y.	\$12.77	\$38.31
312323151840	Performance Bond, for buildings, maximum	1.00	Job	\$0.68	\$0.68
312323151840	Borrow, delivery charge, minimum 20 tons, 2 hour round trip, add	1.00	Ton	\$27.37	\$27.37
312323157050	Performance Bond, for buildings, maximum	1.00	Job	\$1.09	\$3.28

LineNumber	Description	Quantity	Unit	Total Incl. O&P	Ext. Total Incl. O&P
312323157050	Borrow, topsoil or loam, 3/4 C.Y. bucket, loading and/or spreading, front end loader, wheel mounted	3.00	B.C.Y.	\$43.77	\$131.31
312323170100	Performance Bond, for buildings, maximum	1.00	Job	\$1.26	\$3.77
312323170100	Fill, dumped material, spread, by hand, excludes compaction	3.00	L.C.Y.	\$50.29	\$150.87
312323200046	Performance Bond, for buildings, maximum	1.00	Job	\$0.20	\$3.03
312323200046	Cycle hauling(wait, load, travel, unload or dump & return) time per cycle, excavated or borrow, loose cubic yards, 10 min wait/load/unload, 8 C.Y. truck, cycle 6 miles, 25 MPH, excludes loading equipment	15.00	L.C.Y.	\$8.07	\$121.05
312514161275	Erosion control, straw bale, install and remove, 3' Long Synthetic	3.00	L.F.	\$15.01	\$45.03
313213130500	Performance Bond, for buildings, maximum	1.00	Job	\$0.64	\$10.62
313213130500	Asphalt soil stabilization, 4 gallon per S.Y., 12" deep, includes scarifying and compaction	16.67	S.Y.	\$25.49	\$424.92
Division 31	Earthwork Subtotal				\$17,069.42
Division 32	Exterior Improvements				
320113623275	Performance Bond, for buildings, maximum	1.00	Job	\$0.41	\$6.79
320113623275	Asphalt surface treatment, tack coat, emulsion, 0.10 gallons/S.Y., 10,000 S.Y.	16.67	S.Y.	\$16.29	\$271.55
320117200400	Performance Bond, for buildings, maximum	1.00	Job	\$7.12	\$7.12
320117200400	Flexible pavement patches, roadway, digout	1.00	Ea.	\$284.74	\$284.74
320117200460	Performance Bond, for buildings, maximum	1.00	Job	\$5.56	\$55.58
320117200460	Flexible pavement patches, roadway, add 12 C.Y. truck, small project debris haulaway	10.00	Hr.	\$222.30	\$2,223.00
320117201400	Performance Bond, for buildings, maximum	1.00	Job	\$23.91	\$71.74
320117201400	Flexible pavement patches, roadway, light traffic, hot pave patch, 100 S.F. & 4 inch depth, excludes trucking	3.00	Ea.	\$956.60	\$2,869.80
320117610180	Performance Bond, for buildings, maximum	1.00	Job	\$0.07	\$4.30
320117610180	Sealing cracks in asphalt paving, light traffic, rapid set, 1/2" wide x 1" deep	60.00	L.F.	\$2.87	\$172.20
320129700600	Performance Bond, for buildings, maximum	1.00	Job	\$1.87	\$29.98
320129700600	Full depth patching of rigid pavement, non-intersection medium traffic, add flagger	16.00	Hr.	\$74.96	\$1,199.36
321236331010	Performance Bond, for buildings, maximum	1.00	Job	\$0.08	\$11.70
321236331010	Slurry Seal, Type I-PMCQS-1h-EAS, (12lbs/sy, 1/8", 20% asphalt emulsion), small, irregular areas	150.00	S.Y.	\$3.12	\$468.00
329113264000	Performance Bond, for buildings, maximum	1.00	Job	\$0.02	\$42.50
329113264000	Planting beds preparation, remove sod, F.E. loader	2,000.00	S.Y.	\$0.85	\$1,700.00

LineNumber	Description	Quantity	Unit	Total Incl. O&P	Ext. Total Incl. O&P
329223100500	Sodding, bluegrass sod, on sloped ground, 1 inch, over 8 M.S.F.	18.00	M.S.F.	\$988.26	\$17,788.68
Division 32	Exterior Improvements Subtotal				\$27,207.04
Division 33	Utilities				
330130116120	Pipe, mobilization charge for internal cleaning and inspection crew, maximum	1.00	Total	\$10,600.00	\$10,600.00
330130116190	Pipe, internal cleaning and inspection, cleaning, power rodder with header & cutters, 14"-24" diameter	60.00	L.F.	\$10.65	\$639.00
330597109000	Performance Bond, for buildings, maximum	1.00	Job	\$3.75	\$3.75
330597109000	Utility line signs, markers, and flags, minimum labor/equipment charge, excludes excavation and backfill	1.00	Job	\$149.92	\$149.92
334211602030	Performance Bond, for buildings, maximum	1.00	Job	\$1.54	\$46.30
334211602030	Public storm utility drainage piping, reinforced concrete pipe (RCP), 18" diameter, 6' lengths, class 3, excludes excavation or backfill, gaskets	30.00	L.F.	\$61.74	\$1,852.20
Division 33	Utilities Subtotal				\$13,291.17
Subtotal					\$66,003.75
General Contractor's Markup on Subs				10.00%	\$6,517.93
Subtotal					\$72,521.68
General Conditions				10.00%	\$7,252.17
Subtotal					\$79,773.85
General Contractor's Overhead and Profit				0.00%	\$0.00
Grand Total					\$79,773.85

Date: December 2, 2021
To: Steve Smith, Director of Public Works/Building Official
From: Mike McClung
Pages: 9 inc. this page
Regarding: Williamsburg Lane Drainage Ditch Improvements
RPS Project #: 004067

575 N. Dairy Ashford
Suite 700
Houston, Texas 77079
T +1 281 589 7257

**Mr. Steve Smith,
Director of Public Works/Building Official**

City of Bunker Hill Village
11977 Memorial Drive
Houston, Texas 77024

Re. Technical Memorandum for Williamsburg Lane Drainage Ditch Improvements

Dear Mr. Smith:

RPS Infrastructure, Inc. (RPS) appreciates the opportunity to provide the City of Bunker Hill Village (City) with this technical memorandum that discusses roadside ditch improvements for 42 Williamsburg Lane.

The project is located within the City limits approximately 545 feet south of Cobblestone Drive. The following memo outlines the existing conditions, field observations, and recommended improvements to provide positing drainage within the roadside ditches.

Date: December 2, 2021
Regarding: Williamsburg Lane Drainage Ditch Improvements
RPS Project #: 004067

1 INTRODUCTION

This technical memorandum provides a drainage analysis to provide recommendations on roadside drainage ditch improvements on Williamsburg Lane. See **Figure 1** below for the overall affected locations.

The project area has been identified by nearby residents as a ponding issue that could potentially lead to water overtopping the road surface. Post any storm event, residents have documented the ponding in the roadside ditches, see **Appendix A**. This technical memorandum analyzes field observations along with survey from September 2020, **Appendix B** to provide recommendations for roadside drainage improvements.



Figure 1. Proposed Roadside Ditch Improvements

Date: December 2, 2021
Regarding: Williamsburg Lane Drainage Ditch Improvements
RPS Project #: 004067

2 EXISTING CONDITIONS

RPS performed a site visit at Williamsburg Lane and documented ponding on the roadside ditch next to 42 Williamsburg and the ditch in front of 30 Williamsburg Lane. The recent ponding was caused by a small storm event that happened during Thanksgiving weekend. Additionally, the ditches seem to have been silted in by design, therefore not allowing the size of the driveway culverts to drain at their full capacity. See **figure 2** below.



Figure 2. Recent Ponding in Ditch.

Date: December 2, 2021
Regarding: Williamsburg Lane Drainage Ditch Improvements
RPS Project #: 004067

Per the September 2020 survey and field observations, it was also confirmed that there is a high point within the roadside ditch. See **figure 3** below.



Figure 3. High point in ditch.

Date: December 2, 2021
Regarding: Williamsburg Lane Drainage Ditch Improvements
RPS Project #: 004067

Same conditions were observed on the roadside ditch in front of 30 Williamsburg Lane. The culvert crossing Williamsburg was silted in by design, see **figure 4**. Although we did not have survey on this, 2018 Lidar confirmed a high point elevation on the ditch preventing water to drain to the inlet south of 30 Williamsburg Lane, see **figure 5**.



Figure 4. Silted in culvert across Williamsburg Lane



Figure 5. High elevation spot halfway through ditch

Date: December 2, 2021
Regarding: Williamsburg Lane Drainage Ditch Improvements
RPS Project #: 004067

3 RECOMMENDATIONS

RPS recommends that the roadside ditches be regraded at a consistent slope to obtain positive drainage. Per the 2020 survey, the top of the 18" pipe at the Williamsburg Lane intersection is at an elevation of 77.39 ft, which should result in a flowline of approximately 75.80 ft. However, the actual flowline of the silted ditch is at 76.27 ft. Using 75.80 as a control point for the ditch and assuming a slope of 0.1%, **Exhibit 1** shows recommended flowlines for the ditch.

Additional recommendations include to replace the culvert under the 42 Williamsburg Lane driveway as 2 additional pipes are obstructing the structure of the pipe (**Figure 4**). The pipe has become deformed and will likely need repair in the coming years.

Also, the ditch in front of 30 Williamsburg should be regraded to allow for positive drainage toward the existing grate inlet to the south between 30 Williamsburg and 26 Williamsburg.



Figure 4. Obstructed pipe underneath driveway culvert with two drainage pipes cutting into it.

Date: December 2, 2021
Regarding: Williamsburg Lane Drainage Ditch Improvements
RPS Project #: 004067

Please let me know if you have any questions concerning these recommendations. We would be happy to participate in a follow-up meeting in the field to review proposed improvements.

Thank you,



Mike McClung, PE, CFM, ENV SP

mike.mcclung@rpsgroup.com

+1 281 589 7257

Date: December 2, 2021
Regarding: Williamsburg Lane Drainage Ditch Improvements
RPS Project #: 004067

Appendix A



Figure A.1. Resident Picture of Williamsburg Ditch during a storm.



Figure A.2. Resident Picture of Southern Williamsburg Ditch during a storm.

Date: December 2, 2021
 Regarding: Williamsburg Lane Drainage Ditch Improvements
 RPS Project #: 004067

Appendix B

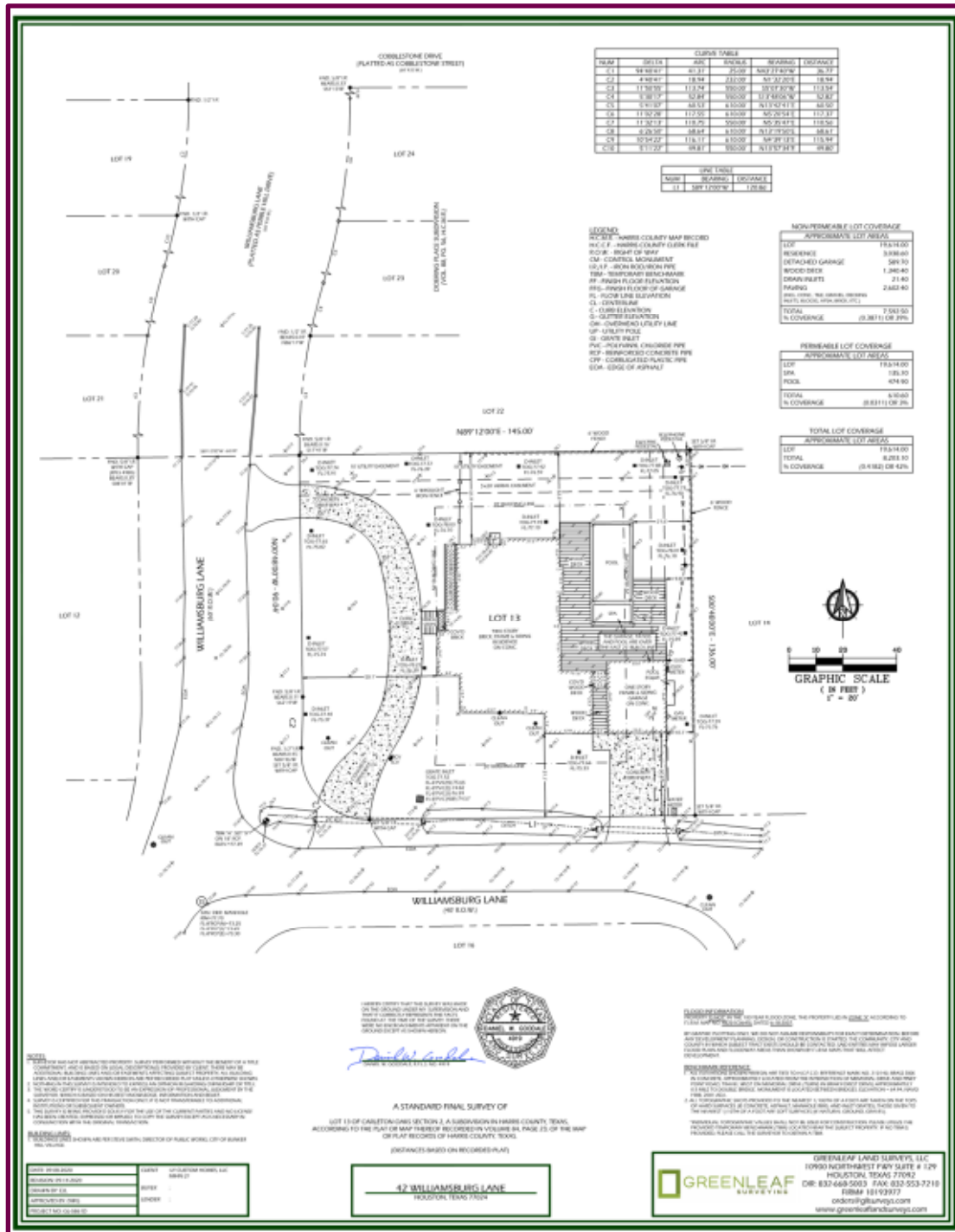
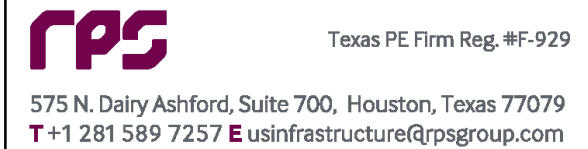
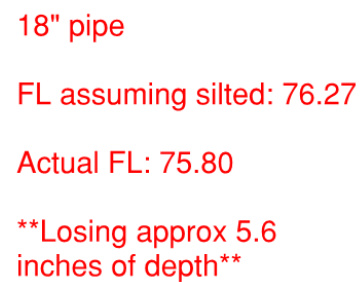
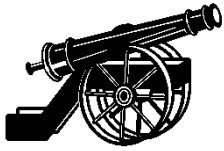


Figure B.1. Survey for 42 Williamsburg, Sept. 2020



Roadside Drainage Ditch Improvements

1



City of Bunker Hill Village
City Council
Agenda Request

Agenda Date:	July 15, 2025
Agenda Item:	XIII
Subject:	Street Rehabilitation
Exhibits:	Services Agreement
Funding:	Asphalt Rehabilitation (Acct. # 06-00-00-9184.0) \$81,046.25
Presenter(s):	Elvin Hernandez, Public Works Director

Executive Summary

The City's Five-Year Capital Improvement Plan (CIP) includes funding for street maintenance and asphalt improvements. To preserve and extend the life of roadways, maintenance encompasses essential tasks such as base repairs, mill and overlays, and concrete panel replacement.

Street maintenance and improvements are prioritized based on the 2025 Street Master Plan prepared by Lloyd, Smith & Associates, LLC, which identified the 11600 block of Applewood St. as a minor collector street in critical need of repairs. Staff requested and received a proposal from SAS Concrete Construction, LLC, the City's on-call concrete provider, for street rehabilitation work on Applewood St.

Construction began the week of June 23, 2025, and will be completed in two phases. Phase one will repave the eastbound lane, and phase two the westbound lane, totaling approximately 180 linear feet of concrete rehabilitation. Pending favorable weather conditions, all work is expected to be completed within four to five weeks from the start of construction. There are approximately four (4) homes on Applewood St. and all residents were notified in advance of this work.

The agreement has been reviewed by the City Attorney.

Recommended Action

Staff recommends City Council approve a services agreement with SAS Concrete, LLC in the amount of \$81,046.25 for street rehabilitation on Applewood St.

**CITY OF BUNKER HILL VILLAGE, TEXAS
SERVICES AGREEMENT**

THE STATE OF TEXAS §
 §
COUNTY OF HARRIS §

Description of Services: Applewood Street Rehabilitation. This project involves the rehabilitation of Applewood Street, including pavement resurfacing, base replacement, drainage, and restoration of curbs as needed to enhance roadway safety, durability, and overall driving conditions.

This Agreement is made and entered into by the **City of Bunker Hill Village, Texas** (referred to as the “City”), with an office at 11977 Memorial Drive, Houston, Texas, 77024 and, **SAS Concrete Construction, LLC** (the “Company”), with an office at 3738 Colgate Street, Houston, Texas, 77087. The City hereby engages the services of the Company as an independent contractor for services described, upon the following terms and conditions.

1. SCOPE OF AGREEMENT

- 1.1. The City hereby agrees to employ the Company and the Company agrees to perform the necessary services as set forth in Exhibit A attached hereto and incorporated herein for all purposes.
- 1.2. In the event of a conflict among the terms of this Agreement and Exhibit A, the terms set forth in this Agreement shall control.
- 1.3. The parties shall comply with Applicable Laws in performing their respective obligations hereunder.
- 1.4. The Company shall perform the services set forth herein in accordance with the provisions of this Agreement, exercising the degree of skill and care ordinarily exercised by members of the Company’s profession in the geographic region.

2. TERM OF AGREEMENT; TERMINATION

- 2.1. This Agreement shall be effective upon proper execution by the City. The term of this Agreement shall be until the work described herein has been completed or the Agreement has been terminated by either party. ***Either party may terminate this Agreement for any reason with thirty days (30) written notice to the other party.***
- 2.2. The City’s obligations under this Agreement shall not constitute a general obligation of the City or indebtedness under the Constitution or laws of the State of Texas. Nothing contained herein shall ever be construed so as to require the City to create a sinking fund or to assess, levy and collect any tax to fund its obligations under this Agreement.

3. ENTIRE AGREEMENT

This Agreement represents the entire Agreement between the Company and the City and no prior or contemporaneous oral or written agreements or representations shall be construed to alter its terms. No additional terms shall become part of this Agreement

without the written consent of both parties and compliance with relevant state law. This Agreement supersedes all other prior agreements either oral or in writing.

4. ASSIGNMENT

The Company shall not assign or subcontract its obligations under this Agreement without the prior written consent of the City, which consent shall not be unreasonably withheld; however, such prior consent shall not be required for an assignment by the Company to a parent, subsidiary, affiliate, or successor.

5. COMPENSATION

For and in consideration of the services rendered by the Company pursuant to this Agreement, the City shall pay the Company only for the actual work performed under the Scope of Work, on the basis set forth in Exhibit "A" up to an amount not to exceed **\$81,046.25.**

6. INDEMNITY AND LIABILITY

6.1. DEFINITIONS

For the purpose of this section the following definitions apply:

- a. "City" shall mean all officers, agents, and employees of the City of Bunker Hill Village.
- b. "Claims" shall mean all claims, liens, suits, demands, accusations, allegations, assertions, complaints, petitions, proceedings and causes of action of every kind and description brought for damages.
- c. "Company" includes the corporation, company, partnership, or other entity, its owners, officers, and/or partners, and their agents, successors, and assigns.
- d. "Company's employees" shall mean any employees, officers, agents, subcontractors, licensees, and invitees of Company.
- e. "Damages" shall mean each and every injury, wound, hurt, harm, fee, damage, cost, expense, outlay, expenditure, or loss of any and every nature, including but not limited to:
 - i. injury or damage to any property or right
 - ii. injury, damage, or death to any person or entity
 - iii. attorneys' fees, witness fees, expert witness fees and expenses,
 - iv. any settlement amounts; and
 - v. all other costs and expenses of litigation
- f. "Premise Defects" shall mean any defect, real or alleged, which now exists, or which may hereafter arise upon the premises.

6.2. INDEMNITY

COMPANY AGREES TO INDEMNIFY, HOLD HARMLESS, AND DEFEND THE CITY FROM AND AGAINST LIABILITY FOR ANY THIRD-PARTY CLAIMS FOR BODILY INJURY, WRONGFUL DEATH, OR PROPERTY DAMAGES TO THE EXTENT ARISING OUT OF THE

COMPANY'S NEGLIGENT WORK AND ACTIVITIES CONDUCTED IN CONNECTION WITH THIS AGREEMENT.

COMPANY IS AN INDEPENDENT CONTRACTOR AND IS NOT, WITH RESPECT TO ITS ACTS OR OMISSIONS, AN AGENT OR EMPLOYEE OF THE CITY.

COMPANY MUST AT ALL TIMES EXERCISE REASONABLE PRECAUTIONS ON BEHALF OF, AND BE SOLELY RESPONSIBLE FOR, THE SAFETY OF COMPANY'S EMPLOYEES WHILE IN THE VICINITY WHERE THE WORK IS BEING DONE. THE CITY IS NOT LIABLE OR RESPONSIBLE FOR THE NEGLIGENCE OR INTENTIONAL ACTS OR OMISSIONS OF COMPANY OR COMPANY'S EMPLOYEES.

THE CITY ASSUMES NO RESPONSIBILITY OR LIABILITY FOR DAMAGES WHICH ARE DIRECTLY OR INDIRECTLY ATTRIBUTABLE TO PREMISE DEFECTS.

6.3. LIMIT OF LIABILITY

In the event that claims(s) raised by the City against the Company on account of this Agreement, or on account of the Services performed hereunder is/are covered under the Company's insurance policies required of hereunder, the Company shall not be responsible to the City for any loss, damage or liability beyond the amounts contractually required hereunder and actually paid pursuant to the limits and conditions of such insurance policies. With respect to any causes of action and/or claims raised against the Company by the City that are not covered by the insurance policies required hereunder, the Company's liability to the City shall not exceed an aggregate amount equal to twice the compensation paid to the Company by the City under this Agreement in the year in which such cause of action and/or claim is raised.

6.4. WAIVER OF DAMAGES

Notwithstanding any provision to the contrary contained in this Agreement, in no event shall either party be liable, either directly or indirectly, for any special, punitive, indirect and/or consequential damages, including damages attributable to loss of use, loss of income or loss of profit even if such party has been advised of the possibility of such damages.

7. INSURANCE

7.1. AMOUNTS OF INSURANCE

The Company agrees to provide and to maintain the following types and amounts of insurance, for the term of this Contract:

TYPE	AMOUNT
(a) Workers Compensation	(where required – Statutory by State Law)

Employer's Liability \$100,000 per occurrence

- (b) Commercial (Public) Liability, including but not limited to:
a. Premises/ Operations Combined Single Limit
b. Independent Contractors
c. Personal Injury
d. Products/Completed Operations
e. Contractual Liability (insuring above indemnity provisions)

All insured at combined single limits for bodily injury and property damage at \$500,000 per occurrence.

- (c) Comprehensive Automobile Liability, in include coverage for:
a. Owned/Leased Automobiles
b. Non-owned Automobiles
c. Hired Cars

All insured at combined single limits for bodily injury and property damage for \$500,000 per occurrence.

7.2. OTHER INSURANCE REQUIREMENTS

The Company understands that it is its sole responsibility to provide the required Certificates.

Insurance required herein shall be issued by a company or companies of sound and adequate financial responsibility and authorized to do business in the State of Texas. All policies shall be subject to examination and approval by the City Attorney's Office for their adequacy as to form, content, form of protection, and providing company.

Insurance required by this Contract for the City as additional insured shall be primary insurance and not contributing with any other insurance available to the City, under any third party liability policy.

The Company further agrees that with respect to the above required liability insurances, the City shall:

- a. Be named as an additional insured;
- b. Be provided with a waiver of subrogation, in favor of the City,
- c. Br provided with 30 days advance written notice of cancellation, nonrenewal, or reduction in coverage (all "endeavor to" and similar language of reservation stricken from cancellation section of certificate); and

- d. Prior to execution of this Agreement, be provided through the office of the City Attorney with their original Certificate of Insurance evidencing the above requirement.

The insurance requirements set out in this section are independent from all other obligations of the Company under this Agreement and apply whether or not required by any other provision of this Agreement.

8. PAYMENT AND PERFORMANCE

Payment for services described in this Agreement will be made in accordance with the Texas Prompt Payment Act, Chapter 2251 of the Texas Government Code, or as subsequently amended.

9. COMPANY CERTIFICATIONS

The Company certifies that neither it, nor any of its agents or employees, have or will offer or accept gifts or anything of value, or enter into any business arrangement, with any employee, official, or agent of the City.

The Company certifies, pursuant to Texas Government Code Chapter 2271, that it does not boycott Israel and will not boycott Israel during the term of this Agreement. The Company further certifies, pursuant to Texas Government Code Chapter 2252, Subchapter F, that it does not engage in business with Iran, Sudan, or a foreign terrorist organization as may be designated by the United States Secretary of State pursuant to his authorization in 8 U.S.C. Section 1189.

In accordance with Chapter 2274 of the Texas Government Code, Engineer covenants that it: (1) does not have a practice, policy, guidance, or directive that discriminates against a firearm entity or firearm trade association, and (2) will not discriminate during the term of this contract against a firearm entity or firearm trade associations.

10. NO WAIVER OF IMMUNITY

The City does not waive any statutory or common law right to sovereign immunity by virtue of the execution of this Agreement.

11. NOTICES

Any written notice provided under this Agreement or required by law shall be deemed to have been given and received on the next day after such notice has been deposited by Registered or Certified Mail with sufficient postage affixed thereto and addressed to the other party to the Agreement; provided, that this shall not prevent the giving of actual notice in any manner.

Notice to the City may be sent to the following addresses:

City of Bunker Hill Village, Texas
11977 Memorial Drive
Houston, TX 77024
Attn: City Administrator

Notice to the Company may be sent to the following addresses:

SAS Concrete Construction, LLC
3738 Colgate Street
Houston, TX 77087

12. INDEPENDENT CONTRACTOR

The relationship of the Company to the City is that of independent contractor for all purposes under this Agreement. This Agreement is not intended to create, and shall not be construed as creating, between the Company and the City, the relationship of principal and agent, joint venturers, co-partners or any other similar relationship, the existence of which is hereby expressly denied.

13. FORCE MAJEURE

Any event of Force Majeure that directly or indirectly causes a party to be unable to perform its obligations under this Agreement shall not be deemed a breach of this Agreement. The occurrence of such event shall suspend the obligations of the affected party for only so long as the impact of such event continues. The obligation to pay amounts due and owing shall not be suspended by such event. The party affected will use commercially reasonable efforts to mitigate the effect of the event. "*Force Majeure*" means any act, event or condition to the extent that it adversely affects the cost or the ability of a party to perform its obligations in accordance with the terms of this Agreement if such act, event or condition, in light of any circumstances that should have been known or reasonably believed to have existed at the time, is beyond the reasonable control and is not a result of the willful or negligent act, error or omission or failure to exercise reasonable diligence on the part of the party so affected. Force Majeure includes but is not limited to: (a) acts of God; (b) flood, fire, earthquake, hurricane or explosion; (c) war, invasion, hostilities (whether war is declared or not), terrorist threats or acts, riot or other civil unrest; (d) government order or law; (e) actions, embargoes or blockades in effect on or after the date of this Contract; (f) action by any governmental authority; (g) national or regional emergency; (h) strikes, labor stoppages or slowdowns or other industrial disturbances, other than those involving the affected parties employees; (i) shortage of adequate power or transportation facilities.

14. WAIVER

The failure on the part of either party to enforce its rights as to any provision of this Agreement shall not be construed as a waiver of its rights to enforce such provisions in the future.

AGREED to and ACCEPTED this 15th day of July, 2025.

City of Bunker Hill Village, Texas

Keith Brown, Mayor

ATTEST:

Gerardo Barrera, City Administrator/ Acting City Secretary

Vendor: SAS Concrete Construction, LLC

Signature

Print Name

Title

Date

EXHIBIT A



SAS Concrete Construction, LLC W/MSBE

3738 Colgate Street
Houston, Texas 77087

Project: City of Bunker Hill Village 2024 Concrete Work Program (Applewood Street)
Job Number: N/A

Date: 6/20/2025

Address: Applewood Street & Memorial Drive
Houston, Texas 77024

Addendums: N/A

Submitted By: Benito Mata

Estimate #: 25-06002 rev01

Contact: Elvin Hernandez

Contact #: 713-467-9762

Contact Email: ehernandez@bunkerhilltx.gov

Scope of Work

Concrete:

ITEM NO.	SPEC NUMBER	ITEM DESCRIPTION	UNIT	QUAN.	UNIT PRICE	TOTAL AMOUNT
1		MOBILIZATION	LS	1	\$1,000.00	\$1,000.00
2		BREAKOUT CONCRETE 8" AND DISPOSE OF - 118' L X 28' W = 3,304 SF	SY	367.11111	\$22.50	\$8,260.00
3		BREAKOUT CONCRETE 8" AND DISPOSE OF (Cul-De-Sac) - 61'A x 57'B x π = 2,730 SF	SY	303.33333	\$22.50	\$6,825.00
4		EXCAVATE MATERIAL TO DEPTH FOR BASE 6" - 6,034 SF	CY	111.74074	\$13.50	\$1,508.50
5		CEMENT STABILIZED SAND FOR BASE (COMPACTED IN PLACE) 6" - 6,034 SF	CY	111.74074	\$40.00	\$4,469.63
6		INSTALL 8" CONCRETE 5000 PSI (POURED IN PLACE) - 6,034 SF	SY	670.44444	\$76.00	\$50,953.78
7		INSTALL CONSTRUCTION JOINT	LF	200	\$3.00	\$600.00
8		REMOVE AND DISPOSE CONCRETE CURB (ALL SIZES)	LF	255	\$5.00	\$1,275.00
9		INSTALL 6" CONCRETE CURB 5000 PSI (POURED IN PLACE)	LF	255	\$5.00	\$1,275.00
10		INSTALL TOP SOIL AND SOD TO SPEC	SF	510	\$2.00	\$1,020.00

Our Proposal is based upon following qualifications:

Clarifications

A. Only work and quantities listed above are in this proposal.

B. Insurance provided includes; W.C. and G.L. with limits up to \$1,000,000.00/occurrence

Additional insurance requirements may affect base bid.

C. SAS Concrete Construction, LLC is a certified W/MSBE

1 Customer to provide high volume on site water source.

2 SAS Concrete is only bidding items itemized above. Other bid items can be discussed and agreed on a change order basis

3 Quantities to be field verified and agreed upon by SAS and The City of Bunker Hill Village

TOTAL AMOUNT BASE BID \$

\$81,046.25

APPLEWOOD STREET

\$77,186.91

CONTINGENCY 5%

\$3,859.35

Pricing valid for 30 days

1 *Retention is to be released for our scope of work with-in 45 after our scope is substantially complete .

2 *Pricing based on mutually agreeable contract

3 Break down of pricing is for accounting only, not for separation of work. This proposal is for the complete package above. If separate awards are required please discuss with us.

Thank you for letting SAS Concrete Construction, LLC service your Concrete - job requirements

Benito Mata

Operations Manager

Cell (713) 876-2203

Email – bmata@sasconcretelc.com

SAS Concrete Construction, LLC.

W/MSBE



**MINUTES OF THE REGULAR MEETING
OF THE CITY COUNCIL
OF THE CITY OF BUNKER HILL VILLAGE, TEXAS
JUNE 17, 2025**

I. CALL TO ORDER

Mayor Brown called the meeting to order at 5:00 p.m. on Zoom and in the Council Chambers of City Hall, 11977 Memorial Drive, Houston, Texas.

Present

Mayor Keith Brown
Mayor Pro-Tem Susan Schwartz
Councilmember Eric Thode
Councilmember Carl Moerer
Councilmember Josh Pratt (via Zoom)
Councilmember Andrew Poor

Staff in Attendance

Gerardo Barrera, City Administrator
Susan Grass, Finance Director
Elvin Hernandez, Public Works Director
Loren Smith, City Attorney
Mallory Pack, Management Analyst

II. PLEDGE OF ALLEGIANCE

John Dillihunt, Summer Intern, led the Pledge of Allegiance.

III. CITIZENS' COMMENTS

There were no public comments.

IV. MEMORIAL VILLAGES POLICE DEPARTMENT REPORT

A. Update on Activities – Commander Baker provided an update on activities, including personnel, calls for service, and the 2025 Budget.

- The Department responded to 1,876 calls for service in Bunker Hill Village during May. Response times are not available.
- The top calls for service are for false alarms.
- 38% of the budget has been expended to date. The Department is currently underbudget.
- The FY 2026 Budget was approved by all three (3) cities (Bunker Hill, Hunters Creek, and Piney Point).
- New Automated External Defibrillators (AEDs) were purchased as authorized by FY 2025 Budget Amendment 2025.01.
- The vacant officer position has been filled. The new officer will begin on July 7, at which time the Department will be fully staffed.

- A conditional job offer has been made for the vacant dispatcher position.
- As authorized by the FY 2026 Budget, the Department will offer night shift pay differential in the amount of \$12,000.00.
- Upgrades to the CAD system continue. The system is capturing response times but does not currently generate an aggregate report.
- On May 12, 2025, the Department hosted the 2nd annual Police Officer Memorial and Remembrance Service in recognition of National Police Week.

V. VILLAGE FIRE DEPARTMENT REPORT

A. Update on Activities – Chief Miller and Commissioner Brown reported on activities, staffing, calls for service, and response times.

- Average response time for Bunker Hill Village was 5:45 in May.
- One (1) firefighter is on injury leave.
- Captain King graduated from the Texas Fire Chiefs Academy.
- The Department is reviewing a contract to lease a ladder truck until the new vehicle – replacing the truck that was involved in a traffic accident – is delivered.
- Fire hydrant inspections have been completed.
- The Department is working with Harris County to complete the Multi-Jurisdiction Hazard Mitigation Plan. The plan has been submitted for review and public comment.
- Chief Miller reported on ongoing coordination efforts for the 2026 FIFA World Cup games that will be hosted in Houston. He has participated in monthly service calls to discuss the event's expected strain on public safety resources. The event is currently classified as a tier 2 event, which does not qualify for federal funding assistance. Chief Miller and Houston area fire chiefs have met with U.S. Representative Wesley Hunt to discuss reclassifying the event as tier 1, which would make federal funding available to support the increased staffing and emergency response resources.

B. Consideration and Possible Action to Approve Budget Amendment 2024-02 to the Fiscal Year 2024 Budget for the Village Fire Department

VILLAGE FIRE DEPARTMENT



901 Corbindale Rd
Houston, Texas 77024
(713) 468-7941
(713) 468-5039 FAX

Protecting and Serving the Cities of:

**BUNKER HILL VILLAGE HEDWIG
VILLAGE HILSHIRE VILLAGE
HUNTERS CREEK VILLAGE
PINEY POINT VILLAGE SPRING
VALLEY VILLAGE**

Budget Amendment 2024-02 & 2025-03

To:	Gerardo Barrera	City of Bunker Hill Village
	Wendy Baimbridge	City of Hedwig Village
	Cassie Stephens	City of Hilshire Village
	Tom Fullen	City of Hunters Creek Village
	Bobby Pennington	City of Piney Point Village
	John McDonald	City of Spring Valley Village
Cc:	Board of Commissioners & Alternates	Village Fire Department
From:	Amy Buckert	Village Fire Department
Date:	May 21, 2025	
Re:	Budget Amendment 2024-02 & Budget Amendment 2025-03	

The Village Fire Department Board of Commissioners further unanimously approved an intra-budgetary transfer for Budget year 2024. While this intra-budgetary transfer will not result in an additional assessment to the member Cities, it does require the approval of the member cities per Sec. 5.01 of the Interlocal Agreement.

The intra-budgetary transfer is as follows:

- 2024 Village Fire Department Budget:
 - Transfer \$40,000 from line item 16060 Health Insurance to line item 17112 Maintenance Pumper (E2)

Chief Miller reported that the vendor responsible for completing the apparatus repairs submitted the invoice late.

A motion was made by Councilmember Poor and seconded by Councilmember Moerer to approve Budget Amendment 2024-02 to the Fiscal Year 2024 Budget for the Village Fire Department.

The motion carried 4-0

C. Consideration and Possible Action to Approve Budget Amendment 2025-03 to the Fiscal Year 2025 Budget for the Village Fire Department

VILLAGE FIRE DEPARTMENT



901 Corbindale Rd
Houston, Texas 77024
(713) 468-7941
(713) 468-5039 FAX

Protecting and Serving the Cities of:

**BUNKER HILL VILLAGE HEDWIG
VILLAGE HILSHIRE VILLAGE
HUNTERS CREEK VILLAGE
PINEY POINT VILLAGE SPRING
VALLEY VILLAGE**

Budget Amendment 2024-02 & 2025-03

To:	Gerardo Barrera Wendy Baimbridge Cassie Stephens Tom Fullen Bobby Pennington John McDonald	City of Bunker Hill Village City of Hedwig Village City of Hilshire Village City of Hunters Creek Village City of Piney Point Village City of Spring Valley Village
Cc:	Board of Commissioners & Alternates	Village Fire Department
From:	Amy Buckert	Village Fire Department
Date:	May 21, 2025	
Re:	Budget Amendment 2024-02 & Budget Amendment 2025-03	

During the regular monthly Village Fire Department Board Meeting on May 21, 2025, the Village Fire Department Board of Commissioners unanimously approved a budget amendment to fund tower improvements, purchase of a generator and purchase of a fuel system. The Village Fire Department Board of Commissioners is requesting that the member Cities approve a 2025 budget amendment in an amount not to exceed \$236,000 to facilitate the purchases and improvements. This budget amendment will not result in an additional assessment to the member Cities in 2025.

The improvements and purchases are as follows:

- Tower improvements - \$80,000
- Generator purchase - \$100,000
- Fuel system purchase - \$56,000
- Total - \$236,000

The total budget amendment of \$236,000.00 will be funded by the 2024 Village Fire Department budget surplus in an amount not to exceed \$236,000.

The improvements and purchases were originally planned to be included in the FY 2026 budget; however doing so would increase the total budget request. To allow for the purchases to be made in 2025, Chief Miller recommended funding the items through the 2024 fund balance.

The funds will cover the following items:

- Training tower improvements – General maintenance such as rust mitigation and painting.
- Generator purchase – The Department currently has two (2) 80kW generators. The main part of the station – offices, kitchen, dorms, and living areas – is supported by a 30-year-old unit, while the dispatch area is supported by a newer unit. A new 100kW generator is recommended to replace the existing 30-year-old unit and power the building to provide built-in redundancy in the event that the other generator fails.
- Fuel system purchase – The existing system is outdated and requires replacement of the vent piping system and electronic measuring software.

Councilmember Thode inquired about the capacity of the existing generators. Chief Miller clarified that both units are 80kW and that capacity is not enough to power the entire station independently, but rather in sections. Councilmember Thode expressed concern that neither the existing 80kW units nor the proposed 100kW unit would be sufficient to power the entire station independently or in combination. He inquired why install 100kW if 80kW is appropriate.

Councilmember Poor concurred with the importance of redundancy and questioned whether a 100kW unit was necessary or if another 80kW unit might be sufficient. He inquired whether the two units could be wired to function as a combined 160kW system. The proposed 100kW generator may not adequately meet the station's needs.

Chief Miller stated that the existing slab foundation can accommodate a 100kW unit. The projected cost of the 80kW generator, including associated electrical work, is \$39,872.00, while the 100kW unit is estimated at \$43,000.00.

Councilmember Poor emphasized that the discussion is not centered on the cost difference of the generators, but rather on ensuring that the Village Fire Department – serving as the Emergency Operations Center – is equipped with the appropriate and reliable infrastructure to remain fully operational during critical times.

Chief Miller stated his limited extent of information on this project and acknowledged that he would return with additional staff to better explain the project.

Chief Miller noted that four (4) of the cities (Hedwig, Hunters Creek, Piney Point, and Spring Valley) have approved Budget Amendment 2025-03 in its entirety. In accordance with the interlocal agreement, any budget amendment exceeding \$10,000.00 must be approved by a favorable vote of the governing bodies of contracting cities representing at least 70% of the total fiscal voting strength.

While Budget Amendment 2025-03 has satisfied the 70% threshold for formal approval, Council requested Chief Miller provide additional details regarding the generator purchase at later meeting date.

A motion was made by Councilmember Thode and seconded by Councilmember Poor to approve Budget Amendment 2025-03 to the Fiscal Year 2025 Budget for the Village Fire Department in the amount of \$80,000.00 for tower improvements and \$56,000.00 for fuel system purchase. No action was taken on the purchase of a generator.

The motion carried 4-0

- D. Consideration and Possible Action to Approve the Fiscal Year 2026 Budget for the Village Fire Department as Recommended by the Fire Commission

Chief Miller presented the FY 2026 Budget, highlighting key priorities of personnel and operations.

The total FY 2026 budget request is \$10,587,801, with the city's total assessment amounting to \$2,011,682.11 (19% of the total). The 2026 budget is a 7% increase over the adopted 2025 budget.

Mayor Brown stated the final budget was “fairly lean” and noted the budget prioritizes a competitive salary and benefits package to attract and retain high-quality personnel.

A motion was made by Councilmember Moerer and seconded by Councilmember Thode to approve the Fiscal Year 2026 Budget for the Village Fire Department as Recommended by the Fire Commission.

The motion carried 4-0

VI. MAYOR'S REPORT

A. Report on Activities and Upcoming Events

- Mayors' Meetings – On June 18, 2025, Mayor Brown and the other Village Mayors are scheduled to meet with Commissioner Ramsey to discuss storm response and clean-up operations. A separate meeting is also planned with City of Houston Mayor Whitmire to discuss storm response coordination efforts.
- Legislative Update – Several bills being monitored by the Legislative Committee – due to their potential negative impact on the Villages – did not advance to a vote before the conclusion of the 89th Texas Legislative Session.
- Discussion and Direction on Amending Appendix A, Article II of the City's Code of Ordinances – Mayor Brown reported that he met with residents regarding a new home build on the corner lot at the intersection of Blalock Rd. and Blalock Ln. The previous home on the lot faced Blalock Ln., while the new home has been constructed to face Blalock Rd. to maximize square footage. Additionally, the garage is now accessed from Blalock Ln.

The ordinance reads: *Corner Lot. A lot abutting two (2) or more streets at their intersection. A corner lot shall be deemed to front on that street on which it has the least dimension, unless otherwise specified by the zoning official.*

Mayor Brown requested feedback from Council on whether there was interest in reviewing the ordinance and its application to new residential construction on corner lots. He also recommended reviewing current regulations regarding the allowable proximity of garages to the roadway.

Council directed this item to the Planning and Zoning Commission (P&Z) for review and discussion of potential amendments to the City's Zoning Ordinance (Appendix A).

City Administrator Barrera informed Council that the soonest this item will be presented is at the July 28, 2025, meeting, as the Commission is not scheduled to meet during the month of June.

- B. Consideration and Possible Action Regarding Appointment of Mayor Pro-Tem for a Term of One-Year

A motion was made by Councilmember Thode and seconded by Councilmember Poor to appoint Councilmember Schwartz as Mayor Pro-Tem for a term of one-year.

The motion carried 4-0

Board & Commission Appointments (items C-F) – Following the election of Mayor held in May of each odd-numbered year, City Council formally appoints members to the City's Boards and Commissions. Staff sent letters of interest to current members of the Planning & Zoning Commission, Zoning Board of Adjustment, Police Commission, and Fire Commission to confirm their intent to serve for the next two-year term (July 2025-July 2027).

- C. Consideration and Possible Action Regarding Appointments to the Planning and Zoning Commission for a Two-Year Period Ending June 30, 2027

There are three (3) vacancies on the Planning and Zoning Commission. Mayor Brown recommended the reappointment of all current members, along with the appointment of Dan Blake and Hunter Cameron to fill two of the vacancies.

A recommendation to fill the third vacancy will be brought back to City Council for consideration and possible action at a future meeting date. In the meantime, the Commission will retain a quorum for its next scheduled meeting.

A motion was made by Councilmember Thode and seconded by Councilmember Schwartz to appoint Dan Blake, Hunter Cameron, John Gilette, Bill Going, Paul Reinbolt, and Catherine Wile to the Planning and Zoning Commission for a two-year period ending June 30, 2027.

The motion carried 4-0

- D. Consideration and Possible Action Regarding Appointments to the Zoning Board of Adjustment for a Two-Year Period Ending June 30, 2027

There are two (2) vacancies on the Zoning Board of Adjustment.

Mayor Brown recommended the reappointment of all current members. A recommendation to fill the two open positions will be presented at a later meeting date for Council consideration and possible action.

A motion was made by Councilmember Thode and seconded by Councilmember Schwartz to appoint Michelle Belco, David Light, David Marshall, Louis Crappito (alternate), and Ryan West (alternate) to the Zoning Board of Adjustment for a two-year period ending June 30, 2027.

The motion carried 4-0

- E. Consideration and Possible Action to Approve a Resolution of the City Council of the City of Bunker Hill Village, Texas, Naming the City's Commissioner and Alternate Commissioner to the Police Commission for the Memorial Villages Police Department

A motion was made by Councilmember Schwartz and seconded by Councilmember Poor to approve Resolution No. 06-17-2025A naming Carl Moerer and Bert Rosenbaum as the Commissioners and William Murphy as Alternate Commissioner from the City of Bunker Hill Village to serve on the Board of Commissioners of the Memorial Villages Police Department.

The motion carried 4-0

- F. Consideration and Possible Action to Approve a Resolution of the City Council of the City of Bunker Hill Village, Texas, Naming the City's Commissioner and Alternate Commissioner to the Fire Commission for the Village Fire Department

Mayor Brown addressed Council that he will remain on the Fire Commission until a new Fire Chief is hired. Afterwards, he intends to recommend that Clara Towsley be appointed as Commissioner and Councilmember Pratt be appointed Alternate Commissioner.

A motion was made by Councilmember Schwartz and seconded by Councilmember Poor to approve Resolution No. 06-17-2025B naming Keith Brown as the Commissioner and Clara Towsley as Alternate Commissioner from the City of Bunker Hill Village to serve on the Board of Commissioners of the Village Fire Department.

The motion carried 4-0

- G. City Council Committee Liaison Appointments

Beautification Committee.....Councilmember Thode

Drainage Committee.....Councilmember Poor

Finance Committee.....Councilmember Schwartz

Public Safety Committee.....Councilmember Poor

Technology Committee.....Councilmember Thode

Planning and Zoning Commission.....Councilmember Pratt

Zoning Board of Adjustment.....Councilmember Schwartz

VII. CITY ADMINISTRATOR'S REPORT

A. Report on Activities and Upcoming Events

- Introduction of Summer Intern – City Administrator Barrera introduced John Dillihunt.
- July City Council Meeting – *Tuesday, July 15, 2025* – The contract related to phase two design work for the reconstruction of Memorial and Gessner is anticipated to be received soon. Additionally, staff expects to present a contract for a water modeling study. As both items require Council action, the July 15, 2025, meeting will proceed as scheduled. The Budget Workshop is scheduled for July 23, 2025.
- Villages Independence Day Parade – *Friday, July 4, 2025* – Bunker Hill Village will coordinate this year's parade.
- City Hall Office Closure – In observance of Independence Day, City offices will close on Thursday, July 3, 2025, beginning at 12:00 p.m. and remain closed through Friday, July 4, 2025.

B. Public Works Director Report

- Development Report – Director Hernandez presented the permits issued in the month of May and the average change for each type/ category of permit issued each month between 2024 and 2025 as requested by Council at the February 18, 2025, meeting.
- CIP Project Update – Director Hernandez reported on the status of the Waterline Replacement Project and Road Improvements on Bunker Hill Rd. & Taylorcrest Rd.
 - The Waterline Replacement project is ongoing through phases:
 - Phase 1 (replacement on Mayerling) has been completed.
 - Phase 2 (water main replacement on the 200 block of Plantation) work has experienced weather delays. However, crews have completed 50% of service connections. Connections are expected to be completed by the end of June.
 - Phase 3 (replacement on Rhett and Tara) is scheduled to begin following the completion of Phase 2.
 - Bunker Hill Rd. & Taylorcrest Rd. Improvement Project – Construction continues on the northbound lane of Bunker Hill Rd. Crews have laid the black base. The project has experienced weather delays.

Director Hernandez reported that the parking lot improvements at City Hall are substantially complete. Crews will install a safety curb around the perimeter of the lot.

C. Finance Director Report

- Investments and Opportunities – The City continues to take advantage of favorable interest rates.
 - On May 27, 2025, Independent Financial completed its conversion to South State Bank.
 - The FY 2024 Audit has been completed, and staff have filed for the ACFR award. Results are expected within the next 4-5 months.

VIII. DISCUSSION AND DIRECTION ON GOALS AND PRIORITIES FOR THE CITY'S PROPOSED FY 2026 BUDGET AND 2025 TAX RATE TO SUPPORT THE BUDGET – Susan Grass, Finance Director

The annual budget process is the single most important financial responsibility of a local government. In accordance with Chapter 102 of the Local Government Code, cities are required to file and adopt an annual budget. The Texas Tax Code and Senate Bill 2 require cities that levy a property tax to adopt their budgets by September 30th or by the 60th day after the taxing unit receives the certified tax roll, whichever date is later, regardless of the date their fiscal year starts.

Staff presented key assumptions for the proposed FY 2026 Budget and 2025 Tax Rate to initiate the budget process. Staff requested Council feedback on key assumptions in preparation for the Budget Workshop scheduled for July 23, 2025.

Staff underscored items that will impact the City's FY 2026 Budget and CIP, including the preliminary tax roll, personnel costs, and public safety budgets. Assumptions for the Debt Service Fund, General Fund, and Utility Fund were also shared.

City Administrator Barrera addressed Council regarding the 4% policy. In accordance with the City's Financial Management Policy, the City strives to limit the increase in total operating expenses to a 4% increase in the General and Utility Funds. He explained that although staff is committed to maintaining this guideline, the 4% cap creates constraints that limit flexibility in responding to operational needs. He recommended that Council review the 4% policy to allow for greater flexibility – particularly in addressing salaries, Cost of Living Adjustments (COLA), and inflationary pressures such as the Consumer Price Index (CPI).

Staff presented three (3) tax rate options and after previous discussion with the Mayor, recommended maintaining a flat tax rate of \$0.2710. The preliminary values show a 6.35% increase in taxes from last year. The certified values will be received on July 25, 2025.

Council did not have any objections to the recommended tax rate or additional questions for staff regarding the proposed FY 2026 Budget.

No action was taken on this item.

IX. CONSENT AGENDA

“ALL MATTERS LISTED UNDER CONSENT AGENDA ARE CONSIDERED TO BE ROUTINE BY THE CITY COUNCIL AND WILL BE ENACTED BY ONE MOTION, THERE WILL NOT BE SEPARATE DISCUSSION OF THESE ITEMS. IF DISCUSSION IS DESIRED, THAT ITEM WILL BE REMOVED FROM THE CONSENT AGENDA AND CONSIDERED SEPARATELY.”

- A. Minutes of the May 20, 2025, Regular City Council Meeting.
- B. May 2025 Financials.
- C. Check Register dated May 10, 2025, to June 9, 2025.
- D. The Goodman Corporation, invoice no. 2-2025-10 in the amount of \$155.00 for funding pursuit assistance services rendered in February 2025 for the Memorial Dr. and Gessner Rd. reconstruction project grant application.
- E. IDS Engineering Group, invoice no. 0177246 in the amount of \$47,269.71 for engineering services completed in April 2025 for the Water Storage Tank and Well Inspection Project.
- F. IDS Engineering Group, invoice no. 0177738 in the amount of \$11,090.98 for engineering services rendered through May 2025 for the Water Storage Tank and Well Inspection Project.
- G. Langford Engineering, invoice no. 28925 in the amount of \$625.92 for general engineering services completed through May 2025.
- H. Langford Engineering, invoice no. 28926 in the amount of \$1,634.47 for engineering services completed through May 2025 for the Bunker Hill Rd. and Greenbay Sanitary Sewer Rehab Project.
- I. Langford Engineering, invoice no. 28927 in the amount of \$6,226.36 for engineering services rendered through May 2025 for the Waterline Replacement Project.
- J. Probstfeld & Associates, invoice no. 71330 in the amount of \$180.00 for drainage plan review services in completed in March 2025.
- K. Probstfeld & Associates, invoice no. 71331 in the amount of \$92.50 for drainage plan review services in completed in March 2025.
- L. Probstfeld & Associates, invoice no. 71332 in the amount of \$180.00 for drainage plan review services in completed in March 2025.
- M. Probstfeld & Associates, invoice no. 71333 in the amount of \$180.00 for drainage plan review services in completed in March 2025.
- N. Probstfeld & Associates, invoice no. 71410 in the amount of \$92.50 for drainage plan review services in completed in April 2025.
- O. Tetra Tech, invoice no. 52422919 in the amount of \$6,800.00 for engineering services rendered through April 2025 for the Bunker Hill Rd. and Taylorcrest Rd. Improvement Project.
- P. TX BBG Consulting, Inc., invoice no. 1976669 in the amount of \$700.00 for building plan review services in in May 2025.
- Q. Harris-Galveston Subsidence District Interlocal Agreement to sponsor the Water Conservation Education Program for the 2025-2026 school year.
- R. Spring Branch ISD Tax Collection contract in the amount of \$8,800.00, for tax collection services for the period of September 1, 2025, to August 31, 2027.

A motion was made by Councilmember Schwartz and seconded by Councilmember Thode to approve the Consent Agenda.

The motion carried 4-0

X. ADJOURN

Mayor Brown adjourned the meeting at 7:34 p.m.

Approved and accepted on July 15, 2025.

Keith Brown, Mayor

ATTEST:

Gerardo Barrera, City Administrator/ Acting City Secretary

JUNE

2025

Financial Report



**CITY OF BUNKER HILL, TEXAS
INVESTMENT REPORT
6/30/2025**

INVESTMENT TYPE	BEGINNING BALANCE	ADDITIONS	WITH DRAWALS	INTEREST	ENDING BALANCE/ BOOK VALUE	FACE VALUE	MARKET VALUE	Rate Coupon	Purchase Yield	MATURITY DATE/TERM	PERCENTAGE OF PORTFOLIO	INVESTMENT SECURITY	INTEREST EARNED YTD
Cash Accounts													
CASH- STELLAR GL BALANCE	511,658.11	1,725,212.51	808,749.24	3,349.44	1,431,470.82	1,431,470.82	1,431,470.82	2.58%	2.58%	Upon Demand	8%	of Credit	14,934.61
Sub-Total	511,658.11	1,725,212.51	808,749.24	3,349.44	1,431,470.82	1,431,470.82	1,431,470.82						
Investment Pools													
Texas CLASS	2,053.56	15,500,000.00	12,500,000.00	30,661.77	3,032,715.33	3,032,715.33	3,032,715.33	4.22%	4.26%	Upon Demand	18%	Invest Pool	30,697.77
Sub-Total	2,053.56			30,661.77	3,032,715.33	3,032,715.33	3,032,715.33						-
Index Fund													
CASH- INDEPENDENT FINANCIAL	15,545,441.82	12,500,000.00	15,500,000.00	15,332.49	12,560,774.31	12,560,774.31	12,560,774.31	4.60%	4.60%	Upon Demand	74%	Various	333,301.37
Sub-Total	15,545,441.82	12,500,000.00	15,500,000.00	15,332.49	12,560,774.31	12,560,774.31	12,560,774.31						
BHV Inc Restricted Donation													
Restricted Donation (BHV Inc.)	6,793.17			25.96	6,819.13	6,819.13	6,819.13	4.60%	4.60%	Upon Demand	0%	Various	150.22
Sub-Total	6,793.17	-	-	25.96	6,819.13	6,819.13	6,819.13						
TOTAL INVESTMENTS	\$ 16,065,946.66	\$ 14,225,212.51	#####	\$ 49,369.66	\$ 17,031,779.59	\$ 17,031,779.59	\$ 17,031,779.59				100%		\$ 379,083.97
unrestricted	\$ 16,045,746.66				\$ 17,011,579.59								
restricted*	\$ 20,200.00				\$ 20,200.00								
TOTAL	\$ 16,065,946.66	\$ -	\$ -		\$ 17,031,779.59								

* The City held restricted cash and cash equivalent of \$20,200 in the enterprise fund for the customer deposits.
The City of Bunker Hill Village's investment portfolio is in compliance with state law and the investment strategy and policy approved by the City Council.


Investment Officer, Finance Director


Date:

STELLAR BANK BALANCE AT 6/30/2025	<u>\$ 1,453,699.61</u>
FDIC Insurance	250,000.00
FHL Dallas Letter of Credit	<u>5,000,000.00</u>
Total Collateral - STELLAR BANK	<u>\$ 5,250,000.00</u>
Over-Collateralized - STELLAR BANK	\$ 3,796,300.39
INDEPENDENT FINANCIAL BANK BALANCE AT 6/30/2025	<u>\$ 12,560,774.31</u>
INDEPENDENT BANK TOTAL	<u>\$ 12,560,774.31</u>
FDIC Insurance	250,000.00
Various- pledged securities	<u>15,295,441.82</u>
Total Collateral	<u>\$ 16,245,155.98</u>
Over-Collateralized	\$ 3,684,381.67

City of Bunker Hill Village
Monthly Tax Office Report
June 30, 2025

Prepared by: Jamie Matelske, Tax Assessor/Collector

A. Current Taxable Value \$ 2,724,119,638

B. Summary Status of Tax Levy and Current Receivable Balance:

	Current 2024 Tax Year	Delinquent 2023 & Prior Tax Years	Total
Original Levy 0.271	\$ 7,134,262.81	\$ -	\$ 7,134,262.81
Carryover Balance	-	228,975.31	228,975.31
Adjustments	248,101.44	(3,340.51)	244,760.93
Adjusted Levy	7,382,364.25	225,634.80	7,607,999.05
Less Collections Y-T-D	7,266,033.02	84,854.96	7,350,887.98
Receivable Balance	\$ 116,331.23	\$ 140,779.84	\$ 257,111.07

C. COLLECTION RECAP:

Current Month:	Current 2024 Tax Year	Delinquent 2023 & Prior Tax Years	Total
Base Tax	\$ 44,642.07	\$ (516.68)	\$ 44,125.39
Penalty & Interest	3,903.98	-	3,903.98
Attorney Fees	-	-	-
Other Fees	7.07	-	7.07
Total Collections	\$ 48,553.12	\$ (516.68)	\$ 48,036.44

Year-To-Date:	Current 2024 Tax Year	Delinquent 2023 & Prior Tax Years	Total
Base Tax:	\$ 7,266,033.02	\$ 84,854.96	\$ 7,350,887.98
Penalty & Interest	35,946.88	66,816.24	102,763.12
Attorney Fees	471.32	2,982.54	3,453.86
Other Fees	1,391.40	-	1,391.40
Total Collections	\$ 7,303,842.62	154,653.74	\$ 7,458,496.36

Percent of Adjusted Levy	98.94%	101.03%
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City of Bunker Hill Village
A/R Summary by Year
June 30, 2025

YEAR	BEGINNING BALANCE AS OF 12/31/2024	ADJUSTMENTS	COLLECTIONS	RECEIVABLE BALANCE AS OF 06/30/2025
2023	\$ 41,712.60	\$ (2,845.25)	\$ 10,531.33	\$ 28,336.02
22	24,102.09	(448.37)	8,328.53	15,325.19
21	18,876.49	-	7,941.40	10,935.09
20	13,637.06	-	6,461.92	7,175.14
19	5,651.13	-	2,944.16	2,706.97
18	10,186.24	-	2,949.35	7,236.89
17	10,027.07	-	2,768.24	7,258.83
16	9,497.82	-	2,512.80	6,985.02
15	8,686.65	-	2,287.63	6,399.02
14	8,023.94	(46.89)	2,113.23	5,863.82
13	7,624.24	-	2,018.94	5,605.30
12	7,254.91	-	2,018.94	5,235.97
11	7,191.96	-	2,081.75	5,110.21
10	6,146.99	-	1,847.19	4,299.80
09	5,580.44	-	1,791.86	3,788.58
08	5,486.97	-	1,880.33	3,606.64
07	3,672.70	-	1,782.69	1,890.01
06	3,530.50	-	1,718.50	1,812.00
05	3,201.15	-	1,558.07	1,643.08
04	3,233.44	-	1,426.92	1,806.52
03	3,175.04	-	1,349.77	1,825.27
02	3,078.00	-	1,379.06	1,698.94
01	2,896.81	-	1,342.34	1,554.47
00	2,734.20	-	1,266.59	1,467.61
1999	2,397.18	-	1,183.73	1,213.45
98	1,247.22	-	1,247.22	-
97	1,132.43	-	1,132.43	-
96	1,076.37	-	1,076.37	-
95	1,378.45	-	1,378.45	-
94	1,342.46	-	1,342.46	-
93	1,342.46	-	1,342.46	-
92	949.90	-	949.90	-
91	905.10	-	905.10	-
90	715.68	-	715.68	-
89	628.56	-	628.56	-
88	651.06	-	651.06	-
	<u>\$ 228,975.31</u>	<u>\$ (3,340.51)</u>	<u>\$ 84,854.96</u>	<u>\$ 140,779.84</u>

CITY OF BUNKER HILL VILLAGE, TX
GENERAL FUND CAPITAL PROJECTS - FUND 06
2025 BUDGET - ACTUALS THRU JUNE

TYPE	CURRENT BUDGET	YTD ACTUAL	BUDGET BALANCE
DRAINAGE			
Locallized Drainage	150,000.00		150,000.00
Drainage Master Plan	50,000.00		50,000.00
Sub Total	200,000.00	-	200,000.00
STREETS			
Streets-Taylorcrest	425,000.00		425,000.00
Asphalt Rehabilitation	122,000.00	-	122,000.00
Gessner Northbound & Memorial	600,000.00		600,000.00
Bunker Hill Road Overlay	2,100,000.00	15,834.35	2,084,165.65
Sub Total	3,247,000.00	15,834.35	3,231,165.65
FACILITY			
City Hall	50,000.00		50,000.00
City Parking Lot	100,000.00		100,000.00
Sub Total	150,000.00	-	150,000.00
PUBLIC SAFETY			
MVPD PUBLIC SAFETY	56,667.00	56,664.26	2.74
VILLAGE FIRE DEPT	38,000.00		38,000.00
Sub Total	94,667.00	56,664.26	38,002.74
BEAUTIFICATION			
	40,000.00		40,000.00
GRAND TOTAL	3,731,667.00	72,498.61	3,659,168.39

CITY OF BUNKER HILL VILLAGE, TX
UTILITY FUND CAPITAL PROJECTS - FUND 07
2025 BUDGET - ACTUALS THRU JUNE

TYPE	CURRENT BUDGET	YTD ACTUAL	BUDGET BALANCE
Water and Wastewater			
Televise of Concrete Lines			-
Replacement of Concrete Lines	200,000.00		200,000.00
Underground Utilities Bunker Hill	1,001,687.00	293,235.53	708,451.47
Gessner Water Lines and Roadway Desigr	750,000.00		750,000.00
Groundwater Storage Tank Analysis	100,000.00	59,572.95	40,427.05
Underground Utilites- Sewer	751,016.00	248,721.14	502,294.86
Sub Total	2,802,703.00	601,529.62	2,201,173.38
Water Production			
WP #2 VFD Booster Pumps	40,000.00	15,489.00	24,511.00
Meter Replacement	107,254.00	62,445.63	44,808.37
Sub Total	147,254.00	77,934.63	69,319.37
FACILITY			
Rehab Main Shed	12,000.00		12,000.00
Sub Total	12,000.00	-	12,000.00
Sub Total	-	-	-
GRAND TOTAL	2,961,957.00	679,464.25	2,282,492.75

BALANCE SHEET

AS OF: JUNE 30TH, 2025

01 -GENERAL FUND

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE
ASSETS		
=====		
01-00-00-1001	Cash in Bank	(3,475,829.61)
01-00-00-1011	INDEPENDENT FINANCIAL 180 CD	0.00
01-00-00-1012	INDEPENDENT FINANCIAL 90 CD	0.00
01-00-00-1013	INDEPENDENT FIN 180 DAYS 1 M	0.00
01-00-00-1014	INDEPENDENT FIN 180 DAYS 1M CD	0.00
01-00-00-1016	Allegiance Bank	0.00
01-00-00-1017	INDEPENDENT FINANCIAL	6,060,774.31
01-00-00-1018	TEXAS CLASS	0.00
01-00-00-1022	TEXAS CLASS	3,032,715.33
01-00-00-1039	Cash Held by Tax Assessor	0.00
01-00-00-1050	Reserve -Vehicles & Technology	45,326.00
01-00-00-1053	Reserves - Facilities	150,725.00
01-00-00-1055	Reserve -Emergency Management	94,244.18
01-00-00-1060	Reserve -Infrastructure Mngmt	0.00
01-00-00-1065	Reserve- Police Department	305,836.00
01-00-00-1066	FIRE DEPT RESERVE	0.00
01-00-00-1068	Reserve- Beautification	0.00
01-00-00-1069	Reserve - American Protection	0.00
01-00-00-1070	Certificates of Deposit	0.00
01-00-00-1080	Petty Cash - Court	100.00
01-00-00-1081	Petty Cash - G&A	200.00
01-00-00-1082	Petty Cash - Admin Assist	0.00
01-00-00-1090	Cash in Transit	4,806.42
01-00-00-1091	Prepaid Payroll	0.00
01-00-00-1092	PREPAID MVPD CAPITAL ASSETS	0.00
01-00-00-1210	A/R - Property Taxes	303,820.03
01-00-00-1220	A/R - Franchise	43,271.61
01-00-00-1221	A/R - MISC.	0.00
01-00-00-1222	A/R Interest Income	0.00
01-00-00-1223	AR FEMA	6,581.75
01-00-00-1225	A/R - Sales Tax	71,640.64
01-00-00-1240	A/R - Return Items	0.00
01-00-00-1260	LEASE RECEIVABLE	349,779.00
01-00-00-1310	Inventory	0.00
01-00-00-1820	Provided To Long Term Debt	0.00
01-00-03-1990	DueTo/From Debt Service Fund	0.00
01-00-04-1990	DueTo/From Utility Fund	0.00
01-00-09-1990	Created by Posting	0.00
01-00-14-1990	Due from Fuel Acct	0.00
		<u>6,993,990.66</u>
TOTAL ASSETS		6,993,990.66
=====		
LIABILITIES		
=====		
01-00-00-2010	Accounts Payable	0.00
01-00-00-2011	Accounts Payable - Court	0.00
01-00-00-2013	Accounts Payable - Other	0.00
01-00-00-2020	Wages Payable	0.00
01-00-00-2051	DUE TO BHV INC	0.00

BALANCE SHEET

AS OF: JUNE 30TH, 2025

01 -GENERAL FUND

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE
01-00-00-2110	Taxes Payable - Payroll	(0.02)
01-00-00-2130	Taxes Payable - Court	0.00
01-00-00-2220	Retirement Payable - Employee	22.12
01-00-00-2230	Voluntary Deferred Comp.	(2,282.42)
01-00-00-2235	CHILD SUPPORT	0.00
01-00-00-2240	Court Taxes - Payable to State	30,319.53
01-00-00-2241	Court Taxes - IDF	162.80
01-00-00-2242	Court Taxes -Child Safety Seat	0.00
01-00-00-2243	Court Taxes - CJFS	0.70
01-00-00-2244	Court Taxes - CSS	0.00
01-00-00-2245	Court Taxes - Time Pay Fee	50.00
01-00-00-2246	Court Taxes - State OMNI	1,054.76
01-00-00-2247	Court Taxes - OMNI	0.00
01-00-00-2248	Court Taxes - Linebarger	9,850.49
01-00-00-2249	Court Taxes - Truancy Prevent	110.00
01-00-00-2250	Insurance Payable - Employee	(175.73)
01-00-00-2310	Deposits - Court Bonds	0.00
01-00-00-2322	UNCLAIMED PROPERTY	10.00
01-00-00-2650	General Obligation Bonds	0.00
01-00-00-2660	Certificates of Oblig-1999	0.00
01-00-00-2810	Accrued Payroll	0.00
01-00-00-2815	Accrued Vac Liability (Yr End)	0.00
01-00-00-2820	Unearned Income	1,234,282.47
01-00-00-2823	DEFERRED REVENUE	0.20
01-00-00-2860	DEFERRED INFLOWS LEASES	327,444.00
01-00-00-2930	Brown Subdivison Escrow	0.00
01-00-00-2940	Williamsburg Drainage Escrow	0.00
01-00-00-2945	Wood Lane Repaving Escrow	0.00
TOTAL LIABILITIES		<u>1,600,848.90</u>
EQUITY		
=====		
01-00-00-3010	Fund Balance - G & A	3,633,954.63
01-00-00-3012	Fund Balance - Child Safety	0.00
01-00-00-3013	Fund Balance - Formal Reserves	<u>456,603.00</u>
TOTAL BEGINNING EQUITY		4,090,557.63
TOTAL REVENUE		7,001,553.22
TOTAL EXPENDITURES		<u>5,698,969.09</u>
TOTAL REVENUE OVER/ (UNDER) EXPENSES		1,302,584.13
TOTAL EQUITY & REV. OVER/ (UNDER) EXP.		<u>5,393,141.76</u>
TOTAL LIABILITIES, EQUITY & REV.OVER/ (UNDER) EXP.		6,993,990.66
=====		

CITY OF BUNKER HILL VILLAGE
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JUNE 30TH, 2025

01 -GENERAL FUND

50.00% OF YEAR COMP.

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>Taxes</u>					
01-00-00-4010 Taxes - Current Year	6,601,292.00	74,310.27	5,517,925.27	83.59	1,083,366.73
01-00-00-4020 Taxes - Prior Years	10,000.00	2,078.44	65,313.06	653.13 (	55,313.06)
01-00-00-4030 Taxes - Penalty & Interes	32,000.00	1,894.79	74,161.98	231.76 (	42,161.98)
TOTAL Taxes	6,643,292.00	78,283.50	5,657,400.31	85.16	985,891.69
<u>Franchise Fees</u>					
01-00-00-4110 FRANCHISE FEE ELECTRICITY	180,000.00	0.00	74,403.65	41.34	105,596.35
01-00-00-4111 FRANCHISE FEE GAS	44,000.00	0.00	27,999.27	63.63	16,000.73
01-00-00-4112 FRANCHISE FEE OTHER	61,000.00	9,389.68	34,616.56	56.75	26,383.44
01-00-00-4120 Sales Tax Revenue	305,000.00	30,527.67	185,534.42	60.83	119,465.58
TOTAL Franchise Fees	590,000.00	39,917.35	322,553.90	54.67	267,446.10
<u>Mun. Court Fines & Fees</u>					
01-00-00-4210 Court - Fines	205,000.00	23,208.07	131,020.83	63.91	73,979.17
01-00-00-4215 Court - Time Pay Fees/Cit	0.00	0.00	0.00	0.00	0.00
01-00-00-4216 Court - Time Pay Fees/Eff	0.00	0.00	0.00	0.00	0.00
01-00-00-4217 Court - OMNI	0.00	0.00	0.00	0.00	0.00
01-00-00-4220 Court - State Taxes	0.00	0.00	0.00	0.00	0.00
01-00-00-4225 Court - Child Safety 1015	0.00	0.00	0.00	0.00	0.00
01-00-00-4226 Court - CJFC	0.00	0.00	0.00	0.00	0.00
01-00-00-4227 Court - Local Truancy Pre	6,200.00	620.20	3,356.30	54.13	2,843.70
01-00-00-4228 COURT- YOUTH DIVERSION FE	0.00	0.00	0.00	0.00	0.00
01-00-00-4245 Court - Judicial Support	0.00	0.00	0.00	0.00	0.00
01-00-00-4246 Court - Local Municipal J	60.00	0.00	0.00	0.00	60.00
01-00-00-4260 Court - Security Fees	0.00 (	309.11)	0.00	0.00	0.00
01-00-00-4265 Local Building Security F	7,000.00	607.79	3,289.15	46.99	3,710.85
01-00-00-4270 Court - Technology Fees	0.00	0.00	0.00	0.00	0.00
01-00-00-4271 CHILD SAFETY HARRIS CO	0.00	0.00	0.00	0.00	0.00
01-00-00-4275 Court - Local Court Tech	6,000.00	496.16	2,685.04	44.75	3,314.96
TOTAL Mun. Court Fines & Fees	224,260.00	24,623.11	140,351.32	62.58	83,908.68
<u>Licenses & Permits</u>					
01-00-00-4310 Permits - Animal Licenses	230.00	0.00	5,900.00	2,565.22 (	5,670.00)
01-00-00-4315 Permits - Building	620,000.00	48,086.83	413,407.46	66.68	206,592.54
01-00-00-4325 Permits - Miscellaneous	150.00	0.00	50.00	33.33	100.00
01-00-00-4350 Dedication Program	4,000.00	1,200.00	2,400.00	60.00	1,600.00
01-00-00-4351 Offsite Tree Program	0.00	0.00	0.00	0.00	0.00
TOTAL Licenses & Permits	624,380.00	49,286.83	421,757.46	67.55	202,622.54
<u>Interest Income</u>					
01-00-00-4910 Interest Income	600,000.00	49,343.70	295,933.75	49.32	304,066.25
TOTAL Interest Income	600,000.00	49,343.70	295,933.75	49.32	304,066.25
<u>Miscellaneous</u>					
01-00-00-4920 Miscellaneous Income	110,000.00	0.00	51,612.78	46.92	58,387.22
TOTAL Miscellaneous	110,000.00	0.00	51,612.78	46.92	58,387.22

CITY OF BUNKER HILL VILLAGE
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JUNE 30TH, 2025

01 -GENERAL FUND

50.00% OF YEAR COMP.

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>Ambulance Fees</u>					
01-00-00-4930 Ambulance Fees	0.00	0.00	24,440.18	0.00	(24,440.18)
TOTAL Ambulance Fees	0.00	0.00	24,440.18	0.00	(24,440.18)
 <u>Rent Income</u>					
01-00-00-4940 Rent Income	30,000.00	848.72	23,584.98	78.62	6,415.02
TOTAL Rent Income	30,000.00	848.72	23,584.98	78.62	6,415.02
 <u>Intergovernmental/Transfer</u>					
01-00-00-4980 Intergovernmental Revenue	0.00	44,840.00	63,918.54	0.00	(63,918.54)
01-00-00-4990 Transfers In	0.00	0.00	0.00	0.00	0.00
TOTAL Intergovernmental/Transfer	0.00	44,840.00	63,918.54	0.00	(63,918.54)
TOTAL REVENUES	8,821,932.00	287,143.21	7,001,553.22	79.37	1,820,378.78
	=====	=====	=====	=====	=====

CITY OF BUNKER HILL VILLAGE
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JUNE 30TH, 2025

01 -GENERAL FUND

Non Departmental

50.00% OF YEAR COMP.

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>Personnel</u>					
01-00-00-5010 Wages	490,000.00	33,412.63	209,889.83	42.83	280,110.17
01-00-00-5020 Wages - Overtime	20,140.00	0.00	0.00	0.00	20,140.00
01-00-00-5110 Payroll Taxes - FICA E	41,870.00	2,619.98	16,372.10	39.10	25,497.90
01-00-00-5120 Payroll Taxes - TWC	1,000.00	19.18	667.18	66.72	332.82
01-00-00-5210 Retirement - TMRS Empl	92,750.00	5,246.19	31,568.08	34.04	61,181.92
01-00-00-5211 RETIREMENT 457 PLAN	12,500.00	1,232.42	5,154.74	41.24	7,345.26
01-00-00-5310 Insurance - Workers Co	1,500.00	0.00	0.00	0.00	1,500.00
01-00-00-5325 Insurance - Dental	1,400.00	74.76	383.34	27.38	1,016.66
01-00-00-5330 Insurance - Disability	1,600.00	105.10	571.33	35.71	1,028.67
01-00-00-5340 Insurance - Medical	65,550.00	2,221.36	24,416.65	37.25	41,133.35
01-00-00-5341 INSURANCE VISION	400.00	0.00	0.00	0.00	400.00
01-00-00-5350 Insurance - Life	350.00	20.66	123.96	35.42	226.04
01-00-00-5410 Contract Labor	0.00	0.00	0.00	0.00	0.00
01-00-00-5510 Employee Relations	1,500.00	52.80	198.79	13.25	1,301.21
TOTAL Personnel	730,560.00	45,005.08	289,346.00	39.61	441,214.00
<u>Public Safety</u>					
01-00-00-5600 Fire Department	1,876,425.00	204,375.40	1,081,820.10	57.65	794,604.90
01-00-00-5602 Police Department	2,645,655.00	220,471.28	1,543,298.94	58.33	1,102,356.06
01-00-00-5604 Public Safety Other	0.00	0.00	0.00	0.00	0.00
TOTAL Public Safety	4,522,080.00	424,846.68	2,625,119.04	58.05	1,896,960.96
<u>Commodities</u>					
01-00-00-6250 Fuel	600.00	0.00	0.00	0.00	600.00
01-00-00-6410 Landscaping	55,000.00	5,628.00	13,208.00	24.01	41,792.00
01-00-00-6411 LANDSCAPING TREE MAINT	25,000.00	888.04	6,758.20	27.03	18,241.80
01-00-00-6412 LANDSCAPING SEASONAL P	12,000.00	0.00	0.00	0.00	12,000.00
01-00-00-6413 STORM DEBRIS	0.00	0.00	0.00	0.00	0.00
01-00-00-6490 JANITORIAL SERVICES	12,500.00	929.00	5,356.00	42.85	7,144.00
01-00-00-6491 JANITORIAL SUPPLIES	1,000.00	0.00	165.71	16.57	834.29
01-00-00-6650 Postage	3,000.00	0.00	617.69	20.59	2,382.31
01-00-00-6660 Printing & Stationary	6,000.00	623.38	1,940.82	32.35	4,059.18
01-00-00-6730 Supplies - General	4,400.00	456.80	1,586.78	36.06	2,813.22
01-00-00-6740 Supplies - Office	4,500.00	325.11	1,565.84	34.80	2,934.16
01-00-00-6810 Tools & Equipment	6,000.00	0.00	1,696.99	28.28	4,303.01
01-00-00-6890 Traffic Signs & Signal	0.00	0.00	0.00	0.00	0.00
TOTAL Commodities	130,000.00	8,850.33	32,896.03	25.30	97,103.97
<u>Maintenance</u>					
01-00-00-7110 Building Maintenance	12,250.00	1,740.00	5,519.78	45.06	6,730.22
01-00-00-7210 Equipment - Communicat	0.00	0.00	0.00	0.00	0.00
01-00-00-7220 Equipment - General	1,000.00	0.00	0.00	0.00	1,000.00
01-00-00-7230 Equipment - Office Equ	1,250.00	264.77	264.77	21.18	985.23
01-00-00-7410 Vehicles	1,500.00	0.00	75.00	5.00	1,425.00
TOTAL Maintenance	16,000.00	2,004.77	5,859.55	36.62	10,140.45

01 -GENERAL FUND

Non Departmental

50.00% OF YEAR COMP.

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>Contract Services</u>					
01-00-00-7500 HC Appraisal District	63,000.00	0.00	24,482.00	38.86	38,518.00
01-00-00-7501 Tax Assessor - SBISD	8,000.00	0.00	8,000.00	100.00	0.00
01-00-00-7502 Prof Fees - Accounting	30,000.00	428.25	21,740.09	72.47	8,259.91
01-00-00-7503 Prof Fees - Eng. & Oth	62,500.00	5,890.01	26,402.37	42.24	36,097.63
01-00-00-7504 Prof Fees - LEGAL	107,000.00	1,519.00	35,997.00	33.64	71,003.00
01-00-00-7505 Prof Fees - INSPECTION	229,000.00	18,680.00	95,349.30	41.64	133,650.70
01-00-00-7506 Prof Services - Code E	0.00	0.00	0.00	0.00	0.00
01-00-00-7507 Legislative Consulting	0.00	0.00	0.00	0.00	0.00
TOTAL Contract Services	499,500.00	26,517.26	211,970.76	42.44	287,529.24
<u>Support Services</u>					
01-00-00-8010 Advertising	3,400.00	0.00	1,622.04	47.71	1,777.96
01-00-00-8090 Bad Debts	0.00	0.00	0.00	0.00	0.00
01-00-00-8130 Bank & Credit Card Cha	25,000.00	3,446.27	12,436.63	49.75	12,563.37
01-00-00-8140 Child Safety	0.00	0.00	0.00	0.00	0.00
01-00-00-8150 Community Relations	30,000.00	741.45	6,122.55	20.41	23,877.45
01-00-00-8170 DATA PROCESSING - IT S	30,300.00	7,247.82	29,448.50	97.19	851.50
01-00-00-8171 WEBSITE SERVICES	3,700.00	137.50	825.00	22.30	2,875.00
01-00-00-8172 SOFTWARE SUBSCRIPTIONS	13,000.00	0.00	1,440.43	11.08	11,559.57
01-00-00-8210 Delivery Service	150.00	0.00	0.00	0.00	150.00
01-00-00-8250 Dues & Subscriptions	5,300.00	1,186.67	4,137.56	78.07	1,162.44
01-00-00-8251 PROFESSIONAL DEVELOPME	6,000.00	210.48	1,664.23	27.74	4,335.77
01-00-00-8260 Elections	2,500.00	0.00	93.76	3.75	2,406.24
01-00-00-8270 Electricity	8,000.00	0.00	10,942.44	136.78 (	2,942.44)
01-00-00-8290 Emergency Management	650.00	0.00	345.55	53.16	304.45
01-00-00-8410 Animal Control	8,000.00	0.00	80.36	1.00	7,919.64
01-00-00-8450 Insurance - General	19,800.00	6,008.38	6,008.38	30.35	13,791.62
01-00-00-8530 Meetings & Seminars	7,000.00	420.98	1,429.85	20.43	5,570.15
01-00-00-8610 Court - General	5,200.00	528.73	1,818.34	34.97	3,381.66
01-00-00-8615 Court - Translation	7,500.00	0.00	2,250.00	30.00	5,250.00
01-00-00-8625 Court - Technology	0.00	0.00	0.00	0.00	0.00
01-00-00-8626 Court - Security	0.00	0.00	0.00	0.00	0.00
01-00-00-8750 Special Fees/Codificat	4,000.00	0.00	0.00	0.00	4,000.00
01-00-00-8751 Dedication Program	4,000.00	0.00	0.00	0.00	4,000.00
01-00-00-8752 Off-Site Tree Program	0.00	0.00	0.00	0.00	0.00
01-00-00-8805 Streets - Mosquito Spr	26,000.00	1,875.00	4,031.25	15.50	21,968.75
01-00-00-8810 Streets - Drainage	40,000.00	0.00	0.00	0.00	40,000.00
01-00-00-8830 Streets - Repairs	55,000.00	73.91	1,915.26	3.48	53,084.74
01-00-00-8835 Streets - TPDES	2,500.00	0.00	0.00	0.00	2,500.00
01-00-00-8890 Telephone	13,400.00	282.50	1,695.00	12.65	11,705.00
01-00-00-8930 TRAVEL & TRAINING	5,000.00	104.98	1,616.58	32.33	3,383.42
TOTAL Support Services	325,400.00	22,264.67	89,923.71	27.63	235,476.29
<u>Capital Outlay</u>					
01-00-00-9139 CAPITAL OUTLAY SERVER	0.00	0.00	0.00	0.00	0.00
01-00-00-9140 Capital - Equip / Bld	0.00	0.00	0.00	0.00	0.00
01-00-00-9250 Capital Reserves	65,854.00	0.00	65,854.00	100.00	0.00
01-00-00-9251 RESERVE FACILITIES	38,000.00	0.00	38,000.00	100.00	0.00

CITY OF BUNKER HILL VILLAGE
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JUNE 30TH, 2025

01 -GENERAL FUND
Non Departmental

50.00% OF YEAR COMP.

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
01-00-00-9252 TRANSFER TO CAPITL PRO	2,000,000.00	0.00	2,000,000.00	100.00	0.00
01-00-00-9253 TRANSFER FOR BEAUTIFIC	40,000.00	0.00	40,000.00	100.00	0.00
01-00-00-9254 Transfer to Debt Servi	0.00	0.00	0.00	0.00	0.00
01-00-00-9255 TRANSFER TO UF CONST F	0.00	0.00	0.00	0.00	0.00
01-00-00-9256 TRANSFER TO UTILITY FU	<u>300,000.00</u>	<u>0.00</u>	<u>300,000.00</u>	<u>100.00</u>	<u>0.00</u>
TOTAL Capital Outlay	2,443,854.00	0.00	2,443,854.00	100.00	0.00
TOTAL Non Departmental	8,667,394.00	529,488.79	5,698,969.09	65.75	2,968,424.91
TOTAL EXPENDITURES	8,667,394.00	529,488.79	5,698,969.09	65.75	2,968,424.91
	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	154,538.00 (	242,345.58)	1,302,584.13		(1,148,046.13)

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE	
ASSETS			
=====			
03-00-00-1001	Cash in Bank	162,357.98	
03-00-00-1039	Cash Held by Tax Assessor	0.00	
03-00-00-1053	Reserves - Facilities	0.00	
03-00-00-1070	Certificates of Deposit	0.00	
03-00-00-1090	Cash in Transit	0.00	
03-00-00-1210	A/R - Property Taxes	0.00	
03-00-00-1215	Allow. for Uncollected Taxes	0.00	
03-00-00-1222	A/R Interest Income	0.00	
03-00-01-1990	DueTo/From G & A Fund	0.00	
03-00-10-1990	DueTo/From METRO	0.00	
03-00-11-1990	DueTo/From 2005 Bond Fund	0.00	
			162,357.98
TOTAL ASSETS			162,357.98
=====			
LIABILITIES			
=====			
03-00-00-2010	Accounts Payable	0.00	
03-00-00-2012	Accounts Payable - Other	0.00	
03-00-00-2013	Accounts Payable - Other	0.00	
03-00-00-2820	Unearned Income	0.00	
TOTAL LIABILITIES			0.00
=====			
EQUITY			
=====			
03-00-00-3010	Fund Balance	142,388.89	
TOTAL BEGINNING EQUITY		142,388.89	
TOTAL REVENUE		867,550.34	
TOTAL EXPENDITURES		847,581.25	
TOTAL REVENUE OVER/(UNDER) EXPENSES		19,969.09	
TOTAL EQUITY & REV. OVER/(UNDER) EXP.			162,357.98
TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.			162,357.98
=====			

CITY OF BUNKER HILL VILLAGE
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JUNE 30TH, 2025

03 -DEBT SERVICE

50.00% OF YEAR COMP.

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>Taxes</u>					
03-00-00-4010 Taxes - Current Year	821,738.00	9,249.38	802,539.53	97.66	19,198.47
03-00-00-4020 Taxes - Prior Years	1,000.00	258.74	22,444.00	2,244.40 (	21,444.00)
03-00-00-4030 Taxes - Penalty & Interes	<u>4,000.00</u>	<u>235.85</u>	<u>24,566.81</u>	<u>614.17</u> (	<u>20,566.81)</u>
TOTAL Taxes	826,738.00	9,743.97	849,550.34	102.76 (	22,812.34)
<u>Interest Income</u>					
03-00-00-4910 Interest Income	<u>18,000.00</u>	<u>0.00</u>	<u>18,000.00</u>	<u>100.00</u>	<u>0.00</u>
TOTAL Interest Income	18,000.00	0.00	18,000.00	100.00	0.00
<u>Intergovernmental/Transfer</u>					
03-00-00-4960 Bond Proceeds	0.00	0.00	0.00	0.00	0.00
03-00-00-4961 Bond Premium	0.00	0.00	0.00	0.00	0.00
03-00-00-4990 TRANSFER FROM UF	0.00	0.00	0.00	0.00	0.00
03-00-00-4991 TRANSFER FROM GF	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL Intergovernmental/Transfer	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES	844,738.00	9,743.97	867,550.34	102.70 (	22,812.34)
	=====	=====	=====	=====	=====

CITY OF BUNKER HILL VILLAGE
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JUNE 30TH, 2025

03 -DEBT SERVICE

DEBT SERVICE

50.00% OF YEAR COMP.

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>Public Safety</u>					
03-00-00-5910 TRANSFER IN	0.00	0.00	0.00	0.00	0.00
TOTAL Public Safety	0.00	0.00	0.00	0.00	0.00
<u>Support Services</u>					
03-00-00-8490 Interest Expense	148,844.00	0.00	79,681.25	53.53	69,162.75
03-00-00-8750 Special Fees	7,500.00	0.00	2,900.00	38.67	4,600.00
03-00-00-8752 Bond Closing Costs	0.00	0.00	0.00	0.00	0.00
TOTAL Support Services	156,344.00	0.00	82,581.25	52.82	73,762.75
<u>Capital Outlay</u>					
03-00-00-9690 2011 Bond Principal	0.00	0.00	0.00	0.00	0.00
03-00-00-9695 2012 Bond Principal	0.00	0.00	0.00	0.00	0.00
03-00-00-9697 2014 Bond Principal	205,000.00	0.00	205,000.00	100.00	0.00
03-00-00-9698 2020 - Bond Principal	385,000.00	0.00	385,000.00	100.00	0.00
03-00-00-9699 2022 BOND PRINCIPAL	175,000.00	0.00	175,000.00	100.00	0.00
03-00-00-9800 Payment to Escrow Agen	0.00	0.00	0.00	0.00	0.00
TOTAL Capital Outlay	765,000.00	0.00	765,000.00	100.00	0.00
TOTAL DEBT SERVICE	921,344.00	0.00	847,581.25	91.99	73,762.75
TOTAL EXPENDITURES	921,344.00	0.00	847,581.25	91.99	73,762.75
	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	(76,606.00)	9,743.97	19,969.09		(96,575.09)

BALANCE SHEET

AS OF: JUNE 30TH, 2025

04 -UTILITY FUND

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE
ASSETS		
=====		
04-00-00-1001	Cash in Bank	(4,480,194.36)
04-00-00-1017	INDEPENDENT FINANCIAL	2,500,000.00
04-00-00-1022	TEXAS CLASS	0.00
04-00-00-1050	Reserve -Vehicles & Technology	220,861.00
04-00-00-1053	Reserves - Facilities	0.00
04-00-00-1060	Reserve -Infrastructure Mngmt	0.00
04-00-00-1070	Certificates of Deposit	0.00
04-00-00-1080	Petty Cash	100.00
04-00-00-1090	Cash in Transit	0.00
04-00-00-1091	Prepaid Payroll	0.00
04-00-00-1092	Prepaid Water Credits	0.00
04-00-00-1221	A/R - MISC.	0.00
04-00-00-1222	A/R Interest Income	0.00
04-00-00-1230	A/R - Utilities	916,685.13
04-00-00-1231	A/R - Unbilled Utilites	138,600.95
04-00-00-1235	A/R - Doubtful Acct	(7,386.96)
04-00-00-1240	A/R - BAD DEBT WRITE OFF	14,083.51
04-00-00-1310	Inventory	0.00
04-00-00-1610	Land	144,163.19
04-00-00-1620	Buildings & Improvements	3,419,938.42
04-00-00-1625	Construction in Progress	957,543.80
04-00-00-1650	Machinery & Equipment	553,997.68
04-00-00-1660	Automotive Equipment	267,095.42
04-00-00-1670	Furniture & Fixtures	52,832.14
04-00-00-1695	Accumulated Depreciation	0.00
04-00-00-1710	Treatment Rights	446,889.76
04-00-00-1715	Accumulated Amortization	0.00
04-00-00-1830	Capital Improvements	18,447,285.59
04-00-00-1900	DEF. OUTFLOWS-CONTR SUBSEQ.	(0.01)
04-00-00-1901	DEF. OUTFLOWS-DIFF. IN EXPER	0.00
04-00-00-1902	DEF. OUTFLOWS- DIFF. IN EARN	0.00
04-00-00-1903	NET PENSION ASSET	0.00
04-00-00-1904	DEF. OUTFLOWS- DIFF IN ASSUMPT	173,683.00
04-00-00-1905	NET PENSION LIABILITY	(311,870.00)
04-00-00-1909	Def Inf- Def in Exp and Act Ex	(13,378.00)
04-00-01-1620	Accum Depr - Building & Improv	(1,166,406.94)
04-00-01-1650	Accum Depr - Mach & Equip	(128,487.86)
04-00-01-1660	Accum Depr - Automotive Equip	(173,492.17)
04-00-01-1670	Accum Depr - Furniture & Fix	(42,400.94)
04-00-01-1830	Accum Depr-Infras-Utility	(8,512,724.93)
04-00-01-1840	Accum Depr-Intangible-Utility	(446,889.76)
04-00-01-1990	DueTo/From G & A Fund	0.00
04-00-07-1990	DUE TO FROM UTILITY CONSTRUCTI	0.00
04-00-10-1990	DueTo/From Metro Fund	0.00
04-00-11-1990	DueTo/From 2005 Bond Fund	0.00
04-00-16-1990	DUE TO/FROM UTILITY WELL PROJE	0.00
		<u>12,970,527.66</u>
TOTAL ASSETS		12,970,527.66
=====		

BALANCE SHEET

AS OF: JUNE 30TH, 2025

04 -UTILITY FUND

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE
LIABILITIES		
=====		
04-00-00-2010	Accounts Payable	0.00
04-00-00-2012	Retainage Payable	0.00
04-00-00-2013	Accounts Payable - Other	0.00
04-00-00-2110	Taxes Payable - Payroll	0.05
04-00-00-2120	Taxes Payable - Sales Tax	0.00
04-00-00-2220	Retirement Payable - Employee	11,793.76
04-00-00-2230	Voluntary Deferred Comp	0.00
04-00-00-2235	CHILD SUPPORT	0.00
04-00-00-2250	Insurance Payable - Employee	827.18
04-00-00-2320	Deposits - Utilities	20,200.00
04-00-00-2321	Deposits - Utilities Refunds	0.00
04-00-00-2322	UNCLAIMED PROPERTY	0.00
04-00-00-2710	Treatment Obligation	0.00
04-00-00-2800	ACCRUED INTEREST	21,184.63
04-00-00-2810	Accrued Payroll	0.00
04-00-00-2815	Accrued Vac Liability (Yr End)	19,967.71
04-00-00-2823	DEFERRED REV COVID	976,001.00
04-00-00-2900	BONDS PAYABLE	<u>4,662,474.00</u>
TOTAL LIABILITIES		<u>5,712,448.33</u>
EQUITY		
=====		
04-00-00-3010	Fund Balance	460,058.11
04-00-00-3013	Fund Balance - Formal Reserves	13,399.00
04-00-00-3030	Contributed Capital	<u>7,363,044.00</u>
TOTAL BEGINNING EQUITY		7,836,501.11
TOTAL REVENUE		2,206,374.33
TOTAL EXPENDITURES		<u>2,784,796.11</u>
TOTAL REVENUE OVER/(UNDER) EXPENSES		(578,421.78)
TOTAL EQUITY & REV. OVER/(UNDER) EXP.		<u>7,258,079.33</u>
TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.		12,970,527.66
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CITY OF BUNKER HILL VILLAGE
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JUNE 30TH, 2025

04 -UTILITY FUND

50.00% OF YEAR COMP.

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>Water</u>					
04-00-00-4410 Water Sales	3,800,000.00	645,581.60	1,438,476.10	37.85	2,361,523.90
04-00-00-4420 Water Taps	60,000.00	2,600.00	31,430.00	52.38	28,570.00
TOTAL Water	3,860,000.00	648,181.60	1,469,906.10	38.08	2,390,093.90
<u>WASTE WATER</u>					
04-00-00-4510 Waste Water Sales	1,360,000.00	271,968.32	648,019.79	47.65	711,980.21
04-00-00-4520 Waste Water Taps	8,000.00	450.00	5,850.00	73.13	2,150.00
04-00-00-4610 Solid Waste Sales	0.00	0.00	0.00	0.00	0.00
04-00-00-4750 Late Payment Fees	23,112.00	(24.60)	10,725.84	46.41	12,386.16
TOTAL WASTE WATER	1,391,112.00	272,393.72	664,595.63	47.77	726,516.37
<u>Interest Income</u>					
04-00-00-4910 Interest Income	65,000.00	0.00	65,000.00	100.00	0.00
TOTAL Interest Income	65,000.00	0.00	65,000.00	100.00	0.00
<u>Miscellaneous</u>					
04-00-00-4920 Miscellaneous Income	20,000.00	0.00	6,872.60	34.36	13,127.40
TOTAL Miscellaneous	20,000.00	0.00	6,872.60	34.36	13,127.40
<u>Intergovernmental/Transfer</u>					
04-00-00-4960 Contributed Capital	0.00	0.00	0.00	0.00	0.00
TOTAL Intergovernmental/Transfer	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES	5,336,112.00	920,575.32	2,206,374.33	41.35	3,129,737.67
	=====	=====	=====	=====	=====

CITY OF BUNKER HILL VILLAGE
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JUNE 30TH, 2025

04 -UTILITY FUND

UTILITIES

50.00% OF YEAR COMP.

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>Personnel</u>					
04-00-00-5010 Wages	535,000.00	44,987.58	283,947.38	53.07	251,052.62
04-00-00-5020 Wages - Overtime	30,600.00	2,054.26	27,857.14	91.04	2,742.86
04-00-00-5110 Payroll Taxes - FICA E	44,500.00	3,660.25	24,419.54	54.88	20,080.46
04-00-00-5120 Payroll Taxes - TWC	1,690.00	19.18	667.32	39.49	1,022.68
04-00-00-5210 Retirement - TMRS Empl	106,000.00	8,542.22	52,010.61	49.07	53,989.39
04-00-00-5211 Retirement 457 Plan	15,000.00	1,910.38	11,475.70	76.50	3,524.30
04-00-00-5310 Insurance-Workers Comp	9,500.00	0.00	931.00	9.80	8,569.00
04-00-00-5325 Insurance - Dental	2,100.00	167.80	894.00	42.57	1,206.00
04-00-00-5330 Insurance - Disability	2,400.00	195.60	1,172.16	48.84	1,227.84
04-00-00-5340 Insurance - Medical	92,000.00	5,479.52	37,185.06	40.42	54,814.94
04-00-00-5341 INSURANCE VISION	310.00	0.00	0.00	0.00	310.00
04-00-00-5350 Insurance - Life	510.00	42.36	254.16	49.84	255.84
04-00-00-5410 Contract Labor	20,000.00	791.25	10,764.39	53.82	9,235.61
TOTAL Personnel	859,610.00	67,850.40	451,578.46	52.53	408,031.54
<u>Commodities</u>					
04-00-00-6090 Chemicals	10,000.00	1,606.90	3,116.11	31.16	6,883.89
04-00-00-6091 LAB FEES	5,000.00	165.87	946.56	18.93	4,053.44
04-00-00-6250 Fuel	10,000.00	0.00	2,001.62	20.02	7,998.38
04-00-00-6340 Garbage - Dumping Fees	1,500.00	0.00	444.60	29.64	1,055.40
04-00-00-6410 Landscaping	6,500.00	1,659.33	4,689.33	72.14	1,810.67
04-00-00-6411 LANDSCAPING SEASONAL P	2,000.00	0.00	0.00	0.00	2,000.00
04-00-00-6490 JANITORIAL SERVICES	11,150.00	711.00	4,484.00	40.22	6,666.00
04-00-00-6491 JANITORIAL SUPPLIES	1,500.00	0.00	0.00	0.00	1,500.00
04-00-00-6650 Postage	4,000.00	0.00	2,156.94	53.92	1,843.06
04-00-00-6660 Printing & Stationary	3,200.00	158.73	1,156.76	36.15	2,043.24
04-00-00-6730 Supplies - General	3,000.00	125.00	587.07	19.57	2,412.93
04-00-00-6740 Supplies - Office	350.00	41.02	308.98	88.28	41.02
04-00-00-6810 Tools & Equipment	4,500.00	0.00	1,216.27	27.03	3,283.73
04-00-00-6970 Uniforms	3,500.00	190.80	992.16	28.35	2,507.84
TOTAL Commodities	66,200.00	4,576.61	22,100.40	33.38	44,099.60
<u>Maintenance</u>					
04-00-00-7110 Building Maintenance	6,700.00	99.85	2,286.82	34.13	4,413.18
04-00-00-7220 Equipment - General	0.00	0.00	0.00	0.00	0.00
04-00-00-7230 Equipment - Office Equ	2,000.00	0.00	412.51	20.63	1,587.49
04-00-00-7410 Vehicles	6,500.00	235.98	3,747.33	57.65	2,752.67
04-00-00-7411 EQUIPMENT MAINTENANCE	5,000.00	0.00	156.41	3.13	4,843.59
TOTAL Maintenance	20,200.00	335.83	6,603.07	32.69	13,596.93
<u>Contract Services</u>					
04-00-00-7502 Prof Serv - Accounting	17,000.00	152.15	17,566.41	103.33	566.41
04-00-00-7504 LEGAL	0.00	0.00	0.00	0.00	0.00
04-00-00-7510 Water - Fire Hydrants	13,500.00	0.00	3,305.61	24.49	10,194.39
04-00-00-7520 Water Well/Pumps	49,500.00	0.00	3,797.33	7.67	45,702.67
04-00-00-7530 Water - Tanks	0.00	0.00	0.00	0.00	0.00
04-00-00-7535 Water Lines	64,000.00	857.08	5,972.18	9.33	58,027.82

CITY OF BUNKER HILL VILLAGE
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JUNE 30TH, 2025

04 -UTILITY FUND

UTILITIES

50.00% OF YEAR COMP.

EXPENDITURES		CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
04-00-00-7540	Water - Water Meters	20,000.00	1,590.00	1,590.00	7.95	18,410.00
04-00-00-7610	Waste Water - Lines	25,000.00	0.00	13,002.59	52.01	11,997.41
04-00-00-7620	Waste Water - Manholes	0.00	0.00	0.00	0.00	0.00
	TOTAL Contract Services	189,000.00	2,599.23	45,234.12	23.93	143,765.88
<u>Support Services</u>						
04-00-00-8001	Prof Fees - Engineerin	30,000.00	196.83	959.86	3.20	29,040.14
04-00-00-8002	Water Purchase/COH	1,000,000.00	0.00	219,393.66	21.94	780,606.34
04-00-00-8003	WW Treatment Fee	2,100,000.00	42,802.31	1,245,460.58	59.31	854,539.42
04-00-00-8004	WW Treatment/COH	0.00	0.00	0.00	0.00	0.00
04-00-00-8010	Advertising	5,000.00	0.00	0.00	0.00	5,000.00
04-00-00-8090	Bad Debts	0.00	0.00	0.00	0.00	0.00
04-00-00-8130	Bank & Credit Card Cha	60,000.00	7,561.50	37,644.38	62.74	22,355.62
04-00-00-8170	Data Processing	35,000.00	4,508.64	23,348.85	66.71	11,651.15
04-00-00-8171	WEBSITE SERVICES	3,250.00	137.50	825.00	25.38	2,425.00
04-00-00-8172	SOFTWARE SUBSCRIPTIONS	10,000.00	0.00	2,332.15	23.32	7,667.85
04-00-00-8210	Delivery Service	100.00	0.00	0.00	0.00	100.00
04-00-00-8250	Dues & Subscriptions	2,000.00	10.11	100.11	5.01	1,899.89
04-00-00-8251	PROFESSIONAL DEVELOPME	3,500.00	415.00	958.00	27.37	2,542.00
04-00-00-8270	Electricity	135,000.00	0.00	37,360.68	27.67	97,639.32
04-00-00-8450	Insurance - General	26,000.00	0.00	0.00	0.00	26,000.00
04-00-00-8490	Interest Expense	89,105.00	0.00	47,627.50	53.45	41,477.50
04-00-00-8630	Natural Gas	3,600.00	234.73	1,525.66	42.38	2,074.34
04-00-00-8722	Gain Loss on Sale of C	0.00	0.00	0.00	0.00	0.00
04-00-00-8750	SPECIAL FEES - SUBSIDE	120,000.00	0.00	57,796.00	48.16	62,204.00
04-00-00-8890	Telephone	16,000.00	467.50	2,981.08	18.63	13,018.92
04-00-00-8930	TRAVEL & TRAINING	3,500.00	0.00	107.50	3.07	3,392.50
04-00-00-8931	RELOCATION FEES	0.00	0.00	0.00	0.00	0.00
04-00-00-8990	Solid Waste Collectio(	38,115.00)	3,190.16)	19,140.95)	50.22	18,974.05)
	TOTAL Support Services	3,603,940.00	53,143.96	1,659,280.06	46.04	1,944,659.94
<u>Capital Outlay</u>						
04-00-00-9139	CAPITAL OUTLAY SERVER	0.00	0.00	0.00	0.00	0.00
04-00-00-9140	VEHCILE RESERVE	0.00	0.00	0.00	0.00	0.00
04-00-00-9200	Depreciation & Amortiz	0.00	0.00	0.00	0.00	0.00
04-00-00-9250	TRANSFER TO UT CIP	900,000.00	0.00	900,000.00	100.00	0.00
04-00-00-9251	TRANSFER TO DEBT SERVI	0.00	0.00	0.00	0.00	0.00
04-00-00-9252	TRANSFER TO DEBT SERVI	0.00	0.00	0.00	0.00	0.00
04-00-00-9253	TRANSFER TO GENERAL F(	300,000.00)	0.00	300,000.00)	100.00	0.00
04-00-00-9400	Transfers Out	0.00	0.00	0.00	0.00	0.00
	TOTAL Capital Outlay	600,000.00	0.00	600,000.00	100.00	0.00
TOTAL UTILITIES		5,338,950.00	128,506.03	2,784,796.11	52.16	2,554,153.89
TOTAL EXPENDITURES		5,338,950.00	128,506.03	2,784,796.11	52.16	2,554,153.89
=====						
REVENUES OVER/ (UNDER) EXPENDITURES	(	2,838.00)	792,069.29	(	578,421.78)	575,583.78

BALANCE SHEET

AS OF: JUNE 30TH, 2025

05 -COURT FUND

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE	
ASSETS			
=====			
05-00-00-1001	Cash in Bank	20,887.79	
05-00-00-1018	Child Safety	11,756.87	
05-00-00-1019	Security Fund	3.00	
05-00-00-1020	Technology	0.00	
05-00-00-1053	Reserves - Facilities	0.00	
05-00-00-1222	A/R Interest Income	0.00	
			32,647.66
TOTAL ASSETS			32,647.66
=====			
LIABILITIES			
=====			
05-00-00-2010	Accounts Payable	0.00	
05-00-00-2011	Accounts Payable - Court	370.50	
05-00-00-2012	Accounts Payable - Other	0.00	
05-00-00-2013	Accounts Payable - Other	0.00	
05-00-00-2240	Court Taxes-Payable to State	0.00	
05-00-00-2241	Court Taxes- IDF	0.00	
05-00-00-2242	Court Taxes- Child Safety Seat	0.00	
05-00-00-2243	Court Taxes- CJFS	0.00	
05-00-00-2244	Court Taxes- CSS	0.00	
05-00-00-2245	Court Taxes- Time Pay Fee	0.00	
05-00-00-2246	Court Taxes- State OMNI	0.00	
05-00-00-2248	Court Taxes- Linebarger	0.00	
05-00-00-2249	Court Taxes- Truancy Prevent	0.00	
05-00-00-2310	Deposits- Court Bonds	0.00	
TOTAL LIABILITIES			370.50
EQUITY			
=====			
05-00-00-3010	FUND BALANCE	3,006.07	
05-00-00-3012	Child Safety	11,756.87	
05-00-00-3016	Security Fund	11,939.79	
TOTAL BEGINNING EQUITY			26,702.73
TOTAL REVENUE			5,574.43
TOTAL EXPENDITURES			0.00
TOTAL REVENUE OVER/(UNDER) EXPENSES			5,574.43
TOTAL EQUITY & REV. OVER/(UNDER) EXP.			32,277.16
TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.			32,647.66
=====			

CITY OF BUNKER HILL VILLAGE
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JUNE 30TH, 2025

05 -COURT FUND

50.00% OF YEAR COMP.

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>Mun. Court Fines & Fees</u>					
05-00-00-4210 Court- Fines	0.00	1,352.50	0.00	0.00	0.00
05-00-00-4215 Court - Time Pay Fees/Cit	1,210.00	208.57	572.55	47.32	637.45
05-00-00-4216 Court - Time Pay Fees/ E	310.00	0.00	7.50	2.42	302.50
05-00-00-4217 Court - OMNI	650.00	120.00	733.84	112.90 (	83.84)
05-00-00-4220 Court - State Taxes	0.00	0.00	0.00	0.00	0.00
05-00-00-4225 Child Safety 1015	3,000.00	703.10	2,047.74	68.26	952.26
05-00-00-4226 Court - CJFC	0.00	0.00	0.00	0.00	0.00
05-00-00-4245 Court - Judicial Support	100.00	0.00	29.40	29.40	70.60
05-00-00-4260 Security Fees	1,000.00	321.52	523.24	52.32	476.76
05-00-00-4270 Technology Fees	1,000.00	0.00	196.00	19.60	804.00
05-00-00-4271 CHILD SAFETY HARRIS CO	<u>4,500.00</u>	<u>0.00</u>	<u>1,464.16</u>	<u>32.54</u>	<u>3,035.84</u>
TOTAL Mun. Court Fines & Fees	11,770.00	2,705.69	5,574.43	47.36	6,195.57
<u>Interest Income</u>					
05-00-00-4910 Interest Income	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL Interest Income	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES	11,770.00	2,705.69	5,574.43	47.36	6,195.57
	=====	=====	=====	=====	=====

CITY OF BUNKER HILL VILLAGE
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JUNE 30TH, 2025

05 -COURT FUND
COURT RESERVES

50.00% OF YEAR COMP.

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>Support Services</u>					
05-00-00-8140 Child Safety	3,500.00	0.00	0.00	0.00	3,500.00
05-00-00-8610 Court- General	0.00	0.00	0.00	0.00	0.00
05-00-00-8615 Court - Translation	0.00	0.00	0.00	0.00	0.00
05-00-00-8625 Technology	6,500.00	0.00	0.00	0.00	6,500.00
05-00-00-8626 Security	<u>1,300.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>1,300.00</u>
TOTAL Support Services	11,300.00	0.00	0.00	0.00	11,300.00
TOTAL COURT RESERVES	11,300.00	0.00	0.00	0.00	11,300.00
TOTAL EXPENDITURES	11,300.00	0.00	0.00	0.00	11,300.00
	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	470.00	2,705.69	5,574.43	(	5,104.43)

BALANCE SHEET

AS OF: JUNE 30TH, 2025

06 -GF CAPITAL PROJECTS

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE	
ASSETS			
=====			
06-00-00-1001	Cash in Bank	6,823,043.56	
06-00-00-1050	Signals	0.00	
06-00-00-1053	Reserves - Facilities	0.00	
06-00-00-1060	Infra -Streets & Drainage	0.00	
06-00-00-1068	BEAUTIFICATION	12,734.32	
06-00-00-1092	PREPAID MVPD CAPITAL ASSET	0.00	
06-00-00-1222	A/R Interest Income	0.00	
06-00-00-1990	DUE TO AND FROM	0.00	
		<u>6,835,777.88</u>	
			6,835,777.88
			=====
LIABILITIES			
=====			
06-00-00-2010	Accounts Payable	0.00	
06-00-00-2012	Retainage Payable	0.00	
06-00-00-2013	Accounts Payable - Other	0.00	
		<u>0.00</u>	
			0.00
EQUITY			
=====			
06-00-00-3010	Fund Balance- Capital	4,594,133.29	
06-00-00-3013	Fund Balance - Formal Reserves	170,289.20	
		<u>4,764,422.49</u>	
			4,764,422.49
TOTAL REVENUE			
		2,143,854.00	
TOTAL EXPENDITURES			
		<u>72,498.61</u>	
			2,071,355.39
TOTAL EQUITY & REV. OVER/(UNDER) EXP.			
		<u>6,835,777.88</u>	
			6,835,777.88
			=====

06 -GF CAPITAL PROJECTS

50.00% OF YEAR COMP.

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>WASTE WATER</u>					
06-00-00-4500 Annual Contribution	2,000,000.00	0.00	2,000,000.00	100.00	0.00
06-00-00-4600 Contributions from Reserv	38,000.00	0.00	38,000.00	100.00	0.00
06-00-00-4700 BEAUTIFICATION	40,000.00	0.00	40,000.00	100.00	0.00
06-00-00-4750 CAPITAL PROJECTS FIRE	65,854.00	0.00	65,854.00	100.00	0.00
06-00-00-4755 TRANSFER FROM METRO	0.00	0.00	0.00	0.00	0.00
06-00-00-4800 FACILITIES	0.00	0.00	0.00	0.00	0.00
06-00-00-4850 Vehicles & Technology	0.00	0.00	0.00	0.00	0.00
TOTAL WASTE WATER	2,143,854.00	0.00	2,143,854.00	100.00	0.00
<u>Interest Income</u>					
06-00-00-4910 Interest Income	0.00	0.00	0.00	0.00	0.00
TOTAL Interest Income	0.00	0.00	0.00	0.00	0.00
<u>Miscellaneous</u>					
06-00-00-4920 Miscellaneous Income	0.00	0.00	0.00	0.00	0.00
TOTAL Miscellaneous	0.00	0.00	0.00	0.00	0.00
<u>Intergovernmental/Transfer</u>					
06-00-00-4990 Transfer In	0.00	0.00	0.00	0.00	0.00
TOTAL Intergovernmental/Transfer	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES	2,143,854.00	0.00	2,143,854.00	100.00	0.00
	=====	=====	=====	=====	=====

CITY OF BUNKER HILL VILLAGE
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JUNE 30TH, 2025

06 -GF CAPITAL PROJECTS

GENERAL CAPITAL

50.00% OF YEAR COMP.

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>Support Services</u>					
06-00-00-8832 BEAUTIFICATION	40,000.00	0.00	0.00	0.00	40,000.00
TOTAL Support Services	40,000.00	0.00	0.00	0.00	40,000.00
<u>Capital Outlay</u>					
06-00-00-9180 Infrastructure	0.00	0.00	0.00	0.00	0.00
06-00-00-9183 Drainage	0.00	0.00	0.00	0.00	0.00
06-00-00-9183.01 Localized Drainage	150,000.00	0.00	0.00	0.00	150,000.00
06-00-00-9183.02 Regional Drainage / Po	0.00	0.00	0.00	0.00	0.00
06-00-00-9183.03 DRAINAGE MASTER PLAN	50,000.00	0.00	0.00	0.00	50,000.00
06-00-00-9183.06 DRAINAGE EATON COURT	0.00	0.00	0.00	0.00	0.00
06-00-00-9184 Streets	425,000.00	0.00	0.00	0.00	425,000.00
06-00-00-9184.01 Asphalt Rehabilitation	122,000.00	0.00	0.00	0.00	122,000.00
06-00-00-9184.02 Chapel Bell/Other Rate	0.00	0.00	0.00	0.00	0.00
06-00-00-9184.03 Gessner Northbound & M	600,000.00	0.00	0.00	0.00	600,000.00
06-00-00-9184.04 SIDEWALK	0.00	0.00	0.00	0.00	0.00
06-00-00-9184.05 TAYLOR CREST CT LAWN/F	0.00	0.00	0.00	0.00	0.00
06-00-00-9184.06 SIDEWALK 11646 MEMORIA	0.00	0.00	0.00	0.00	0.00
06-00-00-9184.07 STREETS-STREY TAYLORCR	0.00	0.00	0.00	0.00	0.00
06-00-00-9184.08 STREETS BUNKER HILL OV	0.00	0.00	0.00	0.00	0.00
06-00-00-9184.09 STREET MASTER PLAN	0.00	0.00	0.00	0.00	0.00
06-00-00-9184.10 ASPHALT DESIGN	0.00	0.00	0.00	0.00	0.00
06-00-00-9184.11 DADS CLUB SIDEWALK MEM	0.00	0.00	0.00	0.00	0.00
06-00-00-9184.12 POINT REPAIRS AND MINO	0.00	0.00	0.00	0.00	0.00
06-00-00-9184.13 BUNKERHILL ROAD OVERLA	2,100,000.00	4,382.36	15,834.35	0.75	2,084,165.65
06-00-00-9190 Public Safety	56,667.00	0.00	56,664.26	100.00	2.74
06-00-00-9190.01 Village Fire Departmen	38,000.00	0.00	0.00	0.00	38,000.00
06-00-00-9191 Facilities	50,000.00	0.00	0.00	0.00	50,000.00
06-00-00-9191.01 PW BUILDING GENERATOR	0.00	0.00	0.00	0.00	0.00
06-00-00-9191.02 CITY HALL PARK STUDY	0.00	0.00	0.00	0.00	0.00
06-00-00-9191.03 CITY PARKING LOT	100,000.00	0.00	0.00	0.00	100,000.00
TOTAL Capital Outlay	3,691,667.00	4,382.36	72,498.61	1.96	3,619,168.39
TOTAL GENERAL CAPITAL	3,731,667.00	4,382.36	72,498.61	1.94	3,659,168.39
TOTAL EXPENDITURES	3,731,667.00	4,382.36	72,498.61	1.94	3,659,168.39
REVENUES OVER/(UNDER) EXPENDITURES	(1,587,813.00)	(4,382.36)	2,071,355.39		(3,659,168.39)

BALANCE SHEET

AS OF: JUNE 30TH, 2025

07 -UTILITY CAPITAL

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE	
ASSETS			
=====			
07-00-00-1001	Cash in Bank	1,205,557.26	
07-00-00-1017	INDEPENDENT FINANCIAL	4,000,000.00	
07-00-00-1022	TEXAS CLASS	0.00	
07-00-00-1050	Reserve- Water Production	0.00	
07-00-00-1053	Reserves - Facilities	0.00	
07-00-00-1060	Infr- Water & Wastewater Lines	0.00	
07-00-00-1222	A/R Interest Income	0.00	
07-00-00-1620	BUILDING & IMPROVEMENTS	0.00	
07-00-00-1620	Accum Dep - Buildings & Imp	0.00	
07-00-00-1625	Construction in Progress	0.00	
07-00-00-1985	WATER WELL #5	0.00	
07-00-00-1990	DUE TO/ FROM UTILITY	0.00	
			<u>5,205,557.26</u>
TOTAL ASSETS			5,205,557.26
=====			
LIABILITIES			
=====			
07-00-00-2010	Accounts Payable	0.00	
07-00-00-2012	Retainage Payable	43,413.25	
07-00-00-2013	Accounts Payable - Other	0.00	
			<u>43,413.25</u>
TOTAL LIABILITIES			43,413.25
=====			
EQUITY			
=====			
07-00-00-3010	FUND BALANCE	4,941,607.98	
07-00-00-3013	Fund Balance - Formal Reserves	0.28	
07-00-00-3030	Contributed Capital	0.00	
			<u>4,941,608.26</u>
TOTAL BEGINNING EQUITY			4,941,608.26
=====			
TOTAL REVENUE		900,000.00	
TOTAL EXPENDITURES		<u>679,464.25</u>	
TOTAL REVENUE OVER/(UNDER) EXPENSES		220,535.75	
=====			
TOTAL EQUITY & REV. OVER/(UNDER) EXP.			<u>5,162,144.01</u>
=====			
TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.			5,205,557.26
=====			

CITY OF BUNKER HILL VILLAGE
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JUNE 30TH, 2025

07 -UTILITY CAPITAL

50.00% OF YEAR COMP.

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>WASTE WATER</u>					
07-00-00-4501 ANNUAL CONTRIB - UTILITY	900,000.00	0.00	900,000.00	100.00	0.00
07-00-00-4600 Contributions from Reserv	0.00	0.00	0.00	0.00	0.00
07-00-00-4850 Vehicles & Technology	0.00	0.00	0.00	0.00	0.00
TOTAL WASTE WATER	900,000.00	0.00	900,000.00	100.00	0.00
 <u>Interest Income</u>					
07-00-00-4910 Interest Income	0.00	0.00	0.00	0.00	0.00
TOTAL Interest Income	0.00	0.00	0.00	0.00	0.00
 <u>Intergovernmental/Transfer</u>					
07-00-00-4960 Bond Proceeds	0.00	0.00	0.00	0.00	0.00
07-00-00-4990 Transfer In	0.00	0.00	0.00	0.00	0.00
TOTAL Intergovernmental/Transfer	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES	900,000.00	0.00	900,000.00	100.00	0.00
	=====	=====	=====	=====	=====

07 -UTILITY CAPITAL

DEPARTMENT 00

50.00% OF YEAR COMP.

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>Contract Services</u>					
07-00-00-7503 Professional Services	0.00	0.00	0.00	0.00	0.00
07-00-00-7504 Professional Services	0.00	0.00	0.00	0.00	0.00
07-00-00-7871 BOND ISSUANCE COST	0.00	0.00	0.00	0.00	0.00
TOTAL Contract Services	0.00	0.00	0.00	0.00	0.00
<u>Support Services</u>					
07-00-00-8100 Bond Proceeds	0.00	0.00	0.00	0.00	0.00
TOTAL Support Services	0.00	0.00	0.00	0.00	0.00
<u>Capital Outlay</u>					
07-00-00-9053 WATER WELL #5	0.00	0.00	0.00	0.00	0.00
07-00-00-9054 CHLORINE ANALYZER	0.00	0.00	0.00	0.00	0.00
07-00-00-9055 TRANSMISSION LINE TAYL	0.00	0.00	0.00	0.00	0.00
07-00-00-9180 Water & Wastewater	0.00	0.00	0.00	0.00	0.00
07-00-00-9180.01 Trans Line to Taylor	0.00	0.00	0.00	0.00	0.00
07-00-00-9180.02 Tele of Concrete Lines	0.00	0.00	0.00	0.00	0.00
07-00-00-9180.03 TELEVISIONING SCADA	0.00	0.00	0.00	0.00	0.00
07-00-00-9180.04 Replace of Concrete Li	200,000.00	0.00	0.00	0.00	200,000.00
07-00-00-9180.05 GENERATOR AT TAYLORCRE	0.00	0.00	0.00	0.00	0.00
07-00-00-9181 TRANS LINE TO TAYLOR C	0.00	0.00	0.00	0.00	0.00
07-00-00-9182 REPLACE CAST IRON LINE	1,001,687.00	6,226.36	293,235.53	29.27	708,451.47
07-00-00-9182.01 GESSNER W LINES WITH R	750,000.00	0.00	0.00	0.00	750,000.00
07-00-00-9182.02 WP#2 Recoat Storage Ta	0.00	0.00	0.00	0.00	0.00
07-00-00-9182.03 WP #2 VFD Booster Pump	40,000.00	15,489.00	15,489.00	38.72	24,511.00
07-00-00-9183 TELE OF CONCRETE LINE	0.00	0.00	0.00	0.00	0.00
07-00-00-9183.03 UNDERGROUND UTILITIES	751,016.00	1,634.47	248,721.14	33.12	502,294.86
07-00-00-9184 REPLACE OF CONCRETE LI	0.00	0.00	0.00	0.00	0.00
07-00-00-9185 WATER WELL #5	0.00	0.00	0.00	0.00	0.00
07-00-00-9186 WP#2 RECOAT STORAGE TA	0.00	0.00	0.00	0.00	0.00
07-00-00-9187 WP #2 VFD BOOSTER PUMP	0.00	0.00	0.00	0.00	0.00
07-00-00-9188 Irrigation Systems	0.00	0.00	0.00	0.00	0.00
07-00-00-9190.03 GROUNDWATER STORAGE TA	100,000.00	11,090.98	59,572.95	59.57	40,427.05
07-00-00-9191 Facilities	0.00	0.00	0.00	0.00	0.00
07-00-00-9192 METER REPLACEMENT	107,254.00	1,443.22	62,445.63	58.22	44,808.37
07-00-00-9193 PAINT FIRE HYDRANT	0.00	0.00	0.00	0.00	0.00
07-00-00-9194 REHAB BACK MAINT SHED	12,000.00	0.00	0.00	0.00	12,000.00
07-00-00-9200 Depreciation & Amortiz	0.00	0.00	0.00	0.00	0.00
07-00-00-9201.01 CONTRA EXPENSE	0.00	0.00	0.00	0.00	0.00
07-00-00-9210.01 CONTRA EXPENSE ACCT	0.00	0.00	0.00	0.00	0.00
07-00-00-9210.04 Transfer to Utility Fu	0.00	0.00	0.00	0.00	0.00
07-00-00-9250 VEHICLE	0.00	0.00	0.00	0.00	0.00
07-00-00-9700 VEHICLES	0.00	0.00	0.00	0.00	0.00
07-00-00-9701 EQUIPMENT	0.00	0.00	0.00	0.00	0.00
TOTAL Capital Outlay	2,961,957.00	35,884.03	679,464.25	22.94	2,282,492.75
TOTAL DEPARTMENT 00	2,961,957.00	35,884.03	679,464.25	22.94	2,282,492.75

CITY OF BUNKER HILL VILLAGE
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JUNE 30TH, 2025

07 -UTILITY CAPITAL
DEPARTMENT 00

50.00% OF YEAR COMP.

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
TOTAL EXPENDITURES	2,961,957.00	35,884.03	679,464.25	22.94	2,282,492.75
	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	(2,061,957.00) (	35,884.03)	220,535.75		(2,282,492.75)

BALANCE SHEET

AS OF: JUNE 30TH, 2025

09 -SOLID WASTE

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE	
ASSETS			
=====			
09-00-00-1001	Cash In Bank	84,158.29	
09-00-00-1053	Reserves - Facilities	0.00	
09-00-00-1090	CASH IN TRANSIT	0.00	
09-00-00-1222	A/R Interest Income	0.00	
09-00-00-1230	A/R - Utilities	88,430.07	
09-00-00-1231	A/R - Unbilled Utilities	24,512.44	
09-00-00-1235	A/R - Doubtful Accounts	(1,432.91)	
09-00-00-1240	A/R - BAD DEBT WRITE OFF	<u>2,572.65</u>	
			<u>198,240.54</u>
TOTAL ASSETS			198,240.54
=====			
LIABILITIES			
=====			
09-00-00-2010	Accounts Payable	0.00	
09-00-00-2012	Accounts Payable - Other	0.00	
09-00-00-2013	Accounts Payable - Other	0.00	
09-00-00-2120	Taxes Payable - Sales Tax	<u>6,705.75</u>	
TOTAL LIABILITIES			<u>6,705.75</u>
EQUITY			
=====			
09-00-00-3010	FUND BALANCE	162,053.80	
09-00-00-3030	Contributed Capital	(<u>11.11</u>)	
TOTAL BEGINNING EQUITY		162,042.69	
TOTAL REVENUE		247,859.96	
TOTAL EXPENDITURES		<u>218,367.86</u>	
TOTAL REVENUE OVER/(UNDER) EXPENSES		29,492.10	
TOTAL EQUITY & REV. OVER/(UNDER) EXP.			<u>191,534.79</u>
TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.			198,240.54
=====			

CITY OF BUNKER HILL VILLAGE
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JUNE 30TH, 2025

09 -SOLID WASTE

50.00% OF YEAR COMP.

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>WASTE WATER</u>					
09-00-00-4610 Solid Waste Sales	529,864.00	81,553.93	246,481.25	46.52	283,382.75
09-00-00-4750 Late Fee - Penalty	<u>3,100.00</u>	<u>(7.26)</u>	<u>1,378.71</u>	<u>44.47</u>	<u>1,721.29</u>
TOTAL WASTE WATER	532,964.00	81,546.67	247,859.96	46.51	285,104.04
 <u>Miscellaneous</u>					
09-00-00-4920 Misc. Income	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL Miscellaneous	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES	532,964.00	81,546.67	247,859.96	46.51	285,104.04
	=====	=====	=====	=====	=====

CITY OF BUNKER HILL VILLAGE
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JUNE 30TH, 2025

09 -SOLID WASTE
SOLID WASTE

50.00% OF YEAR COMP.

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
Support Services					
09-00-00-8130 Banking/CC Fees	5,500.00	5,500.00	5,500.00	100.00	0.00
09-00-00-8990 Solid Waste Collection	489,000.00	347.00	193,726.91	39.62	295,273.09
09-00-00-8991 Administration Fee	<u>38,282.00</u>	<u>3,190.16</u>	<u>19,140.95</u>	<u>50.00</u>	<u>19,141.05</u>
TOTAL Support Services	532,782.00	9,037.16	218,367.86	40.99	314,414.14
TOTAL SOLID WASTE	532,782.00	9,037.16	218,367.86	40.99	314,414.14
TOTAL EXPENDITURES	532,782.00	9,037.16	218,367.86	40.99	314,414.14
	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	182.00	72,509.51	29,492.10	(	29,310.10)

BALANCE SHEET

AS OF: JUNE 30TH, 2025

10 -METRO FUND

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE	
ASSETS			
=====			
10-00-00-1001	Cash in Bank	44,817.56	
10-00-00-1053	Reserves - Facilities	0.00	
10-00-00-1090	Cash in Transit	0.00	
10-00-00-1221	A/R - Interest	0.00	
10-00-00-1222	A/R Interest Income	0.00	
10-00-01-1990	DueTo/From G & A Fund	0.00	
10-00-03-1990	DueTo/From Debt Service Fund	0.00	
10-00-04-1990	DueTo/From Utility Fund	0.00	
			<u>44,817.56</u>
	TOTAL ASSETS		44,817.56
			=====
LIABILITIES			
=====			
10-00-00-2010	Accounts Payable	0.00	
10-00-00-2012	Accounts Payable - Other	0.00	
10-00-00-2013	Accounts Payable - Other	0.00	
			<u>0.00</u>
	TOTAL LIABILITIES		0.00
EQUITY			
=====			
10-00-00-3010	Fund Balance	90,186.64	
	TOTAL BEGINNING EQUITY	90,186.64	
	TOTAL REVENUE	0.00	
	TOTAL EXPENDITURES	45,369.08	
	TOTAL REVENUE OVER/(UNDER) EXPENSES	(45,369.08)	
	TOTAL EQUITY & REV. OVER/(UNDER) EXP.		<u>44,817.56</u>
	TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.		44,817.56
			=====

CITY OF BUNKER HILL VILLAGE
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JUNE 30TH, 2025

10 -METRO FUND

50.00% OF YEAR COMP.

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>WASTE WATER</u>					
10-00-00-4810 Sales Tax Metro	<u>134,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>134,000.00</u>
TOTAL WASTE WATER	134,000.00	0.00	0.00	0.00	134,000.00
 <u>Interest Income</u>					
10-00-00-4910 Interest Income	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL Interest Income	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES	134,000.00	0.00	0.00	0.00	134,000.00
	=====	=====	=====	=====	=====

CITY OF BUNKER HILL VILLAGE
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JUNE 30TH, 2025

10 -METRO FUND

METRO

50.00% OF YEAR COMP.

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>Commodities</u>					
10-00-00-6890 Traffic Signs & Signal	20,000.00	0.00	0.00	0.00	20,000.00
TOTAL Commodities	20,000.00	0.00	0.00	0.00	20,000.00
<u>Support Services</u>					
10-00-00-8130 Bank Charges	0.00	0.00	0.00	0.00	0.00
10-00-00-8720 Prof Fees - Eng. / Oth	0.00	0.00	0.00	0.00	0.00
10-00-00-8721 Prof Fees - Eng Mem/Ge	0.00	0.00	0.00	0.00	0.00
10-00-00-8770 Administrative Costs	0.00	0.00	0.00	0.00	0.00
10-00-00-8810 Streets - Right of Way	90,000.00	10,668.75	39,208.75	43.57	50,791.25
10-00-00-8820 Streets - Lighting	24,000.00	0.00	6,160.33	25.67	17,839.67
10-00-00-8830 Streets - Repairs	0.00	0.00	0.00	0.00	0.00
TOTAL Support Services	114,000.00	10,668.75	45,369.08	39.80	68,630.92
<u>Capital Outlay</u>					
10-00-00-9180 Capital Infrastructure	0.00	0.00	0.00	0.00	0.00
10-00-00-9810 TRANSFER TO GF CONSTRU	0.00	0.00	0.00	0.00	0.00
TOTAL Capital Outlay	0.00	0.00	0.00	0.00	0.00
TOTAL METRO	134,000.00	10,668.75	45,369.08	33.86	88,630.92
TOTAL EXPENDITURES	134,000.00	10,668.75	45,369.08	33.86	88,630.92
=====					
REVENUES OVER/ (UNDER) EXPENDITURES	0.00 (	10,668.75) (	45,369.08)		45,369.08

BALANCE SHEET

AS OF: JUNE 30TH, 2025

14 -RESTRICTED DONATION FUND

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE	
ASSETS			
=====			
14-00-00-1001	Cash	0.00	
14-00-00-1017	INDEPENDENT FINANCIAL	6,719.52	
14-00-00-1221	A/R - Misc.	0.00	
14-00-00-1310	Inventory	0.00	
14-00-01-1990	Due to/from General Fund	<u>0.00</u>	
			<u>6,719.52</u>
TOTAL ASSETS			6,719.52
			=====
LIABILITIES			
=====			
14-00-00-2010	Accounts Payable	<u>0.00</u>	
TOTAL LIABILITIES			<u>0.00</u>
EQUITY			
=====			
14-00-00-3010	Fund Balance	<u>6,668.91</u>	
TOTAL BEGINNING EQUITY		6,668.91	
TOTAL REVENUE		50.61	
TOTAL EXPENDITURES		<u>0.00</u>	
TOTAL REVENUE OVER/(UNDER) EXPENSES		50.61	
TOTAL EQUITY & REV. OVER/(UNDER) EXP.		<u>6,719.52</u>	
TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.			6,719.52
			=====

14 -RESTRICTED DONATION FUND

50.00% OF YEAR COMP.

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>Interest Income</u>					
14-00-00-4910 INTEREST INCOME	300.00	0.00	50.61	16.87	249.39
TOTAL Interest Income	300.00	0.00	50.61	16.87	249.39
 <u>Miscellaneous</u>					
14-00-00-4920 CONTRIBUTIONS	5,000.00	0.00	0.00	0.00	5,000.00
14-00-00-4921 City of Bunker Hill	0.00	0.00	0.00	0.00	0.00
14-00-00-4922 City of Hunters Creek	0.00	0.00	0.00	0.00	0.00
14-00-00-4923 MVPD	0.00	0.00	0.00	0.00	0.00
14-00-00-4924 Hedwig Village	0.00	0.00	0.00	0.00	0.00
14-00-00-4925 Village Fire Department	0.00	0.00	0.00	0.00	0.00
14-00-00-4926 ADMIN FEE	0.00	0.00	0.00	0.00	0.00
TOTAL Miscellaneous	5,000.00	0.00	0.00	0.00	5,000.00
TOTAL REVENUES	5,300.00	0.00	50.61	0.95	5,249.39
	=====	=====	=====	=====	=====

14 -RESTRICTED DONATION FUND
G & A

50.00% OF YEAR COMP.

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>Commodities</u>					
14-00-00-6250 Fuel	0.00	0.00	0.00	0.00	0.00
TOTAL Commodities	0.00	0.00	0.00	0.00	0.00
<u>Maintenance</u>					
14-00-00-7110 Building Maintenance	0.00	0.00	0.00	0.00	0.00
TOTAL Maintenance	0.00	0.00	0.00	0.00	0.00
<u>Support Services</u>					
14-00-00-8130 BANK FEE	0.00	0.00	0.00	0.00	0.00
14-00-00-8450 General Insurance	0.00	0.00	0.00	0.00	0.00
14-00-00-8991 Admin Fee to GF	0.00	0.00	0.00	0.00	0.00
TOTAL Support Services	0.00	0.00	0.00	0.00	0.00
<u>Capital Outlay</u>					
14-00-00-9139 CAPITAL OUTLAY	5,000.00	0.00	0.00	0.00	5,000.00
14-00-00-9400 TRANSFER TO UTILITY	0.00	0.00	0.00	0.00	0.00
TOTAL Capital Outlay	5,000.00	0.00	0.00	0.00	5,000.00
TOTAL G & A	5,000.00	0.00	0.00	0.00	5,000.00
TOTAL EXPENDITURES	5,000.00	0.00	0.00	0.00	5,000.00
REVENUES OVER/(UNDER) EXPENDITURES	300.00	0.00	50.61		249.39

17 -Offsite Tree Program

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE	
ASSETS			
=====			
17-00-00-1000	POOLED CASH	0.04	
17-00-00-1001	Cash in Bank	<u>205,185.98</u>	
			<u>205,186.02</u>
TOTAL ASSETS			205,186.02
			=====
LIABILITIES			
=====			
17-00-00-2010	Accounts Payable	<u>0.00</u>	
TOTAL LIABILITIES			<u>0.00</u>
EQUITY			
=====			
17-00-00-3010	FUND BALANCE	<u>221,293.02</u>	
TOTAL BEGINNING EQUITY		221,293.02	
TOTAL REVENUE		36,000.00	
TOTAL EXPENDITURES		<u>52,107.00</u>	
TOTAL REVENUE OVER/(UNDER) EXPENSES		(16,107.00)	
TOTAL EQUITY & REV. OVER/(UNDER) EXP.		<u>205,186.02</u>	
TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.			205,186.02
			=====

CITY OF BUNKER HILL VILLAGE
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JUNE 30TH, 2025

17 -Offsite Tree Program

50.00% OF YEAR COMP.

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>Licenses & Permits</u>					
17-00-00-4351 Offsite Tree Program Rev	100,000.00	4,000.00	36,000.00	36.00	64,000.00
TOTAL Licenses & Permits	100,000.00	4,000.00	36,000.00	36.00	64,000.00
 <u>Intergovernmental/Transfer</u>					
17-00-00-4990 Transfer In	0.00	0.00	0.00	0.00	0.00
TOTAL Intergovernmental/Transfer	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES	100,000.00	4,000.00	36,000.00	36.00	64,000.00
	=====	=====	=====	=====	=====

CITY OF BUNKER HILL VILLAGE
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JUNE 30TH, 2025

17 -Offsite Tree Program
NON-DEPARTMENTAL

50.00% OF YEAR COMP.

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>Support Services</u>					
17-00-00-8752 Offsite Tree Program E	150,000.00	0.00	52,107.00	34.74	97,893.00
TOTAL Support Services	150,000.00	0.00	52,107.00	34.74	97,893.00
TOTAL NON-DEPARTMENTAL	150,000.00	0.00	52,107.00	34.74	97,893.00
TOTAL EXPENDITURES	150,000.00	0.00	52,107.00	34.74	97,893.00
	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	(50,000.00)	4,000.00	(16,107.00)		(33,893.00)

BALANCE SHEET

AS OF: JUNE 30TH, 2025

99 - POOLED CASH

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE	
ASSETS			
=====			
99-00-00-1000	Pooled Cash	1,431,470.82	
99-00-00-1053	Reserves - Facilities	0.00	
99-00-00-1222	A/R Interest Income	0.00	
99-00-00-1350	ADVANCES	0.00	
99-00-99-1900	Due From Other Funds	<u>0.00</u>	
			<u>1,431,470.82</u>
TOTAL ASSETS			1,431,470.82
			=====
LIABILITIES			
=====			
99-00-00-2010	Accounts Payable	0.00	
99-00-00-2012	Accounts Payable - Other	0.00	
99-00-00-2013	Accounts Payable - Other	0.00	
99-00-00-2020	Wages Payable	0.00	
99-00-99-2900	Due to Other Funds	<u>1,431,470.82</u>	
			<u>1,431,470.82</u>
TOTAL LIABILITIES			
EQUITY			
=====			
99-00-00-3010	Fund Balance - G & A	<u>0.00</u>	
	TOTAL BEGINNING EQUITY	0.00	
TOTAL REVENUE			0.00
TOTAL EXPENDITURES			<u>0.00</u>
TOTAL REVENUE OVER/(UNDER) EXPENSES			0.00
TOTAL EQUITY & REV. OVER/(UNDER) EXP.			<u>0.00</u>
TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.			1,431,470.82
			=====

CITY OF BUNKER HILL VILLAGE
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JUNE 30TH, 2025

99 -POOLED CASH

50.00% OF YEAR COMP.

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUES					
TOTAL REVENUES	0.00	0.00	0.00	0.00	0.00
	=====	=====	=====	=====	=====
TOTAL EXPENDITURES	0.00	0.00	0.00	0.00	0.00
	=====	=====	=====	=====	=====
REVENUES OVER/ (UNDER) EXPENDITURES	0.00	0.00	0.00		0.00

City of Bunker Hill Village
Check Register
June 10, 2025 to June 23, 2025

Name	Check #	Check Amount	Check Date	Description
ALSCO LINEN & UNIFORM SERVICE	29723	76.32	6/23/2025	Uniforms
HARRIS COUNTY MAYORS & COUNCIL	29724	1,000.00	6/23/2025	Annual Membership
TML INTERGOVERNMENTAL RISK POOL	29725	6,008.38	6/23/2025	Insurance for PW Building and Well #5
ACT PIPE & SUPPLY INC.	29726	1,396.38	6/23/2025	Supplies for Street Repair
AZTEC RENTAL SERVICES INC.	29727	674.80	6/23/2025	Equipment rental
ABC PEST POOL & LAWN SERVICES	29728	95.00	6/23/2025	Termite Maint Agreement
COVERALL NORTH AMERICA INC.	29729	711.00	6/23/2025	PW Janitorial Service
NEIL TECHNICAL SERVICES CORP	29730	15,489.00	6/23/2025	New Pumb at Water Plant
WILSON FIRE EQUIPMENT & SERVICE COMPANY INC.	29731	205.00	6/23/2025	Fire Inspection
LOWE'S	29732	138.04	6/23/2025	PW Supplies
DATAPROSE LLC	29733	464.66	6/23/2025	Newletter Printing
PROBSTFELD & ASSOCIATES	29734	1,600.00	6/23/2025	Drainage Review
NOVA HEALTHCARE PA	29735	110.20	6/23/2025	Drug Test- New Employee
MUNICIPAL OPERATIONS & CONSULTING INC.	29736	791.25	6/23/2025	Contract Labor
CORE & MAIN LP	29737	1,590.00	6/23/2025	Parts for Water Meters
TEXAS PRIDE DISPOSAL SOLUTIONS LLC	29738	347.00	6/23/2025	Dumpster Monthly Fee
PVS DX INC.	29739	1,496.90	6/23/2025	Chemicals- Chlorine
TETRA TECH INC	29740	7,315.92	6/23/2025	Contract Labor
TEXAS FIRELOGIX LLC	29741	1,440.00	6/23/2025	Fire Alarm Monitoring

PROBSTFELD & ASSOCIATES

PROFESSIONAL LAND SURVEYORS | PROFESSIONAL CIVIL ENGINEERS

515 PARK GROVE DRIVE ▲ SUITE 102 ▲ KATY, TEXAS 77450

Invoice

DATE	INVOICE NO.
5/13/2025	71588

BILL TO:

City of Bunker Hill Village
Attn: Jason Bienek
11977 Memorial Drive
Houston, TX 77024

Balance Due	\$355.00
DUE DATE	5/13/2025
PAYMENT TERMS	Due on recpt

DESCRIPTION	P.O. NO.		STATUS	JOB NO.
	QTY	RATE	JOB COMPLETION	AMOUNT
DRAINAGE PLAN REVIEW & LETTER #1 ~ For City of Bunker Hill Village • Grading & Drainage Plans • Detention Worksheet	2	175.00	5/13/2025	350.00
EMAIL PDF OF MARKUPS & LETTER TO CITY	1	5.00		5.00
FOR: JAY & KAYLEN JANECEK AT: 11610 Windy Lane ~ City of Bunker Hill Village LGL: Lot 14, Blalock Shadows R/P				
ORDERED BY: JASON BIENEK				

Thank you!

Acct: 01.7503 (FOR ALL)

Thank you for the privilege to serve you!

**PROFESSIONAL LAND SURVEYING
CIVIL ENGINEERING • PLATTING SERVICES**

Subtotal	\$355.00
Sales Tax (8.25%)	\$0.00
Total	\$355.00
Payments/Credits	\$0.00

PHONE: 281.829.0034

FAX: 281.829.0233

LandSurveys@Probstfeld.com

www.probstfeld.com

PROBSTFELD & ASSOCIATES

PROFESSIONAL LAND SURVEYORS | PROFESSIONAL CIVIL ENGINEERS

515 PARK GROVE DRIVE ▲ SUITE 102 ▲ KATY, TEXAS 77450

Invoice

DATE	INVOICE NO.
5/13/2025	71590

BILL TO:

City of Bunker Hill Village
Attn: Jason Bienek
11977 Memorial Drive
Houston, TX 77024

Balance Due	\$355.00
DUE DATE	5/13/2025
PAYMENT TERMS	Due on recpt

DESCRIPTION	P.O. NO.		STATUS	JOB NO.
	QTY	RATE	JOB COMPLETION	AMOUNT
DRAINAGE PLAN REVIEW & LETTER #3 ~ For City of Bunker Hill Village • Grading & Drainage Plans • Detention Worksheet	2	175.00	5/13/2025	350.00
EMAIL PDF OF MARKUPS & LETTER TO CITY	1	5.00	5/13/2025	5.00
FOR: NIKOLAS & SARAH HENRY AT: 11923 Homewood Lane ~ City of Bunker Hill Village LGL: Lot 5, Tall Pines (.48 ACRE)				
ORDERED BY: JASON BIENEK				

Thank you for the privilege to serve you!

**PROFESSIONAL LAND SURVEYING
CIVIL ENGINEERING • PLATTING SERVICES**

Subtotal	\$355.00
Sales Tax (8.25%)	\$0.00
Total	\$355.00
Payments/Credits	\$0.00

PHONE: 281.829.0034

FAX: 281.829.0233

LandSurveys@Probstfeld.com

www.probstfeld.com

PROBSTFELD & ASSOCIATES

PROFESSIONAL LAND SURVEYORS | PROFESSIONAL CIVIL ENGINEERS

515 PARK GROVE DRIVE ▲ SUITE 102 ▲ KATY, TEXAS 77450

Invoice

DATE	INVOICE NO.
5/19/2025	71637

BILL TO:

City of Bunker Hill Village
Attn: Jason Bienek
11977 Memorial Drive
Houston, TX 77024

Balance Due	\$180.00
DUE DATE	5/19/2025
PAYMENT TERMS	Due on recpt

DESCRIPTION	P.O. NO.		STATUS	JOB NO.
	QTY	RATE	JOB COMPLETION	AMOUNT
DRAINAGE PLAN REVIEW & LETTER #2 ~ For City of Bunker Hill Village • Grading & Drainage Plans • Detention Worksheet • NO OBJECTIONS	1	175.00	5/19/2025	175.00
EMAIL PDF OF MARKUPS & LETTER TO CITY	1	5.00		5.00

FOR: JAY & KAYLEN JANECEK
AT: 11610 Windy Lane ~ City of Bunker Hill Village
LGL: Lot 14, Blalock Shadows R/P

ORDERED BY: JASON BIENEK

Thank you for the privilege to serve you!

**PROFESSIONAL LAND SURVEYING
CIVIL ENGINEERING • PLATTING SERVICES**

Subtotal	\$180.00
Sales Tax (8.25%)	\$0.00
Total	\$180.00
Payments/Credits	\$0.00

PHONE: 281.829.0034

FAX: 281.829.0233

LandSurveys@Probstfeld.com

www.probstfeld.com

PROBSTFELD & ASSOCIATES

PROFESSIONAL LAND SURVEYORS | PROFESSIONAL CIVIL ENGINEERS

515 PARK GROVE DRIVE ▲ SUITE 102 ▲ KATY, TEXAS 77450

Invoice

DATE	INVOICE NO.
5/27/2025	71683

BILL TO:

City of Bunker Hill Village
Attn: Jason Bienek
11977 Memorial Drive
Houston, TX 77024

Balance Due	\$355.00
DUE DATE	5/27/2025
PAYMENT TERMS	Due on recpt

DESCRIPTION	P.O. NO.		STATUS	JOB NO.
	QTY	RATE	JOB COMPLETION	AMOUNT
DRAINAGE PLAN REVIEW & LETTER #1 ~ For City of Bunker Hill Village	2	175.00	5/27/2025	350.00
• FOR NEW HOME				
• Grading & Drainage Plans				
• Detention Worksheet				
EMAIL PDF OF MARKUPS & LETTER TO CITY	1	5.00	5/27/2025	5.00
FOR: ERIC & NANCY SIRGO				
AT: 251 Plantation Drive ~ City of Bunker Hill Village				
LGL: TRS 7 & 8A, Block I, Whispering Oaks				
ORDERED BY: JASON BIENEK				
Thank you for the privilege to serve you!			Subtotal	\$355.00
			Sales Tax (8.25%)	\$0.00
			Total	\$355.00
			Payments/Credits	\$0.00

**PROFESSIONAL LAND SURVEYING
CIVIL ENGINEERING • PLATTING SERVICES**

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PROBSTFELD & ASSOCIATES

PROFESSIONAL LAND SURVEYORS | PROFESSIONAL CIVIL ENGINEERS

515 PARK GROVE DRIVE ▲ SUITE 102 ▲ KATY, TEXAS 77450

Invoice

DATE	INVOICE NO.
5/27/2025	71688

BILL TO:

City of Bunker Hill Village
Attn: Jason Bienek
11977 Memorial Drive
Houston, TX 77024

Balance Due	\$355.00
DUE DATE	5/27/2025
PAYMENT TERMS	Due on recpt

P.O. NO.	STATUS	JOB NO.
	Completed	1901-104

DESCRIPTION	QTY	RATE	JOB COMPLETION	AMOUNT
DRAINAGE PLAN REVIEW & LETTER #1 ~ For City of Bunker Hill Village • FOR NEW POOL • Grading & Drainage Plans • Detention Worksheet	2	175.00	5/27/2025	350.00
EMAIL PDF OF MARKUPS & LETTER TO CITY	1	5.00	5/27/2025	5.00

FOR: BRENDEN O'NEILL & HEATHER ATWATER
AT: 6 Raydon Lane ~ City of Bunker Hill Village
LGL: Lot 3, Block 1, Raydon Estates (.49 ACRE)

ORDERED BY: JASON BIENEK

Thank you for the privilege to serve you!

**PROFESSIONAL LAND SURVEYING
CIVIL ENGINEERING • PLATTING SERVICES**

Subtotal	\$355.00
Sales Tax (8.25%)	\$0.00
Total	\$355.00
Payments/Credits	\$0.00

PHONE: 281.829.0034

FAX: 281.829.0233

LandSurveys@Probstfeld.com

www.probstfeld.com



Tetra Tech, Inc.
 575 North Dairy Ashford
 Houston, TX 77079
 (281) 589-7257

BILL TO: CITY OF BUNKER HILL VILLAGE
ATTN: GERARDO BARRERA MBA CPM
 11977 MEMORIAL DRIVE
 HOUSTON, TX 77024

INVOICE NUMBER: 52436779
INVOICE DATE: 06/10/2025
SERVICES THROUGH: 05/23/2025
FEDERAL TAX ID#: 95-4148514
TERMS: NET 30

PROFESSIONAL SERVICES:

Project Number	200-646973-24004	City of Bunker Hill Village - Design of Asphalt Mill & Overlay Improvements for				
TASK NAME	BUDGET AMOUNT	BUDGET PERCENT COMPLETE	INVOICE TO DATE	PREVIOUSLY INVOICED	AMOUNT DUE THIS INVOICE	
Task 1 - Project Management and Design Coordination	\$8,000.00	100.00%	\$8,000.00	\$8,000.00	\$0.00	
Task 2 - 60% Design	\$64,000.00	100.00%	\$64,000.00	\$64,000.00	\$0.00	
Task 3 - 90% Design	\$17,700.00	100.00%	\$17,700.00	\$17,700.00	\$0.00	
Task 4 - 100% Design	\$14,900.00	100.00%	\$14,900.00	\$14,900.00	\$0.00	
Task 5 - Public Outreach and Meetings	\$8,000.00	100.00%	\$8,000.00	\$8,000.00	\$0.00	
Task 6 - Bid Phase	\$6,000.00	100.00%	\$6,000.00	\$6,000.00	\$0.00	
Task 7 - Limited Construction Phase Services	\$28,000.00	25.00%	\$7,000.00	\$2,800.00	\$4,200.00	
Task 8 - Materials Testing	\$50,000.00	0.00%	\$0.00	\$0.00	\$0.00	
TOTAL	\$196,600.00	63.89%	\$125,600.00	\$121,400.00	\$4,200.00	

TOTAL AMOUNT DUE THIS INVOICE: **\$4,200.00**

Net Contract Summary	
Contract Amount	\$196,600.00
Previously Billed	\$121,400.00
Current Billing	\$4,200.00
Total Billed to Date	\$125,600.00
Contract Balance Remaining	\$71,000.00

REMIT PAYMENT TO:

Tetra Tech, Inc.
PO BOX 200191
DALLAS, TX 75320-0191

To ensure accurate posting, please note the invoice number on your check. Interest will be charged on all past-due amounts per contract terms and conditions.

200-Top Task Summary-% Complete



**Tetra Tech, Inc.
Engineering & Architecture
Services**

575 North Dairy Ashford
Suite 700
Houston, TX 77079
(281) 589-7257

Bill To: CITY OF BUNKER HILL VILLAGE
ATTN: GERARDO BARRERA MBA CPM
11977 MEMORIAL DRIVE
HOUSTON, TX 77024

INVOICE NUMBER: 52439770
INVOICE DATE: 06/16/2025
SERVICES THROUGH: 05/23/2025
FEDERAL TAX ID#: 95-4148514
TERMS: NET 30

PROFESSIONAL SERVICES:

Project Number 200-646973-25001
Top Task 01

City of Bunker Hill Village - On-Call 2025
General On-Call Services

DATE	EMPLOYEE	TITLE	COMMENTS	CURRENT LABOR HOURS	LABOR RATE	CURRENT LABOR AMOUNT
05/08/25	Dinarte, Luis	Engineer 2	Pipe/Swale Volume Calcs	1.00	\$153.77	\$153.77
05/08/25	Worku, Fasil	Project Engineer 2	NEW CITY HALL DRIVEWAY	2.00	\$189.75	\$379.50
05/08/25	McClung, Michael R.	Program Manager		1.00	\$364.73	\$364.73
05/12/25	McClung, Michael R.	Program Manager		1.00	\$364.73	\$364.73
05/22/25	McClung, Michael R.	Program Manager		1.00	\$364.73	\$364.73
TOTAL LABOR				6.00		\$1,627.46
Subtotal Task# 01						\$1,627.46
Total Project# 200-646973-25001						\$1,627.46

TOTAL AMOUNT DUE THIS INVOICE: **\$1,627.46**

REMIT PAYMENT TO:

**TETRA TECH, INC.
PO BOX 200191
DALLAS, TX 75320-0191**

Please note the invoice number on your payment. Interest will be charged on all past-due amounts per contract terms.



Tetra Tech, Inc.
 575 North Dairy Ashford
 Suite 700
 Houston, TX 77079
 (281) 589-7257

BILL TO: CITY OF BUNKER HILL VILLAGE
ATTN: GERARDO BARRERA MBA CPM
 11977 MEMORIAL DRIVE
 HOUSTON, TX 77024

INVOICE NUMBER: 52439770
INVOICE DATE: 06/16/2025
SERVICES THROUGH: 05/23/2025
FEDERAL TAX ID#: 95-4148514
TERMS: NET 30

PROFESSIONAL SERVICES:

Project Number 200-646973-25001 **City of Bunker Hill Village - On-Call 2025**
Top Task 01 **General On-Call Services**

EMPLOYEE	TITLE	CURRENT LABOR HOURS	LABOR RATE	CURRENT LABOR AMOUNT
Dinarte, Luis	Engineer 2	1.00	\$153.77	\$153.77
McClung, Michael R.	Program Manager	3.00	\$364.73	\$1,094.19
Worku, Fasil	Project Engineer 2	2.00	\$189.75	\$379.50
TOTAL LABOR		6.00		\$1,627.46
		SUBTOTAL		\$1,627.46

Total Top Task# 01 **\$1,627.46**

Total Project# 200-646973-25001 **\$1,627.46**

TOTAL AMOUNT DUE THIS INVOICE: **\$1,627.46**

REMIT PAYMENT TO:

TETRA TECH, INC.
PO BOX 200191
DALLAS, TX 75320-0191

To ensure accurate posting, please note the invoice number on your check. Interest will be charged on all past-due amounts per contract terms and conditions.



**Tetra Tech, Inc.
Engineering & Architecture
Services**

575 North Dairy Ashford
Suite 700
Houston, TX 77079
(281) 589-7257

Bill To: CITY OF BUNKER HILL VILLAGE
ATTN: GERARDO BARRERA MBA CPM
11977 MEMORIAL DRIVE
HOUSTON, TX 77024

INVOICE NUMBER: 52439773
INVOICE DATE: 06/16/2025
SERVICES THROUGH: 05/23/2025
FEDERAL TAX ID#: 95-4148514
TERMS: NET 30

PROFESSIONAL SERVICES:

Project Number		200-646973-25002		Bunker Hill Village On-Call - Site Development Review for Drainage Impacts		
Top Task		01		Site Development Review		
				CURRENT LABOR HOURS	LABOR RATE	CURRENT LABOR AMOUNT
DATE	EMPLOYEE	TITLE	COMMENTS			
05/01/25	Worku, Fasil	Project Engineer 2	11730 WOOD LN	4.00	\$189.75	\$759.00
05/02/25	McClung, Michael R.	Program Manager	11730 Wood Lane	1.00	\$364.73	\$364.73
05/09/25	McClung, Michael R.	Program Manager	11730 Wood Lane	1.00	\$364.73	\$364.73
TOTAL LABOR				6.00		\$1,488.46
				Subtotal Task# 01		\$1,488.46
				Total Project# 200-646973-25002		\$1,488.46

REMIT PAYMENT TO:

**TETRA TECH, INC.
PO BOX 200191
DALLAS, TX 75320-0191**

Please note the invoice number on your payment. Interest will be charged on all past-due amounts per contract terms.



Tetra Tech, Inc.
 575 North Dairy Ashford
 Suite 700
 Houston, TX 77079
 (281) 589-7257

BILL TO: CITY OF BUNKER HILL VILLAGE
ATTN: GERARDO BARRERA MBA CPM
 11977 MEMORIAL DRIVE
 HOUSTON, TX 77024

INVOICE NUMBER: 52439773
INVOICE DATE: 06/16/2025
SERVICES THROUGH: 05/23/2025
FEDERAL TAX ID#: 95-4148514
TERMS: NET 30

PROFESSIONAL SERVICES:

Project Number 200-646973-25002 **Bunker Hill Village On-Call - Site Development Review for Drainage Impacts**
Top Task 01 **Site Development Review**

EMPLOYEE	TITLE	CURRENT LABOR HOURS	LABOR RATE	CURRENT LABOR AMOUNT
McClung, Michael R.	Program Manager	2.00	\$364.73	\$729.46
Worku, Fasil	Project Engineer 2	4.00	\$189.75	\$759.00
TOTAL LABOR		6.00		\$1,488.46
		SUBTOTAL		\$1,488.46

Total Top Task# 01 **\$1,488.46**

Total Project# 200-646973-25002 **\$1,488.46**

TOTAL AMOUNT DUE THIS INVOICE: **\$1,488.46**

REMIT PAYMENT TO:

TETRA TECH, INC.
PO BOX 200191
DALLAS, TX 75320-0191

To ensure accurate posting, please note the invoice number on your check. Interest will be charged on all past-due amounts per contract terms and conditions.

Progress Report

To: Mr. Gerardo Barrera & Mr. Elvin Hernandez

Date: June 9, 2025

Project: Bunker Hill Village: Progress Report

RPS Project No.: 004067 – On-Call Services

007054 – Site Development Review

008071 – On-Call Drainage Committee Services

Work performed from April 28, 2025 to May 30, 2025

004067: On-Call Services (*TOTAL = \$1,627.46*)

- Review of proposed parking plan at City Hall
- Response to resident concerns regarding stormwater conveyance and capacity on Taylorcrest
 - Luis Dinarte – 1 hr
 - Fasil Worku – 2 hrs
 - Mike McClung – 5 hrs

007054: Site Development Reviews (*TOTAL = \$1,488.46*)

- Review for 11730 Wood Lane (*\$1,488.46*)
 - Fasil Worku – 4 hrs
 - Mike McClung – 2 hrs
- Completed HGL calculations based on existing XP-SWMM model and Atlas 14:
None (\$0.00)

008071: On-Call Drainage Committee Services (*TOTAL = \$0.00*)

- None