



CITY OF BUNKER HILL VILLAGE

NOTICE IS HEREBY GIVEN OF A MEETING OF THE BUNKER HILL VILLAGE, TEXAS CITY COUNCIL TO BE HELD ON TUESDAY, APRIL 15, 2025, AT 5:00 P.M. IN THE CITY HALL COUNCIL CHAMBERS AT 11977 MEMORIAL DRIVE, HOUSTON, TEXAS, FOR THE PURPOSE OF DISCUSSION, AND IF DEEMED ADVISABLE BY THE CITY COUNCIL, ACTION ON THE FOLLOWING:

“The Mayor, City Council and Staff of Bunker Hill Village are committed to governing with integrity and fiscal responsibility. We are dedicated to creating a sense of community, ensuring the safety and well-being of our citizens, and preserving our unique character and quality of life so that we can pass on a greater and more beautiful city to future generations.”

This meeting agenda, and the agenda packet, are posted online at www.bunkerhilltx.gov

NOTICE OF MEETING BY TELEPHONE AND VIDEO CONFERENCE:

In accordance with Texas Government Code, Sec. 551.127, on a regular, non-emergency basis, Councilmembers may attend and participate in a meeting remotely by video conference. Should such attendance transpire, a quorum of the Council will be physically present at the location noted above on this agenda.

Join Zoom Meeting

<https://us06web.zoom.us/j/81608694858?pwd=tfJ5RXbhy4e1OkGOZZ6f0m2H9ry7G2.1>

Meeting ID: 816 0869 4858

Passcode: 332677

Dial by your location: +1 346 248 7799 US (Houston)

The public will be permitted to offer public comments by video conference as provided by the agenda and as permitted by the presiding officer during the meeting. A recording of the meeting will be made, and will be available to the public in accordance with the Open Meetings Act upon written request.

I. CALL TO ORDER

II. PLEDGE OF ALLEGIANCE – *Bunker Hill Elementary 4th Grade Scout Troop #126991*

III. CITIZENS' COMMENTS

This is an opportunity for citizens to speak to council relating to agenda and non-agenda items. Comments are limited to three minutes. If the topic the speaker wishes to address is on the agenda, the speaker can either speak at this time or defer comments until such time the item is discussed. Speakers are required to address council at the microphone and give their name and address prior to voicing their concerns.

Note: To comply with provisions of the Open Meetings Act, the City Council may not deliberate on items discussed under this agenda item. Items that cannot be referred to the city staff for action may be placed on the agenda of a future City Council meeting.

IV. CONSIDERATION AND POSSIBLE ACTION REGARDING A REQUEST FROM NICK BREGENZER FOR A SIX-MONTH PERMIT EXTENSION FOR THE NEW HOME BUILDING PROJECT AT THE PROPERTY LOCATED AT 415 BUNKER HILL ROAD – *Elvin Hernandez, Public Works Director*

V. MEMORIAL VILLAGES POLICE DEPARTMENT REPORT

A. Update on Activities

VI. VILLAGE FIRE DEPARTMENT REPORT

A. Update on Activities

B. Consideration and Possible Action to Approve Budget Amendment 2025-02 to the Fiscal Year 2025 Budget for the Village Fire Department in the amount of \$110,000.00 with no additional assessments

VII. MAYOR'S REPORT

A. Committee Appointment

- Consideration and Possible Action Regarding Appointing Councilmember Keith Brown to the Finance Committee

B. Proclamations

- A Proclamation Naming April 23, 2025, "Administrative Professionals Day"
- A Proclamation Naming April 25, 2025, "Arbor Day"
- A Proclamation Naming May 11-17, 2025, "National Police Week"
- A Proclamation Naming May 18-24, 2025, "National Public Works Week"

C. Report on Activities and Upcoming Events

- Mayors' Meetings
- Legislative Update

VIII. CITY ADMINISTRATOR'S REPORT

A. Report on Activities and Upcoming Events

- Planning and Zoning Commission Meeting – *Monday, March 24, 2025*
- Zoning Board of Adjustment Meeting – *Wednesday, March 26, 2025*
- Public Safety Committee Meeting – *Thursday, March 27, 2025*
- BHV, Inc. Meeting Update – *Tuesday, April 15, 2025*

- Mayor Farewell Function – *Thursday, April 17, 2025*
 - City Hall Holiday Hours – *Friday, April 18, 2025*
- B. Public Works Director Report
- Development Report
 - CIP Project Update
 - Bunker Hill Rd. & Taylorcrest Rd. Improvement Project Town Hall Meetings – *Wednesday, April 9, 2025 & Monday, April 14, 2025*
- C. Finance Director Report
- Proposed 2026 Budget Calendar
 - Annual Audit
 - Investments and Opportunities

IX. PRESENTATION, PUBLIC HEARING, CONSIDERATION AND POSSIBLE ACTION REGARDING AN ORDINANCE AMENDING THE CITY’S ZONING ORDINANCE

ALL INTERESTED PARTIES SHALL HAVE THE RIGHT AND OPPORTUNITY TO APPEAR AND BE HEARD ON THE ITEM LISTED BELOW:

AN ORDINANCE OF THE CITY OF BUNKER HILL VILLAGE, TEXAS, AMENDING ARTICLE V, DISTRICT A REGULATIONS, AND ARTICLE VI, DISTRICT B REGULATIONS OF APPENDIX A, ZONING, OF THE CITY’S CODE OF ORDINANCES BY AMENDING SECTION 5.02 AND 6.02 TO ADD REGULATIONS REGARDING LEASING; PROVIDING FOR SEVERABILITY; PROVIDING A SAVINGS CLAUSE AND AN EFFECTIVE DATE; AND PROVIDING FOR A PENALTY OF AN AMOUNT NOT TO EXCEED \$2,000 FOR EACH DAY OF VIOLATION OF ANY PROVISION HEREOF

X. PRESENTATION, PUBLIC HEARING, CONSIDERATION AND POSSIBLE ACTION REGARDING AN ORDINANCE AMENDING THE CITY’S ZONING ORDINANCE

ALL INTERESTED PARTIES SHALL HAVE THE RIGHT AND OPPORTUNITY TO APPEAR AND BE HEARD ON THE ITEM LISTED BELOW:

AN ORDINANCE OF THE CITY OF BUNKER HILL VILLAGE, TEXAS, AMENDING ARTICLE V, DISTRICT A REGULATIONS, AND ARTICLE VI, DISTRICT B REGULATIONS OF APPENDIX A, ZONING, OF THE CITY’S CODE OF ORDINANCES BY AMENDING SECTION 5.08 AND 6.08 TO ADD REGULATIONS FOR THE CONSTRUCTION OF COVERED WALKWAYS; PROVIDING FOR SEVERABILITY; PROVIDING A SAVINGS CLAUSE AND AN EFFECTIVE DATE; AND PROVIDING FOR A PENALTY OF AN AMOUNT NOT TO EXCEED \$2,000 FOR EACH DAY OF VIOLATION OF ANY PROVISION HEREOF

XI. CONSIDERATION AND POSSIBLE ACTION TO APPROVE AN ORDINANCE OF THE CITY OF BUNKER HILL VILLAGE, TEXAS, AMENDING CHAPTER 4, ARTICLE IV OF THE CITY’S CODE OF ORDINANCES (THE 50% IMPROVEMENT RULE) – *Elvin Hernandez, Public Works Director*

- XII. CONSIDERATION AND POSSIBLE ACTION TO APPROVE A CONTRACT BETWEEN THE CITY OF BUNKER HILL VILLAGE, TEXAS AND BRIGHTVIEW LANDSCAPE SERVICES FOR LANDSCAPE SERVICES INCLUDING RIGHT-OF-WAY MAINTENANCE, ESPLANADES, CITY HALL, AND MEMORIAL VILLAGES POLICE DEPARTMENT FOR THE TIME PERIOD OF APRIL 1, 2025, THROUGH MARCH 31, 2026 – Gerardo Barrera, City Administrator**
- XIII. CONSIDERATION AND POSSIBLE ACTION TO APPROVE A RESOLUTION OF THE CITY OF BUNKER HILL VILLAGE, TEXAS, AMENDING THE BHV, INC. BYLAWS – Gerardo Barrera, City Administrator**
- XIV. CONSIDERATION AND POSSIBLE ACTION TO APPROVE A RESOLUTION OF THE CITY OF BUNKER HILL VILLAGE, TEXAS, SUSPENDING THE APRIL 19, 2025 EFFECTIVE DATE OF THE PROPOSAL BY CENTERPOINT ENERGY RESOURCES CORP., D/B/A CENTERPOINT ENERGY ENTEX AND CENTERPOINT ENERGY TEXAS GAS – HOUSTON, TEXAS COAST, SOUTH TEXAS, AND BEAUMONT/EAST TEXAS GEOGRAPHIC RATE AREAS, TO IMPLEMENT INTERIM GRIP RATE ADJUSTMENTS FOR GAS UTILITY INVESTMENT IN 2024 AND REQUIRING DELIVERY OF THIS RESOLUTION TO THE COMPANY AND LEGAL COUNSEL – Gerardo Barrera, City Administrator**
- XV. CONSIDERATION AND POSSIBLE ACTION TO RATIFY PAYMENTS THAT EXCEED \$50,000.00:**
- A. Underground Construction Solutions, monthly pay app no. 1 in the amount of \$151,929.00 for waterline replacement completed from January 13, 2025, to February 28, 2025, for the Mayerling Waterline Replacement Project.
- XVI. CONSENT AGENDA**
“ALL MATTERS LISTED UNDER CONSENT AGENDA ARE CONSIDERED TO BE ROUTINE BY THE CITY COUNCIL AND WILL BE ENACTED BY ONE MOTION, THERE WILL NOT BE SEPARATE DISCUSSION OF THESE ITEMS. IF DISCUSSION IS DESIRED, THAT ITEM WILL BE REMOVED FROM THE CONSENT AGENDA AND CONSIDERED SEPARATELY.”
- A. Minutes of the March 18, 2025, Regular City Council Meeting.
B. Minutes of the March 25, 2025, Special City Council Meeting.
C. March 2025 Financials.
D. Check Register dated March 12, 2025, to April 3, 2025.
E. Harris-Galveston Subsidence District, fee no. 389134 in the amount of \$29,260.00 for the Water Conservation School Program sponsorship for the month of February 2025.
F. Harris-Galveston Subsidence District, fee no. 391087 in the amount of \$28,386.00 for the Water Conservation School Program sponsorship for the month of March 2025.
G. Probstfeld & Associates, invoice no. 71086 in the amount of \$92.50 for drainage plan review services completed in February 2025.
H. Probstfeld & Associates, invoice no. 71087 in the amount of \$355.00 for drainage plan review services completed in February 2025.
I. Probstfeld & Associates, invoice no. 71131 in the amount of \$355.00 for drainage plan review services completed in February 2025.

- J. Probstfeld & Associates, invoice no. 71132 in the amount of \$180.00 for drainage plan review services completed in February 2025.
- K. Probstfeld & Associates, invoice no. 71133 in the amount of \$355.00 for drainage plan review services completed in February 2025.
- L. Probstfeld & Associates, invoice no. 71134 in the amount of \$355.00 for drainage plan review services completed in February 2025.
- M. Probstfeld & Associates, invoice no. 71135 in the amount of \$355.00 for drainage plan review services completed in February 2025.
- N. TX BBG Consulting, Inc., invoice no. 1500499 in the amount of \$1,800.00 for building plan reviews completed in February 2025.

XVII. ADJOURN

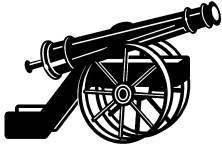
I, Gerardo Barrera, City Administrator/ Acting City Secretary of the City of Bunker Hill Village certify that the above notice of meeting was posted in a place convenient to the general public in compliance with Chapter 551, Texas Government Code, on April 11, 2025, by 12:00 p.m.

(SEAL)



Gerardo Barrera, City Administrator/ Acting City Secretary

This facility is wheelchair accessible and accessible parking spaces are available. Requests for accommodation or interpretive service must be made 48 hours prior to this meeting. Please contact the City Secretary's office at 713-467-9762 for further information.



City of Bunker Hill Village
City Council
Agenda Request

Agenda Date:	April 15, 2025
Agenda Item:	IV
Subject:	Permit Extension
Exhibits:	Letter of Request
Funding:	N/A
Presenter(s):	Elvin Hernandez, Public Works Director

Executive Summary

On April 3, 2025, Nick Bregenzer, the building contractor for the new home construction project at 415 Bunker Hill Rd. submitted a request for an extension of time for the building permit associated with the project. The original permit was issued on December 28, 2020, and expired on December 28, 2022. The builder failed to notify the City when the permit expired and has been working without a valid permit for the past two (2) years. The City’s permit program does not notify staff when a permit expires. Once staff was made aware, it was determined that it would require Council action.

Chapter 4, Section 4-13 of the City’s Code of Ordinances establishes the time requirements and extension procedures for building permits:

Sec. 4-13. Building permit required.

No building or other structure shall be erected, constructed, remodeled, enlarged, structurally altered, added to, or moved in the city without a permit therefore approved and issued by the building official for and on behalf of the city. No such building permit shall be issued by the building official except in conformity with the provisions of this section unless he receives a written order from the board of adjustment in the form of an administrative review, variance, or special exception as provided for in Appendix A—Zoning. All building permits shall have an expiration of twenty-four (24) months after the date of issuance. A one time six-month extension may be added to the permit upon submission of a written request to the building official allowing a total permit time of thirty (30) months. Such request should include permit numbers, date of permit issuance, date of permit expiration and reasons for the request. Any request to extend a permit beyond the amended thirty-month permit period must be made to and approved by the city council.

The building contractor and property owner will attend the meeting to present the request and address any questions or concerns from Council.

Recommended Action

Staff recommends City Council discuss and take any desired action.

415 Bunker Hill extension request

Good Afternoon Elvin,

Per your directive from our meeting at the City of Bunker Hill on April 1, 2025, we are formally requesting an extension for the construction project at 415 Bunker Hill. During our meeting, we were advised to explain why it has taken so long to complete the home. I will briefly summarize the events leading up to this date to further explain. The overall explanation is that it is a 12,400 square foot “custom” home with over 17,600 feet of coverage area. We are currently sitting at about 3 years and 8 months since slab pour. The original plan was to complete construction within 3 years of that event. We are targeting less than 3 months remaining until completion assuming the city allows us to continue the efforts with minimal interruption.

A four year construction period for a home of this size and nature is not an unreasonable expectation. Having said that, we lost approximately 8 to 12 months on progress speed based on extenuating circumstances. The permit was issued on 12/28/20 and we spent approximately 3 months performing the city required drainage plan. The extensive drainage project totaled over \$200,000 and was hindered by material availability and weather conditions. The foundation was also extensive and took approximately 3 months due to multiple inspections, multiple pours, weather delays and materials availability.

Due to the Covid crisis and historical increases in all building materials, and more specifically framing lumber and steel, a decision was made between the homeowner and Corbel to wait an additional 3 months to start the framing process. If the plans are reviewed, it will be understandable, based on the steel and framing requirements alone, that this is not a simple 6,000 square foot spec home. Windstorm was officially approved in January of 2022. The total framing process took approximately 6 mos.

Basically we are now currently at just over 2 years out from frame completion. We lost approximately 8 months of speed between frame completion and now. The delays are explainable by the ripple effects of the pandemic as it correlates with lead times, labor and material shortages. During that period I had surgery which took a month off the schedule and the owner had an extensive travel schedule for work that attributed a few months of delays.

Multiple times during our meeting, it was mentioned that the permit expired in June of 2021. I am assuming the expiration date is a clerical error since that would only have allowed 6 months to complete this project. I don't remember the exact dates, but my office also tried notifying Bunker Hill later in the process in 2022 inquiring about permit status. We have had multiple building inspections performed through the years of 2022, 2023 and 2024 and the permit expiration was never brought up. We assumed with the departure of Steve Smith and with the hiring of new personnel, that the city was back logged with construction paperwork. It was not our intention to be out of compliance but assumed it would be addressed at some point along the way when they were caught up with the transition.

Corbel and the homeowner, Alice Ajim, are committed to diligently working together with Bunker Hill to complete this project in a timely manner. We appreciate you meeting with us and looking forward to working together to earn a certificate of occupancy. Please call me with any questions or concerns in this matter. Thanks again for all of your time on this Elvin.

Kindest Regards,

Nick



**City of Bunker Hill Village
City Council
Agenda Request**

Agenda Date: April 15, 2025
Agenda Item: V
Subject: Memorial Villages Police Department Report
Exhibits: Chief's Monthly Report – March 2025
VFD Assists
2025 Burglary Map
2025 Auto Burglary Map
ALPR Hits & Recoveries Map
ALPR Recoveries List
March ALPR Report
2025 Total Incidents to Date
Officer Committed Time Report to Date
Funding: N/A
Presenter(s): Chief Schultz

Executive Summary

The Memorial Villages Police Department Report* will include the following items:

- A. Update on activities

*As of the publication of this City Council agenda packet, the MVPD monthly report has not been formally reviewed or approved by the Police Commission. The Commission is scheduled to meet on April 21, 2025.

Recommended Action

Staff recommends City Council receive the March 2025 Monthly Report.



Memorial Villages Police Department
 11981 Memorial Drive
 Houston, Texas 77024
 Tel. (713) 365-3701

Raymond Schultz
 Chief of Police

April 21, 2025

TO: MVPD Police Commissioners

FROM: R. Schultz, Chief of Police

REF: March 2025 Monthly Report

During the month of March, MVPD responded/handled a total of 6,064 calls/incidents. 4,055 House Watch checks were conducted. 769 traffic stops were initiated with 799 citations being issued for 1288 violations. (Note: 25 Assists in Hedwig, 130 in Houston, 4 in Spring Valley and 0 in Hillshire)

Calls/Events by Village were:

Village	Calls/YTD	House Watches/YTD	Accidents	Citations	Response Time
Bunker Hill:	1945/4477	1442/3138	2	209/174/383	6@3:24
Piney Point:	1659/4242	1093/2842	7	252/183/435	8@3:08
Hunters Creek:	2269/5594	1539/3805	13	263/206/469	12@4:23
				Cites/Warn/Total	26@3:46

Type and frequency of calls for service/citations include:

Call Type	#	Call Type	#	Citations	#
False Alarms:	162	Ord. Violations:	30	Speeding:	160
Animal Calls:	26	Information:	12	Exp. Registration	328
ALPR Hits:	32	Suspicious Situation	87	Ins	155
Assist Fire:	39	Loud Party	14	No License	112
Assist EMS:	40	Welfare Checks:	17	Stop Sign	41
Accidents:	22			Fake Plate	54

*This month the department generated a total of 87 police reports.
 BH-21, PP-22, HC-41, HOU-3, HED-0, SV-0*

Crimes Against of Persons (0)

Assault (0)

Crimes Against Property (10)

Burglary of a Vehicle	4	Theft – Misdemeanor	4
ID Theft/Fraud	2		

Petty/Quality of Life Crimes/Events (77)

ALPR Hits (valid)	3	DWI	3
Accidents	22	Towed vehicles	5
Warrants	19	Concealing ID	1
Vandalism	3	Misc	21

Arrest Summary: Individuals Arrested (31)

Warrants	19	DWI	3
Class 3 Arrests	8	Felony	1

<u>Budget YTD:</u>	<u>Expense</u>	<u>Budget</u>	<u>%</u>
• Personnel Expense:	1,459,372	6,744,765	21.6%
• Operating Expense:	343,866	1,192,201	28.8 %
• Total M&O Expenditures:	1,803,238	7,936,966	22.7%
• Capital Expenses:	129,468	170,000	76.2%
• Net Expenses:	1,932,706	8,106,966	24.0%

Follow-up on Previous Month Items/Requests from Commission

The Finance Committee met and completed work on the 2026 budget for the department. The budget will be presented to the full commission in April for discussion and tentative approval and will be discussed with the cities at their April/May meetings with final votes requested in May/June.

Personnel Changes/Issues/Updates

Staff continues to work on identifying suitable officer candidates. One applicant was tested on March 31, 2025, and is completing a personal history statement for the next phase of the selection process.

Commander Baker graduated from the FBI National Academy on March 13, 2025, in Quantico, VA and returned to duty on March 24, 2025.

Major/Significant Events

On March 7, 2025, we experienced 2 car burglaries to contractor vehicles who were working in the area. MVPD officers were able to identify and later locate a suspect through the use of the ALPR system. One suspect was taken into custody and second suspect was identified.

On March 9, 2025, officers were dispatched to the area of Strey and Memorial after several car burglaries were reported. Officers were able to locate and arrest one suspect who in turn identified his accomplice.

On March 25, 2025, MVPD assisted HPD with a home invasion robbery in the Longwoods neighborhood area. MVPD was able to utilize ALPR data to identify the suspect’s get-away vehicle and direct HPD to the area where the suspect vehicle was driving. HPD stopped and arrested the driver.

Status Update on Major Projects

Vehicle upfitting was completed on the marked Tahoe’s and they have been assigned to patrol. The new detectives vehicles have been received and are currently at the upfitter for radio and equipment installation.

Community Projects

On March 4, 2025, the MVPF hosted the 6th Annual Birdies Fore Blues Golf Tournament in conjunction with students from Memorial High School. The fundraiser consisted of 34 teams that raised just over \$200k for the Foundation.

On 3/29/25, the MVPF hosted the 5th Annual Food Truck Rodeo at Chapelwood United Methodist Church. Hundreds of people attended the event and activities.

V-LINC new registrations in March +20

BH – 1743(+4)

PP – 1234 (+7)

HC – 1735 (+6)

Out of Area – 641(+3)

MVPD – VFD Monthly Response Times Report

March 2025

911/Emergency Designated Calls - EMS and Fire

Total	10@3:50
Bunker Hill	5@3:08
Piney Point	3@4:00
Hunters Creek	2@5:21

EMS Only

Total	9@3:43
Bunker Hill	5@3:07
Piney Point	2@3:33
Hunters Creek	2@5:21

Fire Only

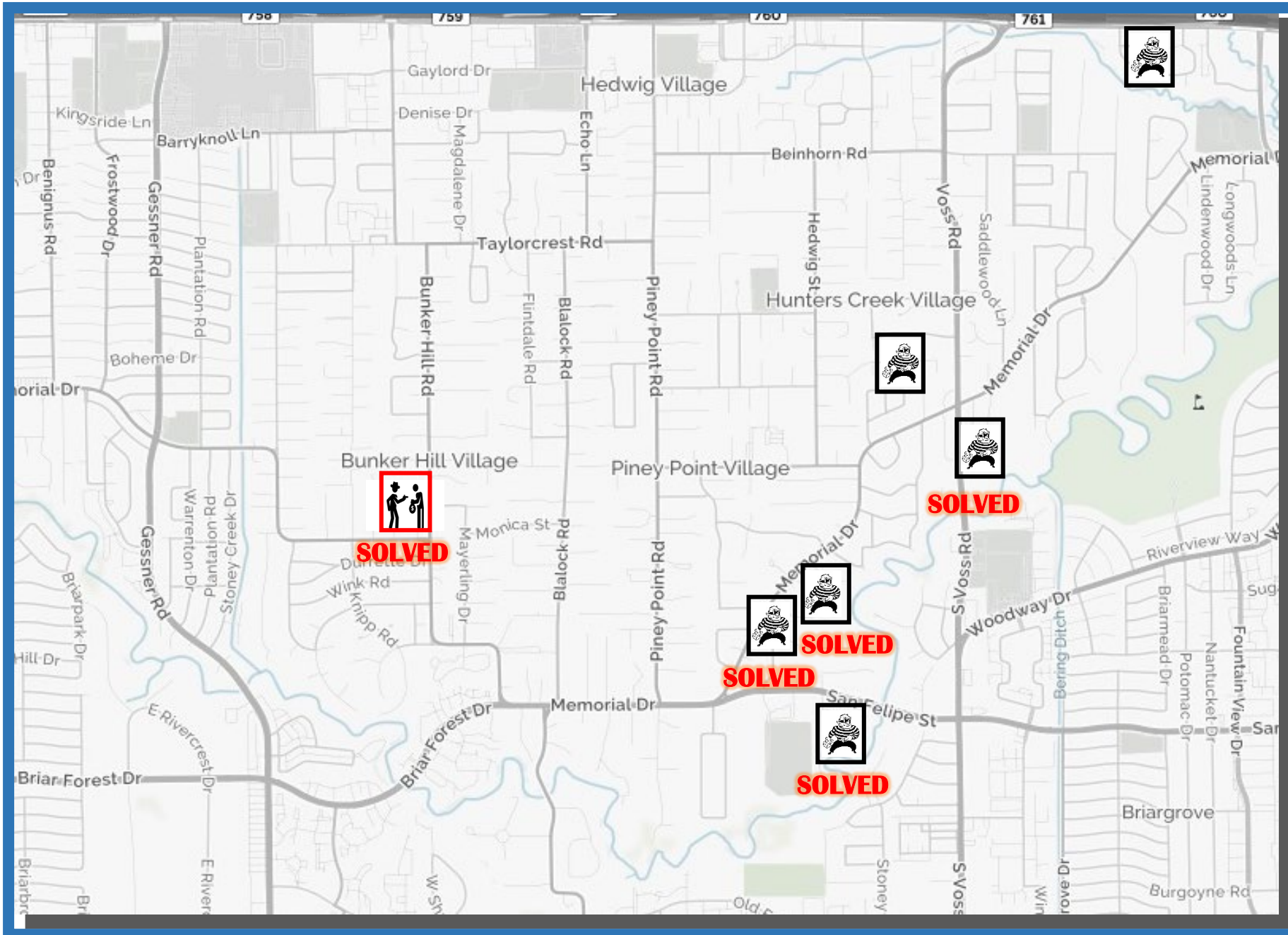
Total	1@4:54
Bunker Hill	0@0:00
Piney Point	1@4:54
Hunters Creek	0@0:00

Radio Calls – Fire Assist

Total	29@4:08
Bunker Hill	5@3:33
Piney Point	16@4:59
Hunters Creek	8@3:20

Radio Calls – EMS Assist

Total	11@3:20
Bunker Hill	4@3:07
Piney Point	3@2:58
Hunters Creek	4@3:49




2025 Burglary Map

Address	Alarm	POE
11014 Wickwood	N	Rear Window
11119 Meadowick	N	Rear Window
22 Farnham Park	Y	Crtyd Window
628 Voss Road	N	Rear Door
8525 Katy FWY	Y	Side Window
10906 Timberglen	Y	Rear Door

2025 Robberies

Address	MO
300 Gentilly Pl	Jugging

-  Daytime Burglary
-  Nighttime Burglary
-  Robbery



2

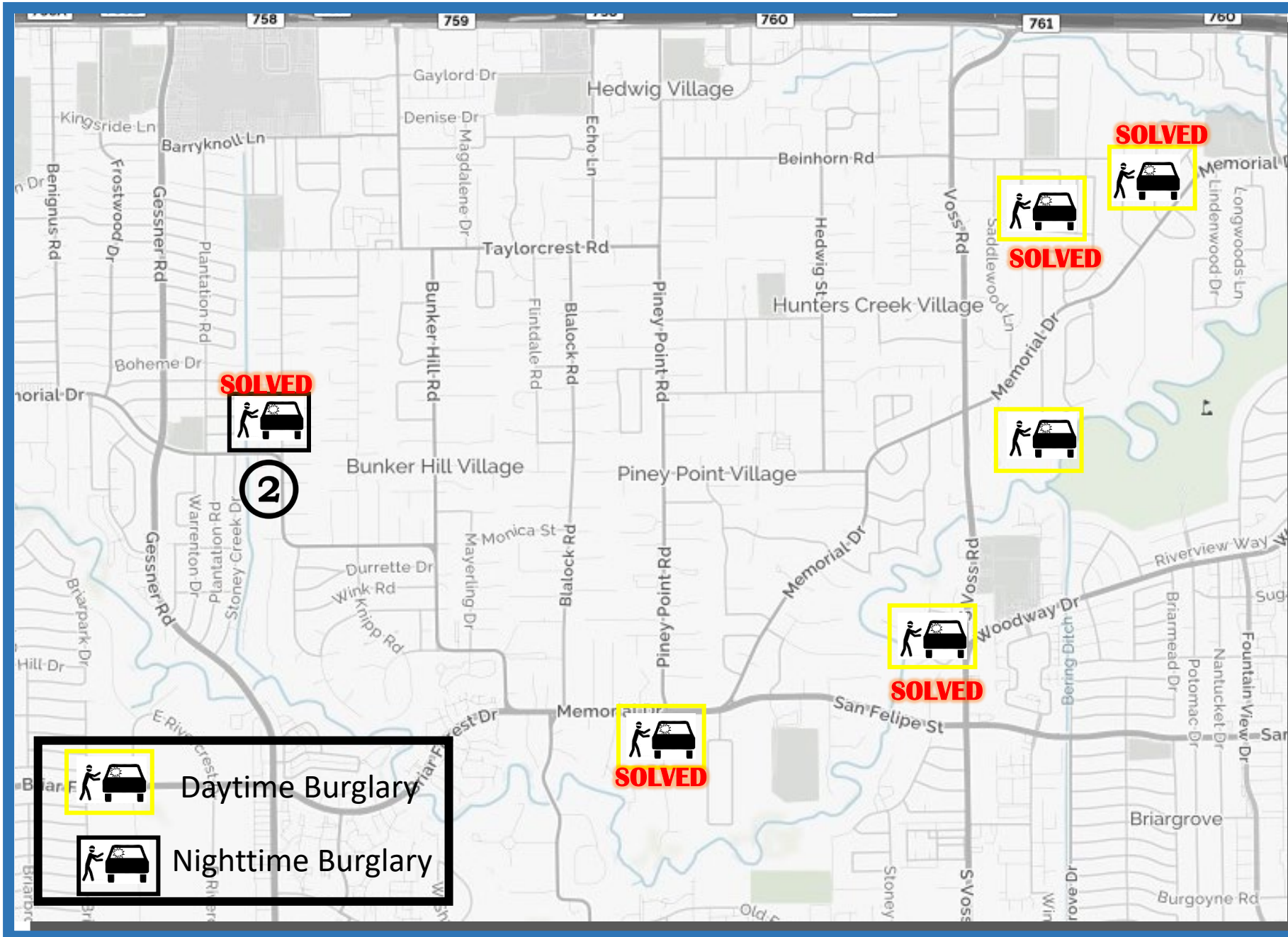
2025 Auto Burglary Map

Address	POE
533 Dana Lane	UNL
347 Hunters Trail	UNL
110 Radney	UNL
1000 Riverbend	UNL
500 Strey (2)	UNL
724 E. Creekside	UNL

Contractor

Lock/Win Punch

* Jugging

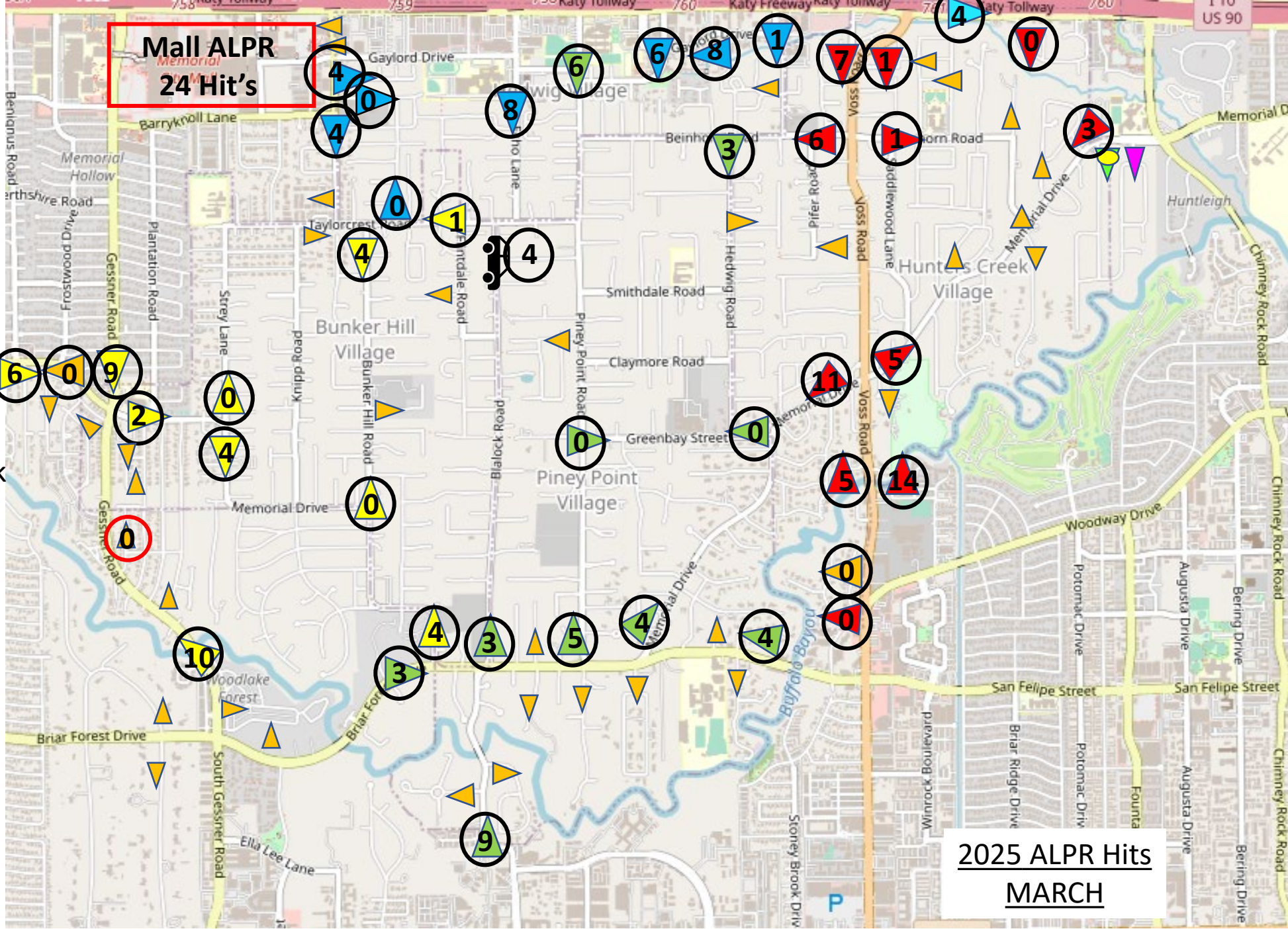


Blue Entry = Actual Location Unknown 8 **SOLVED**


Mall ALPR
24 Hit's

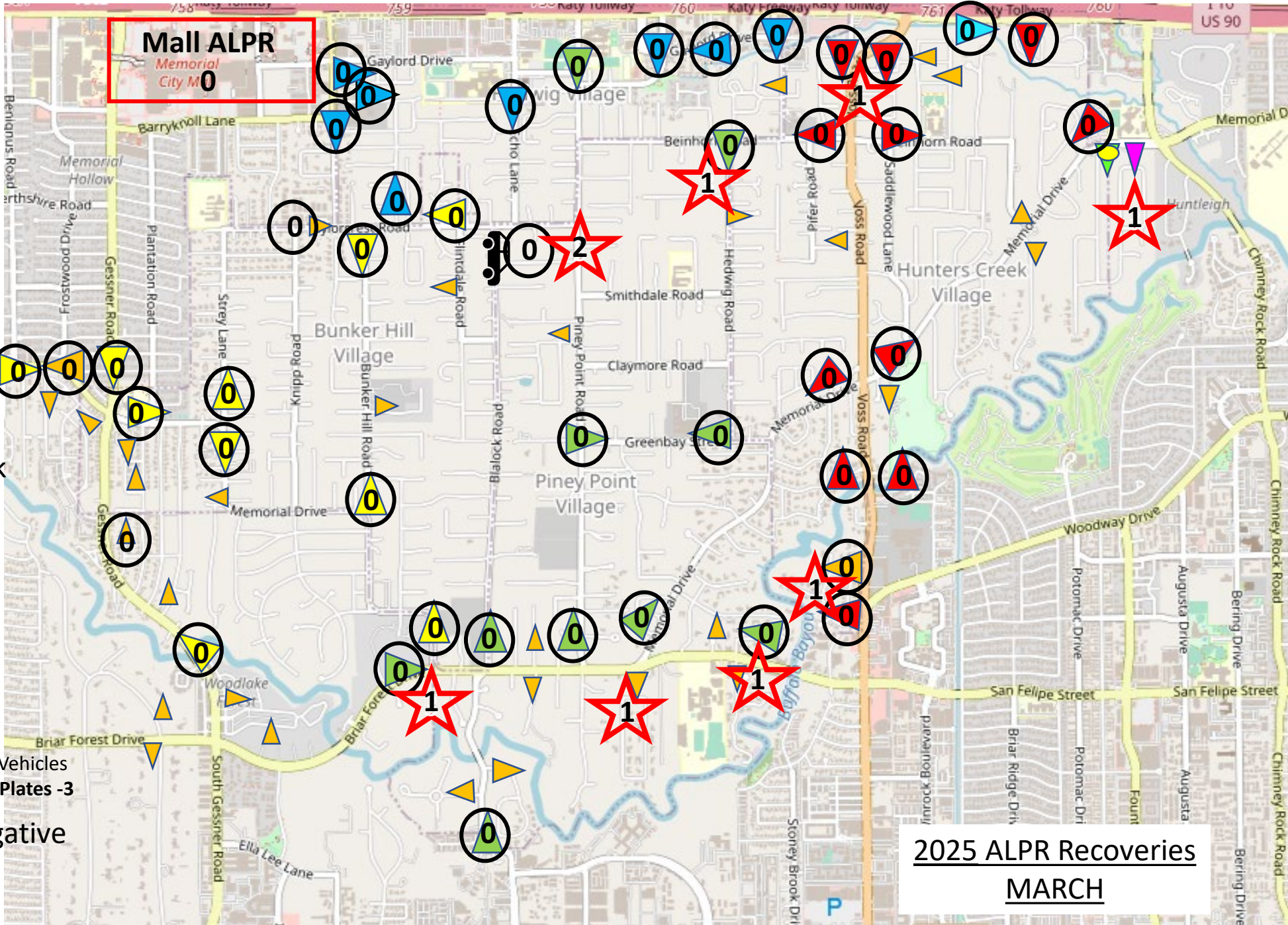
- Hedwig  (30)
- Bunker Hill 
- Piney Point 
- Hunters Creek 
- Frequent Mobile Locations 
- 162** Total Hits 

- Lindenwood HOA 
- Longwoods HOA 
- US Coins 
- HOA Systems-34 



2025 ALPR Hits
MARCH

3/31/25 



Hedwig



Bunker Hill



Piney Point



Hunters Creek



Frequent Mobile Locations



0 Recovered Vehicles
Recovered Plates - 3

9 Investigative Leads

Lindenwood HOA



Longwoods HOA



US Coins



HOA

Systems



Recovered



6

3/31/25



2025 ALPR Recoveries
MARCH



March 2025 ALPR REPORT



Total Plate Reads, Incl's multiple reads of same plate
Number of Unique Plates Read – Total without repeats
Number of Hits/Alerts - All 14 possible categories
Number of Hits/Alerts of the 6 monitored categories
Number of Sex Offender Hits (not monitored live)
Summary Report
Total Hits-Reads/total vehicles passed by each camera

2025 ALPR Data Report

Total Reads 4,383,269

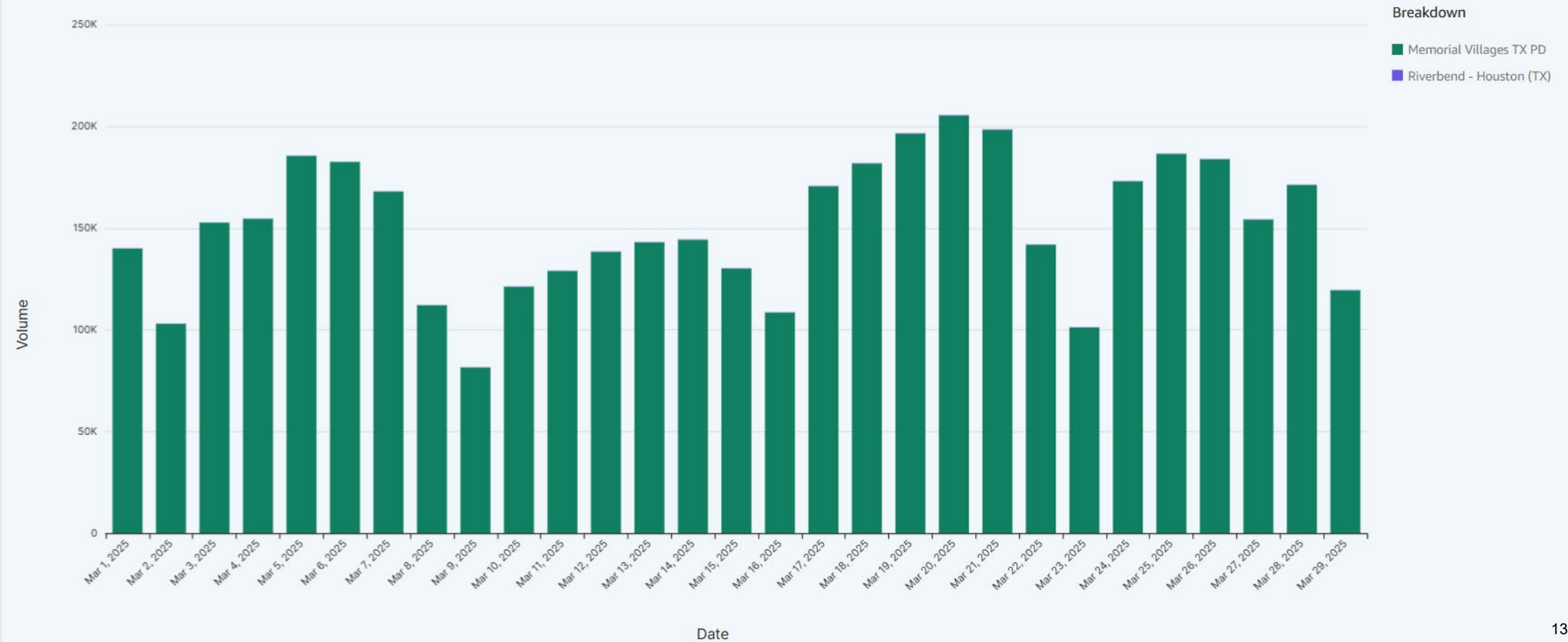
Total Vehicle Volume

4,383,269

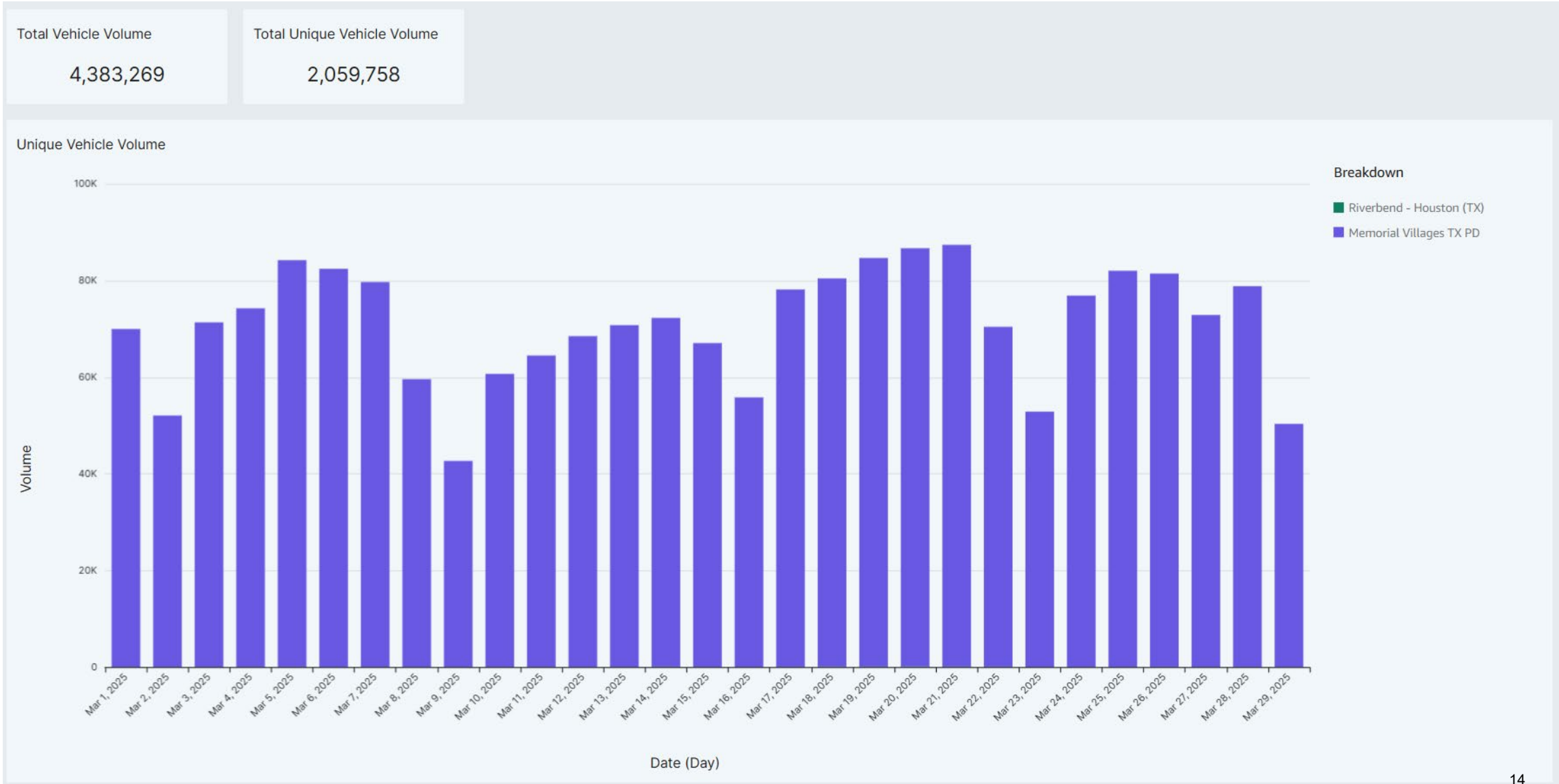
Total Unique Vehicle Volume

2,059,758

Total Vehicle Volume



Unique Reads – 2,059,758



All Categories – All Hotlists

Controls

Date Range

2025/03/01 - 2025/03/31

Timeframe

Day

Cameras

All

Networks

All

Category

All

Alert Sources

All

Hot List Reason

All

Show Hits By

Source Type

Visual Type

Bar Chart

Total Hotlist Alerts

1,324

Official Hotlist Alerts

162

Your Custom Hotlist Alerts

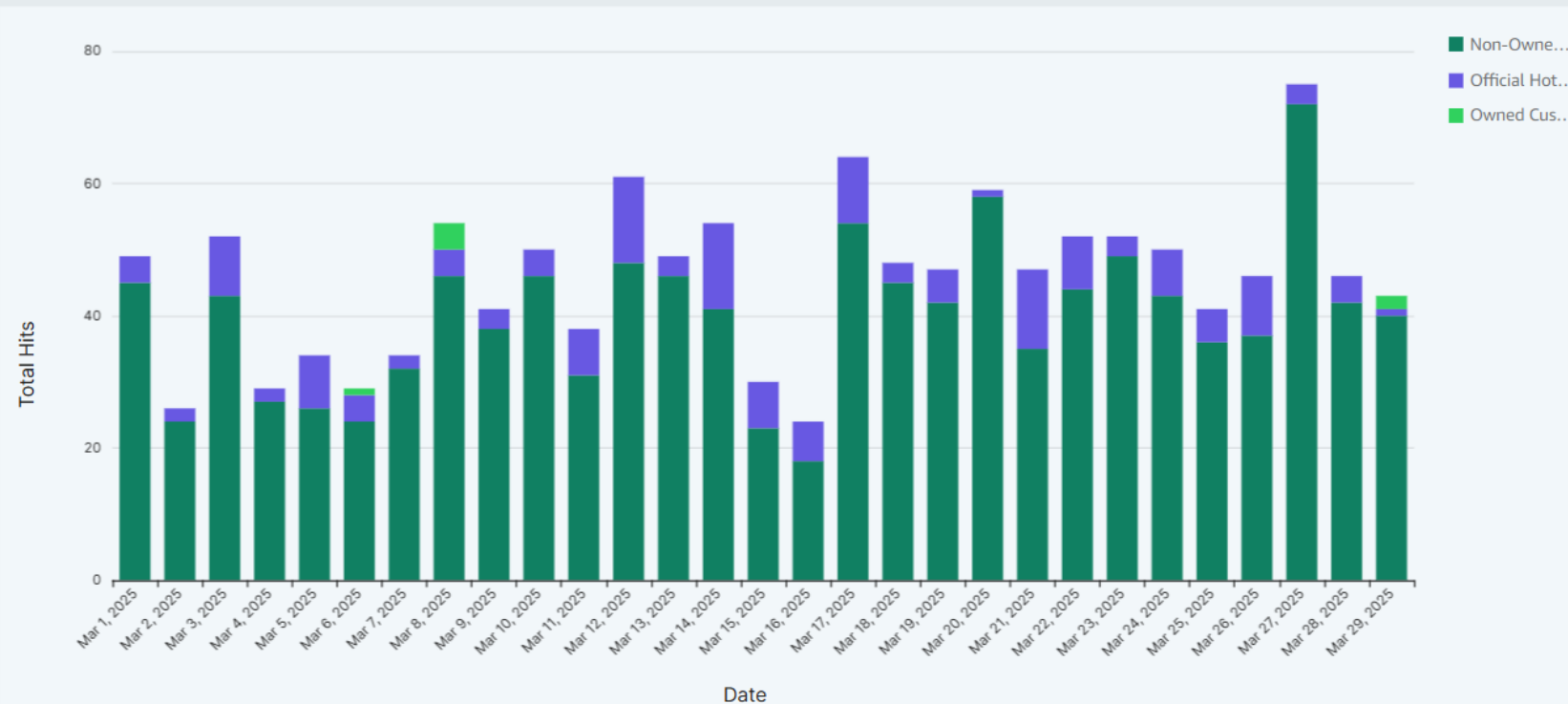
7

Other Custom Hotlist Alerts on
Your Networks

1,155

Total Alerts by Topic

Topic	Alerts
Non Owned Custom Hotlist Alert	1,155
Stolen Vehicle	48
Sex Offender	37
Stolen Plate	30
Protection Order	17
Gang or Suspected Terrorist	16
Warrants	8
Custom Hotlist Alert	7
Missing Person	5
Violent Person	1



Top 6 Categories

Controls

Date Range

2025/03/01 - 2025/03/31

Timeframe

Day

Cameras

All

Networks

All

Category

All

Alert Sources

All

Hot List Reason

Custom Hotlist Alert, Gang or Suspect...

Show Hits By

Source Type

Visual Type

Bar Chart

Total Hotlist Alerts

123

Official Hotlist Alerts

116

Your Custom Hotlist Alerts

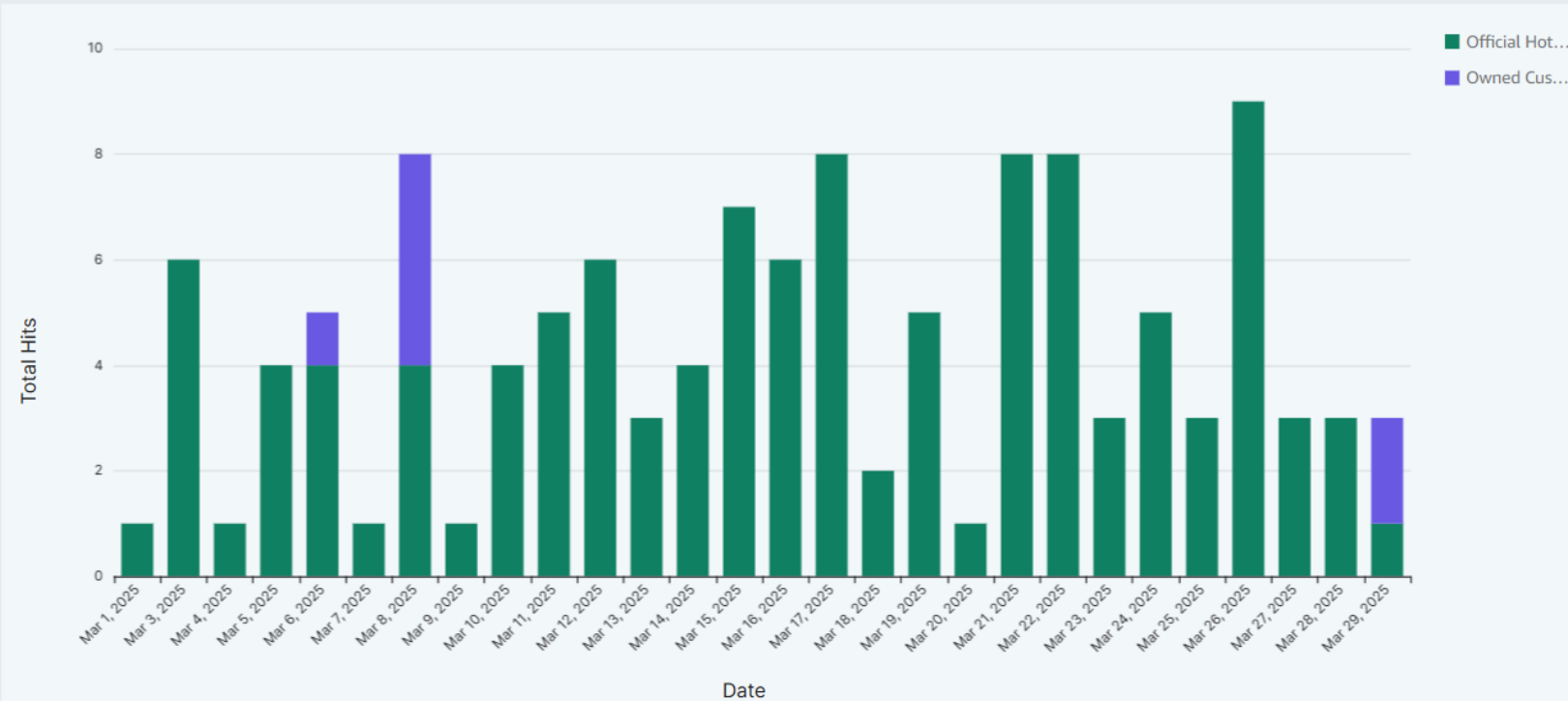
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Other Custom Hotlist Alerts on Your Networks

No data

Total Alerts by Topic

Topic	Alerts
Stolen Vehicle	48
Stolen Plate	30
Protection Order	17
Gang or Suspected Terrorist	16
Custom Hotlist Alert	7
Missing Person	5



Sex Offenders

Date Range [ⓘ] -
 Timeframe [ⓘ]
 Cameras [ⓘ]
 Networks [ⓘ]

Category [ⓘ]
 Alert Sources [ⓘ]
 Hot List Reason [ⓘ]
 Show Hits By [ⓘ]
 Visual Type [ⓘ]

Total Hotlist Alerts

27

Official Hotlist Alerts

27

Your Custom Hotlist Alerts

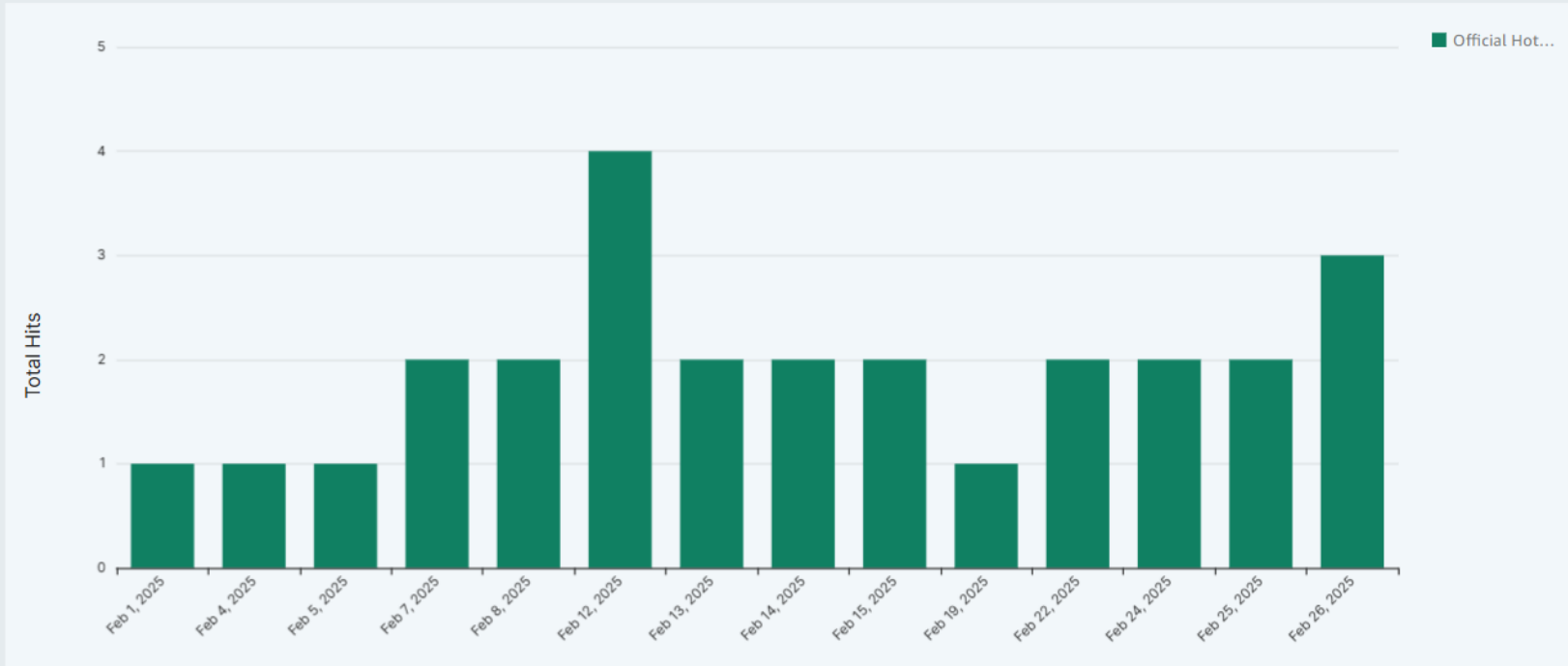
No data

Other Custom Hotlist Alerts on Your Networks

No data

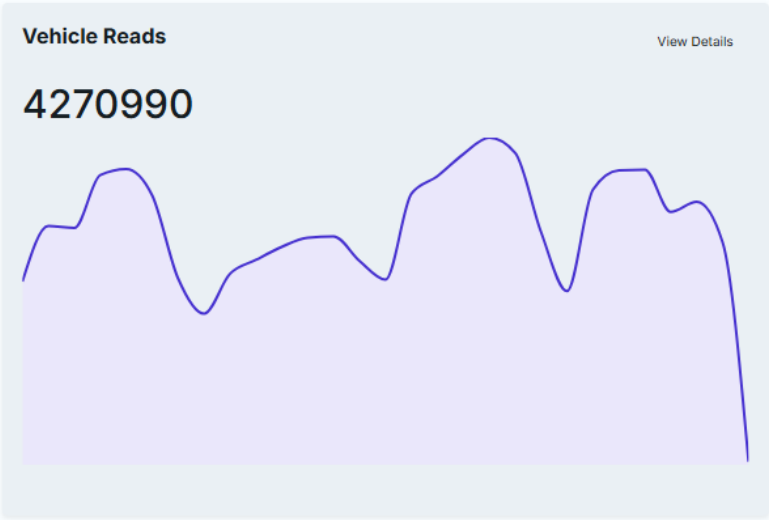
Total Alerts by Topic

Topic	Alerts
Sex Offender	27



Summary Report

Insights Dashboard



Device Sharing

Shared with
Lewisville TX PD,
Alexander AR PD,
and 665 others

Access Levels
Search
Hotlist Tool Access

Device Status

37 / 37

Devices Online

< Previous Device

Device Name	Battery	Latency
#01 Inbound, Riverview Way, EB	97%	12.72 s

Next Device >

#1 Gessner S/B at Frostwood

#2 Memorial E/B at Gessner

#3 NO ALPR - Future Location

#4 Memorial N/B at Briar Forrest

#5 Bunker Hill S/B at Taylorcrest

#6 Taylorcrest W/B at Flintdale

#7 Memorial E/B at Briar Forrest

#8 2200 S. Piney Point N/B

#9 N. Piney Point N/B at Memorial

#10 Memorial E/B at San Felipe

#11 Greenbay E/B Piney Point

#12 Piney Point S/B at Gaylord

#13 Gessner N/B at Bayou

#14 Beinhorn W/B at Pipher

#15 Hunters Creek Drive S/B at I-10

#16 Memorial W/B at Creekside

#17 Memorial W/B at Voss

#18 Memorial E/B at Voss

#19 S/B Voss at Old Voss Ln 1

#20 S/B Voss at Old Voss Ln 2

#21 N/B Voss at Magnolia Bend Ln 1

#22 N/B Voss at Magnolia Bend Ln 2

#23 W/B San Felipe at Buffalo Bayou

#24 N/B Blalock at Memorial

#25 N/B Bunker Hill at Memorial

#26 S/B Hedwig at Beinhorn

#27 Mobile Unit #181

#28 Mobile Speed Trailer/Station

#29 Riverbend Main Entrance

#30 Beinhorn E/B at Voss

#31 Memorial E/B at Tealwood (new)

#32 Greenbay W/B at Memorial

#33 Strey N/B at Memorial

Private Systems monitored by MVPD

US COINS - I-10 Frontage Road

Memorial Manor NA Lindenwood/Memorial

Greyton Lane NA

Calico NA

Windemere NA

Mott Lane

Kensington NA

Stillforest NA

Farnham Park

Riverbend NA

Pinewood NA

Hampton Court

Bridlewood West NA

N Kuhlman NA

Longwoods NA

Memorial City Mall – 22

Flintwood Drive



Yellow = Bunker Hill

Green = Piney Point

Red = Hunters Creek

Blue = MVPD Mobile

Purple = Privately Owned Systems

Cameras ⓘ

All

Networks ⓘ

All

Show Reads By ⓘ

Camera Name

Count Method ⓘ

Total Vehicle Reads

Visual Type ⓘ

Bar Chart

Total Vehicle Volume

4,383,269

Total Unique Vehicle Volume

2,059,758

Total Vehicle Volume



Breakdown

- #01 Gessner SB at Frostwood Elem...
- #01 Inbound, Riverview Way, EB
- #02 Memorial Dr EB at Gessner
- #04 Memorial Dr NB at Briar Forest...
- #05 Bunkerhill Rd SB at Taylorcrest
- #06 Taylorcrest Rd WB at Flintdale
- #07 Memorial Dr EB at Briar Forest ...
- #08 2200 S Piney Point Rd NB at Ci...
- #09 N Piney Point Rd at Memorial Dr
- #10 On Memorial Dr EB from San F...
- #11 Greenbay St EB at Piney Point ...
- #12 Piney Point Dr SB at Gaylord
- #13 NB Gessner Rd
- #14 Beinhorn Rd WB at Pipher
- #15 Hunters Creek Dr SB at I-10 🚩
- #16 Memorial Dr WB at E Creeksid...
- #17 Memorial Dr WB at Voss 🚩
- #18 Memorial Dr EB at Voss 🚩
- #19 - SB Voss x Old Voss (Lane 1)
- #20 - SB Voss x Old Voss (Lane 2)
- #22 - NB Voss x Magnolia Bend (La...
- #23 - WB San Felipe x Buffalo Bayou
- #24 - NB Blalock x Memorial

Total 'Volume' by 'groupbysummary'

groupbysummary	Sum of Volume
#22 - NB Voss x Magnolia Bend (Lane 2)	460573
#08 2200 S Piney Point Rd NB at City Limit	301994
#13 NB Gessner Rd	299978
#23 - WB San Felipe x Buffalo Bayou	265063
#20 - SB Voss x Old Voss (Lane 2)	237021
#01 Gessner SB at Frostwood Elementary	236099
#07 Memorial Dr EB at Briar Forest	218241
#17 Memorial Dr WB at Voss	217974
#12 Piney Point Dr SB at Gaylord	194616
#02 Memorial Dr EB at Gessner	190836
#31 EB Memorial Dr near Tealwood	169221
#18 Memorial Dr EB at Voss	168966
#04 Memorial Dr NB at Briar Forest	166455
#19 - SB Voss x Old Voss (Lane 1)	137498
#24 - NB Blalock x Memorial	130352
#28 MVPD Station S/B Memorial Drive	122748
#27 Unit 181 Blalock S/B at Taylorcrest	117501
#14 Beinhorn Rd WB at Pipher	96553
#16 Memorial Dr WB at E Creekside Dr	93723
#09 N Piney Point Rd at Memorial Dr	88161
#10 On Memorial Dr EB from San Felipe	82959
#30 EB Beinhorn Rd @ Voss Rd	68321
#32 WB Greenbay @ Memorial Dr	67185
#05 Bunkerhill Rd SB at Taylorcrest	65759
#06 Taylorcrest Rd WB at Flintdale	55462
#26 - SB Hedwig x Beinhorn	44747
#11 Greenbay St EB at Piney Point Rd	33056
Strey NB at Memorial	31123
#29 - Riverbend Main Entrance	6993
#15 Hunters Creek Dr SB at I-10	5960
#01 Inbound, Riverview Way, EB	5048
#25 - NB Bunker Hill x Memorial	3083
Grand Total	4383269

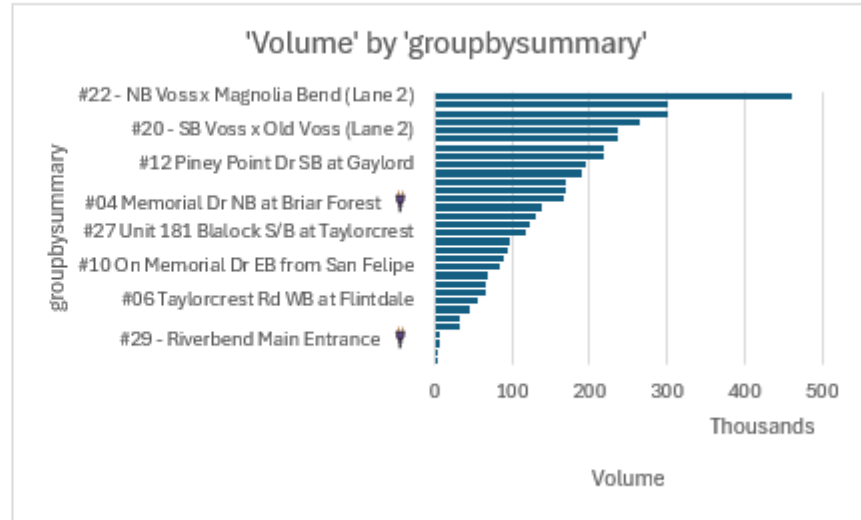


Plate Reads
By Location

Controls

Date Range [ⓘ] -
 Timeframe [ⓘ]
 Cameras [ⓘ]
 Networks [ⓘ]

Category [ⓘ]
 Alert Sources [ⓘ]
 Hot List Reason [ⓘ]
 Show Hits By [ⓘ]
 Visual Type [ⓘ]

Total Hotlist Alerts
123

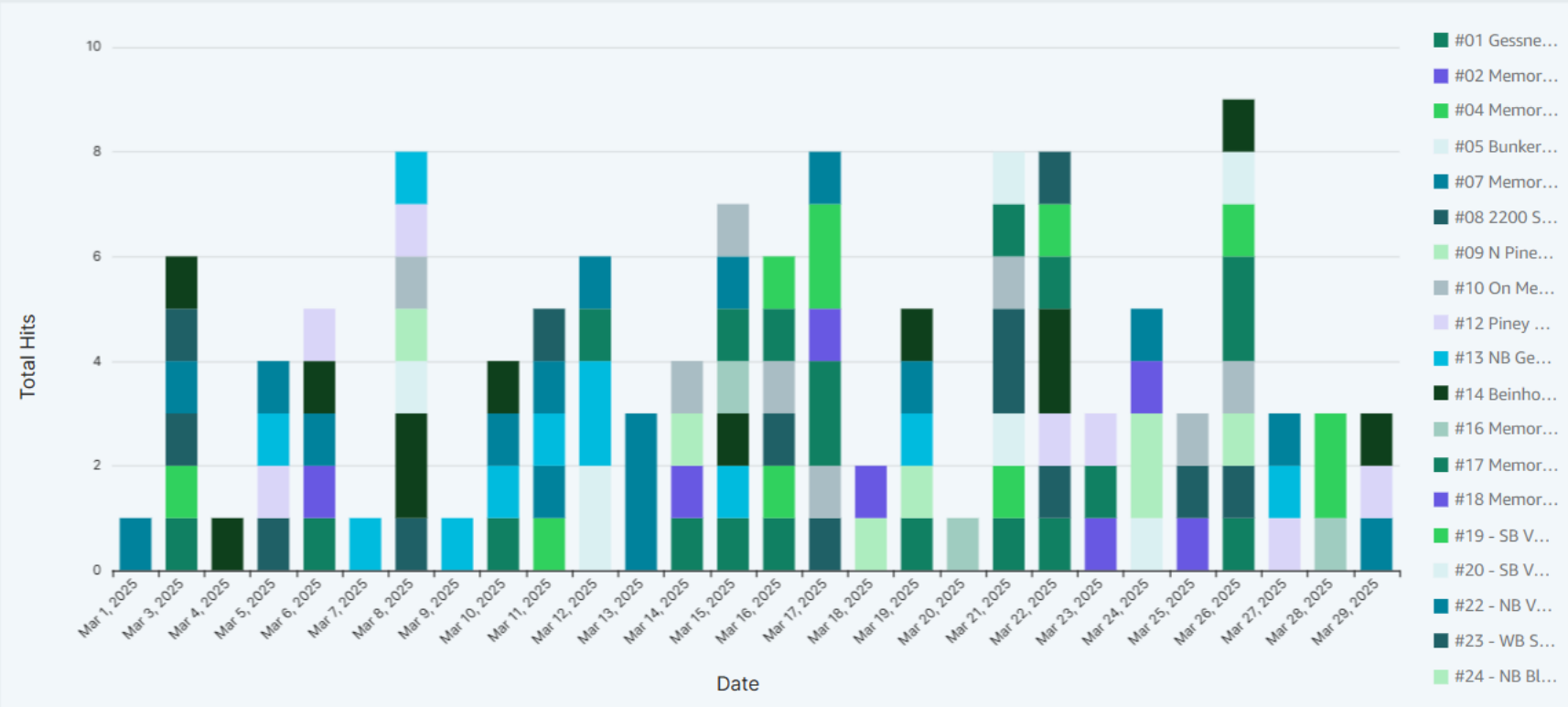
Official Hotlist Alerts
116

Your Custom Hotlist Alerts
7

Other Custom Hotlist Alerts on Your Networks
No data

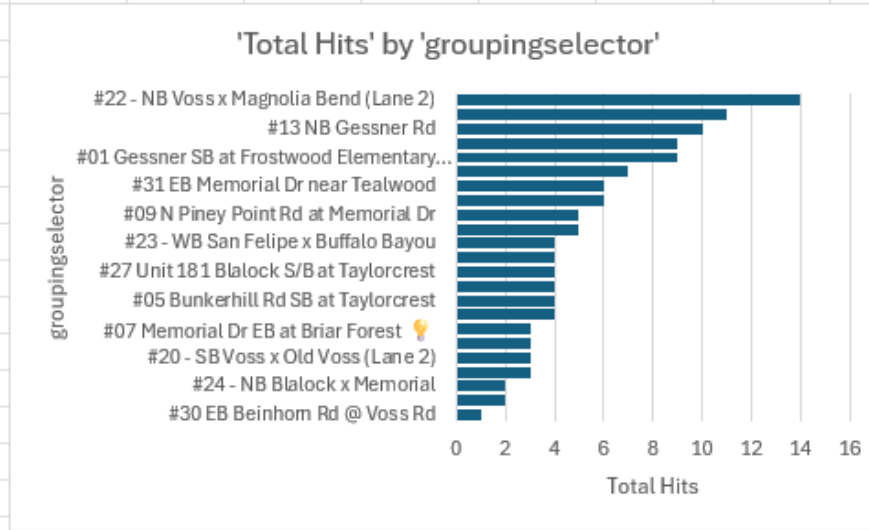
Total Alerts by Topic

Topic	Alerts
Stolen Vehicle	48
Stolen Plate	30
Protection Order	17
Gang or Suspected Terrorist	16
Custom Hotlist Alert	7
Missing Person	5



Hits By Camera

groupingselector	Sum of Total Hits
#22 - NB Voss x Magnolia Bend (Lane 2)	14
#17 Memorial Dr WB at Voss	11
#13 NB Gessner Rd	10
#08 2200 S Piney Point Rd NB at City Limit	9
#01 Gessner SB at Frostwood Elementary	9
#19 - SB Voss x Old Voss (Lane 1)	7
#31 EB Memorial Dr near Tealwood	6
#14 Beinhorn Rd WB at Pipher	6
#09 N Piney Point Rd at Memorial Dr	5
#18 Memorial Dr EB at Voss	5
#23 - WB San Felipe x Buffalo Bayou	4
#04 Memorial Dr NB at Briar Forest	4
#27 Unit 181 Blalock S/B at Taylorcrest	4
#28 MVPD Station S/B Memorial Drive	4
#05 Bunkerhill Rd SB at Taylorcrest	4
#10 On Memorial Dr EB from San Felipe	4
#07 Memorial Dr EB at Briar Forest	3
#12 Piney Point Dr SB at Gaylord	3
#20 - SB Voss x Old Voss (Lane 2)	3
#16 Memorial Dr WB at E Creekside Dr	3
#24 - NB Blalock x Memorial	2
#02 Memorial Dr EB at Gessner	2
#30 EB Beinhorn Rd @ Voss Rd	1
Grand Total	123



Total Reads – 4,383,269

Unique Reads – 2,059,758

Hits- 162

6 Top Hits – 123

Hotlist – 7

- Stolen Vehicle
- Stolen Plate
- Gang Member
- Missing
- Amber
- Priority Restraining Order

2025 Total Incidents

2025	Crimes Against Persons	Crimes Against Property	Quality of Life Incidents	Total	Arrests	Incidents	House Checks	YTD BH INC	YTD BH HC	YTD PP INC	YTD PP HC	YTD HC INC	YTD HC HC
January	1	12	41	54	7	4656	3203	1256	883	1525	1122	1697	1198
February	2	7	56	65	16	4200	2510	1276	813	1058	627	1628	1068
March	0	10	77	87	31	6064	4055	1945	1442	1659	1093	2269	1539
April													
May													
June													
July													
August													
September													
October													
November													
December													
Total	3	29	174	206	54	14920	9768	4477	3138	4242	2842	5594	3805

2024 Totals	13	117	731	863	196
Difference					
% Change					

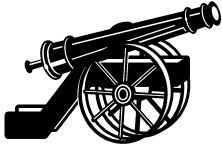
74417	55558	24548	19569	19598	14461	27723	21515

2025 Officer Committed Time to Service Report

Employee Name	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Reports	Cites
ALSALMANI, ALI	21:43:09	35:27:56	25:06:58										5	61
BAKER, BRIAN C	* 0:00:00	0:00:00	0:00:00											
BALDWIN, BRIAN	* 13:28:18	8:14:01	2:57:41											
BIEHUNKO, JOHN	15:40:14	20:12:21	19:06:35										5	30
BOGGUS, LARRY	* 1:35:53	6:18:55	0:48:52											
BURLESON, Jason	14:32:02	19:35:41	21:07:05										2	24
BYRD, Rachied	24:40:42	15:36:41	20:04:53										1	27
CANALES, RALPH EDWARD	22:07:13	10:22:31	20:43:33										3	24
CERNY, BLAIR C.	* 14:55:06	15:00:00	1:21:43											
GONZALEZ, Jose	24:24:08	28:28:50	29:28:35										2	32
HARWOOD, NICHOLAS	16:57:08	10:48:24	10:48:24										9	47
JARVIS, RICHARD	21:10:56	21:08:48	15:51:34										4	41
JOHNSON, JOHN	23:42:56	19:58:30	27:57:20										3	55
JONES, ERIC	* 0:06:21	0:00:00	0:00:00											
KING, JEREMY	5:57:30	13:03:05	18:08:53										5	33
KUKOWSKI, Andy	27:54:59	30:25:51	29:13:07										4	78
MCELVANY, ROBERT	12:22:39	9:57:54	12:10:12										1	31
MILLARD, Shaneca	20:53:11	32:48:34	25:29:07										5	39
ORTEGA, Yesenia	22:55:16	17:40:40	21:12:41										4	26
OWENS, LANE	* 0:00:00	0:00:00	0:00:00											
PALOMINO, Michelle			10:38:00										9	13
PAVLOCK, JAMES ADAM	7:43:45	7:56:16	12:53:27										3	33
RODRIGUEZ, CHRISTOPHER	* 10:19:28	14:35:05	3:16:51											
RODRIGUEZ, JOSE	27:31:06	11:49:13	24:54:38										5	62
RODRIGUEZ, REGGIE	14:07:24	21:31:06	2:58:20										3	25
SCHULTZ, RAYMOND	* 0:00:00	3:10:17	0:00:00											
SILLIMAN, ERIC	8:34:26	16:17:47	19:46:53										5	58
SPRINKLE, MICHAEL	12:49:34	10:54:59	16:40:21										2	21
TAYLOR, CRAIG	9:23:28	0:00:00	0:00:00											
VALDEZ, JUAN	17:17:57	20:02:32	15:37:24										4	18
WHITE, TERRY	23:11:18	23:24:40	47:08:37										3	21
* = Admin												Total	87	799

Dispatch Committed Time	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
911 Phone Calls	200	206	408									
3700 Phone Calls	2279	2418	2451									
DP General Phone Calls*	77:37:45	58:37:23	54:42:51									
Radio Transmissions	8293	9138	10095									

* This is the minimal time as all internal calls route through the 3700 number.



City of Bunker Hill Village
City Council
Agenda Request

Agenda Date: April 15, 2025
Agenda Item: VI
Subject: Village Fire Department Report
Exhibits: March Monthly Report
Budget Amendment 2025-02
Funding: N/A
Presenter(s): Chief Miller
Fire Commissioner Brown

Executive Summary

The Village Fire Department Report will include the following items:

- A. Update on Activities
- B. Budget Amendment 2025-02 to the FY 2025 Budget for the Village Fire Department

Recommended Action

Staff recommends City Council take the following actions:

- Receive the Village Fire Department Report
- Approve FY 2025 Budget Amendment 2025-02



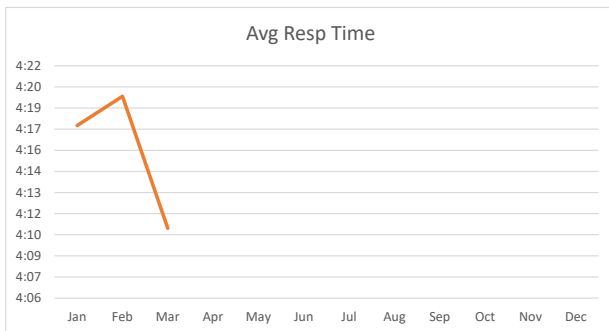
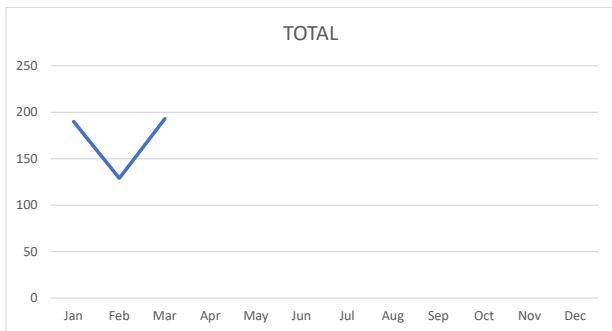
Village Fire Department
 901 Corbindale Rd
 Houston, TX, 77024
 Phone# (713) 468-7941 Fax# (713) 468-5039

March 2025 Summary - All Cities

Call/Incident Type/Detail	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total YTD
TOTAL	190	129	193										512
Abdominal Pain	1	2	4										7
Allergic Reaction	0	1	1										2
Back Pain	0	0	1										1
Carbon Monoxide Detector No Symptoms	5	2	2										9
Cardiac/Respiratory Arrest	1	2	1										4
Check a Noxious Odor	1	2	1										4
Check for Fire	0	2	0										2
Check for the Smell of Natural Gas	5	1	9										15
Check for the Smell of Smoke	1	0	1										2
Chest Pain	5	1	7										13
Diabetic Emergency	0	1	0										1
Difficulty Breathing	11	4	9										24
Fall Victim	12	10	15										37
Fire Alarm Business	23	4	5										32
Fire Alarm Church or School	4	3	9										16
Fire Alarm Residence	31	23	18										72
Gas Leak	4	3	1										8
Heart Problems	8	4	7										19
Hemorrhage/Laceration	1	3	4										8
House Fire	1	1	0										2
Injured Party	4	2	5										11
Medical Alarm	3	1	2										6
Motor Vehicle Collision	22	14	23										59
Motor Vehicle Collision with Entrapment	1	0	0										1
Motor Vehicle vs Motorcycle	0	1	0										1
Object Down in Roadway	0	0	3										3
Oven/Appliance Fire	0	0	1										1
Overdose/Poisoning	0	3	2										5
Possible D.O.S.	1	0	0										1
Powerlines Down Arcing/Burning	1	0	4										5
Psychiatric Emergency	2	2	4										8
Seizures	0	0	4										4
Service Call Non-emergency	11	8	10										29
Sick Call	9	12	16										37
Smoke in Residence	2	0	0										2
Stroke	3	2	3										8
Transformer Fire	0	1	0										1
Trash Fire	0	0	1										1
Traumatic Injury	0	1	0										1
Unconscious Party/Syncope	10	8	12										30
Unknown Medical Emergency	6	3	5										14
Vehicle Fire	1	2	3										6

Month	# of Incidents	Avg Resp Time
Jan	144	4:18
Feb	105	4:20
Mar	161	4:11
Apr		
May		
Jun		
Jul		
Aug		
Sep		
Oct		
Nov		
Dec		
410		4:16

Note: Nat'l Std Fire Response Time: 6:50
 Note: Nat'l Std Fire EMS Time: 6:30



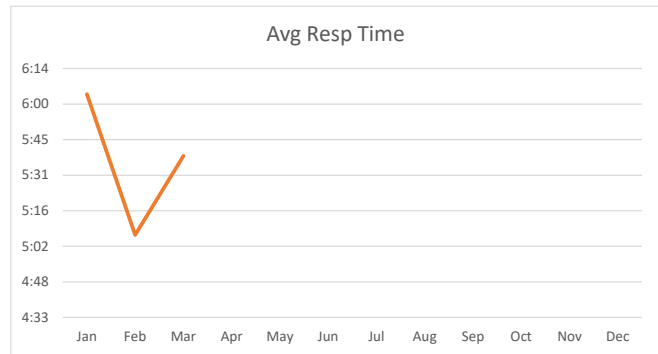
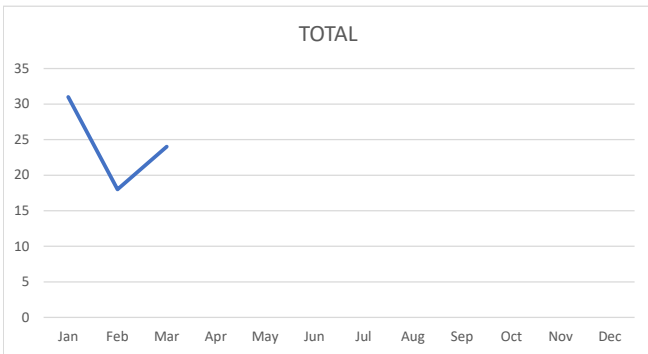


Village Fire Department
 901 Corbindale Rd
 Houston, TX, 77024
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March 2025 Summary - Bunker Hill

Call/Incident Type/Detail	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total YTD
TOTAL	31	18	24										73
Abdominal Pain	0	0	1										1
Allergic Reaction	0	1	0										1
Carbon Monoxide Detector No Symptoms	2	0	2										4
Check for Fire	0	1	0										1
Check for the Smell of Natural Gas	1	0	2										3
Check for the Smell of Smoke	1	0	0										1
Chest Pain	0	0	1										1
Difficulty Breathing	4	1	0										5
Fall Victim	3	1	0										4
Fire Alarm Church or School	2	0	0										2
Fire Alarm Residence	5	5	3										13
Gas Leak	1	0	0										1
Heart Problems	1	0	2										3
Hemorrhage/Laceration	0	1	0										1
House Fire	0	1	0										1
Injured Party	0	1	0										1
Medical Alarm	1	0	1										2
Motor Vehicle Collision	2	1	3										6
Object Down in Roadway	0	0	1										1
Oven/Appliance Fire	0	0	1										1
Overdose/Poisoning	0	1	0										1
Service Call Non-emergency	5	3	1										9
Sick Call	1	0	3										4
Stroke	0	0	0										0
Unconscious Party/Syncope	1	1	1										3
Unknown Medical Emergency	1	0	2										3

Month	# of Incidents	Avg Resp Time
Jan	21	6:04
Feb	10	5:07
Mar	16	5:39
Apr		
May		
Jun		
Jul		
Aug		
Sep		
Oct		
Nov		
Dec		
<hr/>		
	47	5:36



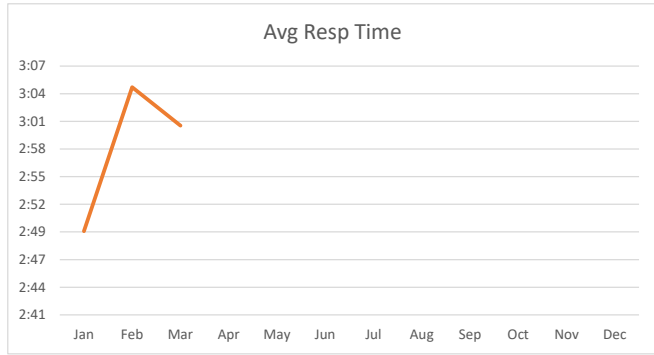
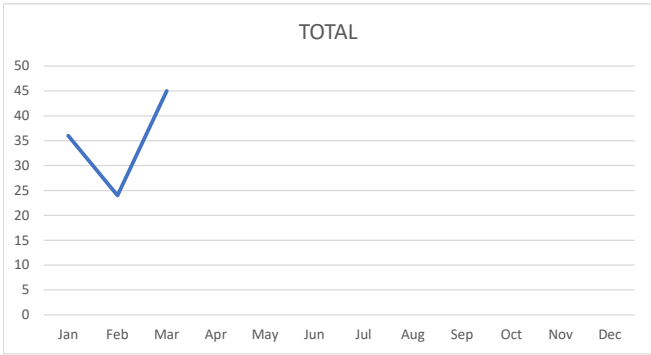


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March 2025 Summary - Hedwig

Call/Incident Type/Detail	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total YTD
TOTAL	46	27	48										121
Abdominal Pain	1	0	0										1
Cardiac/Respiratory Arrest	0	0	1										1
Check a Noxious Odor	0	1	1										2
Check for Fire	0	1	0										1
Check for the Smell of Natural Gas	1	0	1										2
Check for the Smell of Smoke	0	0	1										1
Chest Pain	2	1	1										4
Diabetic Emergency	0	1	0										1
Difficulty Breathing	2	0	4										6
Fall Victim	4	2	6										12
Fire Alarm Business	12	2	3										17
Fire Alarm Church or School	0	0	2										2
Fire Alarm Residence	3	1	1										5
Gas Leak	1	0	0										1
Heart Problems	0	2	0										2
Hemorrhage/Laceration	1	0	0										1
Injured Party	2	1	1										4
Motor Vehicle Collision	4	3	6										13
Powerlines Down Arcing/Burning	1	0	1										2
Psychiatric Emergency	1	1	1										3
Seizures	0	0	2										2
Service Call Non-emergency	2	2	3										7
Sick Call	3	4	2										9
Smoke in Residence	1	0	0										1
Stroke	0	0	1										1
Transformer Fire	0	1	0										1
Unconscious Party/Syncope	1	3	5										9
Unknown Medical Emergency	3	1	3										7
Vehicle Fire	1	0	2										3

Month	# of Incidents	Avg Resp Time
Jan	36	2:50
Feb	24	3:05
Mar	45	3:01
Apr		
May		
Jun		
Jul		
Aug		
Sep		
Oct		
Nov		
Dec		
<hr/>		
	105	2:58



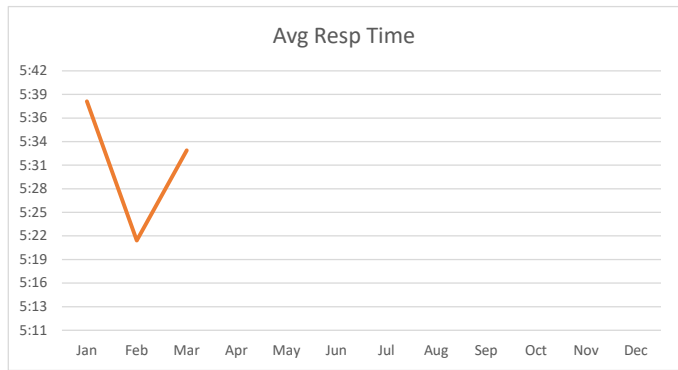
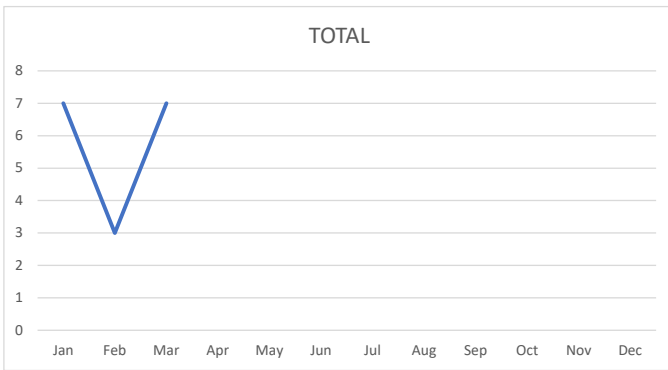


Village Fire Department
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March 2025 Summary - Hilshire

Call/Incident Type/Detail	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total YTD
TOTAL	7	3	7										17
Abdominal Pain	0	1	0										1
Cardiac/Respiratory Arrest	1	0	0										1
Difficulty Breathing	1	0	1										2
Fall Victim	0	0	1										1
Fire Alarm Residence	1	0	0										1
Heart Problems	1	0	0										1
Motor Vehicle Collision	1	1	1										3
Overdose/Poisoning	0	1	0										1
Psychiatric Emergency	1	0	1										2
Trash Fire	0	0	1										1
Unconscious Party/Syncope	1	0	1										2
Vehicle Fire	0	0	1										1

Month	# of Incidents	Avg Resp Time
Jan	7	5:39
Feb	3	5:22
Mar	7	5:33
Apr		
May		
Jun		
Jul		
Aug		
Sep		
Oct		
Nov		
Dec		
17		5:31



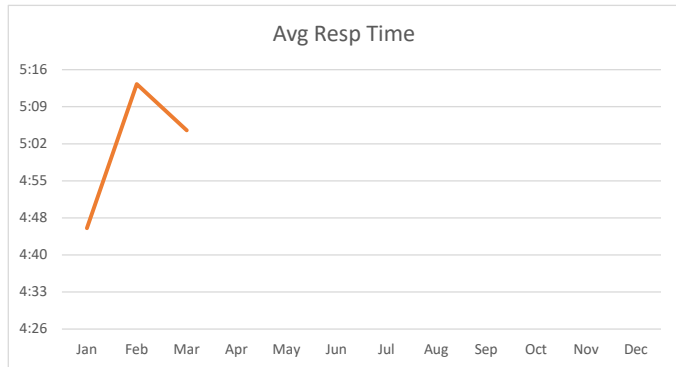
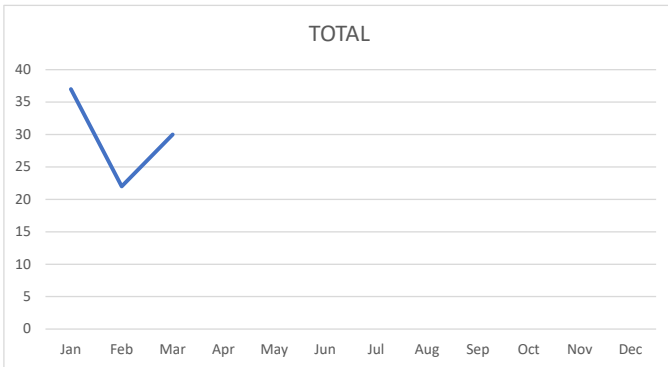


Village Fire Department
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March 2025 Summary - Hunters Creek

Call/Incident Type/Detail	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total YTD
TOTAL	37	22	30										89
Abdominal Pain	0	0	2										2
Allergic Reaction	0	0	1										1
Carbon Monoxide Detector No Symptoms	1	2	0										3
Check a Noxious Odor	0	1	0										1
Check for the Smell of Natural Gas	1	0	1										2
Chest Pain	0	0	1										1
Difficulty Breathing	1	0	1										2
Fall Victim	3	1	4										8
Fire Alarm Business	2	0	1										3
Fire Alarm Residence	15	9	6										30
Gas Leak	0	1	0										1
Heart Problems	3	1	1										5
Hemorrhage/Laceration	0	1	1										2
Injured Party	1	0	2										3
Medical Alarm	0	1	0										1
Motor Vehicle Collision	2	2	4										8
Motor Vehicle Collision with Entrapment	1	0	0										1
Overdose/Poisoning	0	0	1										1
Seizures	0	0	1										1
Sick Call	1	3	2										6
Stroke	2	0	0										2
Unconscious Party/Syncope	4	0	1										5

Month	# of Incidents	Avg Resp Time
Jan	29	4:46
Feb	16	5:14
Mar	27	5:05
Apr		
May		
Jun		
Jul		
Aug		
Sep		
Oct		
Nov		
Dec		
	<hr/>	<hr/>
	72	5:01

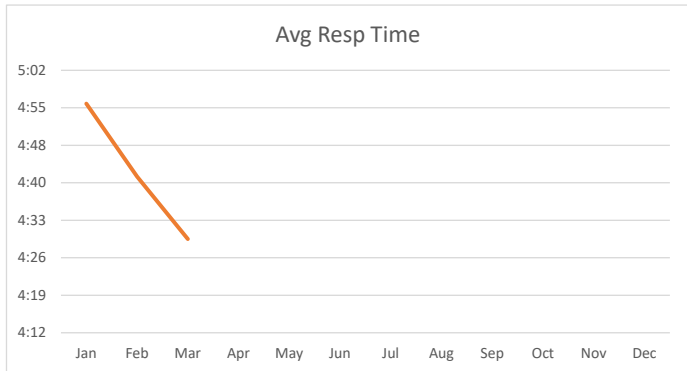
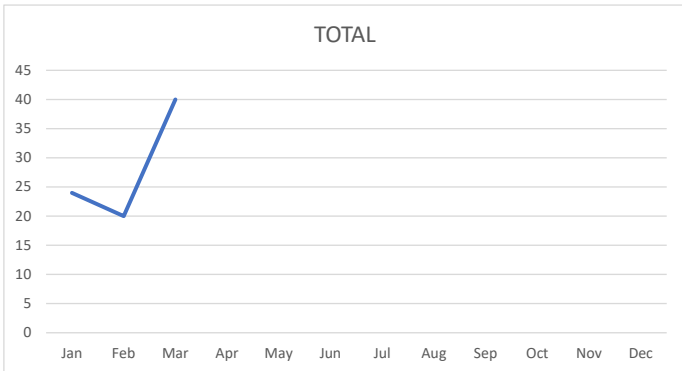




Village Fire Department
 901 Corbindale Rd
 Houston, TX, 77024
 Phone# (713) 468-7941 Fax# (713) 468-5039

March 2025 Summary - Piney Point

Call/Incident Type/Detail	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total YTD	Month	# of Incidents	Avg Resp Time
TOTAL	24	20	40										84	Jan	16	4:56
Abdominal Pain	0	0	1										1	Feb	14	4:42
Carbon Monoxide Detector No Symptoms	2	0	0										2	Mar	26	4:30
Cardiac/Respiratory Arrest	0	1	0										1	Apr		
Check a Noxious Odor	1	0	0										1	May		
Check for the Smell of Natural Gas	1	0	2										3	Jun		
Chest Pain	1	0	1										2	Jul		
Difficulty Breathing	0	0	1										1	Aug		
Fall Victim	2	3	3										8	Sep		
Fire Alarm Business	0	0	1										1	Oct		
Fire Alarm Church or School	1	2	7										10	Nov		
Fire Alarm Residence	5	5	8										18	Dec		
Gas Leak	1	0	0										1		56	4:42
Heart Problems	1	0	1										2			
Medical Alarm	1	0	1										2			
Motor Vehicle Collision	1	1	2										4			
Object Down in Roadway	0	0	2										2			
Overdose/Poisoning	0	1	0										1			
Powerlines Down Arcing/Burning	0	0	1										1			
Psychiatric Emergency	0	0	1										1			
Service Call Non-emergency	3	3	2										8			
Sick Call	2	1	5										8			
Smoke in Residence	1	0	0										1			
Stroke	0	1	1										2			
Traumatic Injury	0	1	0										1			
Unconscious Party/Syncope	1	1	0										2			



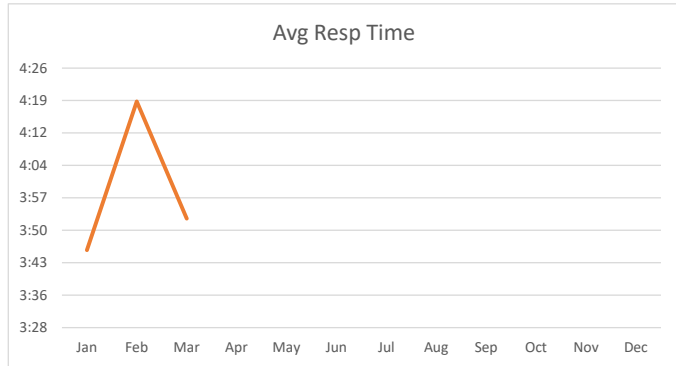
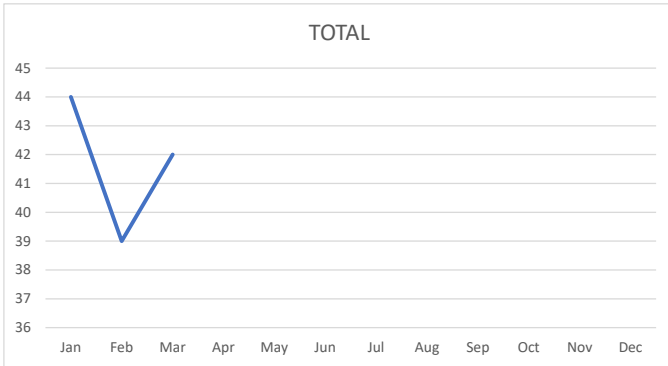


Village Fire Department
 901 Corbindale Rd
 Houston, TX, 77024
 Phone# (713) 468-7941 Fax# (713) 468-5039

March 2025 Summary - Spring Valley

Call/Incident Type/Detail	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total YTD
TOTAL	44	39	42										125
Abdominal Pain	0	1	0										1
Back Pain	0	0	1										1
Cardiac/Respiratory Arrest	0	1	0										1
Check for the Smell of Natural Gas	1	1	3										5
Chest Pain	2	0	3										5
Difficulty Breathing	3	3	2										8
Fall Victim	0	3	1										4
Fire Alarm Business	9	2	0										11
Fire Alarm Church or School	1	1	0										2
Fire Alarm Residence	2	3	0										5
Gas Leak	1	2	1										4
Heart Problems	2	1	3										6
Hemorrhage/Laceration	0	1	3										4
Injured Party	1	0	2										3
Medical Alarm	1	0	0										1
Motor Vehicle Collision	12	6	6										24
Motor Vehicle vs Motorcycle	0	1	0										1
Overdose/Poisoning	0	0	1										1
Possible D.O.S.	1	0	0										1
Powerlines Down Arcing/Burning	0	0	2										2
Psychiatric Emergency	0	1	1										2
Service Call Non-emergency	1	0	1										2
Sick Call	2	4	7										13
Stroke	1	1	0										2
Unconscious Party/Syncope	2	3	3										8
Unknown Medical Emergency	2	2	2										6
Vehicle Fire	0	2	0										2

Month	# of Incidents	Avg Resp Time
Jan	35	3:46
Feb	38	4:19
Mar	40	3:53
Apr		
May		
Jun		
Jul		
Aug		
Sep		
Oct		
Nov		
Dec		
<hr/>		
	113	3:59



VILLAGE FIRE DEPARTMENT



901 Corbindale Rd
Houston, Texas 77024
(713) 468-7941
(713) 468-5039 FAX

Protecting and Serving the Cities of:
BUNKER HILL VILLAGE HEDWIG
VILLAGE HILSHIRE VILLAGE
HUNTERS CREEK VILLAGE
PINEY POINT VILLAGE SPRING
VALLEY VILLAGE

Budget Amendment 2025-02

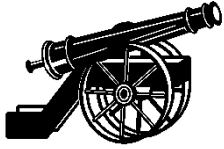
To: Gerardo Barrera City of Bunker Hill Village
Wendy Baimbridge City of Hedwig Village
Cassie Stephens City of Hilshire Village
Tom Fullen City of Hunters Creek Village
Bobby Pennington City of Piney Point Village
John McDonald City of Spring Valley Village
Cc: Board of Commissioners & Village Fire Department
Alternates
From: Amy Buckert Village Fire Department
Date: April 1, 2025
Re: Budget Amendment 2025-02

During the regular monthly Village Fire Department Board Meeting on March 26, 2025, the Village Fire Department Board of Commissioners unanimously approved a budget amendment to fund the lease of an Arial Ladder Truck, while VFD awaits the construction and delivery of the SME006 Arial Ladder Truck to replace Ladder 1. The Village Fire Department Board of Commissioners is requesting that the member Cities approve a 2025 budget amendment in an amount not to exceed \$110,000 to facilitate the lease. This budget amendment will not result in an additional assessment to the member Cities in 2025.

The total budget amendment of \$110,000.00 will be funded by:

- The interest earned on the insurance proceeds for Ladder 1 (in an amount anticipated to be approximately \$81,000.00); and
- The Capital Replacement Fund in an amount not to exceed \$29,000.00.

Please put this budget amendment on your earliest agenda for consideration and advise us of your council's action in writing.



City of Bunker Hill Village
City Council
Agenda Request

Agenda Date: April 15, 2025
Agenda Item: VII
Subject: Mayor's Report
Exhibits: Proclamations
Funding: N/A
Presenter(s): Mayor Pro-Tem Schwartz

Executive Summary

The Mayor's Report will include the following:

- A. Finance Committee Appointment
- B. Proclamations
 - Administrative Professionals Day – *April 23, 2025*
 - Arbor Day – *April 25, 2025*
 - National Police Week – *May 11-17, 2025*
 - National Public Works Week – *May 18-24, 2025*
- C. Report on Activities and Upcoming Events
 - Mayors' Meetings
 - Legislative Update

Recommended Action

Staff recommends that City Council take the following actions:

- Appoint Councilmember Keith Brown to the Finance Committee
- Receive the Mayor's Report

Proclamation



WHEREAS, Administrative Professionals Day was organized in 1952 as “National Secretaries Day” by the National Secretaries Association (now known as the International Association of Administrative Professionals) to show gratitude and recognition for all administrative professionals; and

WHEREAS, administrative professionals play an essential role in coordinating the office operations of businesses, government, educational institutions, and other organizations; and

WHEREAS, Administrative Professionals Day serves as a time to salute the valuable contributions of administrative professionals and to recognize the importance of their work in accomplishing the mission and vision of their organization; and

WHEREAS, administrative professionals are key front-line customer service ambassadors and are often the first City of Bunker Hill Village personnel the public encounters, thus beginning an important two-way relationship between the City and the community; and

WHEREAS, the City is extremely proud of our talented administrative professionals who work to support the Mayor, City Council, and staff to provide services for the betterment of the City and residents;

NOW, THEREFORE, as Mayor Pro-Tem of the City of Bunker Hill Village,
I, Susan B. Schwartz, do hereby proclaim April 23, 2025, as

Administrative Professionals Day

in the City of Bunker Hill Village, and encourage all residents to recognize **Jamee Gonzalez, Utility Billing/ Permit Clerk and Valerie Cantu, Municipal Court Administrator/ Office Manager** for their service to the City.

In Witness Whereof, I have hereunto set my hand and have caused the Official Seal of the City of Bunker Hill Village to be affixed this 15th day of April, 2025.

Susan B. Schwartz
Mayor Pro-Tem

Proclamation



WHEREAS, in 1872, the Nebraska Board of Agriculture established a special day to be set aside for the planting of trees; and

WHEREAS, this holiday, called Arbor Day, was first observed with the planting of more than a million trees in Nebraska; and

WHEREAS, trees can enhance our environment and can be a solution to combating climate change by reducing the erosion of our precious topsoil by wind and water, cutting heating and cooling costs, moderating the temperature, cleaning the air, producing life-giving oxygen, and providing habitat for wildlife; and

WHEREAS, the City of Bunker Hill Village recognizes the importance of trees in contributing to the overall beauty and well-being of our community; and,

WHEREAS, the City of Bunker Hill Village is committed to preserving, planting, and maintaining trees for current and future generations; and,

WHEREAS, Arbor Day is celebrated nationwide as a time to honor the value of trees and encourage their planting and care;

NOW, THEREFORE, as Mayor Pro-Tem of the City of Bunker Hill Village,
I, Susan B. Schwartz, hereby proclaim April 25, 2025, as

Arbor Day

In the City of Bunker Hill Village, and I encourage all citizens to support efforts to care for the trees and beauty of our community.

In Witness Whereof, I have hereunto set my hand and have caused the Official Seal of the City of Bunker Hill Village to be affixed this 15th day of April, 2025.

Susan B. Schwartz
Mayor Pro-Tem

Proclamation



WHEREAS, in 1962 President Kennedy proclaimed May 15th as National Police Officers Memorial Day and the calendar week in which May 15th falls as National Police Week. National Police Week pays special recognition to those law enforcement officers who have lost their lives in the line of duty for the safety and protection of others; and

WHEREAS, the officers of the Memorial Villages Police Department play an essential role in promoting the safety, security, and general well-being of all people while safeguarding the rights and freedoms of the citizens of Bunker Hill Village; and

WHEREAS, it is of the utmost importance that all citizens know and understand the challenges, duties, and efforts of the Memorial Villages Police Department, and that members of the department recognize their duty to serve the people by safeguarding life and property, by protecting them against violence or disorder, by protecting the innocent against deception and the weak against oppression; and

WHEREAS, the officers of the Memorial Villages Police Department stand watch over citizens, selflessly risking their lives to protect individuals, families, neighborhoods, and property against crimes; and

WHEREAS, the City of Bunker Hill Village desires to honor the valor, service, and dedication of the officers of the Memorial Villages Police Department; and

NOW, THEREFORE, as Mayor Pro-Tem of the City of Bunker Hill Village,
I, Susan B. Schwartz do hereby designate the week of May 11-17, 2025, as

National Police Week

In the City of Bunker Hill Village, and encourage all citizens to join in commemorating Memorial Villages Police Department officers, past and present, who, by their faithful and loyal devotion to their responsibilities, have rendered a dedicated service to the community and preserved the rights and security of all citizens.

In Witness Whereof, I have hereunto set my hand and have caused the Official Seal of the City of Bunker Hill Village to be affixed this 15th day of April, 2025.

Susan B. Schwartz
Mayor Pro-Tem

Proclamation



WHEREAS, public works professionals focus on infrastructure, facilities, and services that are of vital importance to sustainable and resilient communities and to the public health, high quality of life, and well-being of the people of Bunker Hill Village; and,

WHEREAS, these infrastructure, facilities, and services could not be provided without the dedicated efforts of public works professionals, who are engineers, managers, and employees at all levels of government and the private sector, who are responsible for rebuilding, improving, and protecting our nation's transportation, water supply, water treatment and solid waste systems, public buildings, and other structures and facilities essential for our citizens; and,

WHEREAS, it is in the public interest for the citizens, civic leaders, and children in Bunker Hill Village to gain knowledge of and maintain an ongoing interest and understanding of the importance of public works and public works programs in their respective communities; and,

WHEREAS, the year 2025 marks the 65th annual National Public Works Week sponsored by the American Public Works Association/Canadian Public Works Association; and,

WHEREAS, the year 2025 National Public Works Week theme is "People, Purpose, Presence," and this is reflecting the three cornerstone ideals that motivate public works professionals to serve communities; and,

WHEREAS, the City of Bunker Hill Village's Public Works Team serve faithfully, tirelessly, and professionally in ensuring City services are resilient for today and sustainable for the future; and,

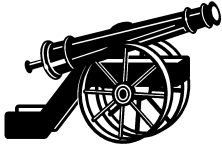
NOW, THEREFORE, as Mayor Pro-Tem of the City of Bunker Hill Village, Texas,
I, Susan B. Schwartz, hereby designate the week of May 18-24 2025, as

National Public Works Week

In the City of Bunker Hill Village, and encourage all residents to recognize the City's Public Works team, **Elvin Hernandez, Gama Escamilla, Oziel Reyna, and Oziel Reyna, Jr.**, for the contributions they make to protecting the health and safety & advancing quality of life for all in the City of Bunker Hill Village.

In Witness Whereof, I have hereunto set my hand and have caused the Official Seal of the City of Bunker Hill Village to be affixed this 15th day of April, 2025.

Susan B. Schwartz
Mayor Pro-Tem



City of Bunker Hill Village
City Council
Agenda Request

Agenda Date:	April 15, 2025
Agenda Item:	VIII
Subject:	City Administrator’s Report
Exhibits:	Development Report Proposed 2026 Budget Calendar
Funding:	N/A
Presenter(s):	Gerardo Barrera, City Administrator Elvin Hernandez, Public Works Director Susan Grass, Finance Director

Executive Summary

The City Administrator’s Report will include the following items:

- A. Report on Activities and Upcoming Events
 - Planning and Zoning Commission Meeting
 - Zoning Board of Adjustment Meeting
 - Public Safety Committee Meeting
 - BHV, Inc. Meeting Update
 - Mayor Lord Farewell Function
 - City Hall Holiday Hours – *April 17 (beginning at 12:00 p.m. noon) to April 18, 2025*

- B. Director of Public Works Report
 - Development Report
 - CIP Project Update
 - Bunker Hill Rd. and Taylorcrest Rd. Improvement Project Town Hall Meetings

- C. Finance Director Report
 - Proposed 2026 Budget Calendar
 - Annual Audit
 - Investments and Opportunities

Recommended Action

Staff recommends City Council receive the City Administrator’s Report.

City of Bunker Hill Village
Development Report

Month	2024 Permits Issued (excludes new construction, add., remodel)	2025 Permits Issued (excludes new construction, add., remodel)	Variance
January	61	111	50
February	68	166	98
March	128	157	29
April	123		
May	137		
June	146		
July	147		
August	193		
September	98		
October	172		
November	68		
December	62		
YTD Total	1403	434	

2024 New Residential	2025 New Residential	Variance
1	2	1
1	3	2
3	3	0
2		
0		
2		
3		
0		
2		
0		
2		
0		
0		
1		
1		
0		
0		
16	8	

2024 Residential Addition	2025 Residential Addition	Variance
3	0	(3)
0	1	1
2	1	-1
1		
3		
0		
0		
0		
0		
1		
1		
1		
0		
0		
11	2	

2024 Residential Remodel	2025 Residential Remodel	Variance
2	1	(1)
5	0	(5)
2	1	-1
7		
3		
1		
2		
2		
1		
1		
2		
1		
29	2	

2024 Total Permits Issued (Month)	2025 Total Permits Issued (Month)	Variance
67	114	47
74	170	96
135	162	27
133		
143		
149		
151		
198		
99		
176		
71		
63		
1459	446	

Month	2024 Pre-Development/Consultation Meetings	2025 Pre-Development/Consultation Meetings	Variance
January	15	15	0
February	10	14	4
March	16	8	-8
April	20		
May	9		
June	13		
July	10		
August	6		
September	8		
October	6		
November	12		
December	5		
YTD Total	130	37	

2024 Inspections/Reinspections	2025 Inspections/Reinspections	Variance
204	220	16
314	251	(63)
309	298	-11
276		
297		
342		
444		
413		
423		
386		
332		
305		
4045	769	

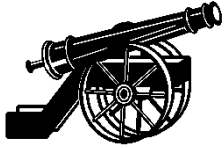
2024 VFD Inspections	2025 VFD Inspections	Variance
5	6	1
3	4	1
6	6	0
5		
7		
4		
5		
11		
2		
11		
6		
7		
72	16	

2024 Certificate of Occupancy Issued	2025 Certificate of Occupancy Issued	Variance
0	0	0
0	0	0
0	2	2
1		
1		
0		
1		
3		
2		
1		
1		
11	2	

Date	Topic	Notes
Tuesday, April 15, 2025	Present Proposed Preliminary Budget Calendar	Regular City Council Meeting
Tuesday, May 20, 2025	Present Public Safety Department Budgets to City Council	Rescheduled City Council Meeting, Presented by Police Chief & Fire Chief
Tuesday, June 17, 2025	Assumptions shared with City Council on Tax Rate Calculation for No New Revenue, Voter Approved and De Minimis Tax Rate. Vote on Public Safety Department Budgets.	Regular City Council Meeting 4:30 pm Workshop
Monday, July 14, 2025	Meeting with the Mayor to discuss Budget and Tax Rate Calculations	Morning Meeting 9:00 am
Wednesday, July 23, 2025	Budget Workshop Discuss details of the 2026 Budget. <i>The following items are discussed:</i> <ul style="list-style-type: none"> • Revenues & Expenditures for all Funds • Capital Projects for 2026 & 5-Year CIP • Other relevant items. <i>Possible Record Vote on Proposed Tax Rate</i>	Lunch Meeting 10:00 am – 2:30 pm
Friday, July 25	Deadline for Chief Appraiser to Certify Tax Rolls to Taxing Units Tax Assessor to Provide Tax Rate Calculations.	Appraisal District to Provide
Friday, August 1	Receive Certified Tax Roll and Calculations	SBISD to Provide

Date	Topic	Notes
Week of August 4th	Special City Council Meeting To File Proposed Budget & take Record Vote on Proposed Tax Rate. Set Public Hearings on Adoption Date for Proposed Budget and Tax Rate.	Special City Council Meeting Will include Record Vote on Tax Rate.
Friday, August 8, 2025	Post to City Website (Local Govt. Code 102.005 (before 30 th day before tax rate adopted))	
Monday, August 11, 2025	City Secretary Sends Property Tax Rate Public Hearing(s) and Tax Rate Statement and Schedules to Newspaper	
Wednesday, August 20, 2025	Publish Notice of Public Hearing(s) on Tax Rate (only applies if tax rate will exceed various tax rate calculations) (Property Tax Code §26.05(d)) (Property Tax Code §26.06(a) and Local Govt. Code §140.010, no less than 7 days' notice before hearing on tax rate increase – Not be smaller than one-quarter page notice in newspaper and on City website) Also publish Notice of Public Hearing on Proposed Budget (Local Govt. Code §102.0065, Section (c) not earlier than the 30th or later than the 10th day before the date of the hearing)	
Friday, September 12, 2025	72-hour notice for Council Agenda and Public Hearing (Open Meetings Notice)	
Tuesday, September 16, 2025 5:00 pm	Regular City Council Meeting Public Hearing on the Budget and Tax Rate <i>Possible Budget Adoption</i>	Required Public Hearing for Budget Process. Could adopt if tax rate is not over the tax rate calculations

Date	Topic	Notes
Friday, September 19, 2025	72-hour notice for Council Agenda and public hearing (Open Meetings Notice) <i>If needed.</i>	
Tuesday, September 23, 2025 8:00 am	Public Hearing on the Budget and Adoption of the Budget and Tax Rate <i>If needed.</i>	Only needed if proposed tax rate is over calculated rates.



City of Bunker Hill Village
City Council
Agenda Request

Agenda Date:	April 15, 2025
Agenda Item:	IX
Subject:	Minimum Lease Length
Exhibits:	Ordinance No. 25-648
Funding:	N/A
Presenter(s):	Elvin Hernandez, Public Works Director

Executive Summary

In response to feedback received from residents and an occurrence where a house was used for a private commercial event, staff worked with the City Attorney to begin drafting requirements for lease lengths, which are currently not regulated by ordinance. After discussion and feedback from the Planning and Zoning (P&Z) Commission, it was proposed that 30-day leases be required to include the City's noise ordinance in the lease agreement. Although the commercial event was the catalyst of this discussion, a minimum lease length ordinance alone will not solve the issue of restricting commercial events or corporate leases. This would need to be enforced through other ordinances or potentially draft a new ordinance specifically for commercial and corporate leases. The City Attorney stated that minimum lease length cannot be restricted but can be regulated.

The intent is to protect community interests while establishing clear, enforceable guidelines that uphold the quality of life for all residents. Staff has reviewed how other municipalities have implemented similar regulations to address concerns effectively. This includes evaluating enforcement mechanisms, potential impacts on property owners and tenants, and ensuring any proposed changes align with the City's long-term goals.

At the January 27, 2025, P&Z meeting, staff presented a proposed ordinance. The Commission discussed the possibility of requiring a permit or City approval for leased properties to host commercial-like events. City Administrator Barrera explained the challenges of enforcing such a permit but could certainly be investigated. The Commission recommended that it was better to have some regulations in place rather than none and agreed the ordinance could be revisited as necessary.

At the February 24, 2025, meeting, City Attorney Smith advised the Commission that property minimum lease length is a rapidly changing area of law and may not be enforceable. However, neighboring municipalities Hunters Creek and Spring Valley have adopted similar language without any challenges thus far. The Commission was in favor of amending the City's Zoning Ordinance to include minimum lease length provisions.

The proposed ordinance was presented at the March 24, 2025, P&Z meeting for a formal public hearing. No public comments were received for or against the measure. The Commission voted unanimously to approve the ordinance and forward it to City Council for final approval.

A public hearing is required to be held before City Council, as the proposed ordinance amends the City's Zoning Ordinance.

Recommended Action

Staff recommends City Council hold a public hearing with possible action to approve Ordinance No. 25-648 to amend the City's Zoning Ordinance.

ORDINANCE NO. 25-648

AN ORDINANCE OF THE CITY OF BUNKER HILL VILLAGE, TEXAS AMENDING ARTICLE V, DISTRICT A REGULATIONS, AND ARTICLE VI, DISTRICT B REGULATIONS OF APPENDIX A, ZONING, OF THE CITY’S CODE OF ORDINANCES BY AMENDING SECTION 5.02 AND 6.02 TO ADD REGULATIONS REGARDING LEASING; PROVIDING FOR SEVERABILITY; PROVIDING A SAVINGS CLAUSE AND AN EFFECTIVE DATE; AND PROVIDING FOR A PENALTY OF AN AMOUNT NOT TO EXCEED \$2,000 FOR EACH DAY OF VIOLATION OF ANY PROVISION HEREOF.

* * * * *

WHEREAS, the City Council of the City of Bunker Hill Village, Texas finds it to be in the best interest of the health, safety, and welfare of the citizens to amend the zoning regulations of the City in the manner provided for herein; and

WHEREAS, the Planning and Zoning Commission and the City Council have conducted, in the time and manner required by law and the Zoning Ordinance of the City, a public hearing on the proposed amendments to the City’s Zoning Ordinance; and

WHEREAS, the City Council has considered the report of the Commission; and

WHEREAS, the City Council now deems it appropriate to adopt the amendments and to approve certain changes as an amendment to the City’s Zoning Ordinance as provided herein;

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BUNKER HILL VILLAGE, TEXAS, THAT:

Section 1. The facts and matters set forth in the preamble of this Ordinance are hereby found to be true and correct.

Section 2. Section 5.02, Permitted Uses, of Article V, District A Regulations, is amended by adding the below underlined:

“§5.02 – Permitted uses.

No building, structure, or land shall be used and no building or structure shall be erected, constructed, reconstructed, converted, enlarged, or structurally altered except for one (1) or more of the following purposes:

- A. Single-family dwellings, whether owner occupied or leased or rented, provided that:
 - 1. The lease or rental of a single-family dwelling for any term of less than thirty (30) consecutive days is prohibited, except as provided below; and
 - 2. The above prohibition shall not apply to a leaseback agreement between a seller and a purchaser or to the extension of an existing lease.

- B. Public schools, public libraries, and municipal buildings and structures and public parks and public playgrounds owned in whole or in part by the city.
- C. Accessory buildings and uses.
- D. Specific uses as permitted by article VIII hereof.”

Section 3. Section 6.02, Permitted Uses, of Article VI, District B Regulations, is amended by adding the below underlined:

“§6.02 – Permitted uses.

No building, structure, or land shall be used and no building or structure shall be erected, constructed, reconstructed, converted, enlarged, or structurally altered except for one (1) or more of the following purposes:

- A. Single-family dwellings, whether owner occupied or leased or rented, provided that:
 - 1. The lease or rental of a single-family dwelling for any term of less than thirty (30) consecutive days is prohibited, except as provided below; and
 - 2. The above prohibition shall not apply to a leaseback agreement between a seller and a purchaser or to the extension of an existing lease.
- B. Public schools, public libraries, and municipal buildings and structures and public parks and public playgrounds owned in whole or in part by the city.
- C. Accessory buildings and uses.
- D. Specific uses as permitted by article VIII hereof.”

Section 4. In the event any section, paragraph, subdivision, clause, phrase, provision, sentence, or part of this ordinance or the application of the same to any person or circumstances shall for any reason be adjudged invalid or held unconstitutional by a court of competent jurisdiction, it shall not affect, impair, or invalidate this ordinance as a whole or any part or provision hereof other than the part declared to be invalid or unconstitutional; and the City Council of the City of Bunker Hill Village, Texas, declares that it would have passed each and every part of the same notwithstanding the omission of any and every part of any such part thus declared to be invalid or unconstitutional, or whether there be one or more parts.

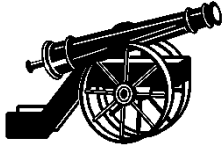
Section 5. Any person who shall intentionally, knowingly, recklessly or with criminal negligence violate any provision of this ordinance shall be deemed guilty of a misdemeanor and upon conviction, shall be fined in an amount not to exceed \$2,000. Each day of violation shall constitute a separate offense.

PASSED, APPROVED, and ORDAINED this 15th day of April, 2025.

Susan B. Schwartz, Mayor Pro-Tem

ATTEST:

Gerardo Barrera, City Administrator/ Acting City Secretary



City of Bunker Hill Village
City Council
Agenda Request

Agenda Date:	April 15, 2025
Agenda Item:	X
Subject:	Accessory Use Regulations
Exhibits:	Ordinance No. 25-649
Funding:	N/A
Presenter(s):	Elvin Hernandez, Public Works Director

Executive Summary

The purpose of the City’s zoning ordinance is to preserve and enhance the desirability of the community by regulating the use and development of land within the city.

At the September 24, 2024, Planning and Zoning Commission (P&Z) meeting, in response to feedback received from residents and building developers, staff presented a preliminary review of the City’s accessory use regulations ordinance to identify areas that may benefit from updates and eliminate any ambiguity in the language. Staff recommended addressing and clarifying discrepancies to ensure that the code is clear, concise, and effective.

§ 5.08. Accessory use regulations.

The following regulations shall apply to all accessory buildings, structures, and uses:

- A. *Limitations on use.* An accessory building, structure, or use shall not be rented, shall not be used for commercial, or manufacturing purposes, and shall not contain any kitchen, living, or sleeping facilities. The foregoing notwithstanding, an accessory building or use subordinate to a main building may contain kitchen or living facilities for use in conjunction with recreational activities only.
- B. *Distance requirements from main building.* No wall of an accessory building or use shall be located less than six (6) feet from an outside wall of the main building. An accessory building or use may be connected to the main building by a covered walkway; provided, however, such covered walkway shall not be more than six (6) feet in width.
- C. *Restrictions on location.* Except as specifically permitted in this section or elsewhere in this ordinance, an accessory building, structure, or use shall not be erected, constructed, installed, placed, or maintained in any required yard. On an interior lot, if an accessory building, structure, or use is not attached to or made a part of the main building and is located in the rear one-third of the lot, it shall be set back at least ten

(10) feet from the rear lot line and at least ten (10) feet from each side lot line. On a corner lot, if an accessory building, structure, or use is not attached to or made a part of the main building and is located in the rear one-third of the lot, it shall be set back at least ten (10) feet from the rear lot line; at least ten (10) feet from the interior side yard line (the side yard line farthest removed from the side street); and at least twenty (20) feet or a distance at least equal to the required depth of that yard of the contiguous lot which abuts such side street, whichever is greater, from the interior side lot line (the side lot line which abuts the side street).

- D. *Placement of windows and doors.* Windows and doors shall not be allowed on the side(s) of accessory structures which have less than the required main structure setback. Windows and doors on accessory structures can only face internally to the lot.

The Commission discussed the following during the September meeting:

- Clarify/ specify length and width measurements (6' feet)
- Structure (breezeway) should not be enclosed
- Consider impervious and pervious coverage requirements

At the November 26, 2024, P&Z meeting, staff presented proposed revisions to the ordinance to clarify requirements for covered walkways, restrict the distance an accessory structure/ building can be from the main structure, and provide flexibility with respect to the existing setback requirements. The Commission was in favor of amending the ordinance, provided the structure is within the existing setback requirements, and the structure is at least 6' ft. minimum from the main structure.

During the January 27, 2025, meeting, the Commission discussed the criteria for determining whether a structure is considered "open" or "closed" and whether the use of screens is allowed. Director Hernandez explained the goal is to allow a walkway connecting a main building and an accessory structure, with the ability to increase the size from the current 6 ft. regulation. However, the space cannot be habitable or climate-controlled. The Commission agreed the space should be limited to recreational uses.

During the March 24, 2025, meeting, the Commission held a formal public hearing and voted unanimously to amend the ordinance and forward it to City Council for final approval.

As this amendment is in the City's Zoning Ordinance, a public hearing is required prior to formal Council consideration and action.

Recommended Action

Staff recommends City Council hold a public hearing with possible action to approve Ordinance No. 25-649 to amend the City's Zoning Ordinance.

ORDINANCE NO. 25-649

AN ORDINANCE OF THE CITY OF BUNKER HILL VILLAGE, TEXAS AMENDING ARTICLE V, DISTRICT A REGULATIONS, AND ARTICLE VI, DISTRICT B REGULATIONS OF APPENDIX A, ZONING, OF THE CITY'S CODE OF ORDINANCES BY AMENDING SECTION 5.08 AND 6.08, ACCESSORY USE REGULATIONS, TO ADD REGULATIONS FOR THE CONSTRUCTION OF COVERED WALKWAYS; PROVIDING FOR SEVERABILITY; PROVIDING A SAVINGS CLAUSE AND AN EFFECTIVE DATE; AND PROVIDING FOR A PENALTY OF AN AMOUNT NOT TO EXCEED \$2,000 FOR EACH DAY OF VIOLATION OF ANY PROVISION HEREOF.

* * * * *

WHEREAS, the City Council of the City of Bunker Hill Village, Texas finds it to be in the best interest of the health, safety, and welfare of the citizens to amend the zoning regulations of the City in the manner provided for herein; and

WHEREAS, the Planning and Zoning Commission and the City Council have conducted, in the time and manner required by law and the Zoning Ordinance of the City, a public hearing on the proposed amendments to the City's Zoning Ordinance; and

WHEREAS, the City Council has considered the report of the Commission; and

WHEREAS, the City Council now deems it appropriate to adopt the amendments and to approve certain changes as an amendment to the City's Zoning Ordinance as provided herein;

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BUNKER HILL VILLAGE, TEXAS, THAT:

Section 1. The facts and matters set forth in the preamble of this Ordinance are hereby found to be true and correct.

Section 2. Section 5.08, Accessory Use Regulations, of Article V, District A Regulations, is amended by deleting the underscored language and adding underlined language below:

“§ 5.08. Accessory use regulations.

The following regulations shall apply to all accessory buildings, structures, and uses:

- A. *Limitations on use.* An accessory building, structure, or use shall not be rented, shall not be used for commercial, or manufacturing purposes, and shall not contain any kitchen, living, or sleeping facilities. The foregoing notwithstanding, an accessory building or use subordinate to a main building may contain kitchen or living facilities for use in conjunction with recreational activities only.

B. *Distance requirements from main building.* No wall of an accessory building or use shall be located less than six (6) feet from an outside wall of the main building. An accessory building or use may be connected to the main building by a covered walkway; provided, however, such a covered walkway shall ~~not be more than six (6) feet in width~~ adhere to the following requirements:

1. No wall or foundation of an accessory building or use shall be located closer than six (6) feet from the exterior wall of the main residential building.
2. A covered walkway may extend the full length and width of the connection between the accessory structure and the main building, provided it is supported by structural plans approved and stamped by a Professional Engineer.
3. A clear distinction must be maintained between an accessory structure, a walkway connecting two structures, and an addition project.
4. A covered walkway will be subject to the requirements applicable to accessory structures, with the stricter requirements taking precedence as needed.
5. To prevent inclusion in the main structure's square footage, a covered walkway must remain open on at least two sides. If enclosed, it will be classified as an addition and counted toward the main structure's square footage. Screens, half walls, or partial fences may be allowed, provided that at least 50% of the total square footage remains open to the elements and the space is not climate controlled.

Note of Importance: The primary purpose of the referenced walkway is to provide a covered passage between the two buildings, offering protection from the elements. If the intent is to enclose the walkway, make it habitable, climatize, or use it for purposes beyond a simple passageway or recreation area, it will be reclassified as an addition to the home or the accessory structure and shall be subject to the appropriate setbacks.

C. *Restrictions on location.* Except as specifically permitted in this section or elsewhere in this ordinance, an accessory building, structure, or use shall not be erected, constructed, installed, placed, or maintained in any required yard. On an interior lot, if an accessory building, structure, or use is not attached to or made a part of the main building and is located in the rear one-third of the lot, it shall be set back at least ten (10) feet from the rear lot line and at least ten (10) feet from each side lot line. On a corner lot, if an accessory building, structure, or use is not attached to or made a part of the main building and is located in the rear one-third of the lot, it shall be set back at least ten (10) feet from the rear lot line; at least ten (10) feet from the interior side yard line (the side yard line farthest removed from the side street); and at least twenty (20) feet or a distance at least equal to the required depth of that yard of the contiguous lot which abuts such side street, whichever is greater, from the interior side lot line (the side lot line which abuts the side street).

D. *Placement of windows and doors.* Windows and doors shall not be allowed on the side(s) of accessory structures which have less than the required main structure setback. Windows and doors on accessory structures can only face internally to the lot.”

Section 3. Section 6.08, Accessory Use Regulations, of Article VI, District B Regulations, is amended by deleting the underscored language and adding underlined language below:

“§ 6.08. Accessory use regulations.

The following regulations shall apply to all accessory buildings, structures, and uses:

A. *Limitations on use.* An accessory building, structure, or use shall not be rented, shall not be used for commercial, or manufacturing purposes, and shall not contain any kitchen, living, or sleeping facilities. The foregoing notwithstanding, an accessory building or use subordinate to a main building may contain kitchen or living facilities for use in conjunction with recreational activities only.

B. *Distance requirements from main building.* No wall of an accessory building or use shall be located less than six (6) feet from an outside wall of the main building. An accessory building or use may be connected to the main building by a covered walkway; provided, however, such a covered walkway shall ~~not be more than six (6) feet in width~~ adhere to the following requirements:

1. No wall or foundation of an accessory building or use shall be located closer than six (6) feet from the exterior wall of the main residential building.
2. A covered walkway may extend the full length and width of the connection between the accessory structure and the main building, provided it is supported by structural plans approved and stamped by a Professional Engineer.
3. A clear distinction must be maintained between an accessory structure, a walkway connecting two structures, and an addition project.
4. A covered walkway will be subject to the requirements applicable to accessory structures, with the stricter requirements taking precedence as needed.
5. To prevent inclusion in the main structure’s square footage, a covered walkway must remain open on at least two sides. If enclosed, it will be classified as an addition and counted toward the main structure’s square footage. Screens, half walls, or partial fences may be allowed, provided that at least 50% of the total square footage remains open to the elements and the space is not climate controlled.

Note of Importance: The primary purpose of the referenced walkway is to provide a covered passage between the two buildings, offering protection from the elements. If the intent is to enclose the walkway, make it habitable, climatize, or use it for purposes beyond a simple passageway or recreation area, it will be reclassified as an addition to the home or the accessory structure and shall be subject to the appropriate setbacks.

C. *Restrictions on location.* Except as specifically permitted in this section or elsewhere in this ordinance, an accessory building, structure, or use shall not be erected, constructed, installed, placed, or maintained in any required yard. On an interior lot, if an accessory building, structure, or use is not attached to or made a part of the main building and is located in the rear one-third of the lot, it shall be set back at least ten (10) feet from the rear lot line and at least ten (10) feet from each side lot line. On a corner lot, if an accessory building, structure, or use is not attached to or made a part of the main building and is located in the rear one-third of the lot, it shall be set back at least ten (10) feet from the rear lot line; at least ten (10) feet from the interior side yard line (the side yard line farthest removed from the side street); and at least twenty (20) feet or a distance at least equal to the required depth of that yard of the contiguous lot which abuts such side

street, whichever is greater, from the interior side lot line (the side lot line which abuts the side street).

- D. *Placement of windows and doors.* Windows and doors shall not be allowed on the side(s) of accessory structures which have less than the required main structure setback. Windows and doors on accessory structures can only face internally to the lot.”

Section 4. In the event any section, paragraph, subdivision, clause, phrase, provision, sentence, or part of this ordinance or the application of the same to any person or circumstances shall for any reason be adjudged invalid or held unconstitutional by a court of competent jurisdiction, it shall not affect, impair, or invalidate this ordinance as a whole or any part or provision hereof other than the part declared to be invalid or unconstitutional; and the City Council of the City of Bunker Hill Village, Texas, declares that it would have passed each and every part of the same notwithstanding the omission of any and every part of any such part thus declared to be invalid or unconstitutional, or whether there be one or more parts.

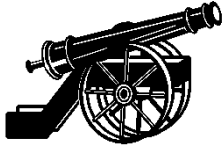
Section 5. Any person who shall intentionally, knowingly, recklessly or with criminal negligence violate any provision of this ordinance shall be deemed guilty of a misdemeanor and upon conviction, shall be fined in an amount not to exceed \$2,000. Each day of violation shall constitute a separate offense.

PASSED, APPROVED, and ORDAINED this 15th day of April, 2025.

Susan B. Schwartz, Mayor Pro-Tem

ATTEST:

Gerardo Barrera, City Administrator/ Acting City Secretary



City of Bunker Hill Village
City Council
Agenda Request

Agenda Date:	April 15, 2025
Agenda Item:	XI
Subject:	50% Improvement Rule
Exhibits:	Ordinance No. 25-650
Funding:	N/A
Presenter(s):	Elvin Hernandez, Public Works Director

Executive Summary

After a high number of appeal requests to the Zoning Board of Adjustments (ZBOA) regarding remodel projects that were exceeding the 50% improvement threshold when small wall openings were made when upgrading electrical, plumbing or HVAC items, staff asked Council for feedback and direction on interest in revising the ordinance. At the June 18, 2024 meeting, Council provided direction to staff and the Planning and Zoning (P&Z) Commission to revise the ordinance.

City staff conducted a thorough review of historical projects and examined where and how the “50%” threshold is referenced in the ordinance, including its context and intent. At the August 27, 2024, P&Z meeting, staff, in collaboration with the City’s contracted structural engineers, presented proposed amendments designed to allow projects to progress while avoiding any unintended consequences and ensuring the integrity of the reconstruction ordinance.

P&Z was in favor of amending the 50% threshold to create an exception for small wall openings to allow/encourage upgraded piping and duct work without having to include the entire square footage of the room affected, which could otherwise exceed the 50% improvement of the project. Additionally, the P&Z recommended reclassifying ceiling and wall board changes as cosmetic (similar to painting and floor replacement) and not require a permit or inspection.

At the November 26, 2024 P&Z meeting, staff presented a redline version of Chapter 4, Sec. 4-3-Definitions (A) that revised the definition of “reconstruction” and added a new section (B) that includes certain utilities (i.e. re-piping, re-wiring, duct work) that would be considered part of a remodel rather than be classified as reconstruction, which would trigger the 50% threshold requirement.

P&Z was in favor of amending the ordinance to enable property owners to modernize potential outdated utilities or replace sheet rock/ wall board without meeting the City’s current reconstruction requirements. Additionally, they discussed including language to ensure installation methods comply with applicable codes.

At the January 27, 2025 P&Z meeting, the Commission recommended incorporating language specifying that the “smaller room” be included in the square footage calculation (i.e., if a small closet is removed without impacting structural integrity, only the closet should count and not the entire room square footage). The 24-month requirement for any additional remodel projects continues to remain unchanged.

At the February 24, 2025, P&Z meeting, the Commission was in favor of allowing property owners to modernize outdated utilities for safety upgrades and replace/ remove wall or ceiling boards without triggering the City’s reconstruction requirements. Director Hernandez clarified that for non-cosmetic utility work improvements to be excluded from the reconstruction calculation, a signed and certified letter from a licensed professional would be required.

During the March 24, 2025, meeting, the Commission voted unanimously to approve the final draft of the ordinance and forward it to City Council for final approval.

Recommended Action

Staff recommends City Council approve Ordinance No. 25-650.

ORDINANCE NO. 25-650

AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF BUNKER HILL VILLAGE, TEXAS BY AMENDING “RECONSTRUCTION” OF SECTION 4-3, DEFINITIONS, OF CHAPTER 4, DEVELOPMENT, BUILDING AND CONSTRUCTION; PROVIDING FOR SEVERABILITY; AND PROVIDING A PENALTY IN AN AMOUNT NOT TO EXCEED \$2,000.00 PER DAY WITH EACH DAY CONSTITUTING A NEW VIOLATION.

* * * * *

WHEREAS, Chapter 4 of the City of Bunker Hill Village Code of Ordinances contains certain definition related to Development, Building and Construction; and

WHEREAS, the City Council of the City of Bunker Hill Village finds it to be in the best interest of the health, safety and welfare of the citizens to amend these requirements as provided for herein; now, therefore,

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BUNKER HILL VILLAGE, TEXAS:

Section 1. The facts and matters contained in the preamble are hereby found to be true and correct.

Section 2. “Reconstruction” of Section 4-3, Definitions, of Chapter 4, Development, Building and Construction, of the Code of Ordinance of the City of Bunker Hill Village, Texas is hereby amended by deleting therefrom the language struck through below and adding thereto the language underscored below:

“Sec. 4-3. Definitions.

- A. Reconstruction shall mean the reconstruction of fifty (50) percent or more, ~~either value or~~ living area, (of which a building permit is required) of an existing structure within the existing footprint. This includes any combination of structural changes, such as repairs, modifications, or alterations to any physical framework of a building or structure. When structural changes affect two adjoining rooms, only the square footage of the smaller room will be included in the calculation. ~~and/or if plumbing or electrical utilities are impacted.~~ The reconstruction shall be cumulative of all remodeling or modification work to the structure within any consecutive twenty-four (24) month period. ~~For purposes of this subsection, the value of the structure shall be the average cost per square foot of all new construction within the city for the last three (3) years based on certified~~

values from the Harris County Appraisal District, as set forth in the City of Bunker Hill Village Fee Schedule as adopted by city council.

- B. EXCEPTION: Remodel or alteration areas which are limited to purely cosmetic modifications, such as but not limited to installing cabinets or appliances, painting walls, removal of wall or ceiling board, or replacing flooring, are specifically excluded from reconstruction calculations. Such areas are not counted when determining whether a project will be considered as reconstruction but rather the square footage will be accounted for as part of a remodel project. The following non-cosmetic improvements shall also be excluded from the reconstruction determination:
- i. Re-piping for safety and or danger to personnel or property with a signed certified letter from licensed master plumber or plumbing company.
 - ii. Re-wiring (interior) for safety and or danger to personnel or property with signed certified letter from licensed master electrician or electrical company.
 - iii. Mechanical (i.e. Air conditioner) changes for safety and or danger to personnel or property with signed certified letter from licensed professional or registered company.”

Section 3. Penalty. Any person who shall intentionally, knowingly, recklessly or with criminal negligence violate any provision of this Ordinance shall be deemed guilty of a misdemeanor and, upon conviction, shall be fined in an amount not to exceed \$2,000. Each day of violation shall constitute a separate offense.

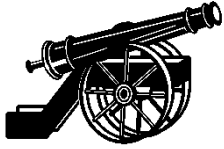
Section 4. Severability. In the event any section, paragraph, subdivision, clause, phrase, provision, sentence, or part of this Ordinance or the application of the same to any person or circumstance shall for any reason be adjudged invalid or held unconstitutional by a court of competent jurisdiction, it shall not affect, impair, or invalidate this Ordinance as a whole or any part or provision hereof other than the part declared to be invalid or unconstitutional; and the City Council of the City of Bunker Hill Village, Texas, declares that it would have passed each and every part of the same notwithstanding the omission of any such part thus declared to be invalid or unconstitutional, or whether there be one or more parts.

PASSED, APPROVED, AND ORDAINED this the 15th day of April, 2025.

Susan B. Schwartz, Mayor Pro-Tem

ATTEST:

Gerardo Barrera, City Administrator/ Acting City Secretary



City of Bunker Hill Village
City Council
Agenda Request

Agenda Date: April 15, 2025
Agenda Item: XII
Subject: Landscaping Services
Exhibits: Services Agreement
Funding: General, Utility, and Metro Funds
Presenter(s): Gerardo Barrera, City Administrator

Executive Summary

The City contracts all landscaping and maintenance services. At the February 22, 2021, meeting, City Council awarded a contract to Yardworks Inc. for landscaping and maintenance services for the contract period beginning April 1, 2021, and ending March 31, 2023. The contract provided the option for two one-year renewals. Both renewal options have been approved by Council, and the final renewal period expired on March 31, 2025. At the March 18, 2025, meeting, Council approved a one-month extension to the contract with Yardworks Inc. to ensure the continuity of landscape and maintenance services while staff reviewed all bids received. The contract extension will expire on April 30, 2025.

In February 2025, the City solicited formal bids for landscaping and maintenance services and received ten (10) bids:

CONTRACTOR	BID AMOUNT
ArborTrue, LLC	\$125,431.46
BrightView Landscape Services	\$132,796.30
Superior LawnCare	\$140,041.89
Earthworks Landscape and Maintenance LLC	\$156,685.38
The Davey Tree Expert Company	\$158,184.99
Yardworks Inc.	\$168,783.00
SV Multi-Services, LLC	\$175,528.28
Maldonado Nursery & Landscaping	\$310,712.43
Rotolo Consultants Inc.	\$312,810.00
Huatan Landscaping	\$1,204,295.67

After reviewing all bids received, reviewing submittal requirements and verifying references, staff recommends awarding a contract to BrightView Landscape Services. The proposed contract is for one (1) year, with four (4) additional one-year renewal options.

The contract maintains six areas based on specific landscape and maintenance services:

- Area 1 – Landscaped Esplanades at Strey, Briar Forest, and Bunker Hill Rd
- Area 2 – Irrigated Esplanades and Trails
- Area 3 – City Facilities (City Hall, MVPD, and Water Well sites)
- Area 4 – Seasonal Plantings and Associated Maintenance
- Area 5 – Hike and Bike Trails and City Rights-of-Way (not irrigated)
- Area 6 – Ditch Right of Way Maintenance

The bid was competitively bid per State procurement requirements.

Funding for this contract is shared between the General, Utility, and Metro Funds.

The contract has been reviewed by the City Attorney.

Recommended Action

Staff recommends City Council approve a services agreement with BrightView Landscape Services for landscaping and maintenance services.

**CITY OF BUNKER HILL VILLAGE, TEXAS
SERVICES AGREEMENT**

THE STATE OF TEXAS §
 §
COUNTY OF HARRIS §

Description of Services: Landscaping Services.

This Agreement is made and entered into by the **City of Bunker Hill Village, Texas** (referred to as the “City”), with an office at 11977 Memorial Drive, Houston, Texas, 77024 and, **BrightView Landscape Services** (the “Company”), with an office at 1461 W. 1st Street, Prosper, Texas, 75078. The City hereby engages the services of the Company as an independent contract for landscaping services, upon the following terms and conditions:

1. SCOPE OF AGREEMENT
 - 1.1. The City hereby agrees to employ the Company and the Company agrees to perform the necessary services as set forth in Exhibit A, attached hereto and incorporated herein for all purposes.
 - 1.2. In the event of a conflict among the terms of this Agreement and Exhibit A, the terms set forth in this Agreement shall control.
 - 1.3. The parties shall comply with Applicable Laws in performing their respective obligations hereunder.
 - 1.4. The Company shall perform the services set forth herein in accordance with the provisions of this Agreement, exercising the degree of skill and care ordinarily exercised by members of the Company’s profession in the geographic region.

2. TERM OF AGREEMENT; TERMINATION
 - 2.1. This Agreement shall be effective upon proper execution by the City. ***Either party may terminate this Agreement for any reason with thirty (30) days written notice to the other party.***
 - 2.2. The City’s obligations under this Agreement shall not constitute a general obligation of the City or indebtedness under the Constitution or laws of the State of Texas. Nothing contained herein shall ever be construed so as to require the City to create a sinking fund or to assess, levy and collect any tax to fund its obligations under this Agreement.

3. ENTIRE AGREEMENT

This Agreement represents the entire Agreement between the Company and the City and no prior or contemporaneous oral or written agreements or representations shall be construed to alter its terms. No additional terms shall become part of this Agreement without the written consent of both parties and compliance with relevant state law. This Agreement supersedes all other prior agreements either oral or in writing.

4. ASSIGNMENT

The Company shall not assign or subcontract its obligations under this Agreement without the prior written consent of the City, which consent shall not be unreasonably withheld; however, such prior consent shall not be required for an assignment by the Company to a parent, subsidiary, affiliate, or successor.

5. COMPENSATION

For and in consideration of the services rendered by the Company pursuant to this Agreement, the City shall pay the Company only for the actual work performed under the Scope of Work, on the basis set forth in Exhibit A up to an amount not to exceed \$132,796.30.

6. INDEMNITY AND LIABILITY

6.1. DEFINITIONS

For the purpose of this section the following definitions apply:

- a. "City" shall mean all officers, agents, and employees of the City of Bunker Hill Village.
- b. "Claims" shall mean all claims, liens, suits, demands, accusations, allegations, assertions, complaints, petitions, proceedings and causes of action of every kind and description brought for damages.
- c. "Company" includes the corporation, company, partnership, or other entity, its owners, officers, and/or partners, and their agents, successors, and assigns.
- d. "Company's employees" shall mean any employees, officers, agents, subcontractors, licensees, and invitees of Company.
- e. "Damages" shall mean each and every injury, wound, hurt, harm, fee, damage, cost, expense, outlay, expenditure, or loss of any and every nature, including but not limited to:
 - i. injury or damage to any property or right;
 - ii. injury, damage, or death to any person or entity;
 - iii. attorneys' fees, witness fees, expert witness fees and expenses;
 - iv. any settlement amounts; and
 - v. all other costs and expenses of litigation.
- f. "Premise Defects" shall mean any defect, real or alleged, which now exists, or which may hereafter arise upon the premises.

6.2. INDEMNITY

THE COMPANY AGREES TO INDEMNIFY, HOLD HARMLESS, AND DEFEND THE CITY FROM AND AGAINST LIABILITY FOR ANY THIRD-PARTY CLAIMS FOR BODILY INJURY, WRONGFUL DEATH, OR PROPERTY DAMAGES TO THE EXTENT ARISING OUT OF THE COMPANY'S NEGLIGENT WORK AND ACTIVITIES CONDUCTED IN CONNECTION WITH THIS AGREEMENT.

THE COMPANY IS AN INDEPENDENT CONTRACTOR AND IS NOT, WITH RESPECT TO ITS ACTS OR OMISSIONS, AN AGENT OR EMPLOYEE OF THE CITY.

THE COMPANY MUST AT ALL TIMES EXERCISE REASONABLE PRECAUTIONS ON BEHALF OF, AND BE SOLELY RESPONSIBLE FOR, THE SAFETY OF THE COMPANY'S EMPLOYEES WHILE IN THE VICINITY WHERE THE WORK IS BEING DONE. THE CITY IS NOT LIABLE OR RESPONSIBLE FOR THE NEGLIGENCE OR INTENTIONAL ACTS OR OMISSIONS OF THE COMPANY OR THE COMPANY'S EMPLOYEES.

THE CITY ASSUMES NO RESPONSIBILITY OR LIABILITY FOR DAMAGES WHICH ARE DIRECTLY OR INDIRECTLY ATTRIBUTABLE TO PREMISE DEFECTS.

6.3. LIMIT OF LIABILITY

In the event that claim(s) raised by the City against the Company on account of this Agreement, or on account of the Services performed hereunder is/are covered under the Company's insurance policies required of hereunder, the Company shall not be responsible to the City for any loss, damage or liability beyond the amounts contractually required hereunder and actually paid pursuant to the limits and conditions of such insurance policies. With respect to any causes of action and/or claims raised against the Company by the City that are not covered by the insurance policies required hereunder, the Company's liability to the City shall not exceed an aggregate amount equal to twice the compensation paid to the Company by the City under this Agreement in the year in which such cause of action and/or claim is raised.

6.4. WAIVER OF DAMAGES

Notwithstanding any provision to the contrary contained in this Agreement, in no event shall either party be liable, either directly or indirectly, for any special, punitive, indirect and/or consequential damages, including damages attributable to loss of use, loss of income or loss of profit even if such party has been advised of the possibility of such damages.

7. INSURANCE

7.1. AMOUNTS OF INSURANCE

The Company agrees to provide and to maintain the following types and amounts of insurance, for the term of this Contract:

TYPE	AMOUNT
(a) Workers Compensation	(where required – Statutory by State Law)
Employer's Liability	\$100,000 per occurrence

- (b) Commercial (Public) Liability, including but not limited to:
 - a. Premises/ Operations Combined Single Limit
 - b. Independent Contractors
 - c. Personal Injury
 - d. Products/Completed Operations
 - e. Contractual Liability (insuring above indemnity provisions)

All insured at combined single limits for bodily injury and property damage at \$500,000 per occurrence.

- (c) Comprehensive Automobile Liability, in include coverage for:
 - a. Owned/Leased Automobiles
 - b. Non-owned Automobiles
 - c. Hired Cars

All insured at combined single limits for bodily injury and property damage for \$500,000 per occurrence.

7.2. OTHER INSURANCE REQUIREMENTS

The Company understands that it is its sole responsibility to provide the required Certificates.

Insurance required herein shall be issued by a company or companies of sound and adequate financial responsibility and authorized to do business in the State of Texas. All policies shall be subject to examination and approval by the City Attorney's Office for their adequacy as to form, content, form of protection, and providing company.

Insurance required by this Contract for the City as additional insured shall be primary insurance and not contributing with any other insurance available to the City, under any third party liability policy.

The Company further agrees that with respect to the above required liability insurances, the City shall:

- a. Be named as an additional insured;
- b. Be provided with a waiver of subrogation, in favor of the City;
- c. Be provided with thirty (30) days advance written notice of cancellation, nonrenewal, or reduction in coverage (all "endeavor to" and similar language of reservation stricken from cancellation section of certificate); and
- d. Prior to execution of this Agreement, be provided through the office of the City Attorney with their original Certificate of Insurance evidencing the above requirement.

The insurance requirements set out in this section are independent from all other obligations of the Company under this Agreement and apply whether or not required by any other provision of this Agreement.

8. PAYMENT AND PERFORMANCE

Payment for services described in this Agreement will be made in accordance with the Texas Prompt Payment Act, Chapter 2251 of the Texas Government Code, or as subsequently amended.

9. COMPANY CERTIFICATIONS

The Company certifies that neither it, nor any of its agents or employees, have or will offer or accept gifts or anything of value, or enter into any business arrangement, with any employee, official, or agent of the City.

The Company certifies, pursuant to Texas Government Code Chapter 2270, that it does not boycott Israel and will not boycott Israel during the term of this Agreement. The Company further certifies, pursuant to Texas Government Code Chapter 2252, Subchapter F, that it does not engage in business with Iran, Sudan, or a foreign terrorist organization as may be designated by the United States Secretary of State pursuant to his authorization in 8 U.S.C. Section 1189.

In accordance with Chapter 2274 of the Texas Government Code, Engineer covenants that it: (1) does not have a practice, policy, guidance, or directive that discriminates against a firearm entity or firearm trade association, and (2) will not discriminate during the term of this contract against a firearm entity or firearm trade associations.

10. NO WAIVER OF IMMUNITY

The City does not waive any statutory or common law right to sovereign immunity by virtue of the execution of this Agreement.

11. NOTICES

Any written notice provided under this Agreement or required by law shall be deemed to have been given and received on the next day after such notice has been deposited by Registered or Certified Mail with sufficient postage affixed thereto and addressed to the other party to the Agreement; provided, that this shall not prevent the giving of actual notice in any manner.

Notice to the City may be sent to the following addresses:

City of Bunker Hill Village, Texas
11977 Memorial Drive
Houston, TX 77024
Attn: City Administrator

Notice to the Company may be sent to the following addresses:

Brightview Landscape Services
1461 W. 1st Street
Prosper, Texas, 75078

12. INDEPENDENT CONTRACTOR

The relationship of the Company to the City is that of an independent contractor for all purposes under this Agreement. This Agreement is not intended to create, and shall not be construed as creating, between the Company and the City, the relationship of principal and agent, joint venturers, co-partners or any other similar relationship, the existence of which is hereby expressly denied.

13. FORCE MAJEURE

Any event of Force Majeure that directly or indirectly causes a party to be unable to perform its obligations under this Agreement shall not be deemed a breach of this Agreement. The occurrence of such event shall suspend the obligations of the affected party for only so long as the impact of such event continues. The obligation to pay amounts due and owing shall not be suspended by such event. The party affected will use commercially reasonable efforts to mitigate the effect of the event. "*Force Majeure*" means any act, event or condition to the extent that it adversely affects the cost or the ability of a party to perform its obligations in accordance with the terms of this Agreement if such act, event or condition, in light of any circumstances that should have been known or reasonably believed to have existed at the time, is beyond the reasonable control and is not a result of the willful or negligent act, error or omission or failure to exercise reasonable diligence on the part of the party so affected. Force Majeure includes but is not limited to: (a) acts of God; (b) flood, fire, earthquake, hurricane or explosion; (c) war, invasion, hostilities (whether war is declared or not), terrorist threats or acts, riot or other civil unrest; (d) government order or law; (e) actions, embargoes or blockades in effect on or after the date of this Contract; (f) action by any governmental authority; (g) national or regional emergency; (h) strikes, labor stoppages or slowdowns or other industrial disturbances, other than those involving the affected parties employees; (i) shortage of adequate power or transportation facilities.

14. WAIVER

The failure on the part of either party to enforce its rights as to any provision of this Agreement shall not be construed as a waiver of its rights to enforce such provisions in the future.

AGREED to and ACCEPTED this 15th day of April, 2025.

CITY OF BUNKER HILL VILLAGE, TEXAS

Susan B. Schwartz, Mayor Pro-Tem

ATTEST:

Gerardo Barrera, City Administrator/Acting City Secretary

BRIGHTVIEW LANDSCAPE SERVICES

Signature

Print Name

Title

EXHIBIT A

BID TOTALS

BASE BID	Total
Area 1 - ESPLANADES	\$10,561.50
AREA 2 - GRASSY ESPLANADES/PARK AREAS/IRRIGATED TREE DEDICATION AREAS/ DESIGNATED AREAS	\$19,593.35
AREA 3 - CITY FACILITIES	\$26,726.70
AREA 4 - SEASONAL PLANTINGS	\$5,181.24
AREA 4 - SEASONAL PLANTINGS - MAINT	\$0.00
AREA 5 - HIKE AND BIKE TRAILS AND ROW	\$49,946.11
AREA 6 - DITCH ROW (BLALOCK)	\$20,787.40
Total	\$132,796.30

Area 1 - ESPLANADES					
No.	Description	Unit	Qty	Unit Price	Ext Price
1	ESPLANADES	PER CYCLE	1	\$301.50	\$301.50
1	TOTAL COST (COST X 33 CYCLES)	X 33	33	\$301.50	\$9,949.50
1	COST PER ADDITIONAL CYCLE	PER CYCLE	1	\$310.50	\$310.50
					Subtotal: \$10,561.50

AREA 2 - GRASSY ESPLANADES/PARK AREAS/IRRIGATED TREE DEDICATION AREAS/ DESIGNATED AREAS					
No.	Description	Unit	Qty	Unit Price	Ext Price
2	ESPLANADES	PER CYCLE	1	\$559.81	\$559.81
2	TOTAL COST (COST X 33 CYCLES)	X 33	33	\$559.81	\$18,473.73
2	COST PER ADDITIONAL CYCLE	PER CYCLE	1	\$559.81	\$559.81
					Subtotal: \$19,593.35

AREA 3 - CITY FACILITIES					
No.	Description	Unit	Qty	Unit Price	Ext Price

3	ESPLANADES	PER CYCLE	1	\$763.62	\$763.62
3	TOTAL COST (COST X 33 CYCLES)	X 33	33	\$763.62	\$25,199.46
3	COST PER ADDITIONAL CYCLE	PER CYCLE	1	\$763.62	\$763.62
Subtotal: \$26,726.70					

AREA 4 - SEASONAL PLANTINGS					
No.	Description	Unit	Qty	Unit Price	Ext Price
4	ESPLANADES	PER CYCLE	1	\$2,590.62	\$2,590.62
4	TOTAL COST (COST X 33 CYCLES)	X 33	33	\$0.00	\$0.00
4	COST PER ADDITIONAL CYCLE	PER CYCLE	1	\$2,590.62	\$2,590.62
Subtotal: \$5,181.24					

AREA 4 - SEASONAL PLANTINGS - MAINT					
No.	Description	Unit	Qty	Unit Price	Ext Price
4	MAINTENANCE COST (33 CYCLES)	PER CYCLE	1	\$0.00	\$0.00
4	TOTAL COST FOR MAINTENANCE	X 33	33	\$0.00	\$0.00
4	COST PER ADDITIONAL CYCLE	PER CYCLE	1	\$0.00	\$0.00
Subtotal: \$0.00					

AREA 5 - HIKE AND BIKE TRAILS AND ROW					
No.	Description	Unit	Qty	Unit Price	Ext Price
5	ESPLANADES	PER CYCLE	1	\$2,171.57	\$2,171.57
5	TOTAL COST (COST X 21 CYCLES)	X 21	21	\$2,171.57	\$45,602.97
5	COST PER ADDITIONAL CYCLE	PER CYCLE	1	\$2,171.57	\$2,171.57
Subtotal: \$49,946.11					

AREA 6 - DITCH ROW (BLALOCK)					

No.	Description	Unit	Qty	Unit Price	Ext Price
6	ESPLANADES	PER CYCLE	1	\$903.80	\$903.80
6	TOTAL COST (COST X 21 CYCLES)	X 21	21	\$903.80	\$18,979.80
6	COST PER ADDITIONAL CYCLE	PER CYCLE	1	\$903.80	\$903.80
					Subtotal: \$20,787.40

REQUIRED DOWNLOADS

TYPE	NAME	DOWNLOAD DATE
Bid Docs	PW 25-01 - Bid Packet	2/4/2025 2:16:57 PM

Landscape Maintenance Areas
(SEE MAP)

AREA 1: LANDSCAPED ESPLANADES

There are 3 landscaped esplanades that are included in this area:

1. Esplanade at Memorial Drive and Strey Lane
2. Esplanade at Memorial Drive and Briar Forest
3. Esplanade at Memorial Drive at Bunker Hill Road

AREA 2: GRASSY ESPLANADES/PARK AREAS/IRRIGATED TREE DEDICATION AREAS/DESIGNATED AREAS

The Gessner Esplanade is considered a separate area and includes the entire area on both sides within the City Limits from the southern City Limit line south of Memorial Drive (Vanderpool) to the northern City Limit line north of Memorial Drive (City entrance sign).

The Greenbay/Coachman Trail Area is included here as well as Designated Areas along Memorial Drive.

AREA 3: CITY FACILITIES: CITY HALL/MEMORIAL VILLAGES POLICE DEPARTMENT and WATER WELL SITES

This includes the entry way at Memorial Drive and all landscaped beds and turf coverage onsite for both the City of Bunker Hill and the Memorial Villages Police Dept.

There are also 4 landscaped water well sites that are included in this area:

1. 11700 Taylorcrest - Water Plant #1 (Including bed at left of gate entrance)
2. 11977 Memorial Drive - Water Plant #2 included with the City Hall Site
3. 11951 Memorial Drive – Water Well #3 Site at the curve on the north side of the street
4. 11950 Taylorcrest Rd – Water Well #5 site at corner of Taylorcrest and Strey

AREA 4: SEASONAL PLANTINGS

There are seven areas for seasonal plantings:

1. City of Bunker Hill Metal Sign at Gessner at Memorial (southeast corner)
2. Tealwood Monument Sign at Gessner Road and Memorial Drive
3. City of Bunker Hill Monument Sign at Gessner Road (next to Frostwood Elementary)
4. City Hall and Police Dept. Entrances and Buildings
5. City of Bunker Hill Monument Sign on Taylorcrest at Bunker Hill Road
6. City of Bunker Hill Metal Sign on Taylorcrest at Blalock Road
7. City of Bunker Hill Monument Sign on Blalock at Memorial Drive

AREA 5: HIKE AND BIKE TRAILS AND RIGHTS-OF-WAYS

Manicured Hike and Bike Trails and Right-of-Way Lawn Locations:

- A. Memorial Drive – Tealwood to Hickory Ridge (both sides)
- B. Strey Lane - from Taylorcrest to Memorial (east and west sides)
- C. Knipp Road - from Taylorcrest to Memorial (east and west sides)
- D. Bunker Hill - from Taylorcrest to Memorial (east and west sides)
- E. Flintdale - from Taylorcrest to Greenbay Lane (east and west sides)
- F. Blalock – Taylorcrest to Memorial (west side)
- G. Taylor Crest Court - north side only
- H. Taylorcrest - from Strey Lane to Blalock (north and south sides)
- I. Taylorcrest/Bunker Hill Rd Intersection – southside at Bunker Hill Sign and bollard lights
- J. Stucky Ln.(west of Knipp) - north side only
- K. Greenbay/Blalock – pocket park at dead-end of Greenbay
- L. Memorial Drive- Hickory Ridge to Blalock (north side only)
- M. Memorial Drive- Hickory Ridge to Blalock (east side only))
Grassed and Tree Esplanade at Branch Bend on Memorial

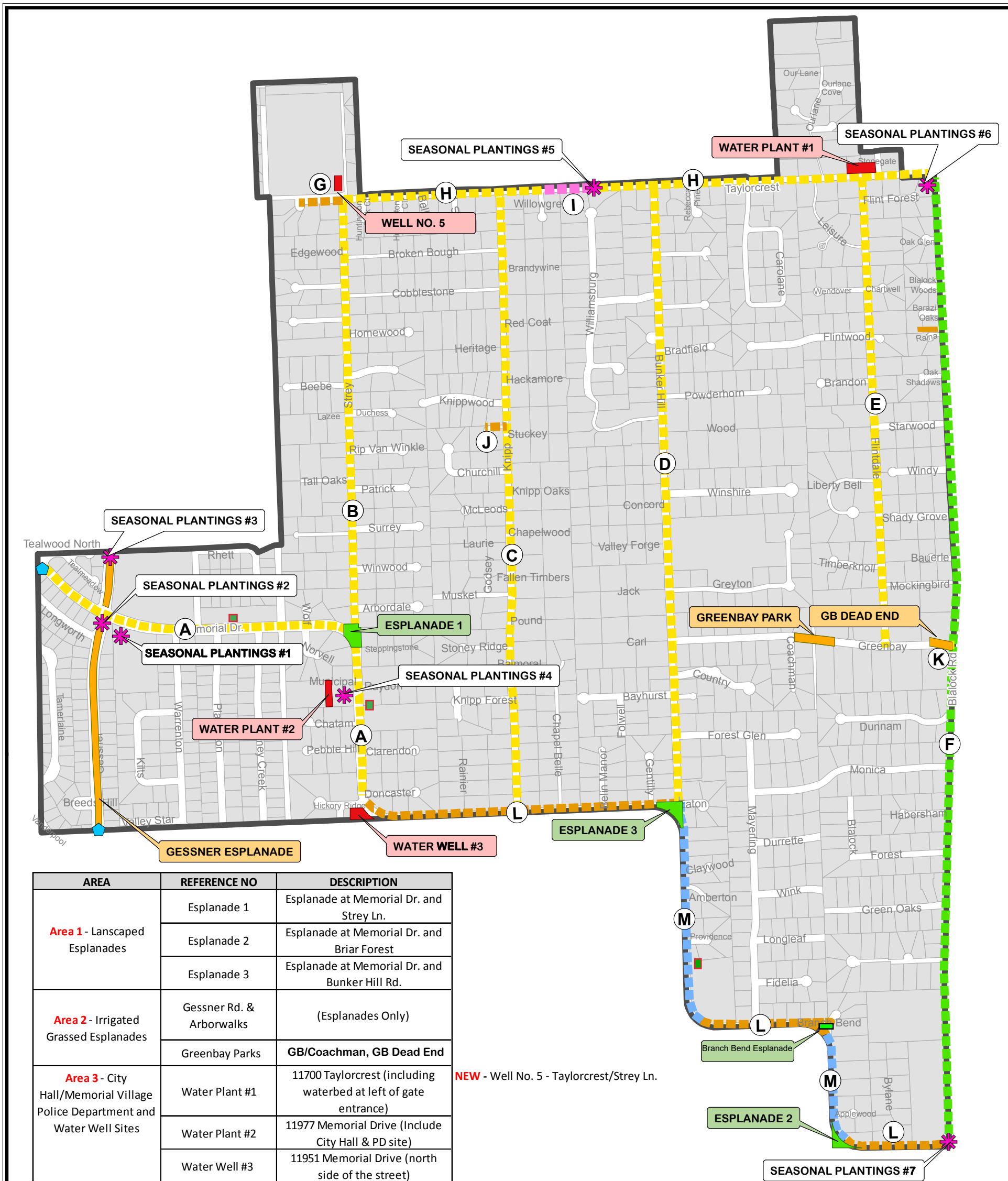
AREA 6 DITCH RIGHT OF WAY MAINTENANCE

- a. Blalock Road – West Side Only – from Taylorcrest to Memorial Drive

See Attachments A - C



LANDSCAPING SERVICES & LOCATIONS



AREA	REFERENCE NO	DESCRIPTION
Area 1 - Lanscaped Esplanades	Esplanade 1	Esplanade at Memorial Dr. and Strey Ln.
	Esplanade 2	Esplanade at Memorial Dr. and Briar Forest
	Esplanade 3	Esplanade at Memorial Dr. and Bunker Hill Rd.
Area 2 - Irrigated Grassed Esplanades	Gessner Rd. & Arborwalks	(Esplanades Only)
	Greenbay Parks	GB/Coachman, GB Dead End
Area 3 - City Hall/Memorial Village Police Department and Water Well Sites	Water Plant #1	11700 Taylorcrest (including waterbed at left of gate entrance)
	Water Plant #2	11977 Memorial Drive (Include City Hall & PD site)
	Water Well #3	11951 Memorial Drive (north side of the street)
Area 4 - Seasonal Plantings	Seasonal Planting #1	Metal sign at Gessner/Memorial
	Seasonal Planting #2	Tealwood Monument Sign @ Gessner Rd. and Memorial Dr.
	Seasonal Planting #3	City of Bunker Hill Monument Sign at Gessner Rd.
	Seasonal Planting #4	City Hall and Police Department Entrances & Building
	Seasonal Planting #5	City Sign at Taylorcrest and Bunker Hill Rd.
	Seasonal Planting #6	City sign at Taylorcrest and Blalock St.
	Seasonal Planting #7	City monument sign @ Blalock & Memorial
Area 5 - Hike & Bike Trails and Right-of-ways	Areas A thru M	

NEW - Well No. 5 - Taylorcrest/Strey Ln.

LEGEND

CITY LIMITS	AREA 5 - Hike & Bike Trail & ROW
LANDSCAPED BEAUTIFICATION SIGNS	Both Sides of Roadway
AREA 1 - Esplanades	East Side of Roadway Only
AREA 2 - Esplanades/Park Only	North Side of Roadway Only
AREA 3 - Lanscaped Waterwell Sites	West Side of Roadway Only
AREA 4 - Seasonal Plantings & Beds Lanscaped	South Side of Roadway Only

New Beautification Project-2023

0 250 500 1,000 Feet

Coordinate System: NAD 1983 StatePlane Texas South Central FIPS 4204 Feet
 Created on: 11/13/2023 By: GB Edited on: 11/13/2023 Rev: 2.3 File Name: Landscape_MaintenanceContract_Areas

CITY OF BUNKER HILL LANDSCAPE SCHEDULE

2025

2026

April						
Su	Mo	Tu	We	Th	Fr	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

July						
Su	Mo	Tu	We	Th	Fr	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

October						
Su	Mo	Tu	We	Th	Fr	Sa
			1	2	3	4
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12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

January						
Su	Mo	Tu	We	Th	Fr	Sa
			1	2	3	4
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12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

May						
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18	19	20	21	22	23	24
25	26	27	28	29	30	31

August						
Su	Mo	Tu	We	Th	Fr	Sa
					1	2
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17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

November						
Su	Mo	Tu	We	Th	Fr	Sa
						1
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23	24	25	26	27	28	29
30						

February						
Su	Mo	Tu	We	Th	Fr	Sa
						1
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23	24	25	26	27	28	

June						
Su	Mo	Tu	We	Th	Fr	Sa
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22	23	24	25	26	27	28
29	30					

September						
Su	Mo	Tu	We	Th	Fr	Sa
	1	2	3	4	5	6
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14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

December						
Su	Mo	Tu	We	Th	Fr	Sa
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21	22	23	24	25	26	27
28	29	30	31			

March						
Su	Mo	Tu	We	Th	Fr	Sa
						1
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9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

EVERYTHING (IRRIGATED & ROW)

IRRIGATED AREAS



**City of Bunker Hill Village
City Council
Agenda Request**

Agenda Date:	April 15, 2025
Agenda Item:	XIII
Subject:	BHV, Inc. Bylaws
Exhibits:	Resolution No. 04-15-2025A
Funding:	N/A
Presenter(s):	Gerardo Barrera, City Administrator

Executive Summary

The BHV, Inc. bylaws require the Board of Directors to hold an annual meeting each April to elect officer positions. The Board is composed of the Mayor and City Council of the City of Bunker Hill Village, the City's Finance Director and City Secretary, and one additional member appointed by the City Council.

The City holds its annual general election on the first Saturday in May. The election for Councilmember Positions 1, 2, and 3 are held in even-numbered years, and the election for Mayor and Councilmember Positions 4 and 5 are held in odd-numbered years. Following certification of election results, elected officials are sworn in and assume office in May.

At the April 15, 2025, BHV, Inc. meeting, staff recommended moving the annual meeting requirement to June to better align the Board's officer election process with the City's May election cycle and the onboarding/ swearing in of Councilmembers. This adjustment will ensure the Board reflects the most current composition of the City Council and that officer terms align with the City's election calendar rather than the respective terms of each individual member of the City Council. The Board voted unanimously to approve moving the annual meeting to June.

Article VIII of the BHV, Inc. bylaws requires amendments to be formally approved by City Council.

Recommended Action

Staff recommends City Council approve Resolution No. 04-15-2025A to amend the BHV, Inc. bylaws to move the annual meeting to the month of June of each year, and to make the terms of the Board members to be one year.

RESOLUTION NO. 04-15-2025A

**A RESOLUTION OF THE CITY OF BUNKER HILL VILLAGE,
TEXAS APPROVING THE AMENDMENT OF THE BYLAWS OF
THE BHV, INC., A NON-PROFIT CORPORATION.**

* * * * *

WHEREAS, the City Council of the City of Bunker Hill Village, Texas finds it to be in the best interest of the health, safety and welfare of the citizens of the City to amend the bylaws of BHV, Inc. to change the annual meeting date to June of each year, and to change the terms of all Board members to one year;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF BUNKER HILL VILLAGE, TEXAS:

Section 1. The facts and matters set forth in the preamble are hereby found to be true and correct.

Section 2. The bylaws of BHV, Inc. are hereby amended to move the annual meeting to the month of June of each year and to make the terms of the Board members to be one year. A true and correct copy of the amended bylaws is attached hereto as Exhibit "A."

PASSED, APPROVED, AND RESOLVED on this 15th day of April, 2025.

Susan B. Schwartz, Mayor Pro-Tem

ATTEST:

Gerardo Barrera, City Administrator/ Acting City Secretary

EXHIBIT A

**BYLAWS
OF
BHV, INC.**

These Bylaws govern the affairs of BHV, Inc. (the "Corporation"), a Texas nonprofit corporation created pursuant to the Texas Non-profit Corporation Act (the "Act"), and other applicable laws.

ARTICLE I

PURPOSE

Public Purpose

- 1.01. The Corporation is incorporated as a nonprofit corporation for the purposes set forth in the Certificate of Formation. The Corporation is a nonprofit corporation as defined by the Internal Revenue Code of 1986, as amended, and the applicable rulings of the Internal Revenue Service of the United States prescribed and promulgated thereunder.

Powers

- 1.02. In the fulfillment of its corporate purpose, the Corporation shall be governed by the Texas Nonprofit Corporation Act, and shall have all of the powers set forth and conferred in its Certificate of Formation, in the Act, and in other applicable law, subject to the limitations prescribed herein.

ARTICLE II

OFFICES

Principal Office

- 2.01. The Corporation's principal office in Texas is located at 11977 Memorial Drive, Houston, Texas, 77024.

Registered Office and Agent

- 2.02. The Corporation shall maintain a registered office and registered agent in Texas. The registered office may, but need not, be identical with the Corporation's principal office in Texas. The Board of Directors may change the registered office and the registered agent as permitted by law.

ARTICLE III

BOARD OF DIRECTORS

Management of the Corporation

- 3.01. The affairs of the Corporation shall be managed by the Board of Directors.

Number, Qualifications and Service of Directors

- 3.02. The business of the Corporation and all corporate powers shall be executed by or under authority of the Board of Directors (the "Board") subject to the limitations imposed by the Texas Nonprofit Corporation Act, the Texas Business Corporation Act, the Certificate of Formation, and these Bylaws. The Board may, by contract, resolution, or otherwise, give general or limited or special power and authority to the officers and employees of the Corporation to transact the general business or any special business of the Corporation, and may give powers of attorney to agents of the Corporation to transact any special business requiring such authorization. The Board of Directors shall consist of the Mayor and City Council of the City of Bunker Hill, Texas together with one additional member to be appointed by the City Council of the City of Bunker Hill, Texas. The terms of ~~the Mayor and City Council shall run concurrent with the respective terms of each member of the City Council. The additional~~ each member of the Board of Directors shall ~~serve an initial term to expire at the end of the current term of the Mayor. Thereafter, the term of the additional member of the Board of Directors shall run concurrent with the term of the Mayor of the City of Bunker Hill, Texas~~ be for one (1) year, to be appointed at the annual meeting each year.

Annual Meeting

- 3.03. The annual meeting of the Board of Directors shall be held during the month of ~~April~~ June of each year. The Board shall designate the time and location of the annual meeting which shall be held in the principal offices of the corporation or at such other location as the Board may designate.

Regular Meetings

- 3.04. The Board of Directors may provide for regular meetings by resolution stating the time and place of such meetings. The meeting shall be held within the City of Bunker Hill, Texas, and, to the extent practical, at the principal offices of the Corporation or at such other location as the Board may designate.

Special Meetings

- 3.05. Special meetings of the Board of Directors may be called at the request of the president or any two Directors. The person(s) calling the meeting shall fix the time and location of the meeting, which meeting shall be conducted within the City of Bunker Hill, Texas, as provided above for regular meetings. The person(s) calling a special meeting shall notify the secretary of the Corporation of the information required to be included in the notice of the meeting. In addition to the posting of a meeting notice in accordance with these Bylaws, a copy of each such meeting notice shall be delivered to each Director not less than seventy two (72) hours before the time of the meeting. A meeting notice shall be deemed delivered to any Director when delivered to the Director in person, deposited in the United States mail addressed to the Director at his or her address as it appears on the records of the Corporation, or by electronic mail. Such additional notice may be waived in writing by a Director at any time either before or after the time

of the meeting and such additional notice shall be deemed waived by attendance.

Notice of Meetings; Open Meetings

- 3.06. Meetings of the Board of Directors are subject to the open meetings law, Chapter 551, Texas Government Code.

Quorum

- 3.07. Four (4) Directors shall constitute a quorum for the transaction of business at any meeting of the Board of Directors. The presence of a Director may not be established by proxy. No business shall be conducted, nor shall any action be taken by the Board, in the absence of a quorum.

Duties of Directors

- 3.08. Directors shall exercise ordinary business judgment in managing the affairs of the Corporation. In acting in their official capacity as Directors of the Corporation, Directors shall act in good faith and take actions they reasonably believe to be in the best interests of the Corporation or which would be lawful and shall refrain from actions not in the best interest of the Corporation or which would be unlawful. A Director shall not be liable if, in the exercise of ordinary care, the Director acts in good faith relying on written financial and legal statements provided by an accountant or attorney retained by the Corporation.

Actions of Board of Directors: Proxy Voting Prohibited

- 3.09. The vote of a majority of Directors present at a meeting at which a quorum is present shall be sufficient to constitute the act of the Board of Directors. The president shall be entitled to vote on all matters before the Board. A director may not vote by proxy.

Minutes

- 3.10. The Board of Directors will keep minutes of its meetings, which minutes will constitute the record of such meetings.

Committees of Directors

- 3.11. The Board of Directors may by resolution establish one or more special or standing committees of its members. Such committees shall have the powers, duties and responsibilities established by the Board. The committees shall keep regular minutes of their meetings and report the same to the Board when required. The action of such a committee shall not constitute action by the Board.

Compensation

- 3.12. The duly appointed members of the Board shall serve without compensation, but may be reimbursed for actual or commensurate cost of travel, lodging and incidental expenses while on official business of the Board in accordance with State law and the rules of the Board.

ARTICLE IV

OFFICERS

Officer Positions

- 4.01. The officers of the Corporation shall be a president, a vice president, a secretary, and a treasurer. The Board of Directors may create additional officer positions, define the authorities and duties of such additional positions and appoint persons to fill such positions. No person may hold more than one such office.

Election and Terms of Officers

- 4.02. The officers of the Corporation shall be elected annually by the Board of the Directors at the regular annual meeting.

Removal of Officers

- 4.03. Any officer may be removed by the Board of Directors at any time, with or without cause. The removal of an officer by the Board does not result in the removal of such person as a Director of the Corporation.

Vacancies

- 4.04. A vacancy in any office may be filled by the Board of Directors for the unexpired portion of the officer's term.

President

- 4.05. The president shall be the chief executive officer of the Corporation. The president shall supervise and control all of the business and affairs of the Corporation. The president shall preside at all meetings of Board of Directors. When the execution of any contract or installment shall have been authorized by the Board, then the president shall execute same except where such power is expressly delegated to another officer of the Corporation. The president shall perform other duties prescribed by the Board and all duties incident to the office of president.

Vice President

- 4.06. When the president is absent, is unable to act, or refuses to act, the vice president shall perform the duties of the president. When acting in place of the president, the vice president shall have all the powers and duties as the president and be subject to all of the limitations and restrictions placed upon the president.

Secretary

- 4.07. The secretary shall oversee that the Corporation staff perform the following duties:

- (a) Give all notices as provided in the Bylaws or as required by law.
- (b) Take minutes of the meetings of the Board of Directors and keep the minutes as part of the corporate records.

- (c) Maintain custody of the corporate records, authenticate corporate documents and affix the seal of the Corporation as required.
- (d) Keep a register of the mailing address of each Director and officer of the Corporation.
- (e) Perform duties as assigned by the president or Board of Directors.
- (f) Perform all duties incident to the office of secretary.

Treasurer

4.08. The treasurer shall oversee that the Corporation staff perform the following duties:

- (a) Have charge and custody of and be responsible for all funds and securities of the Corporation.
- (b) Receive and give receipts for moneys due and payable to the Corporation from any source.
- (c) Deposit all moneys in the name of the Corporation in banks, trust companies, or other depositories as provided by these Bylaws.
- (d) Write checks and disburse funds to discharge obligations of the Corporation.
- (e) Maintain the financial books and records of the corporation.
- (f) Prepare financial reports at least annually.
- (g) Perform other duties as assigned by the Board of Directors.
- (h) Perform all duties incident to the office of treasurer.

Assistant Officers

4.09. Assistant officers may be created to assist the Board of Directors in the conduct of the affairs of the Corporation. Such assistant officers may be created as needed by the Board of Directors.

ARTICLE V

TRANSACTIONS OF THE CORPORATION

Contracts

5.01. The Board of Directors may by formal action or resolution authorize an officer or agent of the Corporation to enter into a contract or execute and deliver any instrument in the name of or on behalf of the Corporation. This authority may be limited to a specific contract or instrument or it may extend to any number and type of contracts and instruments.

Depository

5.02. The Board of Directors of the Corporation shall designate a depository bank. All

funds of the Corporation shall be deposited with the depository bank.

Potential Conflicts of Interest; Code of Ethics

- 5.03. The members of the Board of Directors shall be governed by the Code of Ethics of the City of Bunker Hill, Texas. If a Director has a substantial interest in a business entity or real property which is the subject of deliberation by the Board, the Director shall file an affidavit with the secretary of the corporation stating the nature and extent of the interest. Such affidavit shall be filed prior to any vote of decision upon the matter by the Board, and the interested Director shall abstain from any vote or decision upon the matter.

Transactions of the Corporation

Staff Support

- 5.04. The Corporation may contract with the City to provide legal, financial and other services for the Corporation upon terms, conditions and compensation as mutually agreeable.

Gifts

- 5.05. The Board of Directors may accept on behalf of the Corporation any gift or bequest provided for the general purposes of or for any special purpose of the Corporation. Special funds shall include all funds from government contracts and gifts designated by a donor for special purposes. All other funds shall be general funds.

Prohibited Acts

- 5.06. As long as the Corporation is in existence, no director, officer or committee member of the Corporation shall:
- (a) Do any act in violation of the Bylaws or bidding obligations of the Corporation.
 - (b) Do any act with the intention of harming the Corporation or any of its operations.
 - (c) Do any act that would make it impossible or unnecessarily difficult to carry on the intended or ordinary business of the Corporation.
 - (d) Receive an improper personal or business benefit from the operation of the Corporation.
 - (e) Use the assets of the Corporation, directly or indirectly, for any purpose other than carrying on the business of the Corporation.
 - (f) Wrongfully transfer or dispose of Corporation property, including intangible property such as goodwill.
 - (g) Use the name of the Corporation (or any substantially similar) or any trademark or trade name adopted by the Corporation, except on behalf of the Corporation in the ordinary course of the Corporation's business.
 - (h) Disclose any of the Corporation business practices, trade secrets or any other information not generally known to the business community to any

- person not authorized to receive it.
- (i) Commit Corporation funds without the prior approval of the Board of Directors.

ARTICLE VI

BOOKS AND RECORDS

Required Books and Records

- 6.01. The Corporation shall cause to be kept correct and complete books and records of account. All books and records of the Corporation may be inspected by Directors of the Corporation at any reasonable time. The Corporation's books and records shall include:
- (a) A file endorsed copy of all documents filed with the Texas Secretary of State relating to the Corporation, including, but not limited to, the certificate of formation, any articles of amendment, restated articles, and statement of change of registered office or agent.
 - (b) A copy of the Bylaws, and any amended versions or amendments to the Bylaws.
 - (c) Minutes of the proceedings of the Board of Directors.
 - (d) A list of names and addresses of the Directors and officers of the Corporation.
 - (e) A financial statement showing the assets, liabilities, and net worth of the Corporation.
 - (f) A financial statement showing the income and expenses of the Corporation.
 - (g) All rulings, letters, and other documents relating to the Corporation's federal, state and local tax status.
 - (h) The Corporation's federal, state and local information or income tax returns for each of the Corporation's tax years.

Public Information

- 6.02. The Board of Directors is subject to the public information law, Chapter 552, Government Code.

Audits

- 6.03. The Board of Directors shall provide for an independent annual audit of the Corporation's books; provided, further, that an annual audit by the City Council of the Corporation's books and records in conjunction with the annual audit of the City's books and records shall be sufficient.

**ARTICLE VII
FISCAL YEAR**

The fiscal year of the corporation shall begin on the first day of January and end on the last day of December.

**ARTICLE VIII
AMENDMENTS TO BYLAWS**

The Bylaws may be altered, amended, or repealed by the Board of Directors with the consent of the City Council of the City of Bunker Hill, Texas, as evidenced by a resolution of the City Council with the Bylaws attached.

**ARTICLE IX
MISCELLANEOUS PROVISIONS**

Legal Authorities Governing Construction of Bylaws

- 9.01. To the greatest extent possible, these Bylaws shall be construed to conform to all legal requirements for obtaining and maintaining all tax exemptions that may be available to nonprofit corporations. Further, the Bylaws shall be constructed in accordance with the laws of the State of Texas. All references in the Bylaws to statutes, regulations, or other sources of legal authority shall refer to the authorities cited, or their successors, as they may be amended from time to time. It is expressly provided that the provisions of the Development Corporation Act applicable to corporations governed under Chapter 505 of the Texas Local Government Code, are incorporated within these Bylaws by reference. In the event of any conflict between the applicable provisions of the Development Corporation Act and these Bylaws, then the applicable provisions of such Act shall control.

Legal Construction

- 9.02. If any Bylaw provision is held to be invalid, illegal or unenforceable in any respect, the invalidity, illegality or unenforceability shall not affect any other provision and the Bylaws shall be construed as if the invalid, illegal, or unenforceable provision had not been included in the Bylaws.

Headings

- 9.03. The headings used in the Bylaws are used for convenience and shall not be considered in constructing the terms of the Bylaws.

Seal

- 9.04. The Board of Directors may provide for a corporate seal. Such seal would contain the words "BHV, Inc."

Parties Bound

9.05. The Bylaws shall be binding upon and inure to the benefit of the Directors, officers and agents of the Corporation and their respective heirs, executors, administrators, legal representatives, successors and assigns except as otherwise provided in the Bylaws.

Effective Date

9.06. These Bylaws, and any subsequent amendments, hereto, shall be effective of and from the date upon which approval has been given both by the Board of Directors and the City Council of the City of Bunker Hill, Texas.

Miscellaneous Provisions

9.07. The Corporation shall indemnify any Director or officer or former Director or officer of the Corporation for the expenses and costs, including attorney fees, actually and necessarily incurred by said officer or director in connection with any claim asserted against said officer or director by action in court or otherwise by reason of such person being or having been a director or officer, except in relation to matters as to which said person shall have been guilty of negligence or misconduct in respect of the matter in which indemnity is sought.

Corporation May Provide Insurance

9.08. The Corporation may purchase and maintain insurance on behalf of any person who is or was a Director, officer, employee or agent of the Corporation to insure such person against any liability asserted against said person by reason of such person being or having been a director, officer, employee or agent of the Corporation. The premiums for such insurance shall be paid for by the Corporation.

Dissolution of the Corporation

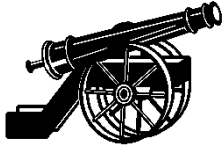
9.09. The Corporation is a nonprofit corporation. Upon dissolution, all of the Corporation's assets shall be distributed to the City of Bunker Hill.

Signed this 15th day of April, 2025.

President of the Corporation

ATTEST:

Secretary of the Corporation



City of Bunker Hill Village
City Council
Agenda Request

Agenda Date: April 15, 2025
Agenda Item: XIV
Subject: CenterPoint Rate Suspension
Exhibits: Resolution No. 04-15-2025B
Funding: N/A
Presenter(s): Gerardo Barrera, City Administrator

Executive Summary

On February 18, 2025, CenterPoint Energy filed the tariffs and supporting documents in electronic form to the City to establish the annual gas reliability infrastructure program “GRIP” interim rate adjustment “IRA” for the Company’s Houston Texas Coast, South Texas and Beaumont/East Texas geographic rate areas, which includes the City of Bunker Hill Village. The Company is seeking recovery of \$654,119,475 in invested capital. According to CenterPoint, the impact on an average residential customer will be an increase of \$2.88 per month and will increase the current residential customer charge from \$19.50 to \$22.38 per month in the Houston and Texas Coast Geographic Rate Areas and \$25.00 to \$27.88 per month in the South Texas and Beaumont/East Texas Geographic Rate Areas.

The increase is scheduled to go into effect on April 19, 2025. Under the GRIP statute, cities may not challenge the Company’s request but may take action to suspend the effective date of the rate increase by 45 days. The proposed resolution suspends the effective date of the Company’s rate increase for the maximum period permitted by statute.

Bunker Hill Village participates in the Gulf Coast Coalition of Cities (GCCC), a coalition of similarly situated cities served by CenterPoint that have joined together to efficiently and cost-effectively review and respond to issues affecting rates charged in the CenterPoint’s service area. The GCCC legal counsel and the City Attorney recommend all cities act on the request as outlined in the proposed resolution.

Recommended Action

Staff recommends City Council approve Resolution No. 04-15-2025B.

RESOLUTION NO. 04-15-2025B

A RESOLUTION BY THE CITY OF BUNKER HILL VILLAGE, TEXAS SUSPENDING THE APRIL 19, 2025 EFFECTIVE DATE OF THE PROPOSAL BY CENTERPOINT ENERGY RESOURCES CORP., D/B/A CENTERPOINT ENERGY ENTEX AND CENTERPOINT ENERGY TEXAS GAS – HOUSTON, TEXAS COAST, SOUTH TEXAS, AND BEAUMONT/EAST TEXAS GEOGRAPHIC RATE AREAS, TO IMPLEMENT INTERIM GRIP RATE ADJUSTMENTS FOR GAS UTILITY INVESTMENT IN 2024 AND REQUIRING DELIVERY OF THIS RESOLUTION TO THE COMPANY AND LEGAL COUNSEL.

* * * * *

WHEREAS, the City of Bunker Hill Village, Texas (“City”) is a gas utility customer of CenterPoint Energy Resources Corp., d/b/a CenterPoint Energy Entex and CenterPoint Energy Texas Gas – Houston, Texas Coast, South Texas, and Beaumont/East Texas geographic rate areas (CenterPoint or Company) and is a regulatory authority with an interest in the rates and charges of CenterPoint; and

WHEREAS, CenterPoint made filings with the City and the Railroad Commission of Texas (“Railroad Commission”) on February 18, 2025, proposing to implement interim rate adjustments (“GRIP Rate Increases”) pursuant to Texas Utilities Code § 104.301 on all customers served by CenterPoint, effective April 19, 2025; and

WHEREAS, it is incumbent upon the City, as a regulatory authority, to examine the GRIP Rate Increases to determine its compliance with the Texas Utilities Code.

THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF BUNKER HILL VILLAGE, TEXAS, THAT:

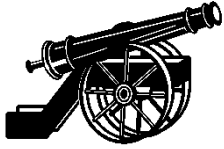
1. The April 19, 2025 effective date of the GRIP Rate Increases proposed by CenterPoint is hereby suspended for the maximum period allowed by Texas Utilities Code § 104.301(a) to permit adequate time to review the proposed increases, analyze all necessary information, and take appropriate action related to the proposed increases.
2. A copy of this Resolution shall be sent to CenterPoint, care of Keith L. Wall at 1111 Louisiana Street, CNP Tower 19th Floor, Houston, Texas 77002, and to Jamie Mauldin, legal counsel to the City, at Lloyd Gosselink, 816 Congress Ave., Suite 1900, Austin, Texas 78701.

PASSED, APPROVED, AND RESOLVED this 15th day of April, 2025.

Susan B. Schwartz, Mayor Pro-Tem

ATTEST:

Gerardo Barrera, City Administrator/ Acting City Secretary



**City of Bunker Hill Village
City Council
Agenda Request**

Agenda Date:	April 15, 2025
Agenda Item:	XV
Subject:	Payment(s) Above \$50,000
Exhibits:	Underground Construction Solutions, monthly pay app no. 1
Funding:	N/A
Presenter(s):	Gerardo Barrera, City Administrator

Executive Summary

At the November 2023 meeting, Council directed staff to remove expenditures exceeding \$50,000 from the consent agenda and present as separate line item(s) on the regular agenda for consideration and possible action.

The City has received one (1) invoice this month that meets this consideration:

- A. Underground Construction Solutions, monthly pay app no. 1 in the amount of \$151,929.00 waterline replacement completed from January 13, 2025, to February 28, 2025, for the Mayerling Waterline Replacement Project.

Recommended Action

Staff recommends Council ratify payments exceeding \$50,000.00.

Langford Engineering, Inc.
1080 West Sam Houston Parkway North, Suite 200
Houston, Texas 77043

MONTHLY ESTIMATE NO. 1
LEI Job No. 200-029, Contract No. 1

City of Bunker Hill Village

2024 Waterline Rehabilitation

13-Jan-25

Thru

28-Feb-25

Owner: City of Bunker Hill Village
11977 Memorial Drive
Houston, Texas 77024

Contractor: Underground Construction Solutions, LLC
5535 Memorial Dr. #1212
Houston, Texas 77007

Contract Time: 90 Calendar Days Extensions: 0 Calendar Days

Total Time: 90 Calendar Days Time Used: 46 Calendar Days

Contract Dated: 20-Nov-2024

Work Order Dated: 13-Jan-2025

Completion Date: 13-Apr-2025

Percent Time Used: 51%

Percent Complete: 34%

Current Contract: \$497,267.00

+ CHANGE ORDER #1 ✓

Item No.	Description	Bid Qty	Unit Meas.	Work Prior Periods	Work This Period	Qty To Date	Unit Price	Total Amount
Base Bid Items								
1	Furnish and Install 4-Inch PVC (AWWA C900) Class 235, DR 18 Waterline, Open Cut or Directional Auger Construction, All Depths, Including Fittings, Complete In Place	459	L.F.	0.00	220.00	220.00	\$ 50.00	\$11,000.00
2	Furnish and Install 8-Inch PVC (AWWA C900) Class 235, DR 18 Waterline, Open Cut or Directional Auger Construction, All Depths, Including Fittings, Complete In Place	3,874	L.F.	0.00	1560.00	1560.00	\$ 65.00	\$101,400.00
3	Furnish and Install 6-Inch PVC (AWWA C900) Class 235, DR 18 Waterline, Open Cut or Directional Auger Construction, All Depths, Including Fittings, Complete In Place	854	L.F.	0.00	680.00	680.00	\$ 55.00	\$37,400.00
4	Furnish and Install Short Side Water Service Replacement/Reconnection (1" Diameter Polyethylene Tubing, 3408/4710, SDR 9), Per Plans and Specifications, Complete In Place	34	Ea.	0.00	0.00	0.00	\$ 850.00	\$0.00
5	Furnish and Install Long Side Water Service Replacement/Reconnection (1" Diameter Polyethylene Tubing, 3408/4710, SDR 9), Per Plans and Specifications, Complete In Place	13	Ea.	0.00	0.00	0.00	\$ 950.00	\$0.00
6	All Work and Materials Associated in the Abandonment of Existing Gate Valves and Boxes, Including Closing of the Existing Gate Valve, Removal and Disposal of Existing Valve Box, Appropriate Backfilling, Block Sod, or 2" Concrete Cap (Depending on Valve Location As Per Plans), Complete In Place	5	Ea.	0.00	0.00	0.00	\$ 50.00	\$0.00
7	Furnish and Install 8-Inch Resilient Seat Gate Valve (AWWA C-509), NSF61, IBBM, NRS, Counter-Clockwise Open, (M.J.), With Valve Box, Per Plans and Specifications, Complete In Place	19	Ea.	0.00	7.00	7.00	\$ 1,800.00	\$12,600.00
8	Furnish and Install 6-Inch Resilient Seat Gate Valve (AWWA C-509), NSF61, IBBM, NRS, Counter-Clockwise Open, (M.J.), With Valve Box, Per Plans and Specifications, Complete In Place	3	Ea.	0.00	2.00	2.00	\$ 1,600.00	\$3,200.00

Item No.	Description	Bid Qty	Unit Meas.	Work Prior Periods	Work This Period	Qty To Date	Unit Price	Total Amount
9	Wet Connection of Proposed 8-Inch Waterline to Existing Waterline, Includes but not Limited to, Removing Existing Fittings, Cutting Existing Pipe, Transition Fittings, Thrust Blocking and Restraining Rods, Provisions for Maintaining Service to all Affected Meters, All Sizes, As Directed By Engineer, Complete In Place	1	Ea.	0.00	0.00	0.00	\$ 2,500.00	\$0.00
10	Wet Connection of Proposed 6-Inch Waterline to Existing Waterline, Includes but not Limited to, Removing Existing Fittings, Cutting Existing Pipe, Transition Fittings, Thrust Blocking and Restraining Rods, Provisions for Maintaining Service to all Affected Meters, All Sizes, As Directed By Engineer, Complete In Place	6	Ea.	0.00	0.00	0.00	\$ 2,000.00	\$0.00
11	Remove and Dispose of Existing Fire Hydrant Assembly, Including Tee, Gate Valve, and Box, Per Plans and Specifications, Complete In Place	4	Ea.	0.00	0.00	0.00	\$ 350.00	\$0.00
12	Furnish and Install 6-Inch Fire Hydrant Assembly (AWWA C-502), Including 6-Inch Tee, 6-Inch Gate Valve & Box, Minimum 5-Foot Bury, Per Plans and Specifications, Complete In Place	8	Ea.	0.00	0.00	0.00	\$ 5,500.00	\$0.00
13	Cut, Plug, and Abandon Existing Waterline, All Sizes and Depths, Complete In Place	7	Ea.	0.00	0.00	0.00	\$ 500.00	\$0.00
14	Trench Safety System for all Pipe Sizes, all Depths, All Soil Types, As Required, Complete In Place	5,187	L.F.	0.00	2460.00	2460.00	\$ 1.00	\$2,460.00
Supplementary Bid Items								
a.	Extra Length Pipe for Short & Long Side Water Service Reconnection (1" Diameter Polyethylene Tubing, Class 200, SDR 9), as Required, As Directed By Engineer, Complete In Place	200	L.F.	0.00	0.00	0.00	\$ 1.00	\$0.00
b.	Extra Bank-Sand Bedding and/or Backfill, As Authorized By Engineer, Complete In Place	50	C.Y.	0.00	0.00	0.00	\$ 50.00	\$0.00

Item No.	Description	Bid Qty	Unit Meas.	Work Prior Periods	Work This Period	Qty To Date	Unit Price	Total Amount
c.	Extra Cement-Stabilized Sand Backfill, As Authorized By Engineer, Complete In Place	50	C.Y.	0.00	0.00	0.00	\$ 100.00	\$0.00
d.	Extra Asphalt Pavement, Including Stabilized Subgrade and Base Material, As Authorized By Engineer, Complete In Place	50	S.Y.	0.00	0.00	0.00	\$ 100.00	\$0.00
e.	Additional Valve Box for Existing Water Valves, as Necessary, As Directed by Engineer, Complete In Place	5	Ea.	0.00	0.00	0.00	\$ 250.00	\$0.00
f.	Additional Water Meter Box, for Replacement of Existing Meter Boxes, as Necessary, As Directed By Engineer, Complete In Place	10	Ea.	0.00	0.00	0.00	\$ 250.00	\$0.00
g.	Point Repair of Sanitary Sewer Lead, Complete In Place	10	Ea.	0.00	3.00	3.00	\$ 250.00	\$750.00
h.	Furnish and Install New Water Meter & Box, at the Direction Of the Engineer, Per Plans & Specs, Complete in Place	10	Ea.	0.00	0.00	0.00	\$ 750.00	\$0.00

Total Completed to Date \$168,810.00

Summary of Work to Date

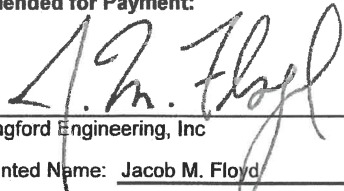
Work Performed to Date	\$168,810.00
Less 10% Retainage	<u>\$16,881.00</u>
Net Amount Earned to Date	\$151,929.00
Add: Materials Stored at Close of Period	\$0.00
Less 10% Retained on Hand	<u>\$0.00</u>
Subtotal Work Completed and Materials Stored	\$151,929.00
Less Previous Estimates	<u>\$ -</u>
AMOUNT DUE THIS ESTIMATE	\$151,929.00

Summary of Adjusted Contract

Original Contract Amount	\$ 497,267.00
Adjustments	<u>\$ -</u>
CURRENT CONTRACT AMOUNT	\$ 497,267.00

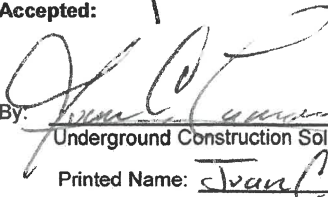
Note: There are no known disputes between the Contractor and Owner/Engineer Concerning the Quantities shown hereon

Recommended for Payment:

By: 
 Langford Engineering, Inc
 Printed Name: Jacob M. Floyd

Date: 3/11/2025

Accepted:

By: 
 Underground Construction Solutions, LLC
 Printed Name: Frank Zamora

Date: 3/11/25

Approved:

By: 
 City of Bunker Hill Village
 Printed Name: ELVIN HERNANDEZ

Date: 03/24/25

Distribution: City of Bunker Hill Village (1)
 Olson & Olson (1)
 Underground Construction Solutions, LLC (1)
 Langford Engineering, Inc. (1)

2024-Waterline Rehabilitation					Langford Job No. 200-029 contract #1					
Underground Construction Solutions LLC 5535 Memorial Dr. #1212 Houston, TX 77007					Invoice/pay app No. 1 (1/13/25) Thru (2/28/25)					
City of Bunker Hill Village Memorial Dr. Houston TX 77024					11977					
Item no.	Description	QTY	Units	Rate	Total Amount	Quantity this Estimate	Quantity to Date	Total to Date	% Complete	
1	Furnish and Install 4-Inch PVC (AWWA C900) Class 235, DR 18 Waterline, Open Cut or Directional Auger Construction, All Depths, Including Fittings, Complete In Place	459	LF	\$ 50.00	\$22,950.00	220.00	220.00	\$11,000.00	48%	
2	Furnish and Install 8-Inch PVC (AWWA C900) Class 235, DR 18 Waterline, Open Cut or Directional Auger Construction, All Depths, Including Fittings, Complete In Place	3874	LF	\$ 65.00	\$251,810.00	1,560.00	1,560.00	\$101,400.00	40%	
3	Furnish and Install 6-Inch PVC (AWWA C900) Class 235, DR 18 Waterline, Open Cut or Directional Auger Construction, All Depths, Including Fittings, Complete In Place	854	LF	\$ 55.00	\$46,970.00	680.00	680.00	\$37,400.00	80%	
4	Furnish and Install Short Side Water Service Replacement/Reconnection (1" Diameter Polyethylene Tubing, 3408/ 4710, SDR 9), Per Plans and Specifications, Complete In Place	34	EA	\$ 850.00	\$28,900.00	0.00	0.00	\$0.00	0%	
5	Furnish and Install Long Side Water Service Replacement/Reconnection (1" Diameter Polyethylene Tubing, 3408/ 4710, SDR 9), Per Plans and Specifications, Complete In Place	13	EA	\$ 950.00	\$12,350.00	0.00	0.00	\$0.00	0%	
6	All Work and Materials Associated in the Abandonment of Existing Gate Valves and Boxes, Including Closing of the Existing Gate Valve, Removal and Disposal of Existing Valve Box, Appropriate Backfilling, Block Sod, or 2" Concrete Cap (Depending on Valve Location As Per Plans). Complete In Place	5	EA	\$ 50.00	\$250.00	0.00	0.00	\$0.00	0%	
7	Furnish and Install 8-Inch Resilient Seat Gate Valve(AWWA C-509), NSF61, IBBM NRS, Counter-Clockwise Open, (M.J.), With Valve Box, Per Plans and Specifications, Complete In Place	19	EA	\$ 1,800.00	\$34,200.00	7.00	7.00	\$12,600.00	37%	
8	Furnish and Install 6-Inch Resilient Seat Gate Valve (AWWA C-509), NSF61, IBBM, NRS, Counter-Clockwise Open, (M.J.), With Valve Box, Per	3	EA	\$ 1,600.00	\$4,800.00	2.00	2.00	\$3,200.00	67%	
9	Wet Connection of Proposed 8-Inch Waterline to Existing Waterline, Includes but not Limited to, Removing Existing Fittings, Cutting Existing Pipe, Transition Fittings, Thrust Blocking and Restraining Rods, Provisions for Maintaining Service to all Affected Meters, All Sizes, As Directed By Engineer, Complete In Place	1	EA	\$ 2,500.00	\$2,500.00	0.00	0.00	\$0.00	0%	
10	Wet Connection of Proposed 6-Inch Waterline to Existing Waterline, Includes but not Limited to, Removing Existing Fittings, Cutting Existing Pipe, Transition Fittings, Thrust Blocking and Restraining Rods, Provisions for Maintaining Service to all Affected Meters, All Sizes, As Directed By Engineer, Complete In Place	6	EA	\$ 2,000.00	\$12,000.00	0.00	0.00	\$0.00	0%	
11	Remove and Dispose of Existing Fire Hydrant Assembly, Including Tee, Gate Valve, and Box, Per Plans and Specifications, Complete In Place	4	EA	\$ 350.00	\$1,400.00	0.00	0.00	\$0.00	0%	
12	Furnish and Install 6-Inch Fire Hydrant Assembly (AWWA C-502), Including 6-Inch Tee, 6-Inch Gate Valve & Box, Minimum 5-Foot Bury, Per Plans and Specifications, Complete In Place	8	EA	\$ 5,500.00	\$44,000.00	0.00	0.00	\$0.00	0%	
13	Cut, Plug, and Abandon Existing Waterline, All Sizes and Depths, Complete In Place	7	EA	\$ 500.00	\$3,500.00	0.00	0.00	\$0.00	0%	
14	Trench Safety System for all Pipe Sizes, all Depths, All Soil Types, As Required, Complete In Place	5187	LF	\$ 1.00	\$5,187.00	2,460.00	2,460.00	\$2,460.00	47%	
A	Extra Length Pipe for Short & Long Side Water Service Reconnection (1" Diameter Polyethylene Tubing, Class 200, SDR 9), as Required, As Directed By Engineer, Complete In Place per linear foot	200	LF	\$ 1.00	\$200.00	0.00	0.00	\$0.00	0%	
B	Extra Bank-Sand Bedding and/or Backfill, As Authorized By Engineer, Complete In Place per cubic yard	50	CY	\$ 50.00	\$2,500.00	0.00	0.00	\$0.00	0%	
C	Extra Cement stabilized-Sand Backfill, As Authorized By Engineer, Complete In Place per cubic yard	50	CY	\$ 100.00	\$5,000.00	0.00	0.00	\$0.00	0%	
D	Extra Asphalt Pavement, Including Stabilized Subgrade and Base Material, As Authorized By Engineer, Complete In Place per square yard	50	SY	\$ 100.00	\$5,000.00	0.00	0.00	\$0.00	0%	
E	Additional Valve Box for Existing Water Valves, as Necessary, As Directed by Engineer, Complete In Place	5	EA	\$ 250.00	\$1,250.00	0.00	0.00	\$0.00	0%	

Item no.	Description	QTY	Units	Rate	Total Amount	Quantity this Estimate	Quantity to Date	Total to Date	% Complete
F	Additional Water Meter Box, for Replacement of Existing Meter Boxes, as Necessary, As Directed By Engineer, Complete In Place	10	EA	\$ 250.00	\$2,500.00	0.00	0.00	\$0.00	0%
G	Point Repair of Sanitary Sewer Lead, Complete In Place	10	EA	\$ 250.00	\$2,500.00	3.00	3.00	\$750.00	30%
H	Furnish and Install New Water Meter & Box, at the Direction Of the Engineer, Per Plans & Specs, Complete in Place	10	EA	\$ 750.00	\$7,500.00	0.00	0.00	\$0.00	0%
% Complete		34%		\$497,267.00				Subtotal:	\$168,810.00
								Retainage(10%)	-\$16,881.00
								Less previous payments	\$0.00
								Total:	\$151,929.00

RECOMMEND APPROVAL

Payment Due Contractor: \$151,929.00
Langford Engineering, Inc.

By: *[Signature]*
 Engineer
 Date: 3/11/2025

AGREED:

UNDERGROUND CONSTRUCTION SOLUTIONS, LLC

By: *[Signature]*
 Date: 2/28/25

APPROVED:

City of Bunker Hill Village

By: *[Signature]*
 Owner
 Date: 03/24/25

CONTRACTOR AFFIDAVIT FOR PARTIAL PAYMENT

STATE OF Texas §

COUNTY OF Harris §

BEFORE ME, the undersigned authority, on this day personally appeared Joey C. Cameron the owner of Underground Construction Solutions, LLC ("CONTRACTOR"). CONTRACTOR has performed labor and furnished materials pursuant to that certain Contract entered into on the 20 day of Nov, 2024, by and between CONTRACTOR and BHV (OWNER), for the erection, construction, and completion of certain improvements and/or additions upon the following described premises, to wit:

BHV 2024-WL Rehab.
(OWNER).

The undersigned, being by me duly sworn, states upon oath that the labor and/or materials supplied in connection with CONTRACTOR's Application for Partial Payment No. #1, dated 2/28/25 (the "Application Date"), represents the actual cost of good and workmanlike labor and/or sound materials that have been fabricated into the work in compliance with the agreed to plans and specifications (and all authorized changes thereto) and said Contract.

The undersigned further states that as of the Application Date, CONTRACTOR has paid in full all bills and claims for labor and/or materials supplied in connection with the aforesaid Partial Payment and that there are no outstanding unpaid bills or claims for labor performed or materials furnished.

CONTRACTOR acknowledges complete satisfaction of, and forever waives and releases, all claims of every kind against OWNER or the property where the labor and/or materials were installed, including, without limitation, any liens or potential liens, which CONTRACTOR may have as a result of, or in connection with, the labor and/or materials supplied in connection with the aforesaid Partial Payment.

CONTRACTOR represents that the person executing this affidavit on behalf of CONTRACTOR is duly authorized to sign this affidavit and to legally bind CONTRACTOR hereto. All of the provisions of this affidavit shall bind CONTRACTOR, its heirs, representatives, successors and assigns and shall inure to the benefit of OWNER, and its legal representatives, successors, assigns.

This affidavit is being made by the undersigned realizing that it is in reliance upon the truthfulness of the statements contained herein that a partial payment under said Contract is being made, and in consideration of the disbursement of said partial payment by OWNER.

CONTRACTOR HEREBY AGREES TO INDEMNIFY AND HOLD OWNER SAFE AND HARMLESS FROM AND AGAINST ALL LOSSES, DAMAGES, COSTS, AND EXPENSES OF ANY CHARACTER WHATSOEVER SPECIFICALLY INCLUDING COURT COSTS, BONDING FEES, AND ATTORNEY FEES ARISING OUT OF OR IN ANY WAY RELATING

TO CLAIMS FOR UNPAID LABOR OR MATERIALS FURNISHED AS OF THE APPLICATION DATE.

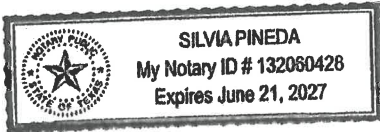
Executed this 4th day of March, 2025.

Underground Construction Solutions
By: [Signature]
Name Printed: Juan C. Zamora
Title: owner

STATE OF TEXAS §

COUNTY OF Harris §

Subscribed and sworn to before me, the undersigned authority, on this the 4th day of March, 2025, to certify which, witness my hand and seal of office.



Notary Public, State of Texas
Notary's Name Printed:
[Signature]
My commission expires: 6-21-27

AFFIDAVIT AND RELEASE OF LIEN

STATE OF TEXAS

COUNTY OF Harris

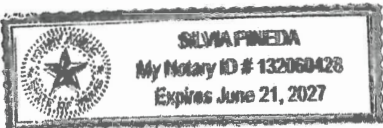
WHEREAS, the undersigned, Joaquín Camero who being duly sworn, on oath, says that he is the legal representative of UCS, LLC, has been employed by BHV, to furnish labor and materials for the installation of the 2029 WL Kerkens in BHV, Texas.

NOW THEREFOR, for and in consideration of the sum of 157,929.00 ✓ and other good and valuable consideration, the receipt of which is hereby anticipated, being payment in full for all labor and/or materials furnished by the undersigned up to and including Feb 28, 2025, the undersigned hereby waives and releases any and all lien or claim of right of lien on said project or premises on account of labor and/or materials furnished and further states that all applicable taxes, State, Local and Federal, and all labor hired by him and all material purchased by him and used in the construction of said project improvements have been paid in full. The undersigned hereby warrants to defend BHV against any liens or other claims made by said laborers or suppliers of materials used in connection with said project.

Date 3/4/25

Underground Construction Solutions
BY: [Signature]
TITLE: owner

SWORN TO AND SUBSCRIBED BEFORE ME ON THIS THE 4th DAY OF March 2025.



[Signature] 4-21-27
NOTARY PUBLIC IN AND FOR
THE STATE OF TEXAS

**MINUTES OF THE REGULAR MEETING
OF THE CITY COUNCIL
OF THE CITY OF BUNKER HILL VILLAGE, TEXAS
MARCH 18, 2025**

I. CALL TO ORDER

Mayor Robert Lord called the meeting to order at 6:15 p.m. on Zoom and in the Council Chambers of City Hall, 11977 Memorial Drive, Houston, Texas.

Mayor Lord requested a delayed start until 6:15 p.m. to attend the grand opening event of the Dyslexia School of Houston.

Present

Mayor Robert Lord
Mayor Pro-Tem Susan Schwartz
Councilmember Eric Thode
Councilmember Carl Moerer
Councilmember Keith Brown
Councilmember Andrew Poor

Staff in Attendance

Gerardo Barrera, City Administrator
Susan Engles, Finance Director
Elvin Hernandez, Public Works Director
Loren Smith, City Attorney
Mallory Pack, Management Analyst

II. PLEDGE OF ALLEGIANCE

Detective Rodriguez led the Pledge of Allegiance.

III. CITIZENS' COMMENTS

Stuart Marks, 257 Bryn Mawr Circle, deferred his comments to item VI.

IV. MEMORIAL VILLAGES POLICE DEPARTMENT REPORT

- A. Update on Activities – Chief Schultz provided an update on activities including personnel, calls for service, and the 2025 Budget.
- 15% of the budget has been expended.
 - The Department is hiring for one (1) officer position.
 - The annual audit is being completed.
 - The 2026 budget process has started. A goal of the 2026 budget is to place three (3) Condor cameras across the three (3) Villages (Bunker Hill, Hunters Creek, Piney Point).

- The Department escorted the Houston Trail Ride as it passed through the Villages to the Houston Rodeo. The Trail Riders are interested in potentially making the Villages a designated stopping point next year.

B. Submission of Racial Profiling Report

Report was received and no action was required for this item.

V. VILLAGE FIRE DEPARTMENT REPORT

A. Update on Activities – Commissioner Brown reported on activities, staffing, calls for service, and response times.

- Average response time for Bunker Hill Village was 5:07 in February.
- The Department is fully staffed.
- Two (2) personnel are out due to injury.
- A new ladder truck – replacing the vehicle involved in a traffic accident – has been ordered and is expected to arrive in August 2026.
- Annual maintenance on Engine 1 has been completed. The pump leak has been repaired.
- The 2026 budget process is underway.
- Fire hydrant inspections are expected to begin April 1, 2025.
- The Department’s FY 2025 Q1 Report is unavailable, and current expenditures are unknown due to challenges with the transition between the old and new financial software systems.
- The Fire Commissioner next in line for Chair will assume the position May 1, 2025.

VI. MAYOR’S REPORT

A. Proclamations

- A Proclamation Naming the Month of April, “Child Abuse Prevention Month”
- A Proclamation Naming April 13-19, 2025, “National Public Safety Telecommunicators Week”

Mayor Lord reported that he and Councilmember Schwartz attended the grand opening of the Dyslexia School of Houston on March 18, 2025. Mayor Lord directed staff to issue a proclamation congratulating the school for the successful event.

B. Report on Activities and Upcoming Events

- Mayors’ Meetings – The Mayors discussed the Village Fire Department Board of Commissioners Chair position. The Chair and Vice-Chair positions rotate annually among the Commissioners from each of the six cities.
- Legislation – Mayor Lord reported that he and City Administrator Barrera are closely following legislation that could impact local governments, particularly regarding land development and land use.

Stuart Marks, City of Hunters Creek City Councilmember, 257 Bryn Mawr Circle, spoke regarding proposed legislation that, if passed, would effectively destroy single-family residences and single-family cities like the Memorial Villages. He

presented a summary of several Senate and House Bills of concern in the current 89th Texas Legislative Session, including:

- HB 1779
- SB 673
- HB 2480
- HB 1835
- SB 785
- HB 878
- HB 3172
- HB 3404

He described the proposed legislation as state-level efforts to dictate municipal ordinance authority. He explained the need for a unified and coordinated response to the proposed legislation, and proposed that each City Council of the six Memorial Villages approve a resolution to establish a Villages Legislative Committee. The committee would discuss the legislation, evaluate the potential impacts on the Villages, and provide recommendations on how to respond to the proposed legislation.

City Council was in favor of establishing the Villages Legislative Committee. City Administrator Barrera informed Council that the proposed resolution was not received in time to meet publishing requirements to be included as an action item on this agenda. A Special Meeting will be scheduled to formally approve the committee's formation and appoint a representative from Bunker Hill Village to serve as liaison.

- Teen Leadership Summit – Rep. Mano DeAyala hosted a Teen Leadership Summit for area high school students to discuss topics such as politics and government.

VII. CITY ADMINISTRATOR'S REPORT

This item was taken out of order and presented after item XIII.

A. Report on Activities and Upcoming Events

- Planning and Zoning Commission Meeting – *February 24, 2025* – Staff presented a final redline version of the proposed ordinances regarding property minimum lease length, the 50% improvement rule, and the use of accessory structures (including the walls of these structures). The Commission was in favor of the proposed amendments. A formal Public Hearing will be held at the March 24, 2025, Commission meeting. Following Commission approval, the ordinances will proceed to the City Council for a formal Public Hearing at the April 15, 2025, meeting.
- Public Safety Committee Meeting – *February 27, 2025* – The Committee is reviewing after-action reports from MVPD and VFD regarding responses to Derecho and Hurricane Beryl. The intent is to maximize efficiencies during emergency events and align expectations and standards. The Committee is

scheduling individual meetings with the MVPD Chief and VFD Chief for further discussion and to build the City's after-action report.

Councilmember Thode inquired about any updates regarding the Memorial Drive Presbyterian Church (MDPC) master plan. City Administrator Barrera stated that the City has not received any formal communication or documentation from MDPC on the matter. The most recent information indicated the property must be replated before any further action can be taken regarding the plan. The replating process will require approval from the Planning and Zoning Commission.

Councilmember Thode stated he met with residents on Bylane and encouraged Council to talk with them to understand the impact of the plan on their properties. City Administrator Barrera reaffirmed the City's commitment to advocating for the residents' interests.

B. Public Works Director Report

- Development Report – Director Hernandez reported on permits issued in the month of February and presented the average change for each type/ category of permit issued each month between 2024 and 2025 as requested by Council at the February 18, 2025, meeting.
- CIP Project Update – Director Hernandez reported on the status of the wastewater line replacement under Bunker Hill Rd. and the Waterline Project on Mayerling.
 - The underground utility work on Bunker Hill Rd. is substantially complete. Work on the Greenbay line is anticipated to be completed by the end of April. Road reconstruction of Bunker Hill Rd. is expected to begin after all sanitary sewer rehab work is completed. A contract for this work is on this agenda for Council consideration and action.
 - The Waterline Replacement project is ongoing. Phase 1 of the project includes replacement along Mayerling and is 90% complete. Service connections are expected to be completed in April 2025. Crews will begin Phase 2 of the project which includes replacement along Plantation, Rhett, and Tara.

C. Finance Director Report

- Presentation on Fiscal Year 2024 Preliminary, Unaudited Financial Year-End Results and Capital Improvement Projects – A final report will be completed after the audit is complete and all entries recorded.
- Annual Audit – The audit process has started. The final report is expected to be completed by May 2025.
- Investments and Opportunities – The City continues to take advantage of favorable interest rates. 95% of property taxes have been collected.

VIII. CONSIDERATION AND POSSIBLE ACTION TO APPROVE AN ORDINANCE OF THE CITY OF BUNKER HILL VILLAGE, TEXAS ADOPTING AMENDMENT NOS. 15 TO 17 TO THE ORIGINAL BUDGET OF THE CITY OF BUNKER HILL VILLAGE, TEXAS FOR FISCAL YEAR 2024; PROVIDING DETAILED LINE-ITEM INCREASES OR DECREASES; PROVIDING FOR SEVERABILITY; AND CONTAINING OTHER PROVISIONS RELATING TO THE SUBJECT – Susan Engels, Finance Director

The City is in the process of “closing the books” for Fiscal Year 2024 (FY 2024) to prepare for the annual audit. As with all annual budgets, some line items were higher while others were lower. As a result, staff recommended Council approve budget amendment numbers 15 through 17 to balance the FY 2024 Budget based on year-end actuals.

**CITY OF BUNKER HILL VILLAGE
ADOPTED 2024 BUDGET
GENERAL FUND**

AMENDMENT NO. 15

GENERAL FUND REVENUE					
Acct. #		Description	2024 Adopted	2024 No. 15 Amendment	Change
01	4112	Franchise Fee Other	\$ 61,000.00	\$ 72,000.00	\$ 11,000.00
01	4120	Sales Tax Revenue	\$ 300,000.00	\$ 315,000.00	\$ 15,000.00
01	4210	Court - Fines	\$ 200,000.00	\$ 226,000.00	\$ 26,000.00
01	4275	Court - Technology Fees	\$ -	\$ 1,700.00	\$ 1,700.00
01	4315	Permits - Building	\$ 620,000.00	\$ 760,000.00	\$ 140,000.00
01	4910	Interest Income	\$ 650,000.00	\$ 770,000.00	\$ 120,000.00
01	4920	Miscellaneous Income	\$ 157,000.00	\$ 85,000.00	\$ (72,000.00)
TOTAL GENERAL FUND REVENUE			\$ 1,988,000	\$ 2,229,700	\$ 241,700
GENERAL FUND EXPENDITURES					
Acct. #		Description	2024 Adopted	2024 No. 15 Amendment	Change
01	6413	Storm Debris	\$ -	\$ 74,860	\$ 74,860
01	6650	Postage	\$ 2,500	\$ 3,880	\$ 1,380
01	6740	Supplies - Office	\$ 4,200	\$ 2,000	\$ (2,200)
01	7500	HC Appraisal District	\$ 60,000	\$ 62,000	\$ 2,000
01	7505	Prof Fees - Inspections	\$ 220,000	\$ 306,000	\$ 86,000
01	8150	Community Relations	\$ 30,000	\$ 31,500	\$ 1,500
01	8170	Data Processing - IT Services	\$ 30,300	\$ 33,500	\$ 3,200
01	8171	Website Services	\$ 1,700	\$ 1,850	\$ 150
01	8172	Software Subscriptions	\$ 13,000	\$ 13,700	\$ 700
01	8270	Electricity	\$ 8,000	\$ 21,500	\$ 13,500
01	8805	Streets - Mosquito Spraying	\$ 26,000	\$ 26,500	\$ 500
01	8810	Streets - Drainage	\$ 40,000	\$ 1,000	\$ (39,000)
01	8830	Streets - Repairs	\$ 55,000	\$ 12,000	\$ (43,000)
TOTAL GENERAL FUND EXP.			\$ 490,700	\$ 590,290	\$ 99,590

**CITY OF BUNKER HILL VILLAGE
ADOPTED 2024 BUDGET
UTILITY FUND**

AMENDMENT NO. 16

UTILITY FUND REVENUE					
Acct. #		Description	2024 Adopted	2024 No. 16 Amendment	Change
04	4510	Waste Water Sales	\$ 1,000,000.00	\$ 1,300,000.00	\$ 300,000.00
04	4750	Late Payment Fees	\$ 21,400.00	\$ 23,000.00	\$ 1,600.00
TOTAL UTILITY FUND REVENUE			\$ 1,021,400	\$ 1,323,000	\$ 301,600
UTILITY FUND EXPENSES					
Acct. #		Description	2024 Adopted	2024 No. 16 Amendment	Change
04	5010	Wages	\$ 513,000	\$ 521,000	\$ 8,000
04	5020	Wages - Overtime	\$ 59,000	\$ 70,000	\$ 11,000
04	5210	Retirement - TMRS Employer	\$ 107,600	\$ 305,000	\$ 197,400
04	5410	Contract Labor	\$ 20,000	\$ 22,000	\$ 2,000
04	6090	Chemicals	\$ 10,000	\$ 7,900	\$ (2,100)
04	6091	Lab Fees	\$ 5,000	\$ 2,700	\$ (2,300)
04	6250	Fuel	\$ 11,000	\$ 8,700	\$ (2,300)
04	6411	Landscaping Seasonal	\$ 2,000	\$ -	\$ (2,000)
04	6490	Janitorial Services	\$ 7,400	\$ 7,750	\$ 350
04	6491	Janitorial Supplies	\$ 1,000	\$ 10	\$ (990)
04	6650	Postage	\$ 3,000	\$ 4,050	\$ 1,050
04	6660	Printing & Stationary	\$ 3,000	\$ 3,600	\$ 600
04	6730	Supplies - General	\$ 2,000	\$ 1,400	\$ (600)
04	6740	Supplies - Office	\$ 350	\$ 525	\$ 175
04	6810	Tools & Equipment	\$ 4,500	\$ 2,000	\$ (2,500)
04	6970	Uniforms	\$ 3,500	\$ 2,500	\$ (1,000)
04	7230	Equipment - Office Equip	\$ 2,000	\$ 1,400	\$ (600)
04	7410	Vehicles	\$ 6,500	\$ 12,000	\$ 5,500
04	7502	Prof Serv - Accounting	\$ 15,000	\$ 12,200	\$ (2,800)
04	7510	Water - Fire Hydrants	\$ 13,500	\$ 2,300	\$ (11,200)
04	7520	Water Well/Pumps	\$ 49,500	\$ 22,000	\$ (27,500)
04	7535	Water Lines	\$ 11,000	\$ 5,500	\$ (5,500)
04	7540	Water - Water Meters	\$ 30,000	\$ 20,000	\$ (10,000)
04	8002	Water Purchase/COH	\$ 900,000	\$ 935,000	\$ 35,000
04	8130	Bank & Credit Card Charges	\$ 47,000	\$ 70,000	\$ 23,000
04	8172	Software Subscriptions	\$ 10,000	\$ 10,500	\$ 500
04	8630	Natural Gas	\$ 7,000	\$ 8,000	\$ 1,000
04	8750	Special Fees - Subsidence	\$ 120,000	\$ 88,000	\$ (32,000)
TOTAL UTILITY FUND EXP.			\$ 1,963,850	\$ 2,146,035	\$ 182,185

CITY OF BUNKER HILL VILLAGE			AMENDMENT NO. 17		
ADOPTED 2024 BUDGET					
COURT FUND					
COURT FUND EXPENDITURES					
Acct. # Description			2024 Adopted	2024 No. 17 Amendment	Change
05	8626	Security	\$ 6,000	\$ 8,200	\$ 2,200
TOTAL COURT FUND EXP.			\$ 6,000	\$ 8,200	\$ 2,200

A motion was made by Councilmember Thode and seconded by Councilmember Schwartz to approve Ordinance No. 25-645, adopting amendment numbers 15 through 17 to amend the Fiscal Year 2024 Adopted Budget.

The motion carried 5-0

IX. CONSIDERATION AND POSSIBLE ACTION TO APPROVE AN ORDINANCE OF THE CITY OF BUNKER HILL VILLAGE, TEXAS ADOPTING AMENDMENT NO. 4 TO THE ORIGINAL BUDGET OF THE CITY OF BUNKER HILL VILLAGE, TEXAS FOR FISCAL YEAR 2025; PROVIDING DETAILED LINE-ITEM INCREASES OR DECREASES; PROVIDING FOR SEVERABILITY; AND CONTAINING OTHER PROVISIONS RELATING TO THE SUBJECT –
Susan Engels, Finance Director

In the 2024 Budget, funds were allocated to the Capital Projects Utility Construction Fund based on a projected percentage of completion for the Underground Utility Project on Bunker Hill Road. Staff anticipated that the project would be completed by the end of 2024, however, the contract to proceed was approved during the Special City Council meeting on October 2, 2024, following line televising. As a result, the project was extended into 2025 and is now expected to be completed by April 2025. To ensure proper funding for project completion, staff recommended that the remaining budget balance of unexpended funds from FY 2024 be carried over to the FY 2025 Budget, which will revert to the fund balance before being reallocated.

CITY OF BUNKER HILL VILLAGE			AMENDMENT NO. 4		
ADOPTED 2025 BUDGET					
CAPITAL PROJECTS UTILITY FUND					
CAPITAL PROJECTS UTILITY FUND EXPENDITURES					
Acct. # Description			2025 Adopted	2025 No. 4 Amendment	Change
07	9183	UNDERGROUND UTILITIES	\$ -	\$ 751,016	\$ 751,016
TOTAL CAPITAL PROJECTS UTILITY FUND EXP.			\$ -	\$ 751,016	\$ 751,016

A motion was made by Councilmember Poor and seconded by Councilmember Brown to approve Ordinance No. 25-646, adopting amendment number 4 to the Fiscal Year 2025 Adopted Budget.

The motion carried 5-0

- X. CONSIDERATION AND POSSIBLE ACTION TO APPROVE AN ORDINANCE OF THE CITY OF BUNKER HILL VILLAGE, TEXAS, DECLARING THE UNOPPOSED CANDIDATES FOR MAYOR AND COUNCILMEMBER POSITIONS 4 AND 5 ELECTED; PROVIDING THAT THE MAY 3, 2025, GENERAL MUNICIPAL OFFICERS ELECTION SHALL NOT BE HELD; CONTAINING OTHER PROVISIONS RELATING TO THE SUBJECT; PROVIDING FOR SEVERABILITY; AND REPEALING ALL ORDINANCES OR PARTS OF ORDINANCES INCONSISTENT OR IN CONFLICT HEREWITH –**
Gerardo Barrera, City Administrator

The City of Bunker Hill Village holds its election on the first Saturday in May of each year. The election for Council Positions 1, 2, and 3 are held in even-numbered years, and the election for Mayor and Council Positions 4 and 5 are held in odd-numbered years.

At the January 21, 2025, meeting, City Council approved Ordinance No. 25-641, ordering the May 3, 2025, General Election. During the candidate application filing period (January 15, 2025, to February 14, 2025), the City received only one application for each available position. Additionally, no write-in candidate applications were received by the February 21, 2025, filing deadline. The following candidates are unopposed for election to office:

Candidate	Position
Keith Brown	Mayor
Josh Pratt	Council Position No. 4
Andrew Poor	Council Position No. 5

Texas Election Code, Section 2.053, authorizes City Council to declare unopposed candidates elected to office and to cancel the election for the applicable unopposed offices. Ordinance No. 25-647 declares the unopposed candidates elected and cancels the General Election scheduled for May 3, 2025. The candidates will take the oath of office and subsequently assume office at the May 20, 2025, City Council meeting.

A motion was made by Councilmember Thode and seconded by Councilmember Schwartz to approve Ordinance No. 25-647, canceling the General Election scheduled for May 3, 2025, and declaring the unopposed candidates for Mayor and Council Positions 4 and 5 elected.

The motion carried 5-0

XI. CONSIDERATION AND POSSIBLE ACTION TO APPROVE A ONE-MONTH CONTRACT EXTENSION WITH YARDWORKS, INC. FOR LANDSCAPE SERVICES INCLUDING RIGHT-OF-WAY MAINTENANCE, ESPLANADES, CITY HALL, AND MEMORIAL VILLAGES POLICE DEPARTMENT FOR THE TIME PERIOD OF APRIL 1, 2025 THROUGH APRIL 30, 2025 – Gerardo Barrera, City Administrator

The City contracts all landscaping and maintenance services. At the February 22, 2021, meeting, City Council awarded a contract to Yardworks, Inc. for landscaping and maintenance services for the contract period beginning April 1, 2021, and ending March 31, 2023. The contract provided the option for two one-year renewals. Both renewal options have been approved by Council, and the current and final renewal period will expire on March 31, 2025.

In February 2025, the City solicited formal bids for landscaping and maintenance services for the contract period beginning April 1, 2025, and ending March 31, 2026. Bids were due March 3, 2025, and staff is evaluating all bids received. To ensure the continuity of landscape and maintenance services while the bid evaluation process is completed, staff recommended a one (1) month extension to the existing contract with Yardworks, Inc. This extension will provide the necessary time to complete a thorough review of all bids received and the finalization of a contract recommendation. A contract will be presented for City Council consideration and approval at the April 15, 2025, Council meeting.

Staff reported that ten (10) bids were received and are being reviewed.

A motion was made by Councilmember Brown and seconded by Councilmember Schwartz to approve a one-month contract extension with Yardworks, Inc. for landscape and maintenance services for the period of April 1, 2025, to April 31, 2025.

The motion carried 5-0

XII. CONSIDERATION AND POSSIBLE ACTION TO APPROVE A CONTRACT BETWEEN THE CITY OF BUNKER HILL VILLAGE, TEXAS AND HAYDEN PAVEMENT IN THE AMOUNT OF \$1,992,198.56 FOR ROAD IMPROVEMENTS ON BUNKER HILL RD. AND TAYLORCREST RD. PER CAPITAL IMPROVEMENT PLAN – Elvin Hernandez, Public Works Director

This item was taken out of order and presented after item VI.

The City's Five-Year Capital Improvement Plan (CIP) includes the mill and overlay of Knipp Rd., Strey Ln., Taylorcrest Rd., and the reconstruction of Bunker Hill Rd. This project was originally scheduled to begin in 2023, however, was delayed due to lack of preliminary engineering.

During the meeting on October 17, 2023, Council approved a contract with Tetra Tech, the City's Street and Drainage Engineer, to complete a geotechnical study to evaluate core samples to analyze the soil stabilization, road base, and current thickness of asphalt of

Knipp Rd., Strey Ln., Taylorcrest Rd., and Bunker Hill Rd. The geotechnical report yielded the necessary information to complete the construction design phase for the named streets.

At the June 18, 2024, meeting, staff presented a contract for mill and overlay work on Taylorcrest Rd. and Knipp Rd. After discussion, Council directed staff to prioritize repairs on Bunker Hill Rd. before proceeding with the other identified streets. No formal action was taken. Prior to construction, staff recommended televising the sanitary and stormwater lines under Bunker Hill Rd. to assess the integrity of both utility lines. This recommendation was based on concerns about the road's sub-surface, as it is uncommon to mill and overlay a road twice within a ten (10) year period. The mill and overlay work of Taylorcrest Rd. was rescheduled to Summer 2025 to accommodate the Spring Branch Independent School District calendar.

Televising review determined that the sanitary sewer line needed to be replaced. At the Special City Council meeting on October 2, 2024, Council approved a contract with Ram Rod Utilities for sanitary sewer line replacement under Bunker Hill Rd. The work is expected to be completed in April 2025.

In an effort to attain the best value and meet purchasing requirements, the use of interlocal cooperative purchasing programs allows the City to leverage the purchasing potential and benefit from economies of scale. All contracts are competitively bid and awarded in compliance with State procurement requirements. After vetting multiple competitive contracts through various interlocal cooperative purchasing programs, conducting background checks on similar projects, and evaluating overall competitive pricing, staff and Tetra Tech recommend awarding a contract in an amount not to exceed \$1,992,198.56 to Hayden Pavement Company for the complete reconstruction of Bunker Hill Rd. (between Taylorcrest Rd. and Memorial Dr.) and mill & overlay of Taylorcrest Rd. (between Bunker Hill Elementary to Blalock).

Prior to mobilization, staff will host a town hall meeting to discuss the proposed construction schedule with impacted residents. Advanced notification will be provided to emergency services (MVPD and VFD), neighboring municipalities, and the general public.

The project engineer, Mike McClung, attended the meeting via Zoom to address any of Council's comments and questions.

Council inquired why Taylorcrest Rd. was included in the project. Staff explained that it was added based on the findings from the geotechnical report, road failures, and its placement on the CIP schedule.

A motion was made by Councilmember Thode and seconded by Councilmember Poor to approve a contract with Hayden Pavement in an amount not to exceed \$1,992,198.56 for road improvements on Bunker Hill Rd. and Taylorcrest Rd.

The motion carried 5-0

XIII. CONSIDERATION AND POSSIBLE ACTION TO APPROVE A CONTRACT BETWEEN THE CITY OF BUNKER HILL VILLAGE, TEXAS AND LLOYD, SMITHA & ASSOCIATES IN THE AMOUNT OF \$75,000.00 FOR CONSTRUCTION MANAGEMENT SERVICES FOR BUNKER HILL RD. AND TAYLORCREST RD. – Elvin Hernandez, Public Works Director

The City's Five-Year Capital Improvement Plan (CIP) includes the asphalt mill and overlay of Taylorcrest Rd. and the reconstruction of Bunker Hill Rd. This project was originally scheduled to begin in 2024, however, per Council's direction to prioritize repairs on Bunker Hill Rd. first, it was necessary to complete underground utility work on Bunker Hill Rd. before the start of construction. The mill and overlay of Taylorcrest Rd. was rescheduled to Summer 2025 to accommodate the Spring Branch Independent School District.

The City has contracted with Lloyd, Smitha & Associates, LLC on multiple projects, most recently in 2022, where they provided satisfactory project oversight. Given the contractor's proven expertise, extensive experience in construction management and project coordination with other City projects, staff recommends approving a professional services contract with Lloyd, Smitha & Associates, LLC for project management services for Taylorcrest Rd. and Bunker Hill Rd. in an amount not to exceed \$75,000.00. Scope of work includes on-site inspections, quality control measures, review of monthly pay estimates, communication with residents, complaint investigations, and the main point of contact to address resident concerns.

Prior to mobilization, staff will host a town hall meeting to discuss the proposed construction schedule with impacted residents. Advanced notification will be provided to emergency services (MVPD and VFD), neighboring municipalities, and the general public.

A motion was made by Councilmember Thode and seconded by Councilmember Brown to approve a contract with Lloyd, Smitha & Associates, LLC in an amount not to exceed \$75,000.00 for project management of road improvements for Taylorcrest Rd. and Bunker Hill Rd.

The motion carried 5-0

XIV. CONSIDERATION AND POSSIBLE ACTION TO APPROVE A CONTRACT BETWEEN THE CITY OF BUNKER HILL VILLAGE, TEXAS AND IDS ENGINEERING GROUP IN THE AMOUNT OF \$89,253.00 FOR WATER TANK AND WELL INSPECTION SERVICES – Elvin Hernandez, Public Works Director

This item was taken out of order and presented after item III.

The City's Five-Year Capital Improvement Plan (CIP) includes the inspection and preliminary engineering of all City water tanks and wells at both water plants. Staff requested and received a proposal from the City Engineer, IDS Engineering Group, for these services. This assessment will outline the continued reliability and efficiency of the City's water infrastructure through a structured inspection and maintenance program that

will proactively address potential issues, extend the operational life of these assets, and ensure the continued delivery of safe and reliable water services to the City.

The scope of services for this assessment includes the following key tasks:

- Water Tank Inspection
 - Foundation Inspection
 - Structure
 - Coating System
- Water Well Performance for Four (4) Wells
 - Performance Test
 - Flow Test
- Report
 - Preliminary Engineering Report of Inspection Results
 - Cost Estimates
 - Rehabilitation Scenarios
- Water Tank Cleaning and Sludge Removal
 - Interior Tank Sludge Removal and Disinfection of Tank(s)

Professional services are exempt from competitive bidding requirements per Chapter 252.021 of the Local Government Code.

The City's Engineers, Tim Buscha and John Hale, attended the meeting to address any of Council's comments and questions.

John Hale explained the three (3) phases of the project:

1. Drain and clean tanks
2. Tank inspection
3. Preliminary engineering report of findings

Staff noted the preliminary engineering report will help guide future CIP schedules and budgeting.

Councilmember Poor asked how long the tanks would be offline. John Hale confirmed that only one (1) tank would be offline at a time, with each tank offline for seven (7) days.

All field work will be completed as soon as possible to minimize disruption before water usage increases during the warmer months.

A motion was made by Councilmember Brown and seconded by Councilmember Poor to approve a contract with IDS Engineering Group in an amount not to exceed \$89,253.00 for inspection and preliminary engineering of all City water tanks and wells at both water plants.

The motion carried 5-0

XV. CONSIDERATION AND POSSIBLE ACTION TO RATIFY THE FOLLOWING PAYMENTS THAT EXCEED \$50,000:

- A. City of Houston water bill dated February 21, 2025, in the amount of \$67,063.35 for February 2025 water purchase.
- B. Core & Main, invoice no. W365277 in the amount of \$50,000.00 for AMI Gateway Tower installation for the water meter replacement project completed in January 2025.
- C. Ram Rod Utilities, monthly estimate no. 4 in the amount of \$121,297.50 for the Bunker Hill Rd. and Greenbay sanitary sewer replacement project completed through January 2025.
- D. Ram Rod Utilities, monthly estimate no. 5 in the amount of \$113,883.75 for the Bunker Hill Rd. and Greenbay sanitary sewer replacement project completed through February 2025.

A motion was made by Councilmember Brown and seconded by Councilmember Poor to ratify payments that exceed \$50,000.

The motion carried 5-0

XVI. CONSENT AGENDA

“ALL MATTERS LISTED UNDER CONSENT AGENDA ARE CONSIDERED TO BE ROUTINE BY THE CITY COUNCIL AND WILL BE ENACTED BY ONE MOTION, THERE WILL NOT BE SEPARATE DISCUSSION OF THESE ITEMS. IF DISCUSSION IS DESIRED, THAT ITEM WILL BE REMOVED FROM THE CONSENT AGENDA AND CONSIDERED SEPARATELY.”

- A. Minutes of the February 11, 2025, Special City Council Meeting.
- B. January 2025 Financials.
- C. February 2025 Financials.
- D. Check Register dated February 1, 2025 to March 11, 2025.
- E. Core & Main, invoice no. 3201101 in the amount of \$4,102.50 for Neptune 360 Software for the Water Meter Replacement Project.
- F. Core & Main, invoice no. W372045 in the amount of \$5,370.00 for annual maintenance of AMI equipment installed for the Water Meter Replacement Project.
- G. Langford Engineering, invoice no. 28527 in the amount of \$210.00 for general engineering services completed through January 2025.
- H. Langford Engineering, invoice no. 28528 in the amount of \$3,280.45 for construction phase engineering services completed through January 2025 for the Bunker Hill Rd. and Greenbay Sanitary Sewer Rehab Project.
- I. Langford Engineering, invoice no. 28530 in the amount of \$4,032.43 for engineering services completed through January 2025 for the Waterline Replacement Project on Mayerling Dr.
- J. Langford Engineering, invoice no. 28596 in the amount of \$2,741.84 for engineering services completed through February 2025 for the Waterline Replacement Project on Mayerling Dr.
- K. Langford Engineering, invoice no. 28597 in the amount of \$5,419.99 for engineering services completed through February 2025 for the Bunker Hill Rd. and Greenbay Sanitary Sewer Rehab Project.
- L. Memorial Villages Water Authority, invoice no. 009-24-25 in the amount of \$34,711.67 for January 2025 wastewater treatment.

- M. Memorial Villages Water Authority, invoice no. 010-24-25 in the amount of \$32,731.22 for February 2025 wastewater treatment.
- N. Neil Technical Services, invoice no. 132263 in the amount of \$760.00 for water meter tower electrical work completed in January 2025 for the Water Meter Replacement Project.
- O. Probstfeld & Associates, invoice no. 71014 in the amount of \$92.50 for drainage plan review services completed in November 2024.
- P. Probstfeld & Associates, invoice no. 71015 in the amount of \$355.00 for drainage plan review services completed in January 2025.
- Q. Probstfeld & Associates, invoice no. 71016 in the amount of \$355.00 for drainage plan review services completed in January 2025.
- R. Probstfeld & Associates, invoice no. 71017 in the amount of \$272.50 for drainage plan review services completed in January 2025.
- S. Probstfeld & Associates, invoice no. 71019 in the amount of \$92.50 for drainage plan review services completed in January 2025.
- T. Tetra Tech, invoice no. 52376381 in the amount of \$3,057.04 for drainage plan review services completed January 2025.
- U. Tetra Tech, invoice no. 52389275 in the amount of \$6,128.24 for drainage plan review services completed February 2025.
- V. Tetra Tech, invoice no. 52389651 in the amount of \$2,000.00 for design of asphalt mill and overlay improvements on Bunker Hill Rd. and Taylorcrest Rd. rendered through February 2025

A motion was made by Councilmember Thode and seconded by Councilmember Schwartz to approve the Consent Agenda.

The motion carried 5-0

XVII. EXECUTIVE SESSION

PURSUANT TO SECTION 551.071 OF THE TEXAS GOVERNMENT CODE, THE CITY COUNCIL WILL CONVENE INTO CLOSED EXECUTIVE SESSION TO CONSULT WITH THE CITY ATTORNEY REGARDING PENDING OR CONTEMPLATED LITIGATION

Mayor Lord convened into Executive Session at 8:13 p.m.

Mayor Lord reconvened the Regular City Council meeting at 8:35 p.m.

XVIII. CONSIDERATION AND POSSIBLE ACTION TO APPROVE AN AGREEMENT BETWEEN THE CITY OF BUNKER HILL VILLAGE, TEXAS AND MEMORIAL VILLAGES WATER AUTHORITY – Gerardo Barrera, City Administrator

A motion was made by Councilmember Thode and seconded by Councilmember Moerer to approve an agreement with Memorial Villages Water Authority.

The motion carried 5-0

XIX. CONSIDERATION AND POSSIBLE ACTION TO ACCEPT THE RESIGNATION OF ROBERT LORD FROM THE POSITION OF MAYOR OF THE BUNKER HILL VILLAGE CITY COUNCIL – Gerardo Barrera, City Administrator

Mayor Robert P. Lord was elected to the City Council in 2016 and has served as Mayor since 2019.

Mayor Lord has submitted a letter of resignation from the office of Mayor effective following the related agenda item (item XIX) at the City Council meeting on March 18, 2025.

For a resignation to be effective, Local Government Code Sec. 22.012 requires the resignation of an elected official to be written, signed, and submitted for formal acceptance and approval by the City’s governing body.

City Attorney Smith clarified the resignation will take effect in eight (8) days, regardless of whether Council chooses to formally accept it or not.

A motion was made by Councilmember Thode and seconded by Councilmember Poor to accept the resignation of Robert Lord from the position of Mayor effective following item XIX at the City Council meeting on March 18, 2025.

The motion carried 5-0

XX. CONSIDERATION AND POSSIBLE ACTION TO APPOINT AN INDIVIDUAL TO THE POSITION OF MAYOR OF THE BUNKER HILL VILLAGE CITY COUNCIL TO COMPLETE THE TERM ENDING MAY 2025 – Gerardo Barrera, City Administrator

In accordance with Local Government Code provisions, Mayor Robert P. Lord tendered his letter of resignation from the position of Mayor effective following agenda item XIX at the City Council meeting on March 18, 2025.

Local Government Code 22.010 sets forth the process by which to fill a vacancy on the City Council. If for any reason a single vacancy exists on the governing body of the municipality, a majority of the remaining members who are present and voting, excluding the Mayor, may fill the vacancy by appointment unless an election to fill the vacancy is required by Section 11, Article XI, Texas Constitution.

The newly appointed individual must be a resident of the City, satisfy all qualifications required for elected councilmembers, and will hold office for the remainder of the unexpired term through May 2025.

Upon Council confirmation, the appointed individual will receive the Statement of Appointed Officer and be administered the Oath of Office to assume the responsibilities of the position of Mayor.

City Administrator Barrera addressed Council that in accordance with Local Government Code, Council may choose to nominate and vote for an individual to the position of Mayor for the term ending May 2025. If no nomination and vote is made, Mayor Pro-Tem Schwartz will preside over meetings and fulfill mayoral duties until the Mayor-Elect assumes office at the May 20, 2025, meeting.

No action was taken on this item. Mayor Pro-Tem Schwartz will serve as acting Mayor until May 2025.

XXI. ADJOURN

Mayor Pro-Tem Schwartz adjourned the meeting at 8:44 p.m.

Approved and accepted on April 15, 2025.

Susan Schwartz, Mayor Pro-Tem

ATTEST:

Gerardo Barrera, City Administrator/ Acting City Secretary

**MINUTES OF THE SPECIAL MEETING
OF THE CITY COUNCIL
OF THE CITY OF BUNKER HILL VILLAGE, TEXAS
MARCH 25, 2025**

I. CALL TO ORDER

Mayor Pro-Tem Schwartz called the meeting to order at 8:00 a.m. on Zoom and in the Council Chambers of City Hall, 11977 Memorial Drive, Houston, Texas.

Present

Mayor Pro-Tem Susan Schwartz
Councilmember Eric Thode
Councilmember Carl Moerer
Councilmember Keith Brown

Staff in Attendance

Gerardo Barrera, City Administrator
Loren Smith, City Attorney
Mallory Pack, Management Analyst
Susan Engles, Finance Director

Absent

Councilmember Andrew Poor

II. PLEDGE OF ALLEGIANCE

Mayor Pro-Tem Schwartz led the Pledge of Allegiance.

III. CITIZENS' COMMENTS

There were no public comments.

IV. CONSIDERATION AND POSSIBLE ACTION TO APPROVE A RESOLUTION OF THE CITY OF HUNTERS CREEK VILLAGE, THE CITY OF PINEY POINT VILLAGE, THE CITY OF BUNKER HILL VILLAGE, THE CITY OF HEDWIG VILLAGE, THE CITY OF SPRING VALLEY VILLAGE, AND THE CITY OF HILSHIRE VILLAGE TO FORM A COMMITTEE TO MAKE RECOMMENDATIONS TO THE CITY COUNCILS OF EACH OF THE ABOVE-NAMED CITIES REGARDING THE RESPONSE TO PROPOSED LEGISLATION

At the March 18, 2025, City Council meeting, Council discussed and heard public comment regarding proposed bills in the current 89th Texas Legislative Session that, if passed, would restrict, remove, or abrogate the City's rules and regulations with concern to the general election date, and zoning & land use. The proposed legislation could have a significant negative impact on single-family residences and the Memorial Villages as a whole.

The Senate and House Bills of concern, include but are not limited to:

- Senate Bill 673
- Senate Bill 785
- Senate Bill 1209
- House Bill 878
- House Bill 1779
- House Bill 1835
- House Bill 2480
- House Bill 3172

Given the shared nature of these concerns across the six (6) Memorial Villages, a unified and coordinated response is essential to address the proposed legislation effectively. To achieve this, it was recommended to establish a Villages Legislative Committee composed of a representative from each Village that chooses to participate. The purpose of the Committee would be to discuss the proposed legislation, evaluate the potential impacts on the Villages, and provide recommendations to the City Councils of the participating Villages on how to respond to the proposed legislation.

City Administrator Barrera announced that the Villages Legislative Committee is scheduled to meet at 2:00 p.m. on March 26, 2025, at Hunters Creek. The City will continue to closely monitor the proposed bills.

A motion was made by Councilmember Brown and seconded by Councilmember Thode to approve Resolution No. 03-25-2025 to establish a Legislative Committee to make recommendations to the Village City Councils regarding the response to proposed legislation, and named Councilmember Schwartz as the City's representative on the Committee.

The motion carried 4-0

V. ADJOURN

Mayor Pro-Tem Schwartz adjourned the meeting at 8:04 a.m.

Approved and accepted on April 15, 2025.

Susan B. Schwartz, Mayor Pro-Tem

ATTEST:

Gerardo Barrera, City Administrator/ Acting City Secretary

MARCH

2025

Financial Report



Note: These financials do not include the year end adjusting entries. Year end entries will be included in the year end financial in the ACFR.

CITY OF BUNKER HILL, TEXAS
INVESTMENT REPORT
3/31/2025

INVESTMENT TYPE	BEGINNING BALANCE	ADDITIONS	WITH DRAWALS	INTEREST	ENDING BALANCE/ BOOK VALUE	FACE VALUE	MARKET VALUE	Rate Coupon	Purchase Yield	MATURITY DATE/TERM	PERCENTAGE OF PORTFOLIO	INVESTMENT SECURITY	INTEREST EARNED YTD
Cash Accounts													
CASH - STELLAR GL BALANCE	888,942.58	1,946,209.48	2,182,188.17	1,906.50	654,870.39	654,870.39	654,870.39	2.58%	2.58%	Upon Demand	3%	of Credit	6,579.94
Sub-Total	888,942.58	1,946,209.48	2,182,188.17	1,906.50	654,870.39	654,870.39	654,870.39						
Investment Pools													
Texas CLASS	2,031.65			7.40	2,039.05	2,039.05	2,039.05	4.27%	4.27%	Upon Demand	0%	Invest Pool	21.49
Sub-Total	2,031.65			7.40	2,039.05	2,039.05	2,039.05						-
Index Fund													
CASH- INDEPENDENT FINANCIAL	19,857,316.82	(1,000,000.00)		74,413.58	18,931,730.40	18,931,730.40	18,931,730.40	4.59%	4.59%	Upon Demand	97%	Various	204,257.46
Sub-Total	19,857,316.82	(1,000,000.00)	-	74,413.58	18,931,730.40	18,931,730.40	18,931,730.40						
BHV Inc Restricted Donation													
Restricted Donation (BHV Inc.)	6,717.51			25.67	6,743.18	6,743.18	6,743.18	4.59%	4.59%	Upon Demand	0%	Various	74.24
Sub-Total	6,717.51	-	-	25.67	6,743.18	6,743.18	6,743.18						
TOTAL INVESTMENTS	\$ 20,755,008.56	\$ 946,209.48	\$ 2,182,188.17	\$ 76,353.15	\$ 19,595,383.02	\$ 19,595,383.02	\$ 19,595,383.02				100%		\$ 210,933.13
unrestricted	\$ 20,736,308.56				\$ 19,576,683.02								
restricted*	\$ 18,700.00	\$ -			\$ 18,700.00								
TOTAL	\$ 20,755,008.56	\$ -	\$ -		\$ 19,595,383.02								

* The City held restricted cash and cash equivalent of \$18,700 in the enterprise fund for the customer deposits.
The City of Bunker Hill Village's investment portfolio is in compliance with state law and the investment strategy and policy approved by the City Council.


Investment Officer, Finance Director

4/4/2025
Date:

STELLAR BANK BALANCE AT 3/31/2025	<u>\$ 726,926.69</u>
FDIC Insurance	250,000.00
FHL Dallas Letter of Credit	5,000,000.00
Total Collateral - STELLAR BANK	<u>\$ 5,250,000.00</u>
Over-Collateralized - STELLAR BANK	\$ 4,523,073.31
INDEPENDENT FINANCIAL BANK BALANCE AT 3/31/2025	<u>\$ 18,931,730.40</u>
INDEPENDENT BANK TOTAL	<u>\$ 18,931,730.40</u>
FDIC Insurance	250,000.00
Various- pledged securities	19,607,316.82
Total Collateral	<u>\$ 19,857,316.82</u>
Over-Collateralized	\$ 925,586.42

**City of Bunker Hill Village
Monthly Tax Office Report
March 31, 2025**

Prepared by: Jamie Matelske, Tax Assessor/Collector

A. Current Taxable Value \$ 2,727,790,537

B. Summary Status of Tax Levy and Current Receivable Balance:

	Current 2024 Tax Year	Delinquent 2023 & Prior Tax Years	Total
Original Levy 0.271	\$ 7,134,262.81	\$ -	\$ 7,134,262.81
Carryover Balance	-	228,975.31	228,975.31
Adjustments	258,049.59	(2,776.94)	255,272.65
Adjusted Levy	7,392,312.40	226,198.37	7,618,510.77
Less Collections Y-T-D	7,115,227.19	76,479.22	7,191,706.41
Receivable Balance	\$ 277,085.21	\$ 149,719.15	\$ 426,804.36

C. COLLECTION RECAP:

	Current 2024 Tax Year	Delinquent 2023 & Prior Tax Years	Total
Current Month:			
Base Tax	\$ 145,947.51	\$ 1,970.79	147,918.30
Penalty & Interest	7,306.02	885.81	8,191.83
Attorney Fees	-	645.40	645.40
Other Fees	-	-	-
Total Collections	\$ 153,253.53	\$ 3,502.00	\$ 156,755.53

	Current 2024 Tax Year	Delinquent 2023 & Prior Tax Years	Total
Year-To-Date:			
Base Tax:	\$ 7,115,227.19	\$ 76,479.22	\$ 7,191,706.41
Penalty & Interest	26,208.67	64,987.37	91,196.04
Attorney Fees	-	1,399.74	1,399.74
Other Fees	1,383.53	-	1,383.53
Total Collections	\$ 7,142,819.39	142,866.33	\$ 7,285,685.72

Percent of Adjusted Levy	96.62%	98.56%
--------------------------	--------	--------

City of Bunker Hill Village
A/R Summary by Year
March 31, 2025

YEAR	BEGINNING BALANCE AS OF 12/31/2024	ADJUSTMENTS	COLLECTIONS	RECEIVABLE BALANCE AS OF 03/31/2025
2023	\$ 41,712.60	\$ (2,328.57)	\$ 7,838.07	\$ 31,545.96
22	24,102.09	(448.37)	5,887.08	17,766.64
21	18,876.49	-	5,593.35	13,283.14
20	13,637.06	-	5,568.94	8,068.12
19	5,651.13	-	2,944.16	2,706.97
18	10,186.24	-	2,949.35	7,236.89
17	10,027.07	-	2,768.24	7,258.83
16	9,497.82	-	2,512.80	6,985.02
15	8,686.65	-	2,287.63	6,399.02
14	8,023.94	-	2,113.23	5,910.71
13	7,624.24	-	2,018.94	5,605.30
12	7,254.91	-	2,018.94	5,235.97
11	7,191.96	-	2,081.75	5,110.21
10	6,146.99	-	1,847.19	4,299.80
09	5,580.44	-	1,791.86	3,788.58
08	5,486.97	-	1,880.33	3,606.64
07	3,672.70	-	1,782.69	1,890.01
06	3,530.50	-	1,718.50	1,812.00
05	3,201.15	-	1,558.07	1,643.08
04	3,233.44	-	1,426.92	1,806.52
03	3,175.04	-	1,349.77	1,825.27
02	3,078.00	-	1,379.06	1,698.94
01	2,896.81	-	1,342.34	1,554.47
00	2,734.20	-	1,266.59	1,467.61
1999	2,397.18	-	1,183.73	1,213.45
98	1,247.22	-	1,247.22	-
97	1,132.43	-	1,132.43	-
96	1,076.37	-	1,076.37	-
95	1,378.45	-	1,378.45	-
94	1,342.46	-	1,342.46	-
93	1,342.46	-	1,342.46	-
92	949.90	-	949.90	-
91	905.10	-	905.10	-
90	715.68	-	715.68	-
89	628.56	-	628.56	-
88	651.06	-	651.06	-
	<u>\$ 228,975.31</u>	<u>\$ (2,776.94)</u>	<u>\$ 76,479.22</u>	<u>\$ 149,719.15</u>

**CITY OF BUNKER HILL VILLAGE, TX
GENERAL FUND CAPITAL PROJECTS - FUND 06
2025 BUDGET - ACTUALS THRU MARCH**

TYPE	CURRENT BUDGET	YTD ACTUAL	BUDGET BALANCE
DRAINAGE			
Locallized Drainage	150,000.00		150,000.00
Drainage Master Plan	50,000.00		50,000.00
Sub Total	200,000.00	-	200,000.00
STREETS			
Streets-Taylorcrest	425,000.00		425,000.00
Asphalt Rehabilitation	122,000.00	2,000.00	120,000.00
Gessner Northbound & Memorial	600,000.00		600,000.00
Bunker Hill Road Overlay	2,100,000.00		2,100,000.00
Sub Total	3,247,000.00	2,000.00	3,245,000.00
FACILITY			
City Hall	50,000.00		50,000.00
City Parking Lot	100,000.00		100,000.00
Sub Total	150,000.00	-	150,000.00
PUBLIC SAFETY			
MVPD PUBLIC SAFETY	56,667.00	56,664.26	2.74
VILLAGE FIRE DEPT	38,000.00		38,000.00
Sub Total	94,667.00	56,664.26	38,002.74
BEAUTIFICATION			
	40,000.00		40,000.00
GRAND TOTAL	3,731,667.00	58,664.26	3,673,002.74

**CITY OF BUNKER HILL VILLAGE, TX
UTILITY FUND CAPITAL PROJECTS - FUND 07
2025 BUDGET - ACTUALS THRU MARCH**

TYPE	CURRENT BUDGET	YTD ACTUAL	BUDGET BALANCE
Water and Wastewater			
Televise of Concrete Lines			-
Replacement of Concrete Lines	200,000.00		200,000.00
Underground Utilities Bunker Hill	1,001,687.00	158,703.27	842,983.73
Gessner Water Lines and Roadway Desigr	750,000.00		750,000.00
Groundwater Storage Tank Analysis	100,000.00		100,000.00
Underground Utilites- Sewer	751,016.00	243,881.69	507,134.31
Sub Total	2,802,703.00	402,584.96	2,400,118.04
Water Production			
WP #2 VFD Booster Pumps	40,000.00		40,000.00
Meter Replacement	107,254.00	60,232.50	47,021.50
Sub Total	147,254.00	60,232.50	87,021.50
FACILITY			
Rehab Main Shed	12,000.00		12,000.00
Sub Total	12,000.00	-	12,000.00
Sub Total	-	-	-
Sub Total	-	-	-
GRAND TOTAL	2,961,957.00	462,817.46	2,499,139.54

BALANCE SHEET

AS OF: MARCH 31ST, 2025

01 -GENERAL FUND

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE
ASSETS		
=====		
01-00-00-1001	Cash in Bank	(6,203,155.69)
01-00-00-1011	INDEPENDENT FINANCIAL 180 CD	0.00
01-00-00-1012	INDEPENDENT FINANCIAL 90 CD	0.00
01-00-00-1013	INDEPENDENT FIN 180 DAYS 1 M	0.00
01-00-00-1014	INDEPENDENT FIN 180 DAYS 1M CD	0.00
01-00-00-1016	Allegiance Bank	0.00
01-00-00-1017	INDEPENDENT FINANCIAL	12,368,970.61
01-00-00-1018	TEXAS CLASS	0.00
01-00-00-1022	TEXAS CLASS	2,039.05
01-00-00-1039	Cash Held by Tax Assessor	0.00
01-00-00-1050	Reserve -Vehicles & Technology	45,326.00
01-00-00-1053	Reserves - Facilities	150,725.00
01-00-00-1055	Reserve -Emergency Management	0.00
01-00-00-1060	Reserve -Infrastructure Mngmt	0.00
01-00-00-1065	Reserve- Police Department	260,552.00
01-00-00-1066	FIRE DEPT RESERVE	0.00
01-00-00-1068	Reserve- Beautification	0.00
01-00-00-1069	Reserve - American Protection	0.00
01-00-00-1070	Certificates of Deposit	0.00
01-00-00-1080	Petty Cash - Court	100.00
01-00-00-1081	Petty Cash - G&A	200.00
01-00-00-1082	Petty Cash - Admin Assist	0.00
01-00-00-1090	Cash in Transit	(2,618.78)
01-00-00-1091	Prepaid Payroll	0.00
01-00-00-1092	PREPAID MVPD CAPITAL ASSETS	0.00
01-00-00-1210	A/R - Property Taxes	451,858.48
01-00-00-1220	A/R - Franchise	43,271.61
01-00-00-1221	A/R - MISC.	0.00
01-00-00-1222	A/R Interest Income	0.00
01-00-00-1223	AR FEMA	259,742.91
01-00-00-1225	A/R - Sales Tax	71,640.64
01-00-00-1240	A/R - Return Items	0.00
01-00-00-1260	LEASE RECEIVABLE	349,779.00
01-00-00-1310	Inventory	0.00
01-00-00-1820	Provided To Long Term Debt	0.00
01-00-03-1990	DueTo/From Debt Service Fund	0.00
01-00-04-1990	DueTo/From Utility Fund	0.00
01-00-09-1990	Created by Posting	0.00
01-00-14-1990	Due from Fuel Acct	0.00
		<u>7,798,430.83</u>
TOTAL ASSETS		7,798,430.83
=====		
LIABILITIES		
=====		
01-00-00-2010	Accounts Payable	0.00
01-00-00-2011	Accounts Payable - Court	0.00
01-00-00-2013	Accounts Payable - Other	0.00
01-00-00-2020	Wages Payable	0.00
01-00-00-2051	DUE TO BHV INC	0.00

BALANCE SHEET

AS OF: MARCH 31ST, 2025

01 -GENERAL FUND

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE
01-00-00-2110	Taxes Payable - Payroll	(0.04)
01-00-00-2130	Taxes Payable - Court	0.00
01-00-00-2220	Retirement Payable - Employee	0.00
01-00-00-2230	Voluntary Deferred Comp.	0.00
01-00-00-2235	CHILD SUPPORT	0.00
01-00-00-2240	Court Taxes - Payable to State	24,542.96
01-00-00-2241	Court Taxes - IDF	124.80
01-00-00-2242	Court Taxes -Child Safety Seat	0.00
01-00-00-2243	Court Taxes - CJFS	0.30
01-00-00-2244	Court Taxes - CSS	0.00
01-00-00-2245	Court Taxes - Time Pay Fee	12.50
01-00-00-2246	Court Taxes - State OMNI	1,086.00
01-00-00-2247	Court Taxes - OMNI	0.00
01-00-00-2248	Court Taxes - Linebarger	5,711.96
01-00-00-2249	Court Taxes - Truancy Prevent	72.00
01-00-00-2250	Insurance Payable - Employee	0.00
01-00-00-2310	Deposits - Court Bonds	0.00
01-00-00-2322	UNCLAIMED PROPERTY	10.00
01-00-00-2650	General Obligation Bonds	0.00
01-00-00-2660	Certificates of Oblig-1999	0.00
01-00-00-2810	Accrued Payroll	0.00
01-00-00-2815	Accrued Vac Liability (Yr End)	0.00
01-00-00-2820	Unearned Income	1,382,320.92
01-00-00-2823	DEFERRED REVENUE	0.20
01-00-00-2860	DEFERRED INFLOWS LEASES	327,444.00
01-00-00-2930	Brown Subdivison Escrow	0.00
01-00-00-2940	Williamsburg Drainage Escrow	0.00
01-00-00-2945	Wood Lane Repaving Escrow	0.00
	TOTAL LIABILITIES	<u>1,741,325.60</u>
EQUITY		
=====		
01-00-00-3010	Fund Balance - G & A	3,633,954.63
01-00-00-3012	Fund Balance - Child Safety	0.00
01-00-00-3013	Fund Balance - Formal Reserves	<u>456,603.00</u>
	TOTAL BEGINNING EQUITY	4,090,557.63
	TOTAL REVENUE	6,117,190.95
	TOTAL EXPENDITURES	<u>4,150,643.35</u>
	TOTAL REVENUE OVER/(UNDER) EXPENSES	1,966,547.60
	TOTAL EQUITY & REV. OVER/(UNDER) EXP.	<u>6,057,105.23</u>
	TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.	7,798,430.83
		=====

01 -GENERAL FUND

25.00% OF YEAR COMP.

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>Taxes</u>					
01-00-00-4010 Taxes - Current Year	6,601,292.00	173,352.92	5,344,740.38	80.97	1,256,551.62
01-00-00-4020 Taxes - Prior Years	10,000.00	223.23	54,182.54	541.83 (44,182.54)
01-00-00-4030 Taxes - Penalty & Interes	32,000.00	10,798.03	65,156.34	203.61 (33,156.34)
TOTAL Taxes	6,643,292.00	184,374.18	5,464,079.26	82.25	1,179,212.74
<u>Franchise Fees</u>					
01-00-00-4110 FRANCHISE FEE ELECTRICITY	180,000.00	0.00	29,761.46	16.53	150,238.54
01-00-00-4111 FRANCHISE FEE GAS	44,000.00	0.00	7,866.77	17.88	36,133.23
01-00-00-4112 FRANCHISE FEE OTHER	61,000.00	11,927.92	12,333.78	20.22	48,666.22
01-00-00-4120 Sales Tax Revenue	305,000.00	24,279.92	95,920.56	31.45	209,079.44
TOTAL Franchise Fees	590,000.00	36,207.84	145,882.57	24.73	444,117.43
<u>Mun. Court Fines & Fees</u>					
01-00-00-4210 Court - Fines	205,000.00	24,441.21	63,382.73	30.92	141,617.27
01-00-00-4215 Court - Time Pay Fees/Cit	0.00	0.00	0.00	0.00	0.00
01-00-00-4216 Court - Time Pay Fees/Eff	0.00	0.00	0.00	0.00	0.00
01-00-00-4217 Court - OMNI	0.00	0.00	0.00	0.00	0.00
01-00-00-4220 Court - State Taxes	0.00	0.00	0.00	0.00	0.00
01-00-00-4225 Court - Child Safety 1015	0.00	0.00	0.00	0.00	0.00
01-00-00-4226 Court - CJFC	0.00	0.00	0.00	0.00	0.00
01-00-00-4227 Court - Local Truancy Pre	6,200.00	610.08	1,525.86	24.61	4,674.14
01-00-00-4228 COURT- YOUTH DIVERSION FE	0.00	0.00	0.00	0.00	0.00
01-00-00-4245 Court - Judicial Support	0.00	0.00	0.00	0.00	0.00
01-00-00-4246 Court - Local Municipal J	60.00	0.00	0.00	0.00	60.00
01-00-00-4260 Court - Security Fees	0.00	168.03	168.03	0.00 (168.03)
01-00-00-4265 Local Building Security F	7,000.00	597.86	1,495.32	21.36	5,504.68
01-00-00-4270 Court - Technology Fees	0.00	0.00	0.00	0.00	0.00
01-00-00-4271 CHILD SAFETY HARRIS CO	0.00	0.00	0.00	0.00	0.00
01-00-00-4275 Court - Local Court Tech	6,000.00	488.06	1,220.69	20.34	4,779.31
TOTAL Mun. Court Fines & Fees	224,260.00	26,305.24	67,792.63	30.23	156,467.37
<u>Licenses & Permits</u>					
01-00-00-4310 Permits - Animal Licenses	230.00	5,850.00	5,850.00	2,543.48 (5,620.00)
01-00-00-4315 Permits - Building	620,000.00	76,027.34	215,731.77	34.80	404,268.23
01-00-00-4325 Permits - Miscellaneous	150.00	0.00	25.00	16.67	125.00
01-00-00-4350 Dedication Program	4,000.00	0.00	0.00	0.00	4,000.00
01-00-00-4351 Offsite Tree Program	0.00	0.00	0.00	0.00	0.00
TOTAL Licenses & Permits	624,380.00	81,877.34	221,606.77	35.49	402,773.23
<u>Interest Income</u>					
01-00-00-4910 Interest Income	600,000.00	76,327.48	148,099.10	24.68	451,900.90
TOTAL Interest Income	600,000.00	76,327.48	148,099.10	24.68	451,900.90
<u>Miscellaneous</u>					
01-00-00-4920 Miscellaneous Income	110,000.00	950.00	3,900.00	3.55	106,100.00
TOTAL Miscellaneous	110,000.00	950.00	3,900.00	3.55	106,100.00

CITY OF BUNKER HILL VILLAGE
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: MARCH 31ST, 2025

01 -GENERAL FUND

25.00% OF YEAR COMP.

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>Ambulance Fees</u>					
01-00-00-4930 Ambulance Fees	0.00	24,440.18	24,440.18	0.00	(24,440.18)
TOTAL Ambulance Fees	0.00	24,440.18	24,440.18	0.00	(24,440.18)
<u>Rent Income</u>					
01-00-00-4940 Rent Income	30,000.00	424.36	22,311.90	74.37	7,688.10
TOTAL Rent Income	30,000.00	424.36	22,311.90	74.37	7,688.10
<u>Intergovernmental/Transfer</u>					
01-00-00-4980 Intergovernmental Revenue	0.00	19,078.54	19,078.54	0.00	(19,078.54)
01-00-00-4990 Transfers In	0.00	0.00	0.00	0.00	0.00
TOTAL Intergovernmental/Transfer	0.00	19,078.54	19,078.54	0.00	(19,078.54)
TOTAL REVENUES	8,821,932.00	449,985.16	6,117,190.95	69.34	2,704,741.05
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01 -GENERAL FUND
 Non Departmental

25.00% OF YEAR COMP.

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>Personnel</u>					
01-00-00-5010 Wages	490,000.00	32,897.57	95,034.25	19.39	394,965.75
01-00-00-5020 Wages - Overtime	20,140.00	0.00	0.00	0.00	20,140.00
01-00-00-5110 Payroll Taxes - FICA E	41,870.00	2,581.02	7,394.02	17.66	34,475.98
01-00-00-5120 Payroll Taxes - TWC	1,000.00	28.46	606.34	60.63	393.66
01-00-00-5210 Retirement - TMRS Empl	92,750.00	10,387.24	20,437.22	22.03	72,312.78
01-00-00-5211 RETIREMENT 457 PLAN	12,500.00	1,275.16	3,739.90	29.92	8,760.10
01-00-00-5310 Insurance - Workers Co	1,500.00	0.00	0.00	0.00	1,500.00
01-00-00-5325 Insurance - Dental	1,400.00	53.02	159.06	11.36	1,240.94
01-00-00-5330 Insurance - Disability	1,600.00	103.18	309.54	19.35	1,290.46
01-00-00-5340 Insurance - Medical	65,550.00	4,667.99	16,857.28	25.72	48,692.72
01-00-00-5341 INSURANCE VISION	400.00	0.00	0.00	0.00	400.00
01-00-00-5350 Insurance - Life	350.00	20.66	61.98	17.71	288.02
01-00-00-5410 Contract Labor	0.00	0.00	0.00	0.00	0.00
01-00-00-5510 Employee Relations	1,500.00	79.38	79.38	5.29	1,420.62
TOTAL Personnel	730,560.00	52,093.68	144,678.97	19.80	585,881.03
<u>Public Safety</u>					
01-00-00-5600 Fire Department	1,876,425.00	159,535.40	558,373.90	29.76	1,318,051.10
01-00-00-5602 Police Department	2,645,655.00	220,471.28	881,885.10	33.33	1,763,769.90
01-00-00-5604 Public Safety Other	0.00	0.00	0.00	0.00	0.00
TOTAL Public Safety	4,522,080.00	380,006.68	1,440,259.00	31.85	3,081,821.00
<u>Commodities</u>					
01-00-00-6250 Fuel	600.00	0.00	0.00	0.00	600.00
01-00-00-6410 Landscaping	55,000.00	1,540.00	3,080.00	5.60	51,920.00
01-00-00-6411 LANDSCAPING TREE MAINT	25,000.00	120.16	5,120.16	20.48	19,879.84
01-00-00-6412 LANDSCAPING SEASONAL P	12,000.00	0.00	0.00	0.00	12,000.00
01-00-00-6413 STORM DEBRIS	0.00	0.00	0.00	0.00	0.00
01-00-00-6490 JANITORIAL SERVICES	12,500.00	929.00	2,787.00	22.30	9,713.00
01-00-00-6491 JANITORIAL SUPPLIES	1,000.00	0.00	0.00	0.00	1,000.00
01-00-00-6650 Postage	3,000.00	70.24	70.24	2.34	2,929.76
01-00-00-6660 Printing & Stationary	6,000.00	478.87	585.21	9.75	5,414.79
01-00-00-6730 Supplies - General	4,400.00	216.83	525.00	11.93	3,875.00
01-00-00-6740 Supplies - Office	4,500.00	150.24	1,090.17	24.23	3,409.83
01-00-00-6810 Tools & Equipment	6,000.00	0.00	0.00	0.00	6,000.00
01-00-00-6890 Traffic Signs & Signal	0.00	0.00	0.00	0.00	0.00
TOTAL Commodities	130,000.00	3,505.34	13,257.78	10.20	116,742.22
<u>Maintenance</u>					
01-00-00-7110 Building Maintenance	12,250.00	0.00	587.40	4.80	11,662.60
01-00-00-7210 Equipment - Communicat	0.00	0.00	0.00	0.00	0.00
01-00-00-7220 Equipment - General	1,000.00	0.00	0.00	0.00	1,000.00
01-00-00-7230 Equipment - Office Equ	1,250.00	0.00	0.00	0.00	1,250.00
01-00-00-7410 Vehicles	1,500.00	0.00	0.00	0.00	1,500.00
TOTAL Maintenance	16,000.00	0.00	587.40	3.67	15,412.60

01 -GENERAL FUND

Non Departmental

25.00% OF YEAR COMP.

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>Contract Services</u>					
01-00-00-7500 HC Appraisal District	63,000.00	0.00	10,420.00	16.54	52,580.00
01-00-00-7501 Tax Assessor - SBISD	8,000.00	0.00	0.00	0.00	8,000.00
01-00-00-7502 Prof Fees - Accounting	30,000.00	1,555.94	2,398.95	8.00	27,601.05
01-00-00-7503 Prof Fees - Eng. & Oth	62,500.00	6,328.82	12,222.88	19.56	50,277.12
01-00-00-7504 Prof Fees - LEGAL	107,000.00	14,552.50	21,748.50	20.33	85,251.50
01-00-00-7505 Prof Fees - INSPECTION	229,000.00	20,497.50	33,847.50	14.78	195,152.50
01-00-00-7506 Prof Services - Code E	0.00	0.00	0.00	0.00	0.00
01-00-00-7507 Legislative Consulting	0.00	0.00	0.00	0.00	0.00
TOTAL Contract Services	499,500.00	42,934.76	80,637.83	16.14	418,862.17
<u>Support Services</u>					
01-00-00-8010 Advertising	3,400.00	160.84	756.20	22.24	2,643.80
01-00-00-8090 Bad Debts	0.00	0.00	0.00	0.00	0.00
01-00-00-8130 Bank & Credit Card Cha	25,000.00	313.38	1,228.42	4.91	23,771.58
01-00-00-8140 Child Safety	0.00	0.00	0.00	0.00	0.00
01-00-00-8150 Community Relations	30,000.00	610.95	525.10	1.75	29,474.90
01-00-00-8170 DATA PROCESSING - IT S	30,300.00	9,486.82	13,778.01	45.47	16,521.99
01-00-00-8171 WEBSITE SERVICES	3,700.00	137.50	412.50	11.15	3,287.50
01-00-00-8172 SOFTWARE SUBSCRIPTIONS	13,000.00	0.00	806.43	6.20	12,193.57
01-00-00-8210 Delivery Service	150.00	0.00	0.00	0.00	150.00
01-00-00-8250 Dues & Subscriptions	5,300.00	248.13	2,535.13	47.83	2,764.87
01-00-00-8251 PROFESSIONAL DEVELOPME	6,000.00	50.00	715.00	11.92	5,285.00
01-00-00-8260 Elections	2,500.00	0.00	0.00	0.00	2,500.00
01-00-00-8270 Electricity	8,000.00	2,823.10	2,823.10	35.29	5,176.90
01-00-00-8290 Emergency Management	650.00	345.55	345.55	53.16	304.45
01-00-00-8410 Animal Control	8,000.00	0.00	35.00	0.44	7,965.00
01-00-00-8450 Insurance - General	19,800.00	0.00	0.00	0.00	19,800.00
01-00-00-8530 Meetings & Seminars	7,000.00	251.91	221.85	3.17	6,778.15
01-00-00-8610 Court - General	5,200.00	111.88	111.88	2.15	5,088.12
01-00-00-8615 Court - Translation	7,500.00	0.00	500.00	6.67	7,000.00
01-00-00-8625 Court - Technology	0.00	0.00	0.00	0.00	0.00
01-00-00-8626 Court - Security	0.00	0.00	0.00	0.00	0.00
01-00-00-8750 Special Fees/Codificat	4,000.00	0.00	0.00	0.00	4,000.00
01-00-00-8751 Dedication Program	4,000.00	0.00	0.00	0.00	4,000.00
01-00-00-8752 Off-Site Tree Program	0.00	0.00	0.00	0.00	0.00
01-00-00-8805 Streets - Mosquito Spr	26,000.00	0.00	0.00	0.00	26,000.00
01-00-00-8810 Streets - Drainage	40,000.00	0.00	0.00	0.00	40,000.00
01-00-00-8830 Streets - Repairs	55,000.00	1,250.00	1,397.00	2.54	53,603.00
01-00-00-8835 Streets - TPDES	2,500.00	0.00	0.00	0.00	2,500.00
01-00-00-8890 Telephone	13,400.00	282.50	847.50	6.32	12,552.50
01-00-00-8930 TRAVEL & TRAINING	5,000.00	29.96	329.70	6.59	4,670.30
TOTAL Support Services	325,400.00	16,102.52	27,368.37	8.41	298,031.63
<u>Capital Outlay</u>					
01-00-00-9139 CAPITAL OUTLAY SERVER	0.00	0.00	0.00	0.00	0.00
01-00-00-9140 Capital - Equip / Bld	0.00	0.00	0.00	0.00	0.00
01-00-00-9250 Capital Reserves	65,854.00	0.00	65,854.00	100.00	0.00
01-00-00-9251 RESERVE FACILITIES	38,000.00	0.00	38,000.00	100.00	0.00

CITY OF BUNKER HILL VILLAGE
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: MARCH 31ST, 2025

01 -GENERAL FUND
 Non Departmental

25.00% OF YEAR COMP.

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
01-00-00-9252 TRANSFER TO CAPITL PRO	2,000,000.00	0.00	2,000,000.00	100.00	0.00
01-00-00-9253 TRANSFER FOR BEAUTIFIC	40,000.00	0.00	40,000.00	100.00	0.00
01-00-00-9254 Transfer to Debt Servi	0.00	0.00	0.00	0.00	0.00
01-00-00-9255 TRANSFER TO UF CONST F	0.00	0.00	0.00	0.00	0.00
01-00-00-9256 TRANSFER TO UTILITY FU	300,000.00	0.00	300,000.00	100.00	0.00
TOTAL Capital Outlay	2,443,854.00	0.00	2,443,854.00	100.00	0.00
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TOTAL Non Departmental	8,667,394.00	494,642.98	4,150,643.35	47.89	4,516,750.65
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TOTAL EXPENDITURES	8,667,394.00	494,642.98	4,150,643.35	47.89	4,516,750.65
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REVENUES OVER/(UNDER) EXPENDITURES	154,538.00	(44,657.82)	1,966,547.60		(1,812,009.60)

BALANCE SHEET

AS OF: MARCH 31ST, 2025

03 -DEBT SERVICE

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE	
<hr/>			
ASSETS			
=====			
03-00-00-1001	Cash in Bank	122,671.31	
03-00-00-1039	Cash Held by Tax Assessor	0.00	
03-00-00-1053	Reserves - Facilities	0.00	
03-00-00-1070	Certificates of Deposit	0.00	
03-00-00-1090	Cash in Transit	0.00	
03-00-00-1210	A/R - Property Taxes	0.00	
03-00-00-1215	Allow. for Uncollected Taxes	0.00	
03-00-00-1222	A/R Interest Income	0.00	
03-00-01-1990	DueTo/From G & A Fund	0.00	
03-00-10-1990	DueTo/From METRO	0.00	
03-00-11-1990	DueTo/From 2005 Bond Fund	0.00	
		<u>122,671.31</u>	<u>122,671.31</u>
TOTAL ASSETS			122,671.31
			=====
LIABILITIES			
=====			
03-00-00-2010	Accounts Payable	0.00	
03-00-00-2012	Accounts Payable - Other	0.00	
03-00-00-2013	Accounts Payable - Other	0.00	
03-00-00-2820	Unearned Income	0.00	
TOTAL LIABILITIES		<u>0.00</u>	
EQUITY			
=====			
03-00-00-3010	Fund Balance	<u>142,388.89</u>	
TOTAL BEGINNING EQUITY		142,388.89	
TOTAL REVENUE		824,963.67	
TOTAL EXPENDITURES		<u>844,681.25</u>	
TOTAL REVENUE OVER/(UNDER) EXPENSES		(19,717.58)	
TOTAL EQUITY & REV. OVER/(UNDER) EXP.		<u>122,671.31</u>	
TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.			122,671.31
			=====

CITY OF BUNKER HILL VILLAGE
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: MARCH 31ST, 2025

03 -DEBT SERVICE

25.00% OF YEAR COMP.

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>Taxes</u>					
03-00-00-4010 Taxes - Current Year	821,738.00	(152,487.42)	780,982.16	95.04	40,755.84
03-00-00-4020 Taxes - Prior Years	1,000.00	27.90	20,630.81	2,063.08	(19,630.81)
03-00-00-4030 Taxes - Penalty & Interes	<u>4,000.00</u>	<u>1,347.55</u>	<u>23,350.70</u>	<u>583.77</u>	<u>(19,350.70)</u>
TOTAL Taxes	826,738.00	(151,111.97)	824,963.67	99.79	1,774.33
<u>Interest Income</u>					
03-00-00-4910 Interest Income	<u>18,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>18,000.00</u>
TOTAL Interest Income	18,000.00	0.00	0.00	0.00	18,000.00
<u>Intergovernmental/Transfer</u>					
03-00-00-4960 Bond Proceeds	0.00	0.00	0.00	0.00	0.00
03-00-00-4961 Bond Premium	0.00	0.00	0.00	0.00	0.00
03-00-00-4990 TRANSFER FROM UF	0.00	0.00	0.00	0.00	0.00
03-00-00-4991 TRANSFER FROM GF	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL Intergovernmental/Transfer	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES	844,738.00	(151,111.97)	824,963.67	97.66	19,774.33
	=====	=====	=====	=====	=====

03 -DEBT SERVICE

DEBT SERVICE

25.00% OF YEAR COMP.

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>Public Safety</u>					
03-00-00-5910 TRANSFER IN	0.00	0.00	0.00	0.00	0.00
TOTAL Public Safety	0.00	0.00	0.00	0.00	0.00
<u>Support Services</u>					
03-00-00-8490 Interest Expense	148,844.00	79,681.25	79,681.25	53.53	69,162.75
03-00-00-8750 Special Fees	7,500.00	0.00	0.00	0.00	7,500.00
03-00-00-8752 Bond Closing Costs	0.00	0.00	0.00	0.00	0.00
TOTAL Support Services	156,344.00	79,681.25	79,681.25	50.97	76,662.75
<u>Capital Outlay</u>					
03-00-00-9690 2011 Bond Principal	0.00	0.00	0.00	0.00	0.00
03-00-00-9695 2012 Bond Principal	0.00	0.00	0.00	0.00	0.00
03-00-00-9697 2014 Bond Principal	205,000.00	205,000.00	205,000.00	100.00	0.00
03-00-00-9698 2020 - Bond Principal	385,000.00	385,000.00	385,000.00	100.00	0.00
03-00-00-9699 2022 BOND PRINCIPAL	175,000.00	175,000.00	175,000.00	100.00	0.00
03-00-00-9800 Payment to Escrow Agen	0.00	0.00	0.00	0.00	0.00
TOTAL Capital Outlay	765,000.00	765,000.00	765,000.00	100.00	0.00
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TOTAL DEBT SERVICE	921,344.00	844,681.25	844,681.25	91.68	76,662.75
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TOTAL EXPENDITURES	921,344.00	844,681.25	844,681.25	91.68	76,662.75
<hr/>					
REVENUES OVER/(UNDER) EXPENDITURES	(76,606.00)	(995,793.22)	(19,717.58)		(56,888.42)

BALANCE SHEET

AS OF: MARCH 31ST, 2025

04 -UTILITY FUND

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE
ASSETS		
=====		
04-00-00-1001	Cash in Bank	(2,663,651.12)
04-00-00-1017	INDEPENDENT FINANCIAL	2,500,000.00
04-00-00-1022	TEXAS CLASS	0.00
04-00-00-1050	Reserve -Vehicles & Technology	220,861.00
04-00-00-1053	Reserves - Facilities	0.00
04-00-00-1060	Reserve -Infrastructure Mngmt	0.00
04-00-00-1070	Certificates of Deposit	0.00
04-00-00-1080	Petty Cash	100.00
04-00-00-1090	Cash in Transit	0.00
04-00-00-1091	Prepaid Payroll	0.00
04-00-00-1092	Prepaid Water Credits	0.00
04-00-00-1221	A/R - MISC.	0.00
04-00-00-1222	A/R Interest Income	0.00
04-00-00-1230	A/R - Utilities	(11,984.74)
04-00-00-1231	A/R - Unbilled Utilites	138,600.95
04-00-00-1235	A/R - Doubtful Acct	(7,386.96)
04-00-00-1240	A/R - BAD DEBT WRITE OFF	14,083.51
04-00-00-1310	Inventory	0.00
04-00-00-1610	Land	144,163.19
04-00-00-1620	Buildings & Improvements	3,419,938.42
04-00-00-1625	Construction in Progress	957,543.80
04-00-00-1650	Machinery & Equipment	553,997.68
04-00-00-1660	Automotive Equipment	267,095.42
04-00-00-1670	Furniture & Fixtures	52,832.14
04-00-00-1695	Accumulated Depreciation	0.00
04-00-00-1710	Treatment Rights	446,889.76
04-00-00-1715	Accumulated Amortization	0.00
04-00-00-1830	Capital Improvements	18,447,285.59
04-00-00-1900	DEF. OUTFLOWS-CONTR SUBSEQ.	(0.01)
04-00-00-1901	DEF. OUTFLOWS-DIFF. IN EXPER	0.00
04-00-00-1902	DEF. OUTFLOWS- DIFF. IN EARN	0.00
04-00-00-1903	NET PENSION ASSET	0.00
04-00-00-1904	DEF. OUTFLOWS- DIFF IN ASSUMPT	173,683.00
04-00-00-1905	NET PENSION LIABILITY	(311,870.00)
04-00-00-1909	Def Inf- Def in Exp and Act Ex	(13,378.00)
04-00-01-1620	Accum Depr - Building & Improv	(1,166,406.94)
04-00-01-1650	Accum Depr - Mach & Equip	(128,487.86)
04-00-01-1660	Accum Depr - Automotive Equip	(173,492.17)
04-00-01-1670	Accum Depr - Furniture & Fix	(42,400.94)
04-00-01-1830	Accum Depr-Infras-Utility	(8,512,724.93)
04-00-01-1840	Accum Depr-Intangible-Utility	(446,889.76)
04-00-01-1990	DueTo/From G & A Fund	0.00
04-00-07-1990	DUE TO FROM UTILITY CONSTRUCTI	0.00
04-00-10-1990	DueTo/From Metro Fund	0.00
04-00-11-1990	DueTo/From 2005 Bond Fund	0.00
04-00-16-1990	DUE TO/FROM UTILITY WELL PROJE	0.00
		<u>13,858,401.03</u>
TOTAL ASSETS		13,858,401.03
		=====

BALANCE SHEET

AS OF: MARCH 31ST, 2025

04 -UTILITY FUND

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE
LIABILITIES		
=====		
04-00-00-2010	Accounts Payable	0.00
04-00-00-2012	Retainage Payable	0.00
04-00-00-2013	Accounts Payable - Other	890,007.41
04-00-00-2110	Taxes Payable - Payroll	0.10
04-00-00-2120	Taxes Payable - Sales Tax	0.00
04-00-00-2220	Retirement Payable - Employee	5,141.97
04-00-00-2230	Voluntary Deferred Comp	0.00
04-00-00-2235	CHILD SUPPORT	0.00
04-00-00-2250	Insurance Payable - Employee	0.00
04-00-00-2320	Deposits - Utilities	18,700.00
04-00-00-2321	Deposits - Utilities Refunds	206.39
04-00-00-2322	UNCLAIMED PROPERTY	0.00
04-00-00-2710	Treatment Obligation	0.00
04-00-00-2800	ACCRUED INTEREST	21,184.63
04-00-00-2810	Accrued Payroll	0.00
04-00-00-2815	Accured Vac Liability (Yr End)	11,400.71
04-00-00-2823	DEFERRED REV COVID	976,001.00
04-00-00-2900	BONDS PAYABLE	<u>4,671,443.00</u>
	TOTAL LIABILITIES	<u>6,594,085.21</u>
EQUITY		
=====		
04-00-00-3010	Fund Balance	459,656.11
04-00-00-3013	Fund Balance - Formal Reserves	13,399.00
04-00-00-3030	Contributed Capital	<u>7,363,044.00</u>
	TOTAL BEGINNING EQUITY	7,836,099.11
	TOTAL REVENUE	527,048.78
	TOTAL EXPENDITURES	<u>1,098,832.07</u>
	TOTAL REVENUE OVER/(UNDER) EXPENSES	(571,783.29)
	TOTAL EQUITY & REV. OVER/(UNDER) EXP.	<u>7,264,315.82</u>
	TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.	13,858,401.03
		=====

CITY OF BUNKER HILL VILLAGE
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: MARCH 31ST, 2025

04 -UTILITY FUND

25.00% OF YEAR COMP.

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>Water</u>					
04-00-00-4410 Water Sales	3,800,000.00	0.00	330,153.38	8.69	3,469,846.62
04-00-00-4420 Water Taps	60,000.00	4,390.00	14,740.00	24.57	45,260.00
TOTAL Water	3,860,000.00	4,390.00	344,893.38	8.94	3,515,106.62
<u>WASTE WATER</u>					
04-00-00-4510 Waste Water Sales	1,360,000.00	0.00	165,335.01	12.16	1,194,664.99
04-00-00-4520 Waste Water Taps	8,000.00	900.00	3,150.00	39.38	4,850.00
04-00-00-4610 Solid Waste Sales	0.00	0.00	0.00	0.00	0.00
04-00-00-4750 Late Payment Fees	23,112.00	2,261.11	6,797.79	29.41	16,314.21
TOTAL WASTE WATER	1,391,112.00	3,161.11	175,282.80	12.60	1,215,829.20
<u>Interest Income</u>					
04-00-00-4910 Interest Income	65,000.00	0.00	0.00	0.00	65,000.00
TOTAL Interest Income	65,000.00	0.00	0.00	0.00	65,000.00
<u>Miscellaneous</u>					
04-00-00-4920 Miscellaneous Income	20,000.00	2.00	6,872.60	34.36	13,127.40
TOTAL Miscellaneous	20,000.00	2.00	6,872.60	34.36	13,127.40
<u>Intergovernmental/Transfer</u>					
04-00-00-4960 Contributed Capital	0.00	0.00	0.00	0.00	0.00
TOTAL Intergovernmental/Transfer	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES	5,336,112.00	7,553.11	527,048.78	9.88	4,809,063.22
	=====	=====	=====	=====	=====

CITY OF BUNKER HILL VILLAGE
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: MARCH 31ST, 2025

04 -UTILITY FUND
 UTILITIES

25.00% OF YEAR COMP.

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE	
<u>Personnel</u>						
04-00-00-5010	Wages	535,000.00	44,306.38	127,744.48	23.88	407,255.52
04-00-00-5020	Wages - Overtime	30,600.00	4,468.05	16,387.93	53.56	14,212.07
04-00-00-5110	Payroll Taxes - FICA E	44,500.00	3,810.35	11,293.23	25.38	33,206.77
04-00-00-5120	Payroll Taxes - TWC	1,690.00	28.46	606.48	35.89	1,083.52
04-00-00-5210	Retirement - TMRS Empl	106,000.00	8,969.63	26,505.03	25.00	79,494.97
04-00-00-5211	Retirement 457 Plan	15,000.00	1,924.63	5,745.36	38.30	9,254.64
04-00-00-5310	Insurance-Workers Comp	9,500.00	0.00	931.00	9.80	8,569.00
04-00-00-5325	Insurance - Dental	2,100.00	130.20	390.60	18.60	1,709.40
04-00-00-5330	Insurance - Disability	2,400.00	195.24	585.72	24.41	1,814.28
04-00-00-5340	Insurance - Medical	92,000.00	22,096.83	17,488.34	19.01	74,511.66
04-00-00-5341	INSURANCE VISION	310.00	0.00	0.00	0.00	310.00
04-00-00-5350	Insurance - Life	510.00	42.36	127.08	24.92	382.92
04-00-00-5410	Contract Labor	20,000.00	2,186.83	5,829.37	29.15	14,170.63
TOTAL Personnel	859,610.00	43,965.30	213,634.62	24.85	645,975.38	
<u>Commodities</u>						
04-00-00-6090	Chemicals	10,000.00	110.00	647.68	6.48	9,352.32
04-00-00-6091	LAB FEES	5,000.00	17.37	314.37	6.29	4,685.63
04-00-00-6250	Fuel	10,000.00	458.85	1,206.56	12.07	8,793.44
04-00-00-6340	Garbage - Dumping Fees	1,500.00	0.00	444.60	29.64	1,055.40
04-00-00-6410	Landscaping	6,500.00	555.00	1,245.00	19.15	5,255.00
04-00-00-6411	LANDSCAPING SEASONAL P	2,000.00	0.00	0.00	0.00	2,000.00
04-00-00-6490	JANITORIAL SERVICES	11,150.00	0.00	1,422.00	12.75	9,728.00
04-00-00-6491	JANITORIAL SUPPLIES	1,500.00	0.00	0.00	0.00	1,500.00
04-00-00-6650	Postage	4,000.00	861.89	861.89	21.55	3,138.11
04-00-00-6660	Printing & Stationary	3,200.00	317.42	423.77	13.24	2,776.23
04-00-00-6730	Supplies - General	3,000.00	53.34	53.34	1.78	2,946.66
04-00-00-6740	Supplies - Office	350.00	0.00	638.74	182.50	288.74
04-00-00-6810	Tools & Equipment	4,500.00	209.15	209.15	4.65	4,290.85
04-00-00-6970	Uniforms	3,500.00	152.64	496.08	14.17	3,003.92
TOTAL Commodities	66,200.00	2,735.66	7,963.18	12.03	58,236.82	
<u>Maintenance</u>						
04-00-00-7110	Building Maintenance	6,700.00	1,427.33	1,427.33	21.30	5,272.67
04-00-00-7220	Equipment - General	0.00	0.00	0.00	0.00	0.00
04-00-00-7230	Equipment - Office Equ	2,000.00	0.00	412.51	20.63	1,587.49
04-00-00-7410	Vehicles	6,500.00	52.25	345.51	5.32	6,154.49
04-00-00-7411	EQUIPMENT MAINTENANCE	5,000.00	156.41	156.41	3.13	4,843.59
TOTAL Maintenance	20,200.00	1,635.99	2,341.76	11.59	17,858.24	
<u>Contract Services</u>						
04-00-00-7502	Prof Serv - Accounting	17,000.00	1,555.96	2,119.75	12.47	14,880.25
04-00-00-7504	LEGAL	0.00	0.00	0.00	0.00	0.00
04-00-00-7510	Water - Fire Hydrants	13,500.00	3,305.61	3,305.61	24.49	10,194.39
04-00-00-7520	Water Well/Pumps	49,500.00	3,599.85	3,689.79	7.45	45,810.21
04-00-00-7530	Water - Tanks	0.00	0.00	0.00	0.00	0.00
04-00-00-7535	Water Lines	64,000.00	0.00	4,911.54	7.67	59,088.46

CITY OF BUNKER HILL VILLAGE
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: MARCH 31ST, 2025

04 -UTILITY FUND
 UTILITIES

25.00% OF YEAR COMP.

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
04-00-00-7540 Water - Water Meters	20,000.00	0.00	0.00	0.00	20,000.00
04-00-00-7610 Waste Water - Lines	25,000.00	112.00	872.59	3.49	24,127.41
04-00-00-7620 Waste Water - Manholes	0.00	0.00	0.00	0.00	0.00
TOTAL Contract Services	189,000.00	8,573.42	14,899.28	7.88	174,100.72
<u>Support Services</u>					
04-00-00-8001 Prof Fees - Engineerin	30,000.00	553.03	763.03	2.54	29,236.97
04-00-00-8002 Water Purchase/COH	1,000,000.00	0.00	67,063.35	6.71	932,936.65
04-00-00-8003 WW Treatment Fee	2,100,000.00	32,731.22	43,933.97	2.09	2,056,066.03
04-00-00-8004 WW Treatment/COH	0.00	0.00	0.00	0.00	0.00
04-00-00-8010 Advertising	5,000.00	0.00	0.00	0.00	5,000.00
04-00-00-8090 Bad Debts	0.00	0.00	0.00	0.00	0.00
04-00-00-8130 Bank & Credit Card Cha	60,000.00	4,438.92	19,242.62	32.07	40,757.38
04-00-00-8170 Data Processing	35,000.00	8,758.96	9,783.74	27.95	25,216.26
04-00-00-8171 WEBSITE SERVICES	3,250.00	137.50	412.50	12.69	2,837.50
04-00-00-8172 SOFTWARE SUBSCRIPTIONS	10,000.00	0.00	700.90	7.01	9,299.10
04-00-00-8210 Delivery Service	100.00	0.00	0.00	0.00	100.00
04-00-00-8250 Dues & Subscriptions	2,000.00	0.00	90.00	4.50	1,910.00
04-00-00-8251 PROFESSIONAL DEVELOPME	3,500.00	0.00	0.00	0.00	3,500.00
04-00-00-8270 Electricity	135,000.00	7,200.83	7,200.83	5.33	127,799.17
04-00-00-8450 Insurance - General	26,000.00	0.00	0.00	0.00	26,000.00
04-00-00-8490 Interest Expense	89,105.00	47,627.50	47,627.50	53.45	41,477.50
04-00-00-8630 Natural Gas	3,600.00	209.08	610.04	16.95	2,989.96
04-00-00-8722 Gain Loss on Sale of C	0.00	0.00	0.00	0.00	0.00
04-00-00-8750 SPECIAL FEES - SUBSIDE	120,000.00	57,696.00	57,796.00	48.16	62,204.00
04-00-00-8890 Telephone	16,000.00	467.50	1,578.58	9.87	14,421.42
04-00-00-8930 TRAVEL & TRAINING	3,500.00	0.00	0.00	0.00	3,500.00
04-00-00-8931 RELOCATION FEES	0.00	0.00	0.00	0.00	0.00
04-00-00-8990 Solid Waste Collectio	38,115.00	6,380.33	3,190.17	8.37	41,305.17
TOTAL Support Services	3,603,940.00	166,200.87	259,993.23	7.21	3,343,946.77
<u>Capital Outlay</u>					
04-00-00-9139 CAPITAL OUTLAY SERVER	0.00	0.00	0.00	0.00	0.00
04-00-00-9140 VEHICLE RESERVE	0.00	0.00	0.00	0.00	0.00
04-00-00-9200 Depreciation & Amortiz	0.00	0.00	0.00	0.00	0.00
04-00-00-9250 TRANSFER TO UT CIP	900,000.00	0.00	900,000.00	100.00	0.00
04-00-00-9251 TRANSFER TO DEBT SERVI	0.00	0.00	0.00	0.00	0.00
04-00-00-9252 TRANSFER TO DEBT SERVI	0.00	0.00	0.00	0.00	0.00
04-00-00-9253 TRANSFER TO GENERAL F	300,000.00	0.00	300,000.00	100.00	0.00
04-00-00-9400 Transfers Out	0.00	0.00	0.00	0.00	0.00
TOTAL Capital Outlay	600,000.00	0.00	600,000.00	100.00	0.00
TOTAL UTILITIES	5,338,950.00	223,111.24	1,098,832.07	20.58	4,240,117.93
TOTAL EXPENDITURES	5,338,950.00	223,111.24	1,098,832.07	20.58	4,240,117.93
REVENUES OVER/(UNDER) EXPENDITURES	(2,838.00)	(215,558.13)	(571,783.29)		568,945.29

BALANCE SHEET

AS OF: MARCH 31ST, 2025

05 -COURT FUND

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE	
<hr/>			
ASSETS			
=====			
05-00-00-1001	Cash in Bank	18,251.42	
05-00-00-1018	Child Safety	11,756.87	
05-00-00-1019	Security Fund	3.00	
05-00-00-1020	Technology	0.00	
05-00-00-1053	Reserves - Facilities	0.00	
05-00-00-1222	A/R Interest Income	<u>0.00</u>	
			<u>30,011.29</u>
TOTAL ASSETS			30,011.29
			=====
LIABILITIES			
=====			
05-00-00-2010	Accounts Payable	0.00	
05-00-00-2011	Accounts Payable - Court	0.00	
05-00-00-2012	Accounts Payable - Other	0.00	
05-00-00-2013	Accounts Payable - Other	0.00	
05-00-00-2240	Court Taxes-Payable to State	0.00	
05-00-00-2241	Court Taxes- IDF	0.00	
05-00-00-2242	Court Taxes- Child Safety Seat	0.00	
05-00-00-2243	Court Taxes- CJFS	0.00	
05-00-00-2244	Court Taxes- CSS	0.00	
05-00-00-2245	Court Taxes- Time Pay Fee	0.00	
05-00-00-2246	Court Taxes- State OMNI	0.00	
05-00-00-2248	Court Taxes- Linebarger	0.00	
05-00-00-2249	Court Taxes- Truancy Prevent	0.00	
05-00-00-2310	Deposits- Court Bonds	<u>2,219.50</u>	
TOTAL LIABILITIES			<u>2,219.50</u>
EQUITY			
=====			
05-00-00-3010	FUND BALANCE	3,006.07	
05-00-00-3012	Child Safety	11,756.87	
05-00-00-3016	Security Fund	<u>11,939.79</u>	
TOTAL BEGINNING EQUITY			26,702.73
TOTAL REVENUE		1,089.06	
TOTAL EXPENDITURES		<u>0.00</u>	
TOTAL REVENUE OVER/ (UNDER) EXPENSES		1,089.06	
TOTAL EQUITY & REV. OVER/ (UNDER) EXP.			<u>27,791.79</u>
TOTAL LIABILITIES, EQUITY & REV.OVER/ (UNDER) EXP.			30,011.29
			=====

CITY OF BUNKER HILL VILLAGE
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: MARCH 31ST, 2025

05 -COURT FUND

25.00% OF YEAR COMP.

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>Mun. Court Fines & Fees</u>					
05-00-00-4210 Court- Fines	0.00	0.00 (1,352.50)	0.00	1,352.50
05-00-00-4215 Court - Time Pay Fees/Cit	1,210.00	116.88	233.67	19.31	976.33
05-00-00-4216 Court - Time Pay Fees/ E	310.00	0.00	0.00	0.00	310.00
05-00-00-4217 Court - OMNI	650.00	188.00	404.00	62.15	246.00
05-00-00-4220 Court - State Taxes	0.00	0.00	0.00	0.00	0.00
05-00-00-4225 Child Safety 1015	3,000.00	200.00	869.64	28.99	2,130.36
05-00-00-4226 Court - CJFC	0.00	0.00	0.00	0.00	0.00
05-00-00-4245 Court - Judicial Support	100.00	7.80	18.00	18.00	82.00
05-00-00-4260 Security Fees	1,000.00	51.20	120.50	12.05	879.50
05-00-00-4270 Technology Fees	1,000.00	52.00	120.00	12.00	880.00
05-00-00-4271 CHILD SAFETY HARRIS CO	<u>4,500.00</u>	<u>355.66</u>	<u>675.75</u>	<u>15.02</u>	<u>3,824.25</u>
TOTAL Mun. Court Fines & Fees	11,770.00	971.54	1,089.06	9.25	10,680.94
<u>Interest Income</u>					
05-00-00-4910 Interest Income	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL Interest Income	0.00	0.00	0.00	0.00	0.00
<hr/>					
TOTAL REVENUES	11,770.00	971.54	1,089.06	9.25	10,680.94
	=====	=====	=====	=====	=====

CITY OF BUNKER HILL VILLAGE
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: MARCH 31ST, 2025

05 -COURT FUND
 COURT RESERVES

25.00% OF YEAR COMP.

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>Support Services</u>					
05-00-00-8140 Child Safety	3,500.00	0.00	0.00	0.00	3,500.00
05-00-00-8610 Court- General	0.00	0.00	0.00	0.00	0.00
05-00-00-8615 Court - Translation	0.00	0.00	0.00	0.00	0.00
05-00-00-8625 Technology	6,500.00	0.00	0.00	0.00	6,500.00
05-00-00-8626 Security	<u>1,300.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>1,300.00</u>
TOTAL Support Services	11,300.00	0.00	0.00	0.00	11,300.00
<hr/>					
TOTAL COURT RESERVES	11,300.00	0.00	0.00	0.00	11,300.00
<hr/>					
TOTAL EXPENDITURES	11,300.00	0.00	0.00	0.00	11,300.00
<hr/>					
REVENUES OVER/(UNDER) EXPENDITURES	470.00	971.54	1,089.06	(619.06)

BALANCE SHEET

AS OF: MARCH 31ST, 2025

06 -GF CAPITAL PROJECTS

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE	
<hr/>			
ASSETS			
=====			
06-00-00-1001	Cash in Bank	6,836,877.91	
06-00-00-1050	Signals	0.00	
06-00-00-1053	Reserves - Facilities	0.00	
06-00-00-1060	Infra -Streets & Drainage	0.00	
06-00-00-1068	BEAUTIFICATION	12,734.32	
06-00-00-1092	PREPAID MVPD CAPITAL ASSET	0.00	
06-00-00-1222	A/R Interest Income	0.00	
06-00-00-1990	DUE TO AND FROM	0.00	
		<u>6,849,612.23</u>	
	TOTAL ASSETS		6,849,612.23
			=====
LIABILITIES			
=====			
06-00-00-2010	Accounts Payable	0.00	
06-00-00-2012	Retainage Payable	0.00	
06-00-00-2013	Accounts Payable - Other	0.00	
	TOTAL LIABILITIES	<u>0.00</u>	
EQUITY			
=====			
06-00-00-3010	Fund Balance- Capital	4,594,133.29	
06-00-00-3013	Fund Balance - Formal Reserves	<u>170,289.20</u>	
	TOTAL BEGINNING EQUITY	4,764,422.49	
	TOTAL REVENUE	2,143,854.00	
	TOTAL EXPENDITURES	<u>58,664.26</u>	
	TOTAL REVENUE OVER/(UNDER) EXPENSES	2,085,189.74	
	TOTAL EQUITY & REV. OVER/(UNDER) EXP.	<u>6,849,612.23</u>	
	TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.		6,849,612.23
			=====

CITY OF BUNKER HILL VILLAGE
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: MARCH 31ST, 2025

06 -GF CAPITAL PROJECTS

25.00% OF YEAR COMP.

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>WASTE WATER</u>					
06-00-00-4500 Annual Contribution	2,000,000.00	0.00	2,000,000.00	100.00	0.00
06-00-00-4600 Contributions from Reserv	38,000.00	0.00	38,000.00	100.00	0.00
06-00-00-4700 BEAUTIFICATION	40,000.00	0.00	40,000.00	100.00	0.00
06-00-00-4750 CAPITAL PROJECTS FIRE	65,854.00	0.00	65,854.00	100.00	0.00
06-00-00-4755 TRANSFER FROM METRO	0.00	0.00	0.00	0.00	0.00
06-00-00-4800 FACILITIES	0.00	0.00	0.00	0.00	0.00
06-00-00-4850 Vehicles & Technology	0.00	0.00	0.00	0.00	0.00
TOTAL WASTE WATER	2,143,854.00	0.00	2,143,854.00	100.00	0.00
<u>Interest Income</u>					
06-00-00-4910 Interest Income	0.00	0.00	0.00	0.00	0.00
TOTAL Interest Income	0.00	0.00	0.00	0.00	0.00
<u>Miscellaneous</u>					
06-00-00-4920 Miscellaneous Income	0.00	0.00	0.00	0.00	0.00
TOTAL Miscellaneous	0.00	0.00	0.00	0.00	0.00
<u>Intergovernmental/Transfer</u>					
06-00-00-4990 Transfer In	0.00	0.00	0.00	0.00	0.00
TOTAL Intergovernmental/Transfer	0.00	0.00	0.00	0.00	0.00
<hr/>					
TOTAL REVENUES	2,143,854.00	0.00	2,143,854.00	100.00	0.00
	=====	=====	=====	=====	=====

06 -GF CAPITAL PROJECTS
 GENERAL CAPITAL

25.00% OF YEAR COMP.

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>Support Services</u>					
06-00-00-8832 BEAUTIFICATION	40,000.00	0.00	0.00	0.00	40,000.00
TOTAL Support Services	40,000.00	0.00	0.00	0.00	40,000.00
<u>Capital Outlay</u>					
06-00-00-9180 Infrastructure	0.00	0.00	0.00	0.00	0.00
06-00-00-9183 Drainage	0.00	0.00	0.00	0.00	0.00
06-00-00-9183.01 Localized Drainage	150,000.00	0.00	0.00	0.00	150,000.00
06-00-00-9183.02 Regional Drainage / Po	0.00	0.00	0.00	0.00	0.00
06-00-00-9183.03 DRAINAGE MASTER PLAN	50,000.00	0.00	0.00	0.00	50,000.00
06-00-00-9183.06 DRAINAGE EATON COURT	0.00	0.00	0.00	0.00	0.00
06-00-00-9184 Streets	425,000.00	0.00	0.00	0.00	425,000.00
06-00-00-9184.01 Asphalt Rehabilitation	122,000.00	0.00	0.00	0.00	122,000.00
06-00-00-9184.02 Chapel Bell/Other Rate	0.00	0.00	0.00	0.00	0.00
06-00-00-9184.03 Gessner Northbound & M	600,000.00	0.00	0.00	0.00	600,000.00
06-00-00-9184.04 SIDEWALK	0.00	0.00	0.00	0.00	0.00
06-00-00-9184.05 TAYLOR CREST CT LAWN/F	0.00	0.00	0.00	0.00	0.00
06-00-00-9184.06 SIDEWALK 11646 MEMORIA	0.00	0.00	0.00	0.00	0.00
06-00-00-9184.07 STREETS-STREY TAYLORCR	0.00	0.00	0.00	0.00	0.00
06-00-00-9184.08 STREETS BUNKER HILL OV	0.00	0.00	0.00	0.00	0.00
06-00-00-9184.09 STREET MASTER PLAN	0.00	7,440.00	0.00	0.00	0.00
06-00-00-9184.10 ASPHALT DESIGN	0.00	2,000.00	2,000.00	0.00 (2,000.00)
06-00-00-9184.11 DADS CLUB SIDEWALK MEM	0.00	0.00	0.00	0.00	0.00
06-00-00-9184.12 POINT REPAIRS AND MINO	0.00	0.00	0.00	0.00	0.00
06-00-00-9184.13 BUNKERHILL ROAD OVERLA	2,100,000.00	0.00	0.00	0.00	2,100,000.00
06-00-00-9190 Public Safety	56,667.00	0.00	56,664.26	100.00	2.74
06-00-00-9190.01 Village Fire Departmen	38,000.00	0.00	0.00	0.00	38,000.00
06-00-00-9191 Facilities	50,000.00	0.00	0.00	0.00	50,000.00
06-00-00-9191.01 PW BUILDING GENERATOR	0.00	0.00	0.00	0.00	0.00
06-00-00-9191.02 CITY HALL PARK STUDY	0.00	0.00	0.00	0.00	0.00
06-00-00-9191.03 CITY PARKING LOT	100,000.00	0.00	0.00	0.00	100,000.00
TOTAL Capital Outlay	3,691,667.00	9,440.00	58,664.26	1.59	3,633,002.74
<hr/>					
TOTAL GENERAL CAPITAL	3,731,667.00	9,440.00	58,664.26	1.57	3,673,002.74
<hr/>					
TOTAL EXPENDITURES	3,731,667.00	9,440.00	58,664.26	1.57	3,673,002.74
=====					
REVENUES OVER/(UNDER) EXPENDITURES	(1,587,813.00)	(9,440.00)	2,085,189.74		(3,673,002.74)

BALANCE SHEET

AS OF: MARCH 31ST, 2025

07 -UTILITY CAPITAL

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE	
<hr/>			
ASSETS			
=====			
07-00-00-1001	Cash in Bank	1,422,204.05	
07-00-00-1017	INDEPENDENT FINANCIAL	4,000,000.00	
07-00-00-1022	TEXAS CLASS	0.00	
07-00-00-1050	Reserve- Water Production	0.00	
07-00-00-1053	Reserves - Facilities	0.00	
07-00-00-1060	Infr- Water & Wastewater Lines	0.00	
07-00-00-1222	A/R Interest Income	0.00	
07-00-00-1620	BUILDING & IMPROVEMENTS	0.00	
07-00-00-1620	Accum Dep - Buildings & Imp	0.00	
07-00-00-1625	Construction in Progress	0.00	
07-00-00-1985	WATER WELL #5	0.00	
07-00-00-1990	DUE TO/ FROM UTILITY	0.00	
		<u>5,422,204.05</u>	
			5,422,204.05
			=====
TOTAL ASSETS			
LIABILITIES			
=====			
07-00-00-2010	Accounts Payable	0.00	
07-00-00-2012	Retainage Payable	43,413.25	
07-00-00-2013	Accounts Payable - Other	0.00	
		<u>43,413.25</u>	
			43,413.25
EQUITY			
=====			
07-00-00-3010	FUND BALANCE	4,941,607.98	
07-00-00-3013	Fund Balance - Formal Reserves	0.28	
07-00-00-3030	Contributed Capital	0.00	
		<u>4,941,608.26</u>	
			4,941,608.26
			TOTAL REVENUE
		900,000.00	
			TOTAL EXPENDITURES
		<u>462,817.46</u>	
			TOTAL REVENUE OVER/(UNDER) EXPENSES
		437,182.54	
			TOTAL EQUITY & REV. OVER/(UNDER) EXP.
		<u>5,378,790.80</u>	
			TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.
			5,422,204.05
			=====

CITY OF BUNKER HILL VILLAGE
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: MARCH 31ST, 2025

07 -UTILITY CAPITAL

25.00% OF YEAR COMP.

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>WASTE WATER</u>					
07-00-00-4501 ANNUAL CONTRIB - UTILITY	900,000.00	0.00	900,000.00	100.00	0.00
07-00-00-4600 Contributions from Reserv	0.00	0.00	0.00	0.00	0.00
07-00-00-4850 Vehicles & Technology	0.00	0.00	0.00	0.00	0.00
TOTAL WASTE WATER	900,000.00	0.00	900,000.00	100.00	0.00
<u>Interest Income</u>					
07-00-00-4910 Interest Income	0.00	0.00	0.00	0.00	0.00
TOTAL Interest Income	0.00	0.00	0.00	0.00	0.00
<u>Intergovernmental/Transfer</u>					
07-00-00-4960 Bond Proceeds	0.00	0.00	0.00	0.00	0.00
07-00-00-4990 Transfer In	0.00	0.00	0.00	0.00	0.00
TOTAL Intergovernmental/Transfer	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES	900,000.00	0.00	900,000.00	100.00	0.00
	=====	=====	=====	=====	=====

07 -UTILITY CAPITAL
 DEPARTMENT 00

25.00% OF YEAR COMP.

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>Contract Services</u>					
07-00-00-7503 Professional Services	0.00	0.00	0.00	0.00	0.00
07-00-00-7504 Professional Services	0.00	0.00	0.00	0.00	0.00
07-00-00-7871 BOND ISSUANCE COST	0.00	0.00	0.00	0.00	0.00
TOTAL Contract Services	0.00	0.00	0.00	0.00	0.00
<u>Support Services</u>					
07-00-00-8100 Bond Proceeds	0.00	0.00	0.00	0.00	0.00
TOTAL Support Services	0.00	0.00	0.00	0.00	0.00
<u>Capital Outlay</u>					
07-00-00-9053 WATER WELL #5	0.00	0.00	0.00	0.00	0.00
07-00-00-9054 CHLORINE ANALYZER	0.00	0.00	0.00	0.00	0.00
07-00-00-9055 TRANSMISSION LINE TAYL	0.00	0.00	0.00	0.00	0.00
07-00-00-9180 Water & Wastewater	0.00	0.00	0.00	0.00	0.00
07-00-00-9180.01 Trans Line to Taylor	0.00	0.00	0.00	0.00	0.00
07-00-00-9180.02 Tele of Concrete Lines	0.00	0.00	0.00	0.00	0.00
07-00-00-9180.03 TELEVISIONING SCADA	0.00	0.00	0.00	0.00	0.00
07-00-00-9180.04 Replace of Concrete Li	200,000.00	0.00	0.00	0.00	200,000.00
07-00-00-9180.05 GENERATOR AT TAYLORCRE	0.00	0.00	0.00	0.00	0.00
07-00-00-9181 TRANS LINE TO TAYLOR C	0.00	0.00	0.00	0.00	0.00
07-00-00-9182 REPLACE CAST IRON LINE	1,001,687.00	154,670.84	158,703.27	15.84	842,983.73
07-00-00-9182.01 GESSNER W LINES WITH R	750,000.00	0.00	0.00	0.00	750,000.00
07-00-00-9182.02 WP#2 Recoat Storage Ta	0.00	0.00	0.00	0.00	0.00
07-00-00-9182.03 WP #2 VFD Booster Pump	40,000.00	0.00	0.00	0.00	40,000.00
07-00-00-9183 TELE OF CONCRETE LINE	0.00	0.00	0.00	0.00	0.00
07-00-00-9183.03 UNDERGROUND UTILITIES	751,016.00	119,303.74	243,881.69	32.47	507,134.31
07-00-00-9184 REPLACE OF CONCRETE LI	0.00	0.00	0.00	0.00	0.00
07-00-00-9185 WATER WELL #5	0.00	0.00	0.00	0.00	0.00
07-00-00-9186 WP#2 RECOAT STORAGE TA	0.00	0.00	0.00	0.00	0.00
07-00-00-9187 WP #2 VFD BOOSTER PUMP	0.00	0.00	0.00	0.00	0.00
07-00-00-9188 Irrigation Systems	0.00	0.00	0.00	0.00	0.00
07-00-00-9190.03 GROUNDWATER STORAGE TA	100,000.00	0.00	0.00	0.00	100,000.00
07-00-00-9191 Facilities	0.00	0.00	0.00	0.00	0.00
07-00-00-9192 METER REPLACEMENT	107,254.00	5,370.00	60,232.50	56.16	47,021.50
07-00-00-9193 PAINT FIRE HYDRANT	0.00	0.00	0.00	0.00	0.00
07-00-00-9194 REHAB BACK MAINT SHED	12,000.00	0.00	0.00	0.00	12,000.00
07-00-00-9200 Depreciation & Amortiz	0.00	0.00	0.00	0.00	0.00
07-00-00-9201.01 CONTRA EXPENSE	0.00	0.00	0.00	0.00	0.00
07-00-00-9210.01 CONTRA EXPENSE ACCT	0.00	0.00	0.00	0.00	0.00
07-00-00-9210.04 Transfer to Utility Fu	0.00	0.00	0.00	0.00	0.00
07-00-00-9250 VEHICLE	0.00	0.00	0.00	0.00	0.00
07-00-00-9700 VEHICLES	0.00	0.00	0.00	0.00	0.00
07-00-00-9701 EQUIPMENT	0.00	0.00	0.00	0.00	0.00
TOTAL Capital Outlay	2,961,957.00	279,344.58	462,817.46	15.63	2,499,139.54
TOTAL DEPARTMENT 00	2,961,957.00	279,344.58	462,817.46	15.63	2,499,139.54

CITY OF BUNKER HILL VILLAGE
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: MARCH 31ST, 2025

07 -UTILITY CAPITAL
 DEPARTMENT 00

25.00% OF YEAR COMP.

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
TOTAL EXPENDITURES	2,961,957.00	279,344.58	462,817.46	15.63	2,499,139.54
REVENUES OVER/(UNDER) EXPENDITURES	(2,061,957.00)	(279,344.58)	437,182.54		(2,499,139.54)

BALANCE SHEET

AS OF: MARCH 31ST, 2025

09 -SOLID WASTE

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE	
<hr/>			
ASSETS			
=====			
09-00-00-1001	Cash In Bank	102,408.01	
09-00-00-1053	Reserves - Facilities	0.00	
09-00-00-1090	CASH IN TRANSIT	0.00	
09-00-00-1222	A/R Interest Income	0.00	
09-00-00-1230	A/R - Utilities	3,245.08	
09-00-00-1231	A/R - Unbilled Utilities	24,512.44	
09-00-00-1235	A/R - Doubtful Accounts	(1,432.91)	
09-00-00-1240	A/R - BAD DEBT WRITE OFF	<u>2,572.65</u>	
			<u>131,305.27</u>
TOTAL ASSETS			131,305.27
			=====
LIABILITIES			
=====			
09-00-00-2010	Accounts Payable	0.00	
09-00-00-2012	Accounts Payable - Other	0.00	
09-00-00-2013	Accounts Payable - Other	0.00	
09-00-00-2120	Taxes Payable - Sales Tax	<u>10.91</u>	
TOTAL LIABILITIES			<u>10.91</u>
EQUITY			
=====			
09-00-00-3010	FUND BALANCE	162,053.80	
09-00-00-3030	Contributed Capital	(11.11)	
TOTAL BEGINNING EQUITY			162,042.69
TOTAL REVENUE		81,833.56	
TOTAL EXPENDITURES		<u>112,581.89</u>	
TOTAL REVENUE OVER/(UNDER) EXPENSES		(30,748.33)	
TOTAL EQUITY & REV. OVER/(UNDER) EXP.			<u>131,294.36</u>
TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.			131,305.27
			=====

CITY OF BUNKER HILL VILLAGE
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: MARCH 31ST, 2025

09 -SOLID WASTE

25.00% OF YEAR COMP.

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>WASTE WATER</u>					
09-00-00-4610 Solid Waste Sales	529,864.00	0.00	80,893.22	15.27	448,970.78
09-00-00-4750 Late Fee - Penalty	<u>3,100.00</u>	<u>412.27</u>	<u>940.34</u>	<u>30.33</u>	<u>2,159.66</u>
TOTAL WASTE WATER	532,964.00	412.27	81,833.56	15.35	451,130.44
<u>Miscellaneous</u>					
09-00-00-4920 Misc. Income	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL Miscellaneous	0.00	0.00	0.00	0.00	0.00
<hr/>					
TOTAL REVENUES	532,964.00	412.27	81,833.56	15.35	451,130.44
	=====	=====	=====	=====	=====

CITY OF BUNKER HILL VILLAGE
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: MARCH 31ST, 2025

09 -SOLID WASTE
 SOLID WASTE

25.00% OF YEAR COMP.

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>Support Services</u>					
09-00-00-8130 Banking/CC Fees	5,500.00	0.00	0.00	0.00	5,500.00
09-00-00-8990 Solid Waste Collection	489,000.00	38,662.39	115,772.06	23.68	373,227.94
09-00-00-8991 Administration Fee	38,282.00	(6,380.33)	(3,190.17)	8.33-	41,472.17
TOTAL Support Services	532,782.00	32,282.06	112,581.89	21.13	420,200.11
<hr/>					
TOTAL SOLID WASTE	532,782.00	32,282.06	112,581.89	21.13	420,200.11
<hr/>					
TOTAL EXPENDITURES	532,782.00	32,282.06	112,581.89	21.13	420,200.11
<hr/>					
REVENUES OVER/(UNDER) EXPENDITURES	182.00	(31,869.79)	(30,748.33)		30,930.33

BALANCE SHEET

AS OF: MARCH 31ST, 2025

10 -METRO FUND

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE	
<hr/>			
ASSETS			
=====			
10-00-00-1001	Cash in Bank	75,013.33	
10-00-00-1053	Reserves - Facilities	0.00	
10-00-00-1090	Cash in Transit	0.00	
10-00-00-1221	A/R - Interest	0.00	
10-00-00-1222	A/R Interest Income	0.00	
10-00-01-1990	DueTo/From G & A Fund	0.00	
10-00-03-1990	DueTo/From Debt Service Fund	0.00	
10-00-04-1990	DueTo/From Utility Fund	0.00	
		<u>75,013.33</u>	75,013.33
TOTAL ASSETS			75,013.33
			=====
LIABILITIES			
=====			
10-00-00-2010	Accounts Payable	0.00	
10-00-00-2012	Accounts Payable - Other	0.00	
10-00-00-2013	Accounts Payable - Other	0.00	
TOTAL LIABILITIES		<u>0.00</u>	
EQUITY			
=====			
10-00-00-3010	Fund Balance	<u>90,186.64</u>	
TOTAL BEGINNING EQUITY		90,186.64	
TOTAL REVENUE		0.00	
TOTAL EXPENDITURES		<u>15,173.31</u>	
TOTAL REVENUE OVER/(UNDER) EXPENSES		(15,173.31)	
TOTAL EQUITY & REV. OVER/(UNDER) EXP.		<u>75,013.33</u>	
TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.			75,013.33
			=====

CITY OF BUNKER HILL VILLAGE
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: MARCH 31ST, 2025

10 -METRO FUND

25.00% OF YEAR COMP.

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<hr/>					
<u>WASTE WATER</u>					
10-00-00-4810 Sales Tax Metro	134,000.00	0.00	0.00	0.00	134,000.00
TOTAL WASTE WATER	134,000.00	0.00	0.00	0.00	134,000.00
<u>Interest Income</u>					
10-00-00-4910 Interest Income	0.00	0.00	0.00	0.00	0.00
TOTAL Interest Income	0.00	0.00	0.00	0.00	0.00
<hr/>					
TOTAL REVENUES	134,000.00	0.00	0.00	0.00	134,000.00
	=====	=====	=====	=====	=====

CITY OF BUNKER HILL VILLAGE
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: MARCH 31ST, 2025

10 -METRO FUND

METRO 25.00% OF YEAR COMP.

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>Commodities</u>					
10-00-00-6890 Traffic Signs & Signal	20,000.00	0.00	0.00	0.00	20,000.00
TOTAL Commodities	20,000.00	0.00	0.00	0.00	20,000.00
<u>Support Services</u>					
10-00-00-8130 Bank Charges	0.00	0.00	0.00	0.00	0.00
10-00-00-8720 Prof Fees - Eng. / Oth	0.00	0.00	0.00	0.00	0.00
10-00-00-8721 Prof Fees - Eng Mem/Ge	0.00	0.00	0.00	0.00	0.00
10-00-00-8770 Administrative Costs	0.00	0.00	0.00	0.00	0.00
10-00-00-8810 Streets - Right of Way	90,000.00	6,800.00	13,600.00	15.11	76,400.00
10-00-00-8820 Streets - Lighting	24,000.00	1,573.31	1,573.31	6.56	22,426.69
10-00-00-8830 Streets - Repairs	0.00	0.00	0.00	0.00	0.00
TOTAL Support Services	114,000.00	8,373.31	15,173.31	13.31	98,826.69
<u>Capital Outlay</u>					
10-00-00-9180 Capital Infrastructure	0.00	0.00	0.00	0.00	0.00
10-00-00-9810 TRANSFER TO GF CONSTRU	0.00	0.00	0.00	0.00	0.00
TOTAL Capital Outlay	0.00	0.00	0.00	0.00	0.00
TOTAL METRO	134,000.00	8,373.31	15,173.31	11.32	118,826.69
TOTAL EXPENDITURES	134,000.00	8,373.31	15,173.31	11.32	118,826.69
REVENUES OVER/(UNDER) EXPENDITURES	0.00	(8,373.31)	(15,173.31)		15,173.31

BALANCE SHEET

AS OF: MARCH 31ST, 2025

14 -RESTRICTED DONATION FUND

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE	
<hr/>			
ASSETS			
=====			
14-00-00-1001	Cash	0.00	
14-00-00-1017	INDEPENDENT FINANCIAL	6,694.58	
14-00-00-1221	A/R - Misc.	0.00	
14-00-00-1310	Inventory	0.00	
14-00-01-1990	Due to/from General Fund	<u>0.00</u>	
			<u>6,694.58</u>
TOTAL ASSETS			6,694.58
			=====
LIABILITIES			
=====			
14-00-00-2010	Accounts Payable	<u>0.00</u>	
TOTAL LIABILITIES			<u>0.00</u>
EQUITY			
=====			
14-00-00-3010	Fund Balance	<u>6,668.91</u>	
TOTAL BEGINNING EQUITY			6,668.91
TOTAL REVENUE			25.67
TOTAL EXPENDITURES			<u>0.00</u>
TOTAL REVENUE OVER/(UNDER) EXPENSES			25.67
TOTAL EQUITY & REV. OVER/(UNDER) EXP.			<u>6,694.58</u>
TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.			6,694.58
			=====

CITY OF BUNKER HILL VILLAGE
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: MARCH 31ST, 2025

14 -RESTRICTED DONATION FUND

25.00% OF YEAR COMP.

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>Interest Income</u>					
14-00-00-4910 INTEREST INCOME	300.00	25.67	25.67	8.56	274.33
TOTAL Interest Income	300.00	25.67	25.67	8.56	274.33
<u>Miscellaneous</u>					
14-00-00-4920 CONTRIBUTIONS	5,000.00	0.00	0.00	0.00	5,000.00
14-00-00-4921 City of Bunker Hill	0.00	0.00	0.00	0.00	0.00
14-00-00-4922 City of Hunters Creek	0.00	0.00	0.00	0.00	0.00
14-00-00-4923 MVPD	0.00	0.00	0.00	0.00	0.00
14-00-00-4924 Hedwig Village	0.00	0.00	0.00	0.00	0.00
14-00-00-4925 Village Fire Department	0.00	0.00	0.00	0.00	0.00
14-00-00-4926 ADMIN FEE	0.00	0.00	0.00	0.00	0.00
TOTAL Miscellaneous	5,000.00	0.00	0.00	0.00	5,000.00
TOTAL REVENUES	5,300.00	25.67	25.67	0.48	5,274.33
	=====	=====	=====	=====	=====

CITY OF BUNKER HILL VILLAGE
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: MARCH 31ST, 2025

14 -RESTRICTED DONATION FUND
 G & A

25.00% OF YEAR COMP.

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>Commodities</u>					
14-00-00-6250 Fuel	0.00	0.00	0.00	0.00	0.00
TOTAL Commodities	0.00	0.00	0.00	0.00	0.00
<u>Maintenance</u>					
14-00-00-7110 Building Maintenance	0.00	0.00	0.00	0.00	0.00
TOTAL Maintenance	0.00	0.00	0.00	0.00	0.00
<u>Support Services</u>					
14-00-00-8130 BANK FEE	0.00	0.00	0.00	0.00	0.00
14-00-00-8450 General Insurance	0.00	0.00	0.00	0.00	0.00
14-00-00-8991 Admin Fee to GF	0.00	0.00	0.00	0.00	0.00
TOTAL Support Services	0.00	0.00	0.00	0.00	0.00
<u>Capital Outlay</u>					
14-00-00-9139 CAPITAL OUTLAY	5,000.00	0.00	0.00	0.00	5,000.00
14-00-00-9400 TRANSFER TO UTILITY	0.00	0.00	0.00	0.00	0.00
TOTAL Capital Outlay	5,000.00	0.00	0.00	0.00	5,000.00
<hr/>					
TOTAL G & A	5,000.00	0.00	0.00	0.00	5,000.00
<hr/>					
TOTAL EXPENDITURES	5,000.00	0.00	0.00	0.00	5,000.00
	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	300.00	25.67	25.67		274.33

BALANCE SHEET

AS OF: MARCH 31ST, 2025

17 -Offsite Tree Program

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE	
<hr/>			
ASSETS			
=====			
17-00-00-1000	POOLED CASH	0.04	
17-00-00-1001	Cash in Bank	<u>242,292.98</u>	
			<u>242,293.02</u>
TOTAL ASSETS			242,293.02
			=====
LIABILITIES			
=====			
17-00-00-2010	Accounts Payable	<u>0.00</u>	
TOTAL LIABILITIES			<u>0.00</u>
EQUITY			
=====			
17-00-00-3010	FUND BALANCE	<u>221,293.02</u>	
TOTAL BEGINNING EQUITY			221,293.02
TOTAL REVENUE			21,000.00
TOTAL EXPENDITURES			<u>0.00</u>
TOTAL REVENUE OVER/(UNDER) EXPENSES			21,000.00
TOTAL EQUITY & REV. OVER/(UNDER) EXP.			<u>242,293.02</u>
TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.			242,293.02
			=====

CITY OF BUNKER HILL VILLAGE
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: MARCH 31ST, 2025

17 -Offsite Tree Program

25.00% OF YEAR COMP.

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>Licenses & Permits</u>					
17-00-00-4351 Offsite Tree Program Rev	100,000.00	2,000.00	21,000.00	21.00	79,000.00
TOTAL Licenses & Permits	100,000.00	2,000.00	21,000.00	21.00	79,000.00
<u>Intergovernmental/Transfer</u>					
17-00-00-4990 Transfer In	0.00	0.00	0.00	0.00	0.00
TOTAL Intergovernmental/Transfer	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES	100,000.00	2,000.00	21,000.00	21.00	79,000.00
	=====	=====	=====	=====	=====

CITY OF BUNKER HILL VILLAGE
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: MARCH 31ST, 2025

17 -Offsite Tree Program
 NON-DEPARTMENTAL

25.00% OF YEAR COMP.

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<hr/>					
<u>Support Services</u>					
17-00-00-8752 Offsite Tree Program E	150,000.00	0.00	0.00	0.00	150,000.00
TOTAL Support Services	150,000.00	0.00	0.00	0.00	150,000.00
<hr/>					
TOTAL NON-DEPARTMENTAL	150,000.00	0.00	0.00	0.00	150,000.00
<hr/>					
TOTAL EXPENDITURES	150,000.00	0.00	0.00	0.00	150,000.00
<hr/>					
REVENUES OVER/(UNDER) EXPENDITURES	(50,000.00)	2,000.00	21,000.00		(71,000.00)

BALANCE SHEET

AS OF: MARCH 31ST, 2025

99 - POOLED CASH

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE
<hr/>		
ASSETS		
=====		
99-00-00-1000	Pooled Cash	654,870.39
99-00-00-1053	Reserves - Facilities	0.00
99-00-00-1222	A/R Interest Income	0.00
99-00-00-1350	ADVANCES	0.00
99-00-99-1900	Due From Other Funds	<u>0.00</u>
		<u>654,870.39</u>
TOTAL ASSETS		654,870.39
		=====
LIABILITIES		
=====		
99-00-00-2010	Accounts Payable	0.00
99-00-00-2012	Accounts Payable - Other	0.00
99-00-00-2013	Accounts Payable - Other	0.00
99-00-00-2020	Wages Payable	0.00
99-00-99-2900	Due to Other Funds	<u>654,870.39</u>
TOTAL LIABILITIES		<u>654,870.39</u>
EQUITY		
=====		
99-00-00-3010	Fund Balance - G & A	<u>0.00</u>
TOTAL BEGINNING EQUITY		0.00
TOTAL REVENUE		0.00
TOTAL EXPENDITURES		<u>0.00</u>
TOTAL REVENUE OVER/(UNDER) EXPENSES		0.00
TOTAL EQUITY & REV. OVER/(UNDER) EXP.		<u>0.00</u>
TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.		654,870.39
		=====

CITY OF BUNKER HILL VILLAGE
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: MARCH 31ST, 2025

99 - POOLED CASH

25.00% OF YEAR COMP.

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
TOTAL REVENUES	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES	0.00	0.00	0.00	0.00	0.00
REVENUES OVER/(UNDER) EXPENDITURES	0.00	0.00	0.00		0.00

City of Bunker Hill Village
Check Register
March 12, 2025 to April 3, 2025

Name	Check #	Check Amount	Check Date	Description
ALSCO LINEN & UNIFORM SERVICE	29577	\$ 76.32	3/24/2025	Uniform Services
OLSON & OLSON	29578	\$ 4,152.50	3/24/2025	General Legal Expense Feb 2025
TEXAS COMMISSION ON ENVIRONMENTAL QUALITY	29579	\$ 50.00	3/24/2025	Permit
HARRIS-GALVESTON SUBSIDENCE DISTRICT	29580	\$ 57,646.00	3/24/2025	Water Credits
AZTEC RENTAL SERVICES INC.	29581	\$ 156.41	3/24/2025	Equipment Rental
OFFICE DEPOT	29582	\$ 106.68	3/24/2025	Office Supplies
COVERALL NORTH AMERICA INC.	29583	\$ 929.00	3/24/2025	Janitorial Services
YARDWORKS	29584	\$ 4,380.00	3/24/2025	Landscaping
NEIL TECHNICAL SERVICES CORP	29585	\$ 2,056.85	3/24/2025	Troubleshooting at Water Plant
DATAPROSE LLC	29586	\$ 464.66	3/24/2025	Newsletter Expense
PROBSTFELD & ASSOCIATES	29587	\$ 2,047.50	3/24/2025	Drainage Review
TEXAS PRIDE DISPOSAL SOLUTIONS LLC	29589	\$ 38,662.39	3/24/2025	Garbage and Rcycling Services Feb 2025
UNDERGROUND CONSTRUCTION SOLUTIONS LLC	29590	\$ 151,929.00	3/24/2025	Mayerling Water Line Replacement Project
TX BBG CONSULTING INC	29591	\$ 1,800.00	3/24/2025	Plan Review and Inspections
PVS DX INC.	29592	\$ 110.00	3/24/2025	Chemicals
LONE STAR HYDRANTS LLC	29593	\$ 3,305.61	3/24/2025	Hydrant repair
LLOYD GOSSELINK ROCHELLE & TOWNSEND P.C.	29594	\$ 10,400.00	3/24/2025	Legal Services
TEXAS FIRELOGIX LLC	29595	\$ 1,200.00	3/24/2025	Fire Sprinkler Monitoring App



**Water Conservation School Program
Sponsorship Invoice**

Bill To: Bunker Hill Villages, City of
 City of Bunker Hill Village - Susan Grass
 11977 Memorial DR
 Houston TX 77024
 Work: 713-467-9762
 invoice@bunkerhilltx.gov

02/19/2025
 GWB2025-106393
 Bunker Hill Villages, City of

Fee No.: 389134

SPONSORED SCHOOL(S): Jenkins Elementary, Martinez Elementary , Berry Elementary, Thornwood Elementary, Schneider Middle , Walnut Bend Elementary , Lemm Elementary

OF STUDENTS: 770

TOTAL AMOUNT DUE: \$29,260.00

DUE DATE: 03/21/2025

Payment Instructions	
Check by Mail	Please make checks payable to: Harris-Galveston Subsidence District Mailing Address: Harris-Galveston Subsidence District ATTN: Water Conservation School Program 1660 West Bay Area Boulevard Friendswood, TX 77546
Credit Card	Please call 281-486-1105 to pay by credit card over the phone.

Questions?

Denise Ma
 Water Conservation Coordinator
 281-956-2190
 Email: DMA@subsidence.org



1660 West Bay Area Blvd., Friendswood, TX 77546
 www.hgsubsidence.org



**Water Conservation School Program
Sponsorship Invoice**

Bill To: Bunker Hill Villages, City of
City of Bunker Hill Village - Susan Grass
11977 Memorial DR
Houston TX 77024
Work: 713-467-9762
invoice@bunkerhilltx.gov

03/18/2025

GWB2025-108371

Bunker Hill Villages, City of

Fee No.: 391087

SPONSORED SCHOOL(S): Parks Elementary , South Shaver Elementary , Lamkin Elementary , Frank Elementary, Mueller Elementary , Sullivan Middle , Brown Elementary , Kruse Elementary

OF STUDENTS: 747

TOTAL AMOUNT DUE: \$28,386.00

DUE DATE: 04/17/2025

Payment Instructions	
Check by Mail	Please make checks payable to: Harris-Galveston Subsidence District Mailing Address: Harris-Galveston Subsidence District ATTN: Water Conservation School Program 1660 West Bay Area Boulevard Friendswood, TX 77546
Credit Card	Please call 281-486-1105 to pay by credit card over the phone.

Questions?

Denise Ma
Water Conservation Coordinator
281-956-2190
Email: DMA@subsidence.org



1660 West Bay Area Blvd., Friendswood, TX 77546
www.hgsubsidence.org

PROBSTFELD & ASSOCIATES

PROFESSIONAL LAND SURVEYORS | PROFESSIONAL CIVIL ENGINEERS

515 PARK GROVE DRIVE ▲ SUITE 102 ▲ KATY, TEXAS 77450

Invoice

DATE	INVOICE NO.
2/7/2025	71086

BILL TO:

City of Bunker Hill Village
 Attn: Jason Bienek
 11977 Memorial Drive
 Houston, TX 77024

Balance Due	\$92.50
DUE DATE	2/7/2025
PAYMENT TERMS	Due on recpt

P.O. NO.	STATUS	JOB NO.
	Completed	1901-095

DESCRIPTION	QTY	RATE	JOB COMPLETION	AMOUNT
DRAINAGE PLAN REVIEW & LETTER #5 ~ For City of Bunker Hill Village • Grading & Drainage Plans • Detention Worksheet	0.5	175.00	2/7/2025	87.50
EMAIL PDF OF MARKUPS & LETTER TO CITY	1	5.00		5.00

FOR: QI GUO & YAN YAN
 AT: 266 Stoney Creek Drive ~ City of Bunker Hill Village
 LGL: Lot 3, Block 3, Whispering Oaks

ORDERED BY: JASON BIENEK

Thank You!

Thank you for the privilege to serve you!

**PROFESSIONAL LAND SURVEYING
 CIVIL ENGINEERING • PLATTING SERVICES**

Subtotal	\$92.50
Sales Tax (8.25%)	\$0.00
Total	\$92.50
Payments/Credits	\$0.00

PROBSTFELD & ASSOCIATES

PROFESSIONAL LAND SURVEYORS | PROFESSIONAL CIVIL ENGINEERS

515 PARK GROVE DRIVE ▲ SUITE 102 ▲ KATY, TEXAS 77450

Invoice

DATE	INVOICE NO.
2/7/2025	71087

BILL TO:

City of Bunker Hill Village
 Attn: Jason Bienek
 11977 Memorial Drive
 Houston, TX 77024

Balance Due	\$355.00
DUE DATE	2/7/2025
PAYMENT TERMS	Due on recpt

P.O. NO.	STATUS	JOB NO.
	Completed	1901-098

DESCRIPTION	QTY	RATE	JOB COMPLETION	AMOUNT
DRAINAGE PLAN REVIEW & LETTER #1 ~ For City of Bunker Hill Village • Grading & Drainage Plans • Detention Worksheet	2	175.00	2/7/2025	350.00
EMAIL PDF OF MARKUPS & LETTER TO CITY	1	5.00	2/7/2025	5.00

FOR: STEPHEN RINEY
 AT: 523 Bunker Hill Road ~ City of Bunker Hill Village
 LGL: Lot 1, Gaynum Manor (.68 ACRE)

ORDERED BY: JASON BIENEK

Thank you for the privilege to serve you!

**PROFESSIONAL LAND SURVEYING
 CIVIL ENGINEERING • PLATTING SERVICES**

Subtotal	\$355.00
Sales Tax (8.25%)	\$0.00
Total	\$355.00
Payments/Credits	\$0.00

PHONE: 281.829.0034

FAX: 281.829.0233

LandSurveys@Probstfeld.com

www.probstfeld.com

PROBSTFELD & ASSOCIATES

PROFESSIONAL LAND SURVEYORS | PROFESSIONAL CIVIL ENGINEERS

515 PARK GROVE DRIVE ▲ SUITE 102 ▲ KATY, TEXAS 77450

Invoice

DATE	INVOICE NO.
2/25/2025	71131

BILL TO:

City of Bunker Hill Village
 Attn: Jason Bienek
 11977 Memorial Drive
 Houston, TX 77024

Balance Due	\$355.00
DUE DATE	2/25/2025
PAYMENT TERMS	Due on recpt

P.O. NO.	STATUS	JOB NO.
	Completed	13230-001

DESCRIPTION	QTY	RATE	JOB COMPLETION	AMOUNT
DRAINAGE PLAN REVIEW & LETTER #1 ~ For City of Bunker Hill Village • Grading & Drainage Plans • Detention Worksheet	2	175.00	2/25/2025	350.00
EMAIL PDF OF MARKUPS & LETTER TO CITY	1	5.00		5.00

FOR: SCARBROUGH MUNIZ & FIONA CAMPBELL
 AT: 241 Kilts Drive ~ Bunker Hill Village
 LGL: Lot 7, Block A, Warrenton

ORDERED BY: JASON BIENEK

Thank you for the privilege to serve you!

**PROFESSIONAL LAND SURVEYING
 CIVIL ENGINEERING • PLATTING SERVICES**

Subtotal	\$355.00
Sales Tax (8.25%)	\$0.00
Total	\$355.00
Payments/Credits	\$0.00

PHONE: 281.829.0034

FAX: 281.829.0233

LandSurveys@Probstfeld.com

www.probstfeld.com

PROBSTFELD & ASSOCIATES

PROFESSIONAL LAND SURVEYORS | PROFESSIONAL CIVIL ENGINEERS

515 PARK GROVE DRIVE ▲ SUITE 102 ▲ KATY, TEXAS 77450

Invoice

DATE	INVOICE NO.
2/25/2025	71132

BILL TO:

City of Bunker Hill Village
 Attn: Jason Bienek
 11977 Memorial Drive
 Houston, TX 77024

Balance Due	\$180.00
DUE DATE	2/25/2025
PAYMENT TERMS	Due on recpt

P.O. NO.	STATUS	JOB NO.
	Completed	1901-097

DESCRIPTION	QTY	RATE	JOB COMPLETION	AMOUNT
DRAINAGE PLAN REVIEW & LETTER #2 ~ For City of Bunker Hill Village • Grading & Drainage Plans • Detention Worksheet	1	175.00	2/25/2025	175.00
EMAIL PDF OF MARKUPS & LETTER TO CITY	1	5.00		5.00

FOR: FRANCIS & SHELLEY DING
 AT: 11710 Memorial Drive ~ City of Bunker Hill Village
 LGL: Lot 3, Block 2, Mayerling

ORDERED BY: JASON BIENEK

Thank you for the privilege to serve you!

**PROFESSIONAL LAND SURVEYING
 CIVIL ENGINEERING • PLATTING SERVICES**

Subtotal	\$180.00
Sales Tax (8.25%)	\$0.00
Total	\$180.00
Payments/Credits	\$0.00

PROBSTFELD & ASSOCIATES

PROFESSIONAL LAND SURVEYORS | PROFESSIONAL CIVIL ENGINEERS

515 PARK GROVE DRIVE ▲ SUITE 102 ▲ KATY, TEXAS 77450

Invoice

DATE	INVOICE NO.
2/25/2025	71133

BILL TO:

City of Bunker Hill Village
 Attn: Jason Bienek
 11977 Memorial Drive
 Houston, TX 77024

Balance Due	\$355.00
DUE DATE	2/25/2025
PAYMENT TERMS	Due on recpt

P.O. NO.	STATUS	JOB NO.
	Completed	2759-009

DESCRIPTION	QTY	RATE	JOB COMPLETION	AMOUNT
DRAINAGE PLAN REVIEW & LETTER #2 ~ For City of Bunker Hill Village • Grading & Drainage Plans • Detention Worksheet	2	175.00	2/25/2025	350.00
EMAIL PDF OF MARKUPS & LETTER TO CITY	1	5.00		5.00

FOR: MOSTAFA & AFSANEH ALAVI
 AT: 11927 Arbordale Lane ~ City of Bunker Hill Village
 LGL: Lot 6, Block I, Arbordale (.46 ACRE)

ORDERED BY: JASON BIENEK

Thank you for the privilege to serve you!

**PROFESSIONAL LAND SURVEYING
 CIVIL ENGINEERING • PLATTING SERVICES**

Subtotal	\$355.00
Sales Tax (8.25%)	\$0.00
Total	\$355.00
Payments/Credits	\$0.00

PROBSTFELD & ASSOCIATES

PROFESSIONAL LAND SURVEYORS | PROFESSIONAL CIVIL ENGINEERS

515 PARK GROVE DRIVE ▲ SUITE 102 ▲ KATY, TEXAS 77450

Invoice

DATE	INVOICE NO.
2/25/2025	71134

BILL TO:

City of Bunker Hill Village
 Attn: Jason Bienek
 11977 Memorial Drive
 Houston, TX 77024

Balance Due	\$355.00
DUE DATE	2/25/2025
PAYMENT TERMS	Due on recpt

P.O. NO.	STATUS	JOB NO.
	Completed	1901-099

DESCRIPTION	QTY	RATE	JOB COMPLETION	AMOUNT
DRAINAGE PLAN REVIEW & LETTER #1 ~ For City of Bunker Hill Village • Grading & Drainage Plans • Detention Worksheet	2	175.00	2/25/2025	350.00
EMAIL PDF OF MARKUPS & LETTER TO CITY	1	5.00		5.00

FOR: TIMOTHY MICHAEL BRANTLEY
 AT: 230 Stoney Creek Drive ~ City of Bunker Hill Village
 LGL: Lot 12, Block 3, Whispering Oaks

ORDERED BY: JASON BIENEK

Thank you for the privilege to serve you!

**PROFESSIONAL LAND SURVEYING
 CIVIL ENGINEERING • PLATTING SERVICES**

Subtotal	\$355.00
Sales Tax (8.25%)	\$0.00
Total	\$355.00
Payments/Credits	\$0.00

PHONE: 281.829.0034

FAX: 281.829.0233

LandSurveys@Probstfeld.com

www.probstfeld.com

PROBSTFELD & ASSOCIATES

PROFESSIONAL LAND SURVEYORS | PROFESSIONAL CIVIL ENGINEERS

515 PARK GROVE DRIVE ▲ SUITE 102 ▲ KATY, TEXAS 77450

Invoice

DATE	INVOICE NO.
2/25/2025	71135

BILL TO:

City of Bunker Hill Village
 Attn: Jason Bienek
 11977 Memorial Drive
 Houston, TX 77024

Balance Due	\$355.00
DUE DATE	2/25/2025
PAYMENT TERMS	Due on recpt

P.O. NO.	STATUS	JOB NO.
	Completed	1901-100

DESCRIPTION	QTY	RATE	JOB COMPLETION	AMOUNT
DRAINAGE PLAN REVIEW & LETTER #1 ~ For City of Bunker Hill Village • Grading & Drainage Plans • Detention Worksheet	2	175.00	2/25/2025	350.00
EMAIL PDF OF MARKUPS & LETTER TO CITY	1	5.00		5.00

FOR: BRENT ARRIAGA & AMY AHRENS
 AT: 238 Warrenton Drive ~ City of Bunker Hill Village
 LGL: Lot 5, Block C, Warrenton

ORDERED BY: JASON BIENEK

Thank you for the privilege to serve you!

**PROFESSIONAL LAND SURVEYING
 CIVIL ENGINEERING • PLATTING SERVICES**

Subtotal	\$355.00
Sales Tax (8.25%)	\$0.00
Total	\$355.00
Payments/Credits	\$0.00

PHONE: 281.829.0034

FAX: 281.829.0233

LandSurveys@Probstfeld.com

www.probstfeld.com



Invoice

Bunker Hill, TX, Village
 11977 Memorial Dr
 Bunker Hill Village, TX 77024

Invoice Number: 1500499
Invoice Date: 2/28/2025
Terms: Net 30 Days
Due Date: 3/30/2025
Customer #: 23-BUNKERH
Customer PO #:

Fee Type	Amt Paid	Paid Date	% Due to 3rd Party	Amt Due to 3rd Party
Permit # 24BHV-00015 301 Rainier Drive, Bunker Hill Village, TX 77024 Single Family Addition/Remodel				
Additional after 2 Plan Review - remodels and additions	\$50.00	2/3/2025	100.00%	\$50.00
24BHV-00015 Subtotal				\$50.00
Permit # 24BHV-00029 235 Plantation Road, Bunker Hill Village, TX 77024 New Single Family Dwelling				
Additional after 2 Plan Review - New Residential	\$100.00	2/6/2025	100.00%	\$100.00
24BHV-00029 Subtotal				\$100.00
Permit # 25BHV-00001 11722 Greenbay Drive, Bunker Hill Village, TX 77024 New Single Family Dwelling				
Plan Review - New Residential	\$550.00	2/3/2025	100.00%	\$550.00
25BHV-00001 Subtotal				\$550.00
Permit # 25BHV-00002 11719 Flintwood Drive, Bunker Hill Village, TX 77024 New Single Family Dwelling				
Plan Review - New Residential	\$550.00	2/21/2025	100.00%	\$550.00
25BHV-00002 Subtotal				\$550.00
Permit # 25BHV-00003 523 Bunker Hill, Bunker Hill Village, TX 77024 New Single Family Dwelling				
Plan Review - New Residential	\$550.00	2/13/2025	100.00%	\$550.00
25BHV-00003 Subtotal				\$550.00

Summary by Fee Type	
Item Code	Amount
Additional after 2 Plan Review - New Residential	\$100.00
Additional after 2 Plan Review - remodels and additions	\$50.00
Plan Review - New Residential	\$1,650.00
Total	\$1,800.00

Please remit to: SAFEbuilt LLC Lockbox #88135
 PO Box 88135, Chicago, IL 60680-1135

Net Invoice:	\$1,800.00
Freight:	\$0.00
Sales Tax:	\$0.00
Invoice Total:	\$1,800.00