

**MINUTES OF THE REGULAR MEETING
OF THE CITY COUNCIL
OF THE CITY OF BUNKER HILL VILLAGE, TEXAS
November 17, 2020 at 5:30 P.M.**

I. CALL TO ORDER

Mayor Robert Lord called the meeting to order at 5:34 p.m. in the Council Chambers of City Hall, 11977 Memorial Drive, Houston, Texas.

Those Present:

Mayor Robert Lord at City Council Chambers
Councilmember Eric Thode via Zoom
Councilmember Susan Schwartz at City Council Chambers
Councilmember Jay Smyre via Zoom
Councilmember Keith Brown via Zoom
Councilmember Laurie Rosenbaum via Zoom

Also in Attendance:

Karen Glynn, City Administrator at City Council Chambers
Steve Smith, Dir. of Public Works/Bldg. Official at City Council Chambers
Loren Smith, City Attorney at City Council Chambers
Jennifer Namie, Assistant to the City Secretary via Zoom
Ray Schultz, MVPD, Chief of Police at City Council Chambers
Susan Grass, Finance Manager at City Council Chambers

II. PLEDGE OF ALLEGIANCE

Mayor Lord led the Pledge of Allegiance.

III. OATH OF OFFICE

- Councilmember Position 1 - Eric Thode
- Councilmember Position 2 - Susan Schwartz
- Councilmember Position 3 - Jay Smyre

Jennifer Namie, Assistant to the City Secretary and Notary, administered the oath of office for the newly elected positions. Mayor Lord extended congratulations and appreciation to these Councilmembers for serving another term.

IV. CITIZEN COMMENTS

There were no citizen comments.

V. POLICE COMMISSIONER REPORT

- A. Update on Activities - Commissioner, Jay Smyre gave an update on activities, including personnel, calls for service, and the 2020 Budget to date.
- B. Consideration and Possible Action to Accept Premium Credits Totaling \$507.08 from Blue Cross & Blue Shield for Employee Insurance Premiums from the October Medical Premiums.

The Police Department has notified the City that the City's Health Insurance Provider, Blue Cross & Blue Shield has provided a credit for all employees from the October medical premiums. The City's credit totaled \$507.08 for 7 employees who were covered in October 2020. This item allows acceptance of the funds and will be divided between the City's General and Utility Funds as the insurance premiums are prorated by fund based on the employee. All premiums were paid 100% by the City this year as no employees included their dependents.

No action was needed on this item.

- C. CONSIDERATION AND POSSIBLE ACTION TO ADOPT ORDINANCE NO. 20-540, AN ORDINANCE OF THE CITY OF BUNKER HILL VILLAGE, TEXAS, AMENDING ITS CODE OF ORDINANCES TO ADD A NEW DIVISION 3, PRIVATE SECURITY CAMERAS, TO ARTICLE V, RIGHT-OF-WAY MANAGEMENT, OF CHAPTER 13, STREETS AND SIDEWALKS, TO PROVIDE CERTAIN DEFINITIONS, AND ALLOWING PRIVATE SECURITY CAMERAS IN THE CITY'S RIGHTS-OF-WAY WHEN SUCH CAMERA IS IN CONJUNCTION WITH AN AGREEMENT WITH THE MEMORIAL VILLAGE POLICE DEPARTMENT; PROVIDING FOR A PENALTY IN AN AMOUNT NOT TO EXCEED \$2,000.00 FOR EVERY VIOLATION HEREOF, WITH EACH DAY CONSTITUTING A SEPARATE VIOLATION; PROVIDING AN EFFECTIVE DATE; AND MAKING OTHER PROVISIONS RELATED TO THE SUBJECT

Several neighborhoods in the City have inquired about installing additional ALPR systems on individual streets. In discussion with Memorial Villages Police Department and the City of Hunters Creek, Hunters Creek has implemented an ordinance that provides this opportunity. Residents will need to enter into an agreement with MVPD's contractor and the City will allow and approve the placement of the pole and equipment in the City's rights of way. The residents will pay any costs and MVPD will operate the system.

There were several comments made by Councilmembers regarding the Ordinance including permit requirements and indemnification.

It was recommended to take no action on this item and bring back to the Council with details on the permit requirements.

No action was taken on this item.

VI. FIRE COMMISSION LIAISON REPORT

- A. Update on Activities - Fire Commission Liaison, Keith Brown provided a report on activities, including the Fire Station Reconstruction, staffing, calls for service and response times, and the 2020 Budget to date.

The next Commission Meeting is Wednesday, November 18, 2020.

- B. Consideration and Possible Action to Approve the Payment of \$74,556.00 from the Emergency Reserve Fund for Employee Post Retirement Liability in Accordance with the 2019 Fire Agreements.

A motion was made by Councilmember Brown and seconded by Councilmember Thode to approve the payment of \$74,536.00 for Employee Post Retirement Liability in accordance with the 2019 Fire Agreement.

The motion carried 5 – 0.

VII. MAYOR'S REPORT

- A. Report on Activities
The Mayor reported that many of the regular COVID 19 meetings were cancelled. He continues to monitor the Harris County levels.

- B. CONSIDERATION AND POSSIBLE ACTION TO ADOPT ORDINANCE NUMBER 20-539, AN ORDINANCE OF THE CITY OF BUNKER HILL VILLAGE, TEXAS, EXTENDING A PUBLIC HEALTH EMERGENCY AND EXTENDING A STATE OF DISASTER DUE TO THE OUTBREAK OF COVID-19; PROVIDING FOR SEVERABILITY; AND PROVIDING AN EFFECTIVE DATE

An Ordinance Declaring an Emergency was approved by the City Council on March 24, 2020 and later extended. The proposed ordinance includes an additional extension through January 19, 2021 and ensures that any support needed from other agencies would be available to the City.

A motion was made by Councilmember Rosenbaum and seconded by Councilmember Schwartz to adopt Ordinance Number 20-539 to extend the Public Health Emergency and State of Disaster due to the outbreak of COVID-19.

The motion carried 5– 0.

- C. Committee Reports/Updates
- Public Safety Committee – *Councilmember Keith Brown, Chair*
The Committee met November 12, 2020. It was an opportunity to touch base and discuss how things have been going during COVID-19. There was also discussion about the priorities of the Committee for 2021. The Committee will continue to work with Chief Schultz to help understand the top issues and share these issues with residents along with tips on how to make our City safer.
 - Drainage Committee – *Karen Glynn, City Administrator*
The Committee is still meeting monthly via Zoom. Detention at Bunker Hill Elementary School is the highest priority project recommended by the Committee. In December, Staff will meet with SBISD to discuss the detention opportunities including costs to identify the best ways to fund the project.

VIII. CITY ADMINISTRATOR’S REPORT

A. Report on Activities and Upcoming Events

Karen Glynn reported on the following:

The City will be holding Court via Zoom on Thursday November 19, 2020.

The Villages Recycling Event was a success.

The City’s Volunteer Reception is set for December 15, 2020 outside at City Hall with a “drive by” opportunity.

The City’s Annual Twinkle Light Parade is set for December 17, 2020. The City is planning for the parade but will not hold the event at the Church. Mayor Lord asked Ms. Glynn to contact the other Cities and share the information.

Karen Glynn reported that she has contacted American Tower (as recommended by the Technology Committee and directed by the City Council) and they do not have any comments at this time.

B. Update and Direction on COVID 19 Related Expenditures

Karen Glynn shared that the City submitted the second round of COVID-19 expenses to the Harris County Small Cities reimbursement program. The County is moving forward with taking these requests to Commissioner’s Court. The City is proceeding with the website update and council chamber updates. The City’s third round is due in December and will include the Chamber updates, the City Hall improvements, the “smart board” and the website.

C. Public Works Director - Report on Projects

Steve Smith shared the following reports:

- Water Well No 5 – Staff is working to streamline the application process with TCEQ to ensure the construction of the well coincides with the construction plans for Bunker Hill Elementary. The application to TCEQ will be submitted by Thanksgiving.

D. Calendar of Events for 2021

Karen Glynn, City Administrator, presented the following list of recommended holidays for 2021 in addition to the proposed City Council Meetings for the year:

Recommended Holiday Schedule

Friday, January 1, 2021	New Year’s Day
Friday, April 2, 2021	Good Friday & Easter Holiday
Monday, May 31, 2021	Memorial Day
Monday, July 5, 2021	Independence Day (<i>4th of July is Sunday</i>)
Monday, September 6, 2021	Labor Day

Thursday - Friday, November 25 & 26, 2021	Thanksgiving Holidays
Thursday – Friday, December 23 & 24, 2021	Christmas Holidays (<i>Christmas Day is Saturday</i>)

A Floating Holiday is observed by each employee for their birthday.

Recommended 2021 City Council Meetings

Tuesday, January 19, 2021
Tuesday, February 16, 2021
Tuesday, March 16, 2021 *Week of Spring Break SBISD - Recommend to hold March 23rd*
Tuesday, April 20, 2021
Tuesday, May 18, 2021 *Recommend a Change to May 11, 2020 if BHV has an Election*
Tuesday, June 15, 2021 *Typically Cancel One Summer Meeting*
Tuesday, July 20, 2021 *Recommend Cancelling July Meeting*
Tuesday, August 17, 2021
Tuesday, September 21, 2021
Tuesday, October 19, 2021
Tuesday, November 16, 2021
Tuesday, December 21, 2021 *Typically Cancel for Holiday Party*

Ms. Glynn noted that a decision for the May meeting could be made at a later date once it is determined if the City will hold an election.

A motion was made by Councilmember Schwartz and seconded by Councilmember Thode to approve the recommended Holiday Schedule and Meeting Schedule moving the March 16th meeting to March 23rd and cancelling the July 2021 and December 2021 meetings.

The motion carried 5 – 0.

IX. PRESENTATION AND UPDATE ON THE RECONSTRUCTION OF BUNKER HILL ELEMENTARY SCHOOL – Karen Glynn, City Administrator and Steve Smith, Director of Public Works/ Building Official

Karen Glynn, City Administrator and Steve Smith, Director of Public Works/ Building Official presented this item, answered questions and took comments.

Spring Branch Independent School District has been in discussion with the City regarding the redevelopment of Bunker Hill Elementary School at 11950 Taylorcrest. The school is currently scheduled for reconstruction per the District’s approved 2017 Bond Referendum.

Bunker Hill Elementary School is located at 11950 Taylorcrest. The construction is expected to begin in January 2021 after the Holiday Break.

Staff presented a brief update on the construction schedule and details with the City Council to prepare for this project. Staff will begin the notification to residents in December to prepare for the changes in the new year.

This item was for informational purposes. No action was taken.

X. CONSIDERATION AND POSSIBLE ACTION REGARDING RESOLUTION NO. 11-17-20A OF THE CITY COUNCIL OF THE CITY OF BUNKER HILL VILLAGE, TEXAS, ACKNOWLEDGING REVIEW AND APPROVAL OF THE PUBLIC FUNDS MANAGEMENT AND INVESTMENT POLICY – Susan Grass, Finance Manager

Karen Glynn, City Administrator and Susan Grass, Finance Manager presented this item, answered questions and took comments.

The City's Investment Committee includes Mayor Robert Lord, Councilmember Susan Schwartz, and City Administrator Karen Glynn. Finance Manager, Susan Grass serves as the City's Investment Officer. The Committee met on Wednesday, November 11, 2020 to review the City's Investment Policy. This is required on an annual basis. The minutes of the meeting are included on the consent agenda.

City Administrator Karen Glynn had asked our consultant, Claire Bogard, to review the policy and recommend an update as needed. Claire Bogard attended the Committee Meeting and presented the recommended changes.

The Committee reviewed and discussed the changes and recommend approval of the revised policy.

A motion was made by Councilmember Brown and seconded by Councilmember Smyre to approve Ordinance 11-17-20A acknowledging review and approval of the Public Funds Management and Investment Policy.

The motion carried 5 – 0.

XI. CONSIDERATION AND POSSIBLE ACTION REGARDING RESOLUTION NO. 11-17-20B OF THE CITY COUNCIL OF THE CITY OF BUNKER HILL VILLAGE, TEXAS, APPROVING AMENDMENTS TO THE CITY'S PERSONNEL POLICY – Karen Glynn, City Administrator

Item taken out of order.

Karen Glynn, City Administrator, presented this item, answered questions and took comments.

The City Administrator is working with the City Attorney to review the City's Personnel Policy. There are two issues which have come forward that are recommended to be amended:

1. Section 3.04 Nepotism

2. Section 7.03 Sick Leave

These items have come to light over the past few years as the City has pursued the hiring process and for discussions regarding family members.

The following amendments were recommended for City Council’s consideration:

1. **Nepotism**

Currently, the policy does not allow for family members to work for the City. In the past, the City has used family members for various needs and seasonal help. This has typically been discussed prior with the Mayor.

Staff recommended the opportunity to continue this practice by approval of the City Administrator for part time, seasonal or temporary help as needed. However, for any full-time employment, it is recommended that appointment be approved by the City Council.

2. **Sick Leave**

The current policy allows for the use of sick leave for family members in certain instances. The definition of family member has a stipulation that such immediate family member must have resided with the employee for the preceding six months or longer or considered a dependent on the employee’s federal tax return. It is recommended that this stipulation be removed. The policy also references the Family and Medical Leave Act (FMLA) which will serve as a guide for this need.

A motion was made by Councilmember Thode and seconded by Councilmember Rosenbaum to approve Resolution 11-17-20B with a modification to the Nepotism Policy that stipulates that a relative is not supervising or managing another relative.

The motion carried 5 – 0.

XII. CONSIDERATION AND POSSIBLE ACTION ON APPROVING A CONTRACT BETWEEN THE CITY OF BUNKER HILL VILLAGE AND VIKING INDUSTRIAL PAINTING FOR THE RECOATING FOR THE CITY HALL WATER STORAGE TANK IN AN AMOUNT NOT TO EXCEED \$236,000 WHICH INCLUDES ALTERNATE B - *Steve Smith, Director of Public Works/ Building Official*

Steve Smith, Director of Public Works/ Building Official presented this item, answered questions and took comments.

In June 2020, the City Council approved the City’s Utility Engineer, Langford Engineering, to develop the specifications and bid documents for recoating the City Hall Water Storage Tank for implementation in early 2021. Construction funding was approved with the 2021 Budget in the amount of \$275,000 including contingency.

Bidding advertisements were included in the City’s newspaper of record in October and bids were opened on October 29, 2020. Of the 14 contractors that came to the mandatory pre-proposal meeting, 10 contractors followed through with bids. The apparent low bidder is Viking Industrial Painting.

There were three alternate items included in the bidding process to address varying levels of corrosion which may be encountered with the project. As a contingency, Langford Engineering and Staff are recommending the highest level available for the project which was included as Alternate B.

The bid information has been reviewed and the attached recommendation provided by Langford Engineering. The project time frame is 3 months and is expected to begin in December.

Construction management of this project is included in the current contract with Langford Engineering.

Funding is available in the 2021 Utility Fund Capital Improvements Program.

A motion was made by Councilmember Rosenbaum and seconded by Councilmember Smyre to approve a contract between the City and Viking Industrial for the recoating of the City Hall Water Storage Tank in an amount not to exceed \$236,000, which includes Alternate B.

The motion carried 5 – 0.

XIII. CONSIDERATION AND POSSIBLE ACTION ON APPROVING A CONTRACT BETWEEN THE CITY OF BUNKER HILL VILLAGE AND UNDERGROUND CONSTRUCTION SOLUTIONS L.C. FOR THE TAYLORCREST COURT WATER LINE IN AN AMOUNT NOT TO EXCEED \$69,745.00 - *Steve Smith, Director of Public Works/ Building Official*

Steve Smith, Director of Public Works/ Building Official presented this item, answered questions and took comments.

The City has been working with Spring Branch ISD regarding the reconstruction of Bunker Hill Elementary School and water service to the site. It was determined that a new water line along Taylorcrest Court was needed to replace the existing line. The existing line is an old asbestos cement 6-inch line. The line will be replaced with an 8-inch PVC line to provide potable water and fire service to the new school building.

City Staff authorized the design with Langford Engineering as part of the City's on-call contract and ongoing rehabilitation efforts.

Bidding advertisements were included in the City's newspaper of record in October and bids were opened on November 5, 2020. Of the 14 contractors that came to the mandatory pre-proposal meeting, 10 contractors followed through with bids. The apparent low bidder was Underground Construction Solutions, L.C.

The bid information has been reviewed and a recommendation provided by Langford Engineering. The project should be completed by January 1, 2021 to meet the reconstruction schedule for the school.

Langford Engineering will provide the Construction Management Services for the project under the City's on-call contract in an amount not to exceed \$15,000.00.

Funding is available in the Utility Fund Capital Improvements Program for Water Line Rehabilitation.

A motion was made by Councilmember Rosenbaum and seconded by Councilmember Schwartz to authorize a contract between the City and Underground Construction Solutions L.C. for the Taylorcrest Court Water Line in an amount not to exceed \$69,745.00.

The motion carried 5 – 0.

XIV. CONSIDERATION AND POSSIBLE ACTION ON AUTHORIZING A WORK ORDER BETWEEN THE CITY OF BUNKER HILL VILLAGE AND AAA ASPHALT INC. (UNDER THE CITY'S INTERLOCAL AGREEMENT WITH HARRIS COUNTY) FOR THE RECONSTRUCTION OF THE RIGHT TURN LANE ON MEMORIAL DRIVE AT GESSNER ROAD IN AN AMOUNT NOT TO EXCEED \$17,000.00 - *Steve Smith, Director of Public Works/ Building Official*

Steve Smith, Director of Public Works/ Building Official presented this item, answered questions and took comments.

The City's Capital Improvements Plan includes funding for asphalt rehabilitation and point repairs. Staff has identified the turn lane for westbound Memorial at Gessner is in need of repairs. Memorial Drive between Plantation and Gessner was overlaid in the spring; however, the right turn lane has developed some issues.

Staff has been in discussion and have met onsite with RPS and AAA Asphalt. No base work or drainage work was included in the previous project for this turn lane. Staff is recommending to work with AAA Asphalt and provide more extensive work on the turn lane.

Staff recommended approval of this work. A purchase order would be issued to AAA Asphalt instead of a contract due to the current interlocal agreement through Harris County.

It was noted that funding was available in the 2020 General Fund Maintenance and Operations Budget.

Councilmember Smyre noted that he was surprised that the overlay project did not include a better end result for the turn lane and asked that the City work with AAA on the pricing.

A motion was made by Councilmember Rosenbaum and seconded by Councilmember Brown to approve a work order between the City and AAA Asphalt, Inc. (under the City's Interlocal Agreement with Harris County) for the reconstruction of the right turn lane on Memorial Drive at Gessner Road in an amount not to exceed \$17,000.00.

The motion carried 4 – 1 with Councilmember Smyre voting no.

XV. CONSIDERATION AND POSSIBLE ACTION ON THE IMPLEMENTATION OF PROJECTS AS RECOMMENDED BY THE CITY'S BEAUTIFICATION COMMITTEE FOR YEARS 2020 AND 2021 - Steve Smith, Director of Public Works/ Building Official

Laurie Rosenbaum, Beautification Committee Chair and Steve Smith, Director of Public Works/ Building Official presented this item, answered questions and took comments.

The Beautification Committee has met and has developed a list of priority projects to accomplish this fiscal year 2020 and early 2021. There is currently \$18,000 remaining in the 2020 Budget with carryovers and \$40,000 budgeted in the 2021 Budget.

The Committee worked together to develop the following list of projects that were presented to the Council:

- | | |
|---|-----------------|
| 1. Construction of a new driveway approach for Water Well #3 Site | \$12,000, |
| 2. Removal of the existing brick City marker at the intersection of Memorial Drive and Blalock Road and replace with an in-stock metal sign | \$ 2,000 |
| 3. Landscaping on Memorial west of Gessner | \$15,000 |
| 4. Tree planting (<i>in coordination with dedicated and offsite tree program</i>) | <u>\$ 3,000</u> |

TOTAL \$32,000

The Council discussed the projects and recommended that the Utility Fund share in the cost of the new driveway approach for Water Well #3.

The Council also discussed the Landscaping on Memorial west of Gessner. This section of Memorial was previously submitted for possible State Funding for reconstruction. Concerns were raised as the City may be pursuing funding again for this segment.

A motion was made by Councilmember Brown and seconded by Councilmember Rosenbaum to approve the implementation of the Water Well Road Project, the Tree Planting Project and the Stock Metal Sign at Blalock and take no action as to landscaping on Memorial west of Gessner. It was also noted that funding for the driveway approach be shared with the Utility Fund at \$6,000 each (50% by each).

The motion carried 5 – 0.

XVI. CONSIDERATION AND POSSIBLE ACTION REGARDING RESOLUTION NO. 11-17-20C OF THE CITY COUNCIL OF THE CITY OF BUNKER HILL VILLAGE, TEXAS, ADOPTING A SCHEDULING OF FEES, RATES, DEPOSITS, AND OTHER CHARGES FOR PUBLIC SERVICES, INCLUDING THOSE RELATING TO DEVELOPMENT, BUILDING AND CONSTRUCTION, ELECTRICAL, PLUMBING, LICENSING AND REGISTRATIONS, REGULATORY INSPECTIONS, PERMITTING, APPLICATIONS, HEARINGS AND OTHER MATTERS - Steve Smith, Director of Public Works/ Building Official

Steve Smith, Director of Public Works/ Building Official presented this item, answered questions and took comments.

This item was on the October 20, 2020 Agenda; however, the City Council took no action giving Staff an opportunity to review a few of the fees discussed at the meeting.

The following recommendations are made to the fee ordinance for 2021:

1. **Dedicated Trees**

At the October Meeting, City Council discussed an increase in the size of dedicated trees. It was suggested that two sizes and associated costs be made available for individuals to choose. Staff has priced different sizes and recommended two options:

Tree (30 gallon) \$ 700.00
Tree (45 gallon) \$ 900.00

The fee for a bench is recommended to remain at \$1,200.00.

2. **Vacant Properties Ordinance**

The Vacant Properties Ordinance was approved in January 2020. There are currently 14 vacant properties identified in the City. The Ordinance states that the vacant property fee would increase each year in an effort to promote development. Given the COVID 19 Pandemic, Staff is recommending that year two for these properties remain the same at \$500.00 and this year be considered as Year 2A. A second year two would then be assessed at \$1,000.

3. **Animal Control**

In discussion with the Mayor and Staff, these fees have not been increased in many years. It is recommended that an increase be made to cover some expenses.

Staff recommends approval of the Resolution adopting the "City of Bunker Hill Village Fee Schedule for 2021."

As presented and discussed, the recommended Fees Changes for Fiscal Year 2021 include the following:

Dedication of Trees

Tree (30 gallon) \$ 700.00
Tree (45 gallon) \$ 900.00

Vacant Property Registration

Year 1 Initial Registration	\$ 500.00
Year 1 A (COVID)	\$ 500.00
Year 2 Re-Registration	\$1,000.00
Year 3 & Beyond Re-Registration	\$1,500.00

Animal Control

Impounding Fee – Dog or Cat \$ 50.00
Fee per day for Impounded Dog or Cat \$ 10.00

A motion was made by Councilmember Thode and seconded by Councilmember Schwartz to approve Resolution 11-17-20C adopting a schedule of fees, rates, deposits, and other charges.

The motion carried 5 – 0.

XVII. CONSIDERATION AND POSSIBLE ACTION TO RATIFY THE PURCHASE OF A 2020 FORD F150 CREW CAB PICK UP TO ADD AN ADDITIONAL VEHICLE TO THE PUBLIC WORKS FLEET TO BE PAID OUT OF THE UTILITY FUND VEHICLE REPLACEMENT - Steve Smith, Director of Public Works/ Building Official

Steve Smith, Director of Public Works/ Building Official presented this item, answered questions and took comments.

The City’s Fleet Inventory includes two (2) Public Works Vehicles (trucks) that are shared by three employees. When the City replaced the 2007 Ford Ranger in 2014, the City kept the 2007 Vehicle in reserve. During the COVID 19 Pandemic, the 2007 Ford Ranger was utilized from reserve. This has been an asset as the three (3) Public Works Employees have been able to each have their own vehicle, providing social distancing to access various work sites throughout the City.

One of the City’s Public Works Employees tested positive for COVID this summer. Fortunately, the other two employees never contracted the virus. The City was pleased and supported that providing individual trucks and spacing for employees prevented the spread of the virus among this Department.

In review of the City’s protocols, it was recommended that the City add the third vehicle to the City’s Public Works Fleet providing each employee their own work vehicle. With approval of the Mayor, the City purchased a Ford F150 Crew Cab Pick Up to ensure an 18 inch height for flooding concerns. The City utilized H-GAC cooperative purchasing program to secure the vehicle. The larger truck was actually less expensive than the current cost of the previously purchased Ford Ranger.

Staff intends to request reimbursement for the vehicle through the Harris County Small Cities Relief Fund. Vehicles are included in the list of allowable expenses. There is currently funding in the replacement fund for an additional vehicle should this request not be approved.

With this purchase, the City’s Fleet will include the following:

- 2020 F150 Ford Crew Cab
- 2014 GMC Sierra Truck
- 2011 Ford Ranger Pick Up

A motion was made by Councilmember Smyre and seconded by Councilmember Rosenbaum to ratify the purchase of the 2020 Ford F150 Crew Cab Pickup to add an additional vehicle to the Public Works Fleet, to be paid out of the utility fund vehicle replacement.

The motion carried 5 – 0.

XVIII.

CONSENT AGENDA

“ALL MATTERS LISTED UNDER CONSENT AGENDA ARE CONSIDERED TO BE ROUTINE BY THE CITY COUNCIL AND WILL BE ENACTED BY ONE MOTION, THERE WILL NOT BE SEPARATE DISCUSSION OF THESE ITEMS. IF DISCUSSION IS DESIRED, THAT ITEM WILL BE REMOVED FROM THE CONSENT AGENDA AND CONSIDERED SEPARATELY.”

- A. October 2020 Financials.
- B. Minutes of the October 20, 2020 Regular Council Meeting.
- C. Minutes of the Audit Finance Committee Meeting.
- D. RPS, Invoice No. 920051 in the amount of \$5,200.08 for professional services rendered from August 29, 2020 to September 25, 2020 under on-call services for miscellaneous services including Drainage Committee Planning, Meeting and Associated Assignments.
- E. RPS, Invoice No. 1020030 in the amount of \$252.12 for professional services rendered from September 26, 2020 to October 30, 2020 under on-call services for Site Development Review.
- F. RPS, Invoice No. 1020029 in the amount of \$14,089.07 for professional services rendered from September 26, 2020 to October 30, 2020 under on-call services for miscellaneous services including Drainage Committee Planning, Meeting and Associated Assignments.
- G. Langford Engineering, Inc., Invoice No. 23665 in the amount of \$7,840.81 for professional services rendered through October 30, 2020 for Design and Construction Phase Services for the replacement of Water Well No. 2 (New Water Well No. 5).
- H. Langford Engineering, Inc., Invoice No. 23666 in the amount of \$18,032.90 for professional services rendered through October 30, 2020 for Water Well and Transfer Line Site Improvements for the replacement of Water Well No. 2 (New Water Well No. 5).
- I. Langford Engineering, Inc., Invoice No. 23667 in the amount of \$947.09 for professional services rendered through October 30, 2020 for Site Improvements for Water Well No. 1 Taylorcrest Water Plant.
- J. Langford Engineering, Inc., Invoice No. 23668 in the amount of \$1,119.06 for professional services rendered through October 30, 2020 for Water Plant No. 2 Ground Storage Tank Recoating.
- K. Probstfeld & Associates, Invoice No. 62231 in the amounts of \$455.00 for professional services rendered in October 2020 for engineering services for drainage site development review.
- L. Kimley-Horn and Associates, Inc., Invoice No. 067787100-0720 in the amount of \$1,665.00 for professional services through July 31, 2020 for the Memorial Drive

Guard Rail, Taylorcrest Pedestrian Crossing and Memorial Drive at Forest Club/Stoney Creek Sight Distance Studies.

- M. Jones Carter, Invoice No. 00311419 in the amount of \$7,875.00 for Miscellaneous Surveying Services for the Proposed Water Well at Spring Branch ISD Bunker Hill Elementary School.
- N. Masterson Advisors LLC, Invoice No. 20-165D in the amount of \$3,500.00 for Providing Continuing Disclosure Services and Annual Report.
- O. Interlocal Agreement with Harris-Galveston Subsidence District for the administration and implementation of a regional watershed protection education program (Water Wise Program) effective from the effective date of the agreement until termination of the 2020-2021 school year.
- P. Renewal agreement between the Harris County Sheriff's Office and the City of Bunker Hill Village to house, support, maintain, and confine city prisoners under the same terms and conditions with no increase in pricing for the term January 1, 2021 through December 31, 2021.
- Q. Northwest Pest Patrol Contract for Mosquito Spraying under the same terms and conditions with no increase in pricing for 2021.

A motion was made by Councilmember Brown and seconded by Councilmember Schwartz to approve the consent agenda.

The motion carried 5 – 0.

XIX. ADJOURN

A motion was made by Councilmember Thode and seconded by Councilmember Rosenbaum to adjourn the meeting 8:28 p.m.

The motion carried 5 – 0.

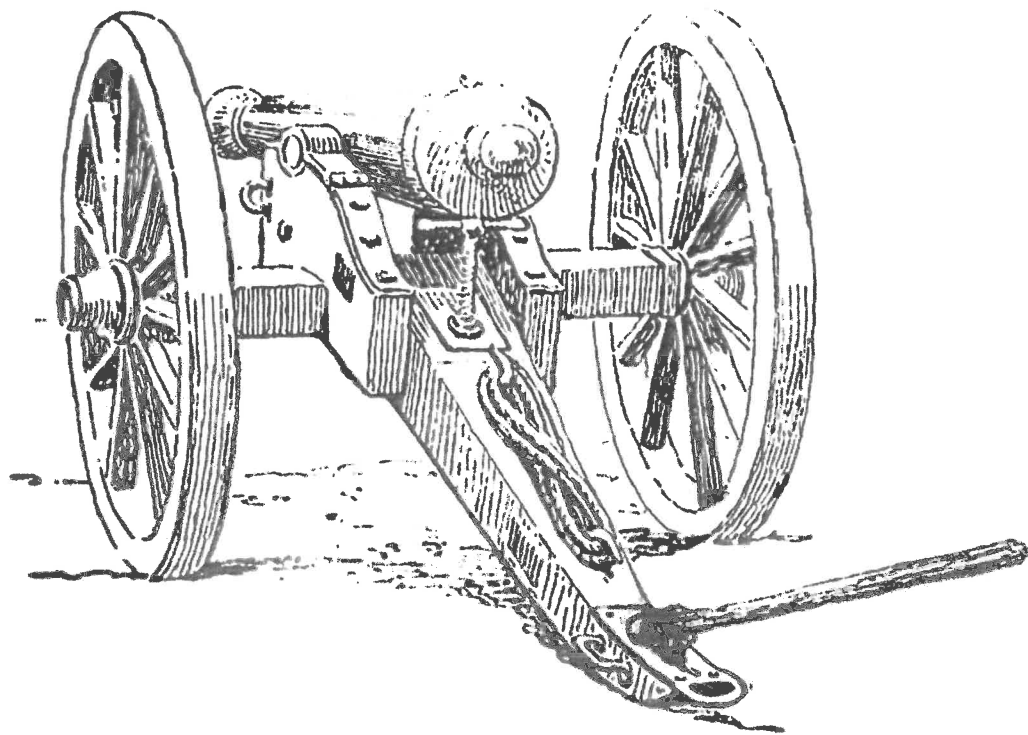
Approved and accepted on January 19, 2021.

Robert P. Lord, Mayor

ATTEST:

Karen H. Glynn, Acting City Secretary/City Administrator

November
2020
Financial Report

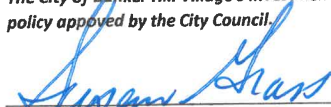


**CITY OF BUNKER HILL, TEXAS
INVESTMENT REPORT
11/30/2020**

INVESTMENT TYPE	BEGINNING BALANCE	ADDITIONS	WITH DRAWALS	INTEREST	ENDING BALANCE	MATURITY DATE/TERM	PERCENTAGE OF PORTFOLIO	INVESTMENT SECURITY	INTEREST EARNED YTD
CASH - BBVA GL BALANCE	\$ 7,637,575.64	\$ 1,043,536.36	\$ 675,969.47	\$ 3,609.28	\$ 8,008,751.81	Upon Demand	89%	FHL Atlanta Line Of Credit	46,664.52
CASH - ALLEGIANCE GL BALANCE	1,013,753.53	-		373.93	1,014,127.46	Upon Demand	11%	FHL Dallas Letter of Credit	4,167.68
CERTIFICATE OF DEPOSIT - 180Day					-				4,558.74
CERTIFICATE OF DEPOSIT - 90Day					-				4,708.78
TOTAL INVESTMENTS	\$ 8,651,329.17	\$ 1,043,536.36	\$ 675,969.47		\$ 9,022,879.27		100%		\$ 60,099.72
unrestricted	\$ 8,638,028.17				\$ 9,009,578.27				
restricted*	\$ 13,301.00				\$ 13,301.00				
TOTAL	\$ 8,651,329.17				\$ 9,022,879.27				

* The City held restricted cash and cash equivalent of \$13,301 in the enterprise fund for the customer deposits.

The City of Bunker Hill Village's investment portfolio is in compliance with state law and the investment strategy and policy approved by the City Council.


Investment Officer, Finance Manager

1/14/2021
Date:

WAM= 1 day

COLLATERAL REPORT

BBVA CHECKING ACCOUNT BALANCE 8,034,411.15
TOTAL BBVA BANK BALANCE AT 11/30 \$ 8,034,411.15

FDIC Insurance 250,000.00
 FHL Atlanta Bank Letter of Credit 14,000,000.00
 Total Collateral \$ 14,250,000.00
 Over- Collateralized - BBVA \$ 6,215,588.85

ALLEGIANCE BANK BALANCE AT 11/30 \$ 1,014,127.46

FDIC Insurance 250,000.00
 FHL Dallas Letter of Credit 1,000,000.00
 Total Collateral - Allegiance \$ 1,250,000.00
 Over-Collateralized - Allegiance \$ 235,872.54

**City Of Bunker Hill Village
Monthly Tax Office Report
November 30, 2020**

Prepared by: Tiffany D. Morawiec, Tax Assessor/Collector

A. Current Taxable Value \$ 2,345,020,070

B. Summary Status of Tax Levy and Current Receivable Balance:

	Current 2020 Tax Year	Delinquent 2019 & Prior Tax Years	Total
Original Levy 0.275	\$ 5,729,300.71	\$ 6,142,407.18	\$ 11,871,707.89
Carryover Balance	-	133,224.88	133,224.88
Adjustments	384,182.51	86,615.53	470,798.04
Adjusted Levy	6,113,483.22	6,362,247.59	12,475,730.81
Less Collections Y-T-D	596,987.95	6,196,736.30	6,793,724.25
Receivable Balance	<u>\$ 5,516,495.27</u>	<u>\$ 165,511.29</u>	<u>\$ 5,682,006.56</u>

C. COLLECTION RECAP:

	Current 2020 Tax Year	Delinquent 2019 & Prior Tax Years	Total
Current Month:			
Base Tax	\$ 455,165.95	\$ 435.00	\$ 455,600.95
Penalty & Interest	-	142.40	142.40
Attorney Fees	-	-	-
Other Fees	-	-	-
Total Collections	<u>\$ 455,165.95</u>	<u>\$ 577.40</u>	<u>\$ 455,743.35</u>
Year-To-Date:			
Base Tax:	\$ 596,987.95	\$ 6,196,736.30	\$ 6,793,724.25
Penalty & Interest	-	22,501.21	22,501.21
Attorney Fees	-	2,025.26	2,025.26
Other Fees	-	460.00	460.00
Total Collections	<u>\$ 596,987.95</u>	<u>6,221,722.77</u>	<u>\$ 6,818,710.72</u>
Percent of Adjusted Levy	<u>9.77%</u>		<u>111.54%</u>

**City Of Bunker Hill Village
November 30, 2020**

YEAR	BEGINNING BALANCE AS OF 12/31/2019	ADJUSTMENTS	COLLECTIONS	RECEIVABLE BALANCE AS OF 11/30/2020
2019	\$ 6,142,407.18	\$ 87,556.43	\$ 6,195,399.74	\$ 34,563.87
18	16,792.72	(783.71)	1,299.07	14,709.94
17	11,349.62	(157.19)	(141.12)	11,333.55
16	9,534.13	-	19.73	9,514.40
15	8,703.28	-	-	8,703.28
14	8,040.87	-	-	8,040.87
13	7,695.40	-	-	7,695.40
12	7,254.91	-	-	7,254.91
11	7,191.96	-	-	7,191.96
10	6,146.99	-	-	6,146.99
09	5,580.44	-	-	5,580.44
08	5,486.97	-	-	5,486.97
07	3,672.70	-	-	3,672.70
06	3,530.50	-	-	3,530.50
05	3,201.15	-	-	3,201.15
04	3,233.44	-	-	3,233.44
03	3,175.04	-	-	3,175.04
02	3,078.00	-	-	3,078.00
01	2,896.81	-	-	2,896.81
00	2,734.20	-	-	2,734.20
1999	2,556.06	-	158.88	2,397.18
98	1,247.22	-	-	1,247.22
97	1,132.43	-	-	1,132.43
96	1,076.37	-	-	1,076.37
95	1,378.45	-	-	1,378.45
94	1,342.46	-	-	1,342.46
93	1,342.46	-	-	1,342.46
92	949.90	-	-	949.90
91	905.10	-	-	905.10
90	715.68	-	-	715.68
89	628.56	-	-	628.56
88	651.06	-	-	651.06
	<u>\$ 133,224.88</u>	<u>\$ 86,615.53</u>	<u>\$ 6,196,736.30</u>	<u>\$ 130,947.42</u>

**CITY OF BUNKER HILL VILLAGE, TX
GENERAL FUND CAPITAL PROJECTS - FUND 06
2020 BUDGET - ACTUALS THRU NOVEMBER**

TYPE	CURRENT BUDGET	YTD ACTUAL	BUDGET BALANCE
DRAINAGE	250,000.00		
Blalock Drainage		93,465.00	
Model Update		32,465.05	
Bunker Hill Elementary Detention		6,735.00	
Regional Drainage		(3,151.00)	
Total	250,000.00	129,514.05	120,485.95
STREETS	1,420,000.00		
Warrenton-Kiltz		734,779.30	
Memorial Dr Landscaping		28,477.11	
Memorial Dr Striping		43,205.00	
Blalock Pedestrian Crosswalk		8,555.00	
Asphalt Rehab.		102,268.74	
Total	1,420,000.00	917,285.15	502,714.85
WATER PRODUCTION	-		
Ground Storage Tank Recoating		1,120.00	
Total	-	1,120.00	(1,120.00)
PUBLIC SAFETY	200,000.00		
Village Fire Department	85,000.00	249,375.00	
Total	285,000.00	249,375.00	35,625.00
FACILITIES	155,000.00		
	(85,000.00)		
	70,000.00		70,000.00
BEAUTIFICATION	25,000.00	33,465.26	(8,465.26)
TOTAL	2,050,000.00	1,330,759.46	720,360.54

Carryover Funding from 2019 of \$18,243.08 available for Beautification

BALANCE SHEET

AS OF: NOVEMBER 30TH, 2020

01 -GENERAL FUND

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE
ASSETS		
=====		
01-00-00-1001	Cash in Bank	1,967,057.64
01-00-00-1011	BBVA Compass 180 CD	0.00
01-00-00-1012	BBVA Compass 90 CD	0.00
01-00-00-1016	Allegiance Bank	1,014,127.46
01-00-00-1039	Cash Held by Tax Assessor	0.00
01-00-00-1050	Reserve -Vehicles & Technology	158,750.00
01-00-00-1053	Reserves - Facilities	130,000.00
01-00-00-1055	Reserve -Emergency Management	455,000.00
01-00-00-1060	Reserve -Infrastructure Mngmt	0.00
01-00-00-1065	Reserve- Police Department	228,916.00
01-00-00-1068	Reserve- Beautification	0.00
01-00-00-1070	Certificates of Deposit	0.00
01-00-00-1080	Petty Cash - Court	100.00
01-00-00-1081	Petty Cash - G&A	200.00
01-00-00-1082	Petty Cash - Admin Assist	100.00
01-00-00-1090	Cash in Transit	(1,755.00)
01-00-00-1210	A/R - Property Taxes	118,293.24
01-00-00-1220	A/R - Franchise	27,003.04
01-00-00-1221	A/R - MISC.	(390.00)
01-00-00-1222	A/R Interest Income	0.00
01-00-00-1225	A/R - Sales Tax	40,665.56
01-00-00-1240	A/R - Return Items	0.00
01-00-00-1310	Inventory	0.00
01-00-00-1820	Provided To Long Term Debt	0.00
01-00-03-1990	DueTo/From Debt Service Fund	0.00
01-00-04-1990	DueTo/From Utility Fund	0.00
01-00-09-1990	Created by Posting	0.00
		<u>4,138,067.94</u>
	TOTAL ASSETS	4,138,067.94
		=====

LIABILITIES		
=====		
01-00-00-2010	Accounts Payable	0.00
01-00-00-2011	Accounts Payable - Court	0.00
01-00-00-2013	Accounts Payable - Other	0.00
01-00-00-2020	Wages Payable	0.00
01-00-00-2110	Taxes Payable - Payroll	0.08
01-00-00-2130	Taxes Payable - Court	0.00
01-00-00-2220	Retirement Payable - Employee	0.00
01-00-00-2230	Voluntary Deferred Comp.	0.00
01-00-00-2235	CHILD SUPPORT	0.00
01-00-00-2240	Court Taxes - Payable to State	2,437.22
01-00-00-2241	Court Taxes - IDF	106.91
01-00-00-2242	Court Taxes -Child Safety Seat	0.00
01-00-00-2243	Court Taxes - CJFS	1.10
01-00-00-2244	Court Taxes - CSS	0.00
01-00-00-2245	Court Taxes - Time Pay Fee	215.88
01-00-00-2246	Court Taxes - State OMNI	1,888.05
01-00-00-2247	Court Taxes - OMNI	0.00

BALANCE SHEET

AS OF: NOVEMBER 30TH, 2020

01 -GENERAL FUND

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE
01-00-00-2248	Court Taxes - Linebarger	601.50
01-00-00-2249	Court Taxes - Truancy Prevent	195.44
01-00-00-2250	Insurance Payable - Employee	821.30
01-00-00-2310	Deposits - Court Bonds	0.00
01-00-00-2322	UNCLAIMED PROPERTY	10.00
01-00-00-2650	General Obligation Bonds	0.00
01-00-00-2660	Certificates of Oblig-1999	0.00
01-00-00-2810	Accrued Payroll	0.00
01-00-00-2815	Accrued Vac Liability (Yr End)	0.00
01-00-00-2820	Unearned Income	463,709.33
01-00-00-2930	Brown Subdivison Escrow	0.00
01-00-00-2940	Williamsburg Drainage Escrow	0.00
01-00-00-2945	Wood Lane Repaving Escrow	0.00
	TOTAL LIABILITIES	<u>469,986.81</u>
EQUITY		
=====		
01-00-00-3010	Fund Balance - G & A	2,123,788.12
01-00-00-3012	Fund Balance - Child Safety	0.00
01-00-00-3013	Fund Balance - Formal Reserves	<u>869,075.00</u>
	TOTAL BEGINNING EQUITY	2,992,863.12
	TOTAL REVENUE	6,705,308.96
	TOTAL EXPENDITURES	<u>6,030,090.95</u>
	TOTAL REVENUE OVER/(UNDER) EXPENSES	675,218.01
	TOTAL EQUITY & REV. OVER/(UNDER) EXP.	<u>3,668,081.13</u>
	TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.	<u>4,138,067.94</u>
		=====

CITY OF BUNKER HILL VILLAGE
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: NOVEMBER 30TH, 2020

01 -GENERAL FUND

91.67% OF YEAR COMP.

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>Taxes</u>					
01-00-00-4010 Taxes - Current Year	5,151,524.00	0.00	5,153,383.76	100.04 (1,859.76)
01-00-00-4020 Taxes - Prior Years	3,000.00	0.00	1,575.72	52.52	1,424.28
01-00-00-4030 Taxes - Penalty & Interes	18,000.00	0.00	18,806.09	104.48 (806.09)
TOTAL Taxes	5,172,524.00	0.00	5,173,765.57	100.02 (1,241.57)
<u>Franchise Fees</u>					
01-00-00-4110 Franchise Fees	285,000.00	17,391.45	222,876.20	78.20	62,123.80
01-00-00-4120 Sales Tax Revenue	205,000.00	15,856.16	187,393.39	91.41	17,606.61
TOTAL Franchise Fees	490,000.00	33,247.61	410,269.59	83.73	79,730.41
<u>Mun. Court Fines & Fees</u>					
01-00-00-4210 Court - Fines	65,000.00	13,185.97	70,374.85	108.27 (5,374.85)
01-00-00-4215 Court - Time Pay Fees/Cit	605.00	13.88	403.21	66.65	201.79
01-00-00-4216 Court - Time Pay Fees/Eff	155.00	2.50	73.79	47.61	81.21
01-00-00-4217 Court - OMNI	500.00	52.00	684.74	136.95 (184.74)
01-00-00-4220 Court - State Taxes	2,600.00 (1,186.61)	234.95	9.04	2,365.05
01-00-00-4225 Court - Child Safety 1015	0.00	0.00	1,123.38	0.00 (1,123.38)
01-00-00-4226 Court - CJFC	0.00	0.00	0.00	0.00	0.00
01-00-00-4227 Court - Local Truancy Pre	0.00	31.30	471.30	0.00 (471.30)
01-00-00-4245 Court - Judicial Support	270.00	7.20	211.90	78.48	58.10
01-00-00-4246 Court - Local Municipal J	0.00	0.63	9.43	0.00 (9.43)
01-00-00-4260 Court - Security Fees	0.00	36.00	1,068.52	0.00 (1,068.52)
01-00-00-4265 Local Building Security F	0.00	30.67	461.87	0.00 (461.87)
01-00-00-4270 Court - Technology Fees	0.00	48.00	1,424.71	0.00 (1,424.71)
01-00-00-4271 CHILD SAFETY HARRIS CO	0.00	356.41	3,771.87	0.00 (3,771.87)
01-00-00-4275 Court - Local Court Tech	0.00	25.04	377.04	0.00 (377.04)
TOTAL Mun. Court Fines & Fees	69,130.00	12,602.99	80,691.56	116.72 (11,561.56)
<u>Licenses & Permits</u>					
01-00-00-4310 Permits - Animal Licenses	100.00	75.00	260.00	260.00 (160.00)
01-00-00-4315 Permits - Building	375,000.00	19,690.46	341,415.78	91.04	33,584.22
01-00-00-4325 Permits - Miscellaneous	150.00	0.00	150.00	100.00	0.00
01-00-00-4350 Dedication Program	4,000.00	700.00	4,000.00	100.00	0.00
01-00-00-4351 Offsite Tree Program	26,000.00	0.00	55,000.00	211.54 (29,000.00)
TOTAL Licenses & Permits	405,250.00	20,465.46	400,825.78	98.91	4,424.22
<u>Interest Income</u>					
01-00-00-4910 Interest Income	60,000.00	3,983.21	60,099.72	100.17 (99.72)
TOTAL Interest Income	60,000.00	3,983.21	60,099.72	100.17 (99.72)
<u>Miscellaneous</u>					
01-00-00-4920 Miscellaneous Income	135,000.00	10,032.20	122,995.30	91.11	12,004.70
TOTAL Miscellaneous	135,000.00	10,032.20	122,995.30	91.11	12,004.70
<u>Ambulance Fees</u>					
01-00-00-4930 Ambulance Fees	0.00	0.00	0.00	0.00	0.00
TOTAL Ambulance Fees	0.00	0.00	0.00	0.00	0.00

CITY OF BUNKER HILL VILLAGE
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: NOVEMBER 30TH, 2020

01 -GENERAL FUND

91.67% OF YEAR COMP.

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>Rent Income</u>					
01-00-00-4940 Rent Income	15,980.00	0.00	15,984.15	100.03 (4.15)
TOTAL Rent Income	15,980.00	0.00	15,984.15	100.03 (4.15)
<u>Intergovernmental/Transfer</u>					
01-00-00-4980 Intergovernmental Revenue	0.00	0.00	28,650.20	0.00 (28,650.20)
01-00-00-4990 Transfers In	412,027.00	0.00	412,027.09	100.00 (0.09)
TOTAL Intergovernmental/Transfer	412,027.00	0.00	440,677.29	106.95 (28,650.29)
<hr/>					
TOTAL REVENUES	6,759,911.00	80,331.47	6,705,308.96	99.19	54,602.04
	=====	=====	=====	=====	=====

CITY OF BUNKER HILL VILLAGE
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: NOVEMBER 30TH, 2020

01 -GENERAL FUND

Non Departmental

91.67% OF YEAR COMP.

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>Personnel</u>					
01-00-00-5010 Wages	335,000.00	26,045.28	294,780.80	87.99	40,219.20
01-00-00-5020 Wages - Overtime	1,000.00	42.00	142.09	14.21	857.91
01-00-00-5110 Payroll Taxes - FICA Empl	25,500.00	1,406.58	21,623.92	84.80	3,876.08
01-00-00-5120 Payroll Taxes - TWC	1,500.00	116.65	1,461.11	97.41	38.89
01-00-00-5210 Retirement - TMRS Employe	35,000.00	2,198.65	24,977.04	71.36	10,022.96
01-00-00-5310 Insurance - Workers Comp	3,210.00	0.00	3,107.26	96.80	102.74
01-00-00-5325 Insurance - Dental	320.00	33.64	284.96	89.05	35.04
01-00-00-5330 Insurance - Disability	930.00	74.82	749.26	80.57	180.74
01-00-00-5340 Insurance - Medical	23,000.00	401.04	20,730.65	90.13	2,269.35
01-00-00-5350 Insurance - Life	225.00	18.90	180.77	80.34	44.23
01-00-00-5510 Employee Relations	1,500.00	0.00	1,575.03	105.00	(75.03)
TOTAL Personnel	427,185.00	30,337.56	369,612.89	86.52	57,572.11
<u>Public Safety</u>					
01-00-00-5600 Fire Department	1,239,839.00	127,069.94	1,211,929.31	97.75	27,909.69
01-00-00-5602 Police Department	1,949,980.00	162,498.00	1,949,987.00	100.00	(7.00)
01-00-00-5604 Public Safety Other	22,350.00	0.00	1.00	0.00	22,349.00
TOTAL Public Safety	3,212,169.00	289,567.94	3,161,917.31	98.44	50,251.69
<u>Commodities</u>					
01-00-00-6250 Fuel	300.00	327.74	1,190.09	396.70	(890.09)
01-00-00-6410 Landscaping	30,000.00	1,698.00	26,323.93	87.75	3,676.07
01-00-00-6490 Janitorial	6,600.00	457.00	5,331.32	80.78	1,268.68
01-00-00-6650 Postage	2,500.00	43.89	2,046.30	81.85	453.70
01-00-00-6660 Printing & Stationary	4,000.00	522.10	3,037.30	75.93	962.70
01-00-00-6730 Supplies - General	3,000.00	3,731.80	5,969.76	198.99	(2,969.76)
01-00-00-6740 Supplies - Office	4,000.00	450.71	4,358.21	108.96	(358.21)
01-00-00-6810 Tools & Equipment	1,500.00	0.00	17.94	1.20	1,517.94
01-00-00-6890 Traffic Signs & Signals	4,000.00	0.00	120.00	3.00	3,880.00
TOTAL Commodities	55,900.00	7,231.24	48,358.97	86.51	7,541.03
<u>Maintenance</u>					
01-00-00-7110 Building Maintenance	14,000.00	12,880.63	17,762.46	126.87	(3,762.46)
01-00-00-7210 Equipment - Communication	0.00	0.00	0.00	0.00	0.00
01-00-00-7220 Equipment - General	750.00	0.00	347.50	46.33	402.50
01-00-00-7230 Equipment - Office Equip	2,250.00	0.00	1,213.48	53.93	1,036.52
01-00-00-7410 Vehicles	1,500.00	0.00	66.24	4.42	1,433.76
TOTAL Maintenance	18,500.00	12,880.63	19,389.68	104.81	(889.68)
<u>Contract Services</u>					
01-00-00-7500 HC Appraisal District	47,000.00	11,272.00	46,048.00	97.97	952.00
01-00-00-7501 Tax Assessor - SBISD	8,000.00	0.00	8,000.00	100.00	0.00
01-00-00-7502 Prof Fees - Accounting	83,000.00	9,176.35	86,071.81	103.70	(3,071.81)
01-00-00-7503 Prof Fees - Eng. & Other	107,000.00	18,296.19	100,404.34	93.84	6,595.66
01-00-00-7504 Prof Fees - LEGAL	85,000.00	4,175.00	64,404.11	75.77	20,595.89
01-00-00-7505 Prof Fees - INSPECTIONS	120,000.00	9,750.00	106,990.00	89.16	13,010.00
01-00-00-7506 Prof Services - Code Enfo	0.00	0.00	573.83	0.00	(573.83)
TOTAL Contract Services	450,000.00	52,669.54	412,492.09	91.66	37,507.91

CITY OF BUNKER HILL VILLAGE
REVENUE & EXPENSE REPORT (UNAUDITED)

AS OF: NOVEMBER 30TH, 2020

01 -GENERAL FUND
Non Departmental

91.67% OF YEAR COMP.

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>Support Services</u>					
01-00-00-8010 Advertising	4,000.00	347.00	2,731.33	68.28	1,268.67
01-00-00-8090 Bad Debts	0.00	0.00	0.00	0.00	0.00
01-00-00-8130 Bank & Credit Card Charge	15,000.00	59.20	11,086.74	73.91	3,913.26
01-00-00-8140 Child Safety	0.00	0.00	0.00	0.00	0.00
01-00-00-8150 Community Relations	15,000.00	1,522.93	12,500.79	83.34	2,499.21
01-00-00-8170 Data Processing	85,000.00	6,886.29	75,885.27	89.28	9,114.73
01-00-00-8210 Delivery Service	150.00	0.00	103.17	68.78	46.83
01-00-00-8250 Dues/Tuition & Subscripti	9,500.00	669.00	8,295.72	87.32	1,204.28
01-00-00-8260 Elections	140.00	0.00	137.25	98.04	2.75
01-00-00-8270 Electricity	4,000.00	281.43	2,748.83	68.72	1,251.17
01-00-00-8290 Emergency Management	0.00	0.00	641.77	0.00 (641.77)
01-00-00-8410 Animal Control	4,000.00	0.00	4,060.30	101.51 (60.30)
01-00-00-8450 Insurance - General	10,000.00	0.00	10,008.92	100.09 (8.92)
01-00-00-8530 Meetings & Seminars	1,500.00	227.00	1,908.49	127.23 (408.49)
01-00-00-8610 Court - General	6,000.00	318.46	4,234.52	70.58	1,765.48
01-00-00-8615 Court - Translation	0.00	0.00	0.00	0.00	0.00
01-00-00-8625 Court - Technology	7,025.00	0.00	6,035.86	85.92	989.14
01-00-00-8626 Court - Security	0.00	0.00	0.00	0.00	0.00
01-00-00-8750 Special Fees/Codification	4,000.00	250.00	3,849.23	96.23	150.77
01-00-00-8751 Dedication Program	4,000.00	1,082.99	5,804.68	145.12 (1,804.68)
01-00-00-8752 Off-Site Tree Program	26,000.00	0.00	16,928.18	65.11	9,071.82
01-00-00-8805 Streets - Mosquito Sprayi	20,000.00	2,430.00	18,900.00	94.50	1,100.00
01-00-00-8810 Streets - Drainage	95,000.00	0.00	71,425.71	75.18	23,574.29
01-00-00-8830 Streets - Repairs	45,665.00	3,802.25	18,576.22	40.68	27,088.78
01-00-00-8835 Streets - TPDES	1,925.00	0.00	3,850.98	200.05 (1,925.98)
01-00-00-8890 Telephone	6,500.00	1,536.22	6,227.31	95.80	272.69
01-00-00-8930 Travel & Subsistence	2,000.00	0.00	476.74	23.84	1,523.26
TOTAL Support Services	366,405.00	19,412.77	286,418.01	78.17	79,986.99
<u>Capital Outlay</u>					
01-00-00-9250 Capital Reserves	2,130,000.00	0.00	1,731,902.00	81.31	398,098.00
TOTAL Capital Outlay	2,130,000.00	0.00	1,731,902.00	81.31	398,098.00
TOTAL Non Departmental	6,660,159.00	412,099.68	6,030,090.95	90.54	630,068.05
TOTAL EXPENDITURES	6,660,159.00	412,099.68	6,030,090.95	90.54	630,068.05
REVENUES OVER/(UNDER) EXPENDITURES	99,752.00 (331,768.21)	675,218.01	(575,466.01)

BALANCE SHEET

AS OF: NOVEMBER 30TH, 2020

03 -DEBT SERVICE

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE	
ASSETS			
=====			
03-00-00-1001	Cash in Bank	362,321.23	
03-00-00-1039	Cash Held by Tax Assessor	0.00	
03-00-00-1053	Reserves - Facilities	0.00	
03-00-00-1070	Certificates of Deposit	0.00	
03-00-00-1090	Cash in Transit	0.00	
03-00-00-1210	A/R - Property Taxes	52,822.34	
03-00-00-1215	Allow. for Uncollected Taxes	0.00	
03-00-00-1222	A/R Interest Income	0.00	
03-00-01-1990	DueTo/From G & A Fund	0.00	
03-00-10-1990	DueTo/From METRO	0.00	
03-00-11-1990	DueTo/From 2005 Bond Fund	0.00	
			<u>415,143.57</u>
TOTAL ASSETS			415,143.57
			=====
LIABILITIES			
=====			
03-00-00-2010	Accounts Payable	0.00	
03-00-00-2012	Accounts Payable - Other	0.00	
03-00-00-2013	Accounts Payable - Other	0.00	
03-00-00-2820	Unearned Income	121,730.32	
TOTAL LIABILITIES			<u>121,730.32</u>
EQUITY			
=====			
03-00-00-3010	Fund Balance	330,904.82	
TOTAL BEGINNING EQUITY			330,904.82
TOTAL REVENUE		7,052,641.20	
TOTAL EXPENDITURES		<u>7,090,132.77</u>	
TOTAL REVENUE OVER/(UNDER) EXPENSES		(37,491.57)	
TOTAL EQUITY & REV. OVER/(UNDER) EXP.			<u>293,413.25</u>
TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.			415,143.57
			=====

CITY OF BUNKER HILL VILLAGE
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: NOVEMBER 30TH, 2020

03 -DEBT SERVICE

91.67% OF YEAR COMP.

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>Taxes</u>					
03-00-00-4010 Taxes - Current Year	1,037,699.00	0.00	1,042,028.87	100.42 (4,329.87)
03-00-00-4020 Taxes - Prior Years	627.00	0.00	482.48	76.95	144.52
03-00-00-4030 Taxes - Penalty & Interest	<u>2,391.00</u>	<u>0.00</u>	<u>3,570.60</u>	<u>149.34</u> (<u>1,179.60)</u>
TOTAL Taxes	1,040,717.00	0.00	1,046,081.95	100.52 (5,364.95)
<u>Interest Income</u>					
03-00-00-4910 Interest Income	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL Interest Income	0.00	0.00	0.00	0.00	0.00
<u>Intergovernmental/Transfer</u>					
03-00-00-4960 Bond Proceeds	5,225,000.00	0.00	5,225,000.00	100.00	0.00
03-00-00-4961 Bond Premium	<u>781,559.00</u>	<u>0.00</u>	<u>781,559.25</u>	<u>100.00</u> (<u>0.25)</u>
TOTAL Intergovernmental/Transfer	6,006,559.00	0.00	6,006,559.25	100.00 (0.25)
TOTAL REVENUES	7,047,276.00	0.00	7,052,641.20	100.08 (5,365.20)
	=====	=====	=====	=====	=====

CITY OF BUNKER HILL VILLAGE
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: NOVEMBER 30TH, 2020

03 -DEBT SERVICE
 DEBT SERVICE

91.67% OF YEAR COMP.

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>Support Services</u>					
03-00-00-8490 Interest Expense	150,329.00	0.00	150,328.62	100.00	0.38
03-00-00-8750 Special Fees	2,750.00	0.00	2,250.00	81.82	500.00
03-00-00-8752 Bond Closing Costs	<u>85,492.00</u>	<u>0.00</u>	<u>85,491.65</u>	<u>100.00</u>	<u>0.35</u>
TOTAL Support Services	238,571.00	0.00	238,070.27	99.79	500.73
<u>Capital Outlay</u>					
03-00-00-9690 2011 Bond Principal	370,000.00	0.00	370,000.00	100.00	0.00
03-00-00-9695 2012 Bond Principal	395,000.00	0.00	395,000.00	100.00	0.00
03-00-00-9697 2014 Bond Principal	175,000.00	0.00	175,000.00	100.00	0.00
03-00-00-9698 2020 - Bond Principal	0.00	0.00	0.00	0.00	0.00
03-00-00-9800 Payment to Escrow Agent	<u>5,912,063.00</u>	<u>0.00</u>	<u>5,912,062.50</u>	<u>100.00</u>	<u>0.50</u>
TOTAL Capital Outlay	6,852,063.00	0.00	6,852,062.50	100.00	0.50
<hr/>					
TOTAL DEBT SERVICE	7,090,634.00	0.00	7,090,132.77	99.99	501.23
<hr/>					
TOTAL EXPENDITURES	7,090,634.00	0.00	7,090,132.77	99.99	501.23
=====					
REVENUES OVER/(UNDER) EXPENDITURES	(43,358.00)	0.00	(37,491.57)		(5,866.43)

BALANCE SHEET

AS OF: NOVEMBER 30TH, 2020

04 -UTILITY FUND

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE
ASSETS		
=====		
04-00-00-1001	Cash in Bank	2,644,032.15
04-00-00-1050	Reserve -Vehicles & Technology	242,550.00
04-00-00-1053	Reserves - Facilities	0.00
04-00-00-1060	Reserve -Infrastructure Mngmt	0.00
04-00-00-1070	Certificates of Deposit	0.00
04-00-00-1080	Petty Cash	100.00
04-00-00-1090	Cash in Transit	0.00
04-00-00-1221	A/R - MISC.	0.00
04-00-00-1222	A/R Interest Income	0.00
04-00-00-1230	A/R - Utilities	43,181.71
04-00-00-1231	A/R - Unbilled Utilites	111,193.26
04-00-00-1235	A/R - Doubtful Acct	(14,009.69)
04-00-00-1240	A/R - Return Items	0.00
04-00-00-1310	Inventory	0.00
04-00-00-1610	Land	9,163.19
04-00-00-1620	Buildings & Improvements	2,192,373.42
04-00-00-1625	Construction in Progress	421,517.05
04-00-00-1650	Machinery & Equipment	112,837.72
04-00-00-1660	Automotive Equipment	351,597.80
04-00-00-1670	Furniture & Fixtures	48,873.14
04-00-00-1695	Accumulated Depreciation	0.00
04-00-00-1710	Treatment Rights	446,889.76
04-00-00-1715	Accumulated Amortization	0.00
04-00-00-1830	Capital Improvements	12,890,318.02
04-00-00-1900	DEF. OUTFLOWS-CONTR SUBSEQ.	47,674.46
04-00-00-1901	DEF. OUTFLOWS-DIFF. IN EXPER	18,778.09
04-00-00-1902	DEF. OUTFLOWS- DIFF. IN EARN	97,311.13
04-00-00-1903	NET PENSION ASSET	0.00
04-00-00-1904	DEF. OUTFLOWS- DIFF IN ASSUMPT	0.69
04-00-00-1905	NET PENSION LIABILITY	(111,079.79)
04-00-00-1909	Def Inf- Def in Exp and Act Ex	(39,858.61)
04-00-01-1620	Accum Depr - Building & Improv	(1,061,092.82)
04-00-01-1650	Accum Depr - Mach & Equip	(79,459.74)
04-00-01-1660	Accum Depr - Automotive Equip	(194,464.24)
04-00-01-1670	Accum Depr - Furniture & Fix	(38,739.14)
04-00-01-1830	Accum Depr-Infras-Utility	(7,523,982.96)
04-00-01-1840	Accum Depr-Intangible-Utility	(446,889.76)
04-00-01-1990	DueTo/From G & A Fund	0.00
04-00-10-1990	DueTo/From Metro Fund	0.00
04-00-11-1990	DueTo/From 2005 Bond Fund	0.00
		<u>10,168,814.84</u>
TOTAL ASSETS		10,168,814.84
		=====

BALANCE SHEET

AS OF: NOVEMBER 30TH, 2020

04 -UTILITY FUND

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE
LIABILITIES		
=====		
04-00-00-2010	Accounts Payable	0.00
04-00-00-2012	Retainage Payable	0.00
04-00-00-2013	Accounts Payable - Other	0.00
04-00-00-2110	Taxes Payable - Payroll	0.00
04-00-00-2120	Taxes Payable - Sales Tax	0.00
04-00-00-2220	Retirement Payable - Employee	0.00
04-00-00-2230	Voluntary Deferred Comp	0.00
04-00-00-2235	CHILD SUPPORT	0.00
04-00-00-2250	Insurance Payable - Employee	1,133.71
04-00-00-2320	Deposits - Utilities	14,600.00
04-00-00-2321	Deposits - Utilities Refunds	(1,299.00)
04-00-00-2322	UNCLAIMED PROPERTY	0.00
04-00-00-2710	Treatment Obligation	0.00
04-00-00-2810	Accrued Payroll	0.00
04-00-00-2815	Accrued Vac Liability (Yr End)	<u>12,940.59</u>
TOTAL LIABILITIES		<u>27,375.30</u>
EQUITY		
=====		
04-00-00-3010	Fund Balance	7,199,775.91
04-00-00-3013	Fund Balance - Formal Reserves	1,985,715.00
04-00-00-3030	Contributed Capital	<u>1,612,822.19</u>
TOTAL BEGINNING EQUITY		10,798,313.10
TOTAL REVENUE		2,685,451.64
TOTAL EXPENDITURES		<u>3,342,325.20</u>
TOTAL REVENUE OVER/(UNDER) EXPENSES		(656,873.56)
TOTAL EQUITY & REV. OVER/(UNDER) EXP.		<u>10,141,439.54</u>
TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.		10,168,814.84
		=====

CITY OF BUNKER HILL VILLAGE
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: NOVEMBER 30TH, 2020

04 -UTILITY FUND

91.67% OF YEAR COMP.

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>Franchise Fees</u>					
04-00-00-4120 Sales Tax Revenue	0.00	0.00	0.00	0.00	0.00
TOTAL Franchise Fees	0.00	0.00	0.00	0.00	0.00
<u>Water</u>					
04-00-00-4410 Water Sales	2,142,880.00	12,488.75	2,011,884.80	93.89	130,995.20
04-00-00-4420 Water Taps	37,560.00	0.00	33,380.00	88.87	4,180.00
TOTAL Water	2,180,440.00	12,488.75	2,045,264.80	93.80	135,175.20
<u>Waste Water</u>					
04-00-00-4510 Waste Water Sales	700,000.00	0.00	616,957.46	88.14	83,042.54
04-00-00-4520 Waste Water Taps	6,300.00	0.00	5,400.00	85.71	900.00
04-00-00-4610 Solid Waste Sales	0.00	0.00	0.03	0.00	(0.03)
04-00-00-4750 Late Payment Fees	7,000.00	3,036.02	7,957.91	113.68	(957.91)
TOTAL Waste Water	713,300.00	3,036.02	630,315.40	88.37	82,984.60
<u>Interest Income</u>					
04-00-00-4910 Interest Income	0.00	0.00	0.00	0.00	0.00
TOTAL Interest Income	0.00	0.00	0.00	0.00	0.00
<u>Miscellaneous</u>					
04-00-00-4920 Miscellaneous Income	9,780.00	70.00	9,871.44	100.93	(91.44)
TOTAL Miscellaneous	9,780.00	70.00	9,871.44	100.93	(91.44)
<hr/>					
TOTAL REVENUES	2,903,520.00	15,594.77	2,685,451.64	92.49	218,068.36
	=====	=====	=====	=====	=====

CITY OF BUNKER HILL VILLAGE
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: NOVEMBER 30TH, 2020

04 -UTILITY FUND

UTILITIES

91.67% OF YEAR COMP.

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>Personnel</u>					
04-00-00-5010 Wages	414,410.00	33,090.83	366,320.34	88.40	48,089.66
04-00-00-5020 Wages - Overtime	22,100.00	3,072.29	20,316.13	91.93	1,783.87
04-00-00-5110 Payroll Taxes - FICA Empl	33,910.00	2,527.67	27,677.72	81.62	6,232.28
04-00-00-5120 Payroll Taxes - TWC	950.00	0.00	949.54	99.95	0.46
04-00-00-5210 Retirement - TMRS Employee	45,840.00	3,385.19	38,818.19	84.68	7,021.81
04-00-00-5310 Insurance-Workers Compens	9,450.00	0.00	5,767.74	61.03	3,682.26
04-00-00-5325 Insurance - Dental	1,035.00	81.80	995.03	96.14	39.97
04-00-00-5330 Insurance - Disability	1,490.00	115.24	1,317.14	88.40	172.86
04-00-00-5340 Insurance - Medical	38,000.00	1,366.54	39,022.68	102.69 (1,022.68)
04-00-00-5350 Insurance - Life	450.00	30.10	365.22	81.16	84.78
04-00-00-5410 Contract Labor	<u>18,000.00</u>	<u>1,257.00</u>	<u>12,938.25</u>	<u>71.88</u>	<u>5,061.75</u>
TOTAL Personnel	585,635.00	44,926.66	514,487.98	87.85	71,147.02
<u>Commodities</u>					
04-00-00-6090 Chemicals	8,500.00	1,165.66	7,212.56	84.85	1,287.44
04-00-00-6250 Fuel	6,000.00	0.00	2,662.84	44.38	3,337.16
04-00-00-6340 Garbage - Dumping Fees	1,300.00	0.00	643.20	49.48	656.80
04-00-00-6410 Landscaping	3,500.00	315.00	2,686.48	76.76	813.52
04-00-00-6490 Janitorial	1,500.00	100.00	1,171.98	78.13	328.02
04-00-00-6650 Postage	5,000.00	561.20	3,676.60	73.53	1,323.40
04-00-00-6660 Printing & Stationary	4,500.00	522.09	2,633.94	58.53	1,866.06
04-00-00-6730 Supplies - General	4,000.00	672.27	1,671.30	41.78	2,328.70
04-00-00-6740 Supplies - Office	0.00	30.61	61.22	0.00 (61.22)
04-00-00-6810 Tools & Equipment	4,000.00	1,019.50	3,005.42	75.14	994.58
04-00-00-6970 Uniforms	<u>3,100.00</u>	<u>448.36</u>	<u>2,286.61</u>	<u>73.76</u>	<u>813.39</u>
TOTAL Commodities	41,400.00	4,834.69	27,712.15	66.94	13,687.85
<u>Maintenance</u>					
04-00-00-7110 Building Maintenance	10,000.00	1,801.72	9,629.40	96.29	370.60
04-00-00-7220 Equipment - General	600.00	0.00	347.50	57.92	252.50
04-00-00-7230 Equipment - Office Equip	1,900.00	0.00	913.51	48.08	986.49
04-00-00-7410 Vehicles	<u>7,000.00</u>	<u>598.50</u>	<u>5,607.21</u>	<u>80.10</u>	<u>1,392.79</u>
TOTAL Maintenance	19,500.00	2,400.22	16,497.62	84.60	3,002.38
<u>Contract Services</u>					
04-00-00-7502 Prof Serv - Accounting	60,000.00	3,145.43	55,345.92	92.24	4,654.08
04-00-00-7510 Water - Fire Hydrants	8,000.00	0.00	0.00	0.00	8,000.00
04-00-00-7520 Water Well/Pumps	44,350.00	0.00	18,084.52	40.78	26,265.48
04-00-00-7530 Water - Tanks	2,000.00	0.00	0.00	0.00	2,000.00
04-00-00-7535 Water Lines	11,000.00	0.00	5,623.55	51.12	5,376.45
04-00-00-7540 Water - Water Meters	58,000.00	8,338.17	57,295.25	98.78	704.75
04-00-00-7610 Waste Water - Lines	6,000.00	0.00	356.76	5.95	5,643.24
04-00-00-7620 Waste Water - Manholes	<u>1,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>1,000.00</u>
TOTAL Contract Services	190,350.00	11,483.60	136,706.00	71.82	53,644.00

CITY OF BUNKER HILL VILLAGE
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: NOVEMBER 30TH, 2020

04 -UTILITY FUND

UTILITIES

91.67% OF YEAR COMP.

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>Support Services</u>					
04-00-00-8001 Prof Fees - Engineering	25,000.00	0.00	4,622.79	18.49	20,377.21
04-00-00-8002 Water Purchase/COH	605,000.00	0.00	449,494.47	74.30	155,505.53
04-00-00-8003 WW Treatment Fee	300,000.00	29,140.20	274,730.52	91.58	25,269.48
04-00-00-8004 WW Treatment/COH	0.00	0.00	0.00	0.00	0.00
04-00-00-8010 Advertising	0.00	0.00	0.00	0.00	0.00
04-00-00-8090 Bad Debts	18,000.00	0.00	0.00	0.00	18,000.00
04-00-00-8130 Bank & Credit Card Charge	21,000.00	1,384.63	22,392.06	106.63 (1,392.06)
04-00-00-8170 Data Processing	34,000.00	4,236.01	28,874.41	84.92	5,125.59
04-00-00-8210 Delivery Service	200.00	0.00	118.42	59.21	81.58
04-00-00-8250 Dues/Tuition & Subscripti	2,500.00	725.00	1,405.00	56.20	1,095.00
04-00-00-8270 Electricity	110,000.00	5,468.13	87,461.63	79.51	22,538.37
04-00-00-8450 Insurance - General	19,500.00	0.00	18,915.44	97.00	584.56
04-00-00-8630 Natural Gas	750.00	43.95	568.40	75.79	181.60
04-00-00-8750 Special Fees	110,000.00	345.92	108,788.69	98.90	1,211.31
04-00-00-8890 Telephone	12,500.00	1,457.29	12,352.77	98.82	147.23
04-00-00-8930 Travel & Subsistence	750.00	0.00	0.00	0.00	750.00
04-00-00-8990 Solid Waste Collection	(30,000.00)	(1,884.88)	(24,830.24)	82.77 ((5,169.76)
TOTAL Support Services	1,229,200.00	40,916.25	984,894.36	80.12	244,305.64
<u>Capital Outlay</u>					
04-00-00-9200 Depreciation & Amortizati	0.00	0.00	0.00	0.00	0.00
04-00-00-9250 Capital Reserves	3,840,002.00	0.00	1,250,000.00	32.55	2,590,002.00
04-00-00-9400 Transfers Out	0.00	0.00	412,027.09	0.00 (412,027.09)
TOTAL Capital Outlay	3,840,002.00	0.00	1,662,027.09	43.28	2,177,974.91
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TOTAL UTILITIES	5,906,087.00	104,561.42	3,342,325.20	56.59	2,563,761.80
<hr/>					
TOTAL EXPENDITURES	5,906,087.00	104,561.42	3,342,325.20	56.59	2,563,761.80
=====					
REVENUES OVER/ (UNDER) EXPENDITURES	(3,002,567.00)	(88,966.65)	(656,873.56)		(2,345,693.44)

BALANCE SHEET

AS OF: NOVEMBER 30TH, 2020

05 -COURT FUND

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE	
ASSETS			
=====			
05-00-00-1001	Cash in Bank	(2,488.70)	
05-00-00-1018	Child Safety	6,141.49	
05-00-00-1019	Security Fund	19,722.99	
05-00-00-1020	Technology	0.00	
05-00-00-1053	Reserves - Facilities	0.00	
05-00-00-1222	A/R Interest Income	<u>0.00</u>	
			<u>23,375.78</u>
TOTAL ASSETS			23,375.78
=====			
LIABILITIES			
=====			
05-00-00-2010	Accounts Payable	0.00	
05-00-00-2011	Accounts Payable - Court	0.00	
05-00-00-2012	Accounts Payable - Other	0.00	
05-00-00-2013	Accounts Payable - Other	0.00	
05-00-00-2240	Court Taxes-Payable to State	0.00	
05-00-00-2241	Court Taxes- IDF	0.00	
05-00-00-2242	Court Taxes- Child Safety Seat	0.00	
05-00-00-2243	Court Taxes- CJFS	0.00	
05-00-00-2244	Court Taxes- CSS	0.00	
05-00-00-2245	Court Taxes- Time Pay Fee	0.00	
05-00-00-2246	Court Taxes- State OMNI	0.00	
05-00-00-2248	Court Taxes- Linebarger	0.00	
05-00-00-2249	Court Taxes- Truancy Prevent	0.00	
05-00-00-2310	Deposits- Court Bonds	(<u>163.50</u>)	
TOTAL LIABILITIES			(<u>163.50</u>)
EQUITY			
=====			
05-00-00-3010	FUND BALANCE	7,378.50	
05-00-00-3012	Child Safety	0.00	
05-00-00-3016	Security Fund	<u>16,160.78</u>	
TOTAL BEGINNING EQUITY			23,539.28
TOTAL REVENUE		0.00	
TOTAL EXPENDITURES		<u>0.00</u>	
TOTAL REVENUE OVER/(UNDER) EXPENSES		0.00	
TOTAL EQUITY & REV. OVER/(UNDER) EXP.			<u>23,539.28</u>
TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.			23,375.78
=====			

CITY OF BUNKER HILL VILLAGE
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: NOVEMBER 30TH, 2020

05 - COURT FUND

91.67% OF YEAR COMP.

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>Mun. Court Fines & Fees</u>					
05-00-00-4210 Court- Fines	0.00	0.00	0.00	0.00	0.00
05-00-00-4215 Court - Time Pay Fees/Cit	0.00	0.00	0.00	0.00	0.00
05-00-00-4216 Court - Time Pay Fees/ E	0.00	0.00	0.00	0.00	0.00
05-00-00-4217 Court - CMNI	0.00	0.00	0.00	0.00	0.00
05-00-00-4220 Court - State Taxes	0.00	0.00	0.00	0.00	0.00
05-00-00-4225 Child Safety 1015	975.00	0.00	0.00	0.00	975.00
05-00-00-4226 Court - CJFC	0.00	0.00	0.00	0.00	0.00
05-00-00-4245 Court - Judicial Support	0.00	0.00	0.00	0.00	0.00
05-00-00-4260 Security Fees	1,430.00	0.00	0.00	0.00	1,430.00
05-00-00-4270 Technology Fees	1,820.00	0.00	0.00	0.00	1,820.00
05-00-00-4271 CHILD SAFETY HARRIS CO	<u>2,095.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>2,095.00</u>
TOTAL Mun. Court Fines & Fees	6,320.00	0.00	0.00	0.00	6,320.00
<u>Interest Income</u>					
05-00-00-4910 Interest Income	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL Interest Income	0.00	0.00	0.00	0.00	0.00
<hr/>					
TOTAL REVENUES	6,320.00	0.00	0.00	0.00	6,320.00
	=====	=====	=====	=====	=====

CITY OF BUNKER HILL VILLAGE
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: NOVEMBER 30TH, 2020

05 -COURT FUND
COURT RESERVES

91.67% OF YEAR COMP.

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<hr/>					
<u>Support Services</u>					
05-00-00-8140 Child Safety	0.00	0.00	0.00	0.00	0.00
05-00-00-8610 Court- General	0.00	0.00	0.00	0.00	0.00
05-00-00-8615 Court - Translation	0.00	0.00	0.00	0.00	0.00
05-00-00-8625 Technology	0.00	0.00	0.00	0.00	0.00
05-00-00-8626 Security	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL Support Services	0.00	0.00	0.00	0.00	0.00
<hr/>					
TOTAL COURT RESERVES	0.00	0.00	0.00	0.00	0.00
<hr/>					
TOTAL EXPENDITURES	0.00	0.00	0.00	0.00	0.00
	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	6,320.00	0.00	0.00		6,320.00

BALANCE SHEET

AS OF: NOVEMBER 30TH, 2020

06 -GF CAPITAL PROJECTS

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE	
<hr/>			
ASSETS			
=====			
06-00-00-1001	Cash in Bank	595,234.34	
06-00-00-1050	Signals	0.00	
06-00-00-1053	Reserves - Facilities	0.00	
06-00-00-1060	Infra -Streets & Drainage	0.00	
06-00-00-1068	BEAUTIFICATION	18,243.80	
06-00-00-1222	A/R Interest Income	<u>0.00</u>	
		<u>613,478.14</u>	
TOTAL ASSETS			613,478.14
			=====
LIABILITIES			
=====			
06-00-00-2010	Accounts Payable	0.00	
06-00-00-2012	Retainage Payable	0.00	
06-00-00-2013	Accounts Payable - Other	<u>0.00</u>	
TOTAL LIABILITIES			<u>0.00</u>
EQUITY			
=====			
06-00-00-3010	Fund Balance- Capital	42,046.40	
06-00-00-3013	Fund Balance - Formal Reserves	<u>170,289.20</u>	
TOTAL BEGINNING EQUITY			212,335.60
TOTAL REVENUE			1,731,902.00
TOTAL EXPENDITURES			<u>1,330,759.46</u>
TOTAL REVENUE OVER/(UNDER) EXPENSES			401,142.54
TOTAL EQUITY & REV. OVER/(UNDER) EXP.			<u>613,478.14</u>
TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.			613,478.14
			=====

CITY OF BUNKER HILL VILLAGE
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: NOVEMBER 30TH, 2020

06 -GF CAPITAL PROJECTS

91.67% OF YEAR COMP.

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>Waste Water</u>					
06-00-00-4500 Annual Contribution	0.00	0.00	1,706,902.00	0.00	(1,706,902.00)
06-00-00-4600 Contributions from Reserv	0.00	0.00	0.00	0.00	0.00
06-00-00-4700 BEAUTIFICATION	0.00	0.00	25,000.00	0.00	(25,000.00)
06-00-00-4800 FACILITIES	0.00	0.00	0.00	0.00	0.00
06-00-00-4850 Vehicles & Technology	0.00	0.00	0.00	0.00	0.00
TOTAL Waste Water	0.00	0.00	1,731,902.00	0.00	(1,731,902.00)
<u>Interest Income</u>					
06-00-00-4910 Interest Income	0.00	0.00	0.00	0.00	0.00
TOTAL Interest Income	0.00	0.00	0.00	0.00	0.00
<u>Miscellaneous</u>					
06-00-00-4920 Miscellaneous Income	0.00	0.00	0.00	0.00	0.00
TOTAL Miscellaneous	0.00	0.00	0.00	0.00	0.00
<u>Intergovernmental/Transfer</u>					
06-00-00-4990 Transfer In	2,130,000.00	0.00	0.00	0.00	2,130,000.00
TOTAL Intergovernmental/Transfer	2,130,000.00	0.00	0.00	0.00	2,130,000.00
<hr/>					
TOTAL REVENUES	2,130,000.00	0.00	1,731,902.00	81.31	398,098.00
	=====	=====	=====	=====	=====

CITY OF BUNKER HILL VILLAGE
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: NOVEMBER 30TH, 2020

06 -GF CAPITAL PROJECTS
 GENERAL CAPITAL

91.67% OF YEAR COMP.

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>Support Services</u>					
06-00-00-8832 BEAUTIFICATION	43,244.00	135.00	33,465.26	77.39	9,778.74
TOTAL Support Services	43,244.00	135.00	33,465.26	77.39	9,778.74
<u>Capital Outlay</u>					
06-00-00-9180 Infrastructure	0.00	1,120.00	1,120.00	0.00 (1,120.00)
06-00-00-9183 Drainage	133,166.00	6,735.00	132,665.05	99.62	500.95
06-00-00-9184 Streets	1,103,790.00	0.00	914,134.15	82.82	189,655.85
06-00-00-9190 Public Safety	285,000.00	0.00	249,375.00	87.50	35,625.00
06-00-00-9191 Facilities	0.00	0.00	0.00	0.00	0.00
TOTAL Capital Outlay	1,521,956.00	7,855.00	1,297,294.20	85.24	224,661.80
<hr/>					
TOTAL GENERAL CAPITAL	1,565,200.00	7,990.00	1,330,759.46	85.02	234,440.54
<hr/>					
TOTAL EXPENDITURES	1,565,200.00	7,990.00	1,330,759.46	85.02	234,440.54
=====					
REVENUES OVER/(UNDER) EXPENDITURES	564,800.00 (7,990.00)	401,142.54		163,657.46

BALANCE SHEET

AS OF: NOVEMBER 30TH, 2020

07 -UTILITY CAPITAL

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE
ASSETS		
=====		
07-00-00-1001	Cash in Bank	577,183.65
07-00-00-1050	Reserve- Water Production	0.00
07-00-00-1053	Reserves - Facilities	0.00
07-00-00-1060	Infr- Water & Wastewater Lines	0.00
07-00-00-1222	A/R Interest Income	0.00
07-00-00-1620	BUILDING & IMPROVEMENTS	0.00
07-00-00-1625	Construction in Progress	0.00
07-00-01-1620	Accum Dep - Buildings & Imp	<u>0.00</u>
		577,183.65
TOTAL ASSETS		577,183.65
=====		
LIABILITIES		
=====		
07-00-00-2010	Accounts Payable	0.00
07-00-00-2012	Retainage Payable	0.00
07-00-00-2013	Accounts Payable - Other	<u>0.00</u>
TOTAL LIABILITIES		0.00
=====		
EQUITY		
=====		
07-00-00-3010	FUND BALANCE	(10,646.96)
07-00-00-3013	Fund Balance - Formal Reserves	0.28
07-00-00-3030	Contributed Capital	<u>0.00</u>
TOTAL BEGINNING EQUITY		(10,646.68)
TOTAL REVENUE		1,250,000.00
TOTAL EXPENDITURES		<u>662,169.67</u>
TOTAL REVENUE OVER/(UNDER) EXPENSES		587,830.33
TOTAL EQUITY & REV. OVER/(UNDER) EXP.		<u>577,183.65</u>
TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.		577,183.65
=====		

CITY OF BUNKER HILL VILLAGE
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: NOVEMBER 30TH, 2020

07 -UTILITY CAPITAL

91.67% OF YEAR COMP.

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>Waste Water</u>					
07-00-00-4501 ANNUAL CONTRIB - UTILITY	0.00	0.00	718,364.00	0.00 (718,364.00)
07-00-00-4600 Contributions from Reserv	531,636.00	0.00	531,636.00	100.00	0.00
07-00-00-4850 Vehicles & Technology	0.00	0.00	0.00	0.00	0.00
TOTAL Waste Water	531,636.00	0.00	1,250,000.00	235.12 (718,364.00)
<u>Interest Income</u>					
07-00-00-4910 Interest Income	0.00	0.00	0.00	0.00	0.00
TOTAL Interest Income	0.00	0.00	0.00	0.00	0.00
<u>Intergovernmental/Transfer</u>					
07-00-00-4990 Transfer In	3,427,975.00	0.00	0.00	0.00	3,427,975.00
TOTAL Intergovernmental/Transfer	3,427,975.00	0.00	0.00	0.00	3,427,975.00
<hr/>					
TOTAL REVENUES	3,959,611.00	0.00	1,250,000.00	31.57	2,709,611.00
	=====	=====	=====	=====	=====

CITY OF BUNKER HILL VILLAGE
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: NOVEMBER 30TH, 2020

07 -UTILITY CAPITAL
 UTILITY CAPITAL

91.67% OF YEAR COMP.

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>Contract Services</u>					
07-00-00-7503 Professional Services - E	0.00	0.00	0.00	0.00	0.00
07-00-00-7504 Professional Services - L	0.00	480.00	480.00	0.00	(480.00)
TOTAL Contract Services	0.00	480.00	480.00	0.00	(480.00)
<u>Capital Outlay</u>					
07-00-00-9180 Water & Wastewater	512,024.00	0.00	286,064.13	55.87	225,959.87
07-00-00-9182 Water Production	810,771.00	27,939.86	375,625.54	46.33	435,145.46
07-00-00-9200 Depreciation & Amortizati	0.00	0.00	0.00	0.00	0.00
TOTAL Capital Outlay	1,322,795.00	27,939.86	661,689.67	50.02	661,105.33
<hr/>					
TOTAL UTILITY CAPITAL	1,322,795.00	28,419.86	662,169.67	50.06	660,625.33
<hr/>					
TOTAL EXPENDITURES	1,322,795.00	28,419.86	662,169.67	50.06	660,625.33
=====					
REVENUES OVER/(UNDER) EXPENDITURES	2,636,816.00	(28,419.86)	587,830.33		2,048,985.67

BALANCE SHEET

AS OF: NOVEMBER 30TH, 2020

08 -BLDG FUND

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE	
ASSETS			
=====			
08-00-00-1001	Cash in Bank	0.00	
08-00-00-1012	Amegy Bank - 2002 Bond Fund	0.00	
08-00-00-1053	Reserves - Facilities	0.00	
08-00-00-1070	Certificates of Deposit	0.00	
08-00-00-1221	A/R - Interest	0.00	
08-00-00-1222	A/R Interest Income	0.00	
08-00-01-1990	DueTo/From G & A Fund	0.00	
08-00-04-1990	DueTo/From Utility Fund	0.00	
08-00-09-1990	Created by Posting (Fund Bal)	0.00	
08-00-10-1990	Due To/From Metro Fund	0.00	
		<u>0.00</u>	
			0.00
=====			
TOTAL ASSETS			0.00
LIABILITIES			
=====			
08-00-00-2010	Accounts Payable	0.00	
08-00-00-2012	Accounts Payable - Other	0.00	
08-00-00-2013	Accounts Payable - Other	0.00	
08-00-00-2140	Retainage Payable	0.00	
		<u>0.00</u>	
TOTAL LIABILITIES			0.00
EQUITY			
=====			
08-00-00-3010	Fund Balance	0.00	
TOTAL BEGINNING EQUITY			0.00
TOTAL REVENUE		0.00	
TOTAL EXPENDITURES		<u>0.00</u>	
TOTAL REVENUE OVER/(UNDER) EXPENSES		0.00	
TOTAL EQUITY & REV. OVER/(UNDER) EXP.			<u>0.00</u>
TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.			0.00
=====			

CITY OF BUNKER HILL VILLAGE
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: NOVEMBER 30TH, 2020

08 -BLDG FUND

91.67% OF YEAR COMP.

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<hr/>					
<u>Waste Water</u>					
08-00-00-4500 ANNUAL CONTRIB - GENERAL	0.00	0.00	0.00	0.00	0.00
08-00-00-4501 ANNUAL CONTRIB - UTILITY	0.00	0.00	0.00	0.00	0.00
TOTAL Waste Water	0.00	0.00	0.00	0.00	0.00
<hr/>					
TOTAL REVENUES	0.00	0.00	0.00	0.00	0.00
	=====	=====	=====	=====	=====

CITY OF BUNKER HILL VILLAGE
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: NOVEMBER 30TH, 2020

08 -BLDG FUND
 2002 BOND

91.67% OF YEAR COMP.

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>Commodities</u>					
08-00-00-6000 Transfer Due to/From	0.00	0.00	0.00	0.00	0.00
TOTAL Commodities	0.00	0.00	0.00	0.00	0.00
<u>Capital Outlay</u>					
08-00-00-9160 CAPITAL BLDG - GENERAL	0.00	0.00	0.00	0.00	0.00
08-00-00-9161 CAPITAL BLDG - UTILITY	0.00	0.00	0.00	0.00	0.00
TOTAL Capital Outlay	0.00	0.00	0.00	0.00	0.00
<hr/>					
TOTAL 2002 BOND	0.00	0.00	0.00	0.00	0.00
<hr/>					
TOTAL EXPENDITURES	0.00	0.00	0.00	0.00	0.00
	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	0.00	0.00	0.00		0.00

BALANCE SHEET

AS OF: NOVEMBER 30TH, 2020

09 -SOLID WASTE

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE	
<hr/>			
ASSETS			
=====			
09-00-00-1001	Cash In Bank	100,770.83	
09-00-00-1053	Reserves - Facilities	0.00	
09-00-00-1222	A/R Interest Income	0.00	
09-00-00-1230	A/R - Utilities	7,774.69	
09-00-00-1231	A/R - Unbilled Utilities	3,090.37	
09-00-00-1235	A/R - Doubtful Accounts	(2,503.85)	
09-00-00-1240	A/R - Returned Items	<u>0.00</u>	
		<u>109,132.04</u>	
TOTAL ASSETS			109,132.04
			=====
LIABILITIES			
=====			
09-00-00-2010	Accounts Payable	0.00	
09-00-00-2012	Accounts Payable - Other	0.00	
09-00-00-2013	Accounts Payable - Other	0.00	
09-00-00-2120	Taxes Payable - Sales Tax	<u>0.00</u>	
TOTAL LIABILITIES			<u>0.00</u>
EQUITY			
=====			
09-00-00-3010	FUND BALANCE	103,704.77	
09-00-00-3030	Contributed Capital	<u>0.00</u>	
TOTAL BEGINNING EQUITY			103,704.77
TOTAL REVENUE		377,327.70	
TOTAL EXPENDITURES		<u>371,900.43</u>	
TOTAL REVENUE OVER/(UNDER) EXPENSES		5,427.27	
TOTAL EQUITY & REV. OVER/(UNDER) EXP.			<u>109,132.04</u>
TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.			109,132.04
			=====

CITY OF BUNKER HILL VILLAGE
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: NOVEMBER 30TH, 2020

09 -SOLID WASTE

91.67% OF YEAR COMP.

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>Waste Water</u>					
09-00-00-4610 Solid Waste Sales	451,494.00	754.81	376,434.95	83.38	75,059.05
09-00-00-4750 Late Fee - Penalty	<u>0.00</u>	<u>396.35</u>	<u>783.10</u>	<u>0.00</u>	<u>(783.10)</u>
TOTAL Waste Water	451,494.00	1,151.16	377,218.05	83.55	74,275.95
<u>Miscellaneous</u>					
09-00-00-4920 Misc. Income	<u>0.00</u>	<u>1.18</u>	<u>109.65</u>	<u>0.00</u>	<u>(109.65)</u>
TOTAL Miscellaneous	0.00	1.18	109.65	0.00	(109.65)
TOTAL REVENUES	451,494.00	1,152.34	377,327.70	83.57	74,166.30
	=====	=====	=====	=====	=====

CITY OF BUNKER HILL VILLAGE
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: NOVEMBER 30TH, 2020

09 -SOLID WASTE
 PUBLIC WORKS

91.67% OF YEAR COMP.

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>Support Services</u>					
09-00-00-8130 Banking/CC Fees	0.00	0.00	154.78	0.00 (154.78)
09-00-00-8990 Solid Waste Collection	411,529.00	34,619.60	344,245.65	83.65	67,283.35
09-00-00-8991 Administration Fee	<u>30,000.00</u>	<u>2,500.00</u>	<u>27,500.00</u>	<u>91.67</u>	<u>2,500.00</u>
TOTAL Support Services	441,529.00	37,119.60	371,900.43	84.23	69,628.57
<hr/>					
TOTAL PUBLIC WORKS	441,529.00	37,119.60	371,900.43	84.23	69,628.57
<hr/>					
TOTAL EXPENDITURES	441,529.00	37,119.60	371,900.43	84.23	69,628.57
=====					
REVENUES OVER/(UNDER) EXPENDITURES	9,965.00 (35,967.26)	5,427.27		4,537.73

BALANCE SHEET

AS OF: NOVEMBER 30TH, 2020

10 -METRO FUND

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE	
ASSETS			
=====			
10-00-00-1001	Cash in Bank	518,048.00	
10-00-00-1053	Reserves - Facilities	0.00	
10-00-00-1090	Cash in Transit	0.00	
10-00-00-1221	A/R - Interest	0.00	
10-00-00-1222	A/R Interest Income	0.00	
10-00-01-1990	DueTo/From G & A Fund	0.00	
10-00-03-1990	DueTo/From Debt Service Fund	0.00	
10-00-04-1990	DueTo/From Utility Fund	0.00	
		<u>518,048.00</u>	
			518,048.00
			=====
LIABILITIES			
=====			
10-00-00-2010	Accounts Payable	0.00	
10-00-00-2012	Accounts Payable - Other	0.00	
10-00-00-2013	Accounts Payable - Other	0.00	
		<u>0.00</u>	
			0.00
EQUITY			
=====			
10-00-00-3010	Fund Balance	478,488.47	
	TOTAL BEGINNING EQUITY	478,488.47	
	TOTAL REVENUE	134,000.00	
	TOTAL EXPENDITURES	<u>94,440.47</u>	
	TOTAL REVENUE OVER/(UNDER) EXPENSES	39,559.53	
	TOTAL EQUITY & REV. OVER/(UNDER) EXP.	<u>518,048.00</u>	
			518,048.00
			=====

CITY OF BUNKER HILL VILLAGE
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: NOVEMBER 30TH, 2020

10 -METRO FUND

91.67% OF YEAR COMP.

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<hr/>					
<u>Waste Water</u>					
10-00-00-4810 Sales Tax Metro	134,000.00	0.00	134,000.00	100.00	0.00
TOTAL Waste Water	134,000.00	0.00	134,000.00	100.00	0.00
<u>Interest Income</u>					
10-00-00-4910 Interest Income	0.00	0.00	0.00	0.00	0.00
TOTAL Interest Income	0.00	0.00	0.00	0.00	0.00
<hr/>					
TOTAL REVENUES	134,000.00	0.00	134,000.00	100.00	0.00
	=====	=====	=====	=====	=====

CITY OF BUNKER HILL VILLAGE
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: NOVEMBER 30TH, 2020

10 -METRO FUND

91.67% OF YEAR COMP.

METRO

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>Commodities</u>					
10-00-00-6890 Traffic Signs & Signals	0.00	0.00	0.00	0.00	0.00
TOTAL Commodities	0.00	0.00	0.00	0.00	0.00
<u>Support Services</u>					
10-00-00-8130 Bank Charges	0.00	0.00	0.00	0.00	0.00
10-00-00-8720 Prof Fees - Eng. / Other	0.00	0.00	0.00	0.00	0.00
10-00-00-8721 Prof Fees - Eng Mem/Gessn	0.00	0.00	0.00	0.00	0.00
10-00-00-8770 Administrative Costs	0.00	0.00	0.00	0.00	0.00
10-00-00-8810 Streets - Right of Way	85,000.00	5,844.00	67,548.24	79.47	17,451.76
10-00-00-8820 Streets - Lighting	17,000.00	951.08	11,532.66	67.84	5,467.34
10-00-00-8830 Streets - Repairs	20,000.00	28.68	15,359.57	76.80	4,640.43
TOTAL Support Services	122,000.00	6,823.76	94,440.47	77.41	27,559.53
<u>Capital Outlay</u>					
10-00-00-9180 Capital Infrastructure	0.00	0.00	0.00	0.00	0.00
TOTAL Capital Outlay	0.00	0.00	0.00	0.00	0.00
<hr/>					
TOTAL METRO	122,000.00	6,823.76	94,440.47	77.41	27,559.53
<hr/>					
TOTAL EXPENDITURES	122,000.00	6,823.76	94,440.47	77.41	27,559.53
=====					
REVENUES OVER/(UNDER) EXPENDITURES	12,000.00	(6,823.76)	39,559.53		(27,559.53)

BALANCE SHEET

AS OF: NOVEMBER 30TH, 2020

11 -VEHICLE RESERVE

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE	
<hr/>			
ASSETS			
=====			
11-00-00-1001	Cash in Bank	0.00	
11-00-00-1014	2005 Bond Fund	0.00	
11-00-00-1053	Reserves - Facilities	0.00	
11-00-00-1070	Certificates of Deposit	0.00	
11-00-00-1071	2005 Bond Fund - FHLB Line of	0.00	
11-00-00-1090	Cash in Transit	0.00	
11-00-00-1221	A/R - Interest	0.00	
11-00-00-1222	A/R Interest Income	0.00	
11-00-01-1990	DueTo/From G & A Fund	0.00	
11-00-03-1990	DueTo/From Debt Service Fund	0.00	
11-00-04-1990	DueTo/From Utility Fund	0.00	
11-00-10-1990	DueTo/From Metro Fund	0.00	
		<u>0.00</u>	0.00
TOTAL ASSETS			0.00
			=====
LIABILITIES			
=====			
11-00-00-2010	Accounts Payable	0.00	
11-00-00-2012	Accounts Payable - Other	0.00	
11-00-00-2013	Accounts Payable - Other	0.00	
	TOTAL LIABILITIES	<u>0.00</u>	0.00
EQUITY			
=====			
11-00-00-3010	Fund Balance	0.00	
	TOTAL BEGINNING EQUITY	0.00	
	TOTAL REVENUE	0.00	
	TOTAL EXPENDITURES	<u>0.00</u>	
	TOTAL REVENUE OVER/(UNDER) EXPENSES	0.00	
	TOTAL EQUITY & REV. OVER/(UNDER) EXP.	<u>0.00</u>	0.00
	TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.		0.00
			=====

CITY OF BUNKER HILL VILLAGE
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: NOVEMBER 30TH, 2020

11 -VEHICLE RESERVE

91.67% OF YEAR COMP.

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<hr/>					
<u>Waste Water</u>					
11-00-00-4500 ANNUAL CONTRIB - GENERAL	0.00	0.00	0.00	0.00	0.00
11-00-00-4501 ANNUAL CONTRIB - UTILITY	0.00	0.00	0.00	0.00	0.00
TOTAL Waste Water	0.00	0.00	0.00	0.00	0.00
<hr/>					
TOTAL REVENUES	0.00	0.00	0.00	0.00	0.00
	=====	=====	=====	=====	=====

CITY OF BUNKER HILL VILLAGE
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: NOVEMBER 30TH, 2020

11 -VEHICLE RESERVE
 2005 BOND

91.67% OF YEAR COMP.

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<hr/>					
<u>Capital Outlay</u>					
11-00-00-9160 CAPITAL VEH - GENERAL	0.00	0.00	0.00	0.00	0.00
11-00-00-9161 CAPITAL VEH - UTILITY	0.00	0.00	0.00	0.00	0.00
TOTAL Capital Outlay	0.00	0.00	0.00	0.00	0.00
<hr/>					
TOTAL 2005 BOND	0.00	0.00	0.00	0.00	0.00
<hr/>					
TOTAL EXPENDITURES	0.00	0.00	0.00	0.00	0.00
	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	0.00	0.00	0.00		0.00

BALANCE SHEET

AS OF: NOVEMBER 30TH, 2020

12 -TECHNOLOGY RESERVE

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE	
<hr/>			
ASSETS			
=====			
12-00-00-1001	Cash in Bank	0.00	
12-00-00-1014	COMPASS - 2011 Bond Fund	0.00	
12-00-00-1053	Reserves - Facilities	0.00	
12-00-00-1071	2011 BOND -FHLB Line of Credit	0.00	
12-00-00-1222	A/R Interest Income	0.00	
12-00-01-1990	DueTo/From G & A Fund	0.00	
		<u>0.00</u>	0.00
			=====
	TOTAL ASSETS		0.00
LIABILITIES			
=====			
12-00-00-2010	Accounts Payable	0.00	
12-00-00-2012	Accounts Payable - Other	0.00	
12-00-00-2013	Accounts Payable - Other	0.00	
12-00-00-2670	Premium on Issuance on Bonds	0.00	
	TOTAL LIABILITIES	<u>0.00</u>	
EQUITY			
=====			
12-00-00-3010	Fund Balance	0.00	
	TOTAL BEGINNING EQUITY	0.00	
	TOTAL REVENUE	0.00	
	TOTAL EXPENDITURES	<u>0.00</u>	
	TOTAL REVENUE OVER/(UNDER) EXPENSES	0.00	
	TOTAL EQUITY & REV. OVER/(UNDER) EXP.	<u>0.00</u>	
	TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.		0.00
=====			

CITY OF BUNKER HILL VILLAGE
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: NOVEMBER 30TH, 2020

12 -TECHNOLOGY RESERVE

91.67% OF YEAR COMP.

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<hr/>					
<u>Waste Water</u>					
12-00-00-4500 ANNUAL CONTRIB - GENERAL	0.00	0.00	0.00	0.00	0.00
12-00-00-4501 ANNUAL CONTRIB - UTILITY	0.00	0.00	0.00	0.00	0.00
TOTAL Waste Water	0.00	0.00	0.00	0.00	0.00
<hr/>					
TOTAL REVENUES	0.00	0.00	0.00	0.00	0.00
	=====	=====	=====	=====	=====
<hr/>					
TOTAL EXPENDITURES	0.00	0.00	0.00	0.00	0.00
	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	0.00	0.00	0.00		0.00

BALANCE SHEET

AS OF: NOVEMBER 30TH, 2020

14 -FUEL STATION

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE
<hr/>		
ASSETS		
=====		
14-00-00-1001	Cash	(12,468.87)
14-00-00-1221	A/R - Misc.	<u>8,823.72</u>
		(<u>3,645.15</u>)
TOTAL ASSETS		(3,645.15)
=====		
LIABILITIES		
=====		
14-00-00-2010	Accounts Payable	<u>0.00</u>
TOTAL LIABILITIES		<u>0.00</u>
EQUITY		
=====		
14-00-00-3010	Fund Balance	<u>0.00</u>
TOTAL BEGINNING EQUITY		0.00
TOTAL REVENUE		69,474.03
TOTAL EXPENDITURES		<u>73,119.18</u>
TOTAL REVENUE OVER/(UNDER) EXPENSES		(3,645.15)
TOTAL EQUITY & REV. OVER/(UNDER) EXP.		(<u>3,645.15</u>)
TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.		(3,645.15)
=====		

CITY OF BUNKER HILL VILLAGE
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: NOVEMBER 30TH, 2020

14 -FUEL STATION

91.67% OF YEAR COMP.

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>Miscellaneous</u>					
14-00-00-4921 City of Bunker Hill	3,270.00	327.85	3,235.64	98.95	34.36
14-00-00-4922 City of Hunters Creek	4,905.00	255.16	3,584.28	73.07	1,320.72
14-00-00-4923 MVPD	50,660.00	3,501.00	46,865.77	92.51	3,794.23
14-00-00-4924 Hedwig Village	<u>22,870.00</u>	<u>1,453.25</u>	<u>15,788.34</u>	<u>69.04</u>	<u>7,081.66</u>
TOTAL Miscellaneous	81,705.00	5,537.26	69,474.03	85.03	12,230.97
<hr/>					
TOTAL REVENUES	81,705.00	5,537.26	69,474.03	85.03	12,230.97
	=====	=====	=====	=====	=====

CITY OF BUNKER HILL VILLAGE
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: NOVEMBER 30TH, 2020

14 - FUEL STATION
 G & A

91.67% OF YEAR COMP.

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>Commodities</u>					
14-00-00-6250 Fuel	74,440.00	6,245.54	66,894.98	89.86	7,545.02
TOTAL Commodities	74,440.00	6,245.54	66,894.98	89.86	7,545.02
<u>Maintenance</u>					
14-00-00-7110 Building Maintenance	5,725.00	0.00	5,724.20	99.99	0.80
TOTAL Maintenance	5,725.00	0.00	5,724.20	99.99	0.80
<u>Support Services</u>					
14-00-00-8450 General Insurance	500.00	0.00	500.00	100.00	0.00
14-00-00-8991 Admin Fee to GF	1,040.00	0.00	0.00	0.00	1,040.00
TOTAL Support Services	1,540.00	0.00	500.00	32.47	1,040.00
<hr/>					
TOTAL G & A	81,705.00	6,245.54	73,119.18	89.49	8,585.82
<hr/>					
TOTAL EXPENDITURES	81,705.00	6,245.54	73,119.18	89.49	8,585.82
<hr/>					
REVENUES OVER/(UNDER) EXPENDITURES	0.00	(708.28)	(3,645.15)		3,645.15

CITY OF BUNKER HILL VILLAGE
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: NOVEMBER 30TH, 2020

99 - POOLED CASH

91.67% OF YEAR COMP.

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
TOTAL REVENUES	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES	0.00	0.00	0.00	0.00	0.00
REVENUES OVER/(UNDER) EXPENDITURES	0.00	0.00	0.00		0.00

BALANCE SHEET

AS OF: NOVEMBER 30TH, 2020

99 - POOLED CASH

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE
ASSETS		
=====		
99-00-00-1000	Pooled Cash	8,008,751.81
99-00-00-1053	Reserves - Facilities	0.00
99-00-00-1222	A/R Interest Income	0.00
99-00-00-1350	ADVANCES	(146.00)
99-00-99-1900	Due From Other Funds	<u>5,843.93</u>
		<u>8,014,449.74</u>
TOTAL ASSETS		8,014,449.74
		=====
LIABILITIES		
=====		
99-00-00-2010	Accounts Payable	5,843.93
99-00-00-2012	Accounts Payable - Other	0.00
99-00-00-2013	Accounts Payable - Other	0.00
99-00-00-2020	Wages Payable	0.00
99-00-99-2900	Due to Other Funds	<u>8,008,605.81</u>
TOTAL LIABILITIES		<u>8,014,449.74</u>
EQUITY		
=====		
99-00-00-3010	Fund Balance - G & A	<u>0.00</u>
TOTAL BEGINNING EQUITY		0.00
TOTAL REVENUE		0.00
TOTAL EXPENDITURES		<u>0.00</u>
TOTAL REVENUE OVER/(UNDER) EXPENSES		0.00
TOTAL EQUITY & REV. OVER/(UNDER) EXP.		<u>0.00</u>
TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.		8,014,449.74
		=====



Mr. Steve Smith
Director of Public Works/Building Official
City of Bunker Hill Village
11977 Memorial Drive
Houston, TX 77024

December 7, 2020
Project No: 004067
Invoice No: 1120037
Legacy Project No: 0159.019.003

Bunker Hill Village On-Call

For Professional Services rendered from October 31, 2020 to November 27, 2020:

General On-Call Services

Professional Personnel

	Hours	Rate	Amount	
Hallier, Jennifer	31.00	120.23	3,727.13	
Micek, Sean	13.00	126.06	1,638.78	
Worku, Fasil	7.50	103.02	772.65	
Team Leader				
McClung, Michael	8.00	273.69	2,189.52	
Totals	59.50		8,328.08	
Total Labor				8,328.08
				\$8,328.08
				Total Due This Invoice: \$8,328.08

Remit Payment:

575 N. Dairy Ashford, Suite 700, Houston, Texas, 77079
T: (281) 589-7257 F: (281) 589-7309
Routing # 111000614 Bank # 697856677

V-00215

01-7503

Billing Backup

Monday, November 30, 2020

RPS Infrastructure Inc. (Live)

Invoice 1120037 Dated 12/7/2020

4:33:17 PM

Professional Personnel

			Hours	Rate	Amount	
000694	20 - Hallier, Jennifer	11/11/2020	4.00	120.23	480.92	
	MS4 for TCEQ					
000694	20 - Hallier, Jennifer	11/12/2020	9.00	120.23	1,082.07	
000694	20 - Hallier, Jennifer	11/13/2020	4.00	120.23	480.92	
000694	20 - Hallier, Jennifer	11/16/2020	5.00	120.23	601.15	
	MS4 - trying to find anything in the agendas online for measurable results for goals, filling in table.					
000694	20 - Hallier, Jennifer	11/17/2020	8.00	120.23	961.84	
	MS4 - trying to find anything in the agendas online for measurable results for goals, filling in table.					
000694	20 - Hallier, Jennifer	11/19/2020	1.00	120.23	120.23	
	Creating Cover letter					
001159	20 - Micek, Sean	11/2/2020	1.00	126.06	126.06	
001159	20 - Micek, Sean	11/9/2020	2.50	126.06	315.15	
001159	20 - Micek, Sean	11/10/2020	1.00	126.06	126.06	
001159	20 - Micek, Sean	11/11/2020	3.50	126.06	441.21	
001159	20 - Micek, Sean	11/12/2020	1.00	126.06	126.06	
001159	20 - Micek, Sean	11/16/2020	3.00	126.06	378.18	
001159	20 - Micek, Sean	11/18/2020	1.00	126.06	126.06	
001135	19 - Worku, Fasil	10/31/2020	2.50	103.02	257.55	
	- Create exhibits					
001135	19 - Worku, Fasil	11/10/2020	1.50	103.02	154.53	
	- Create exhibits					
001135	19 - Worku, Fasil	11/17/2020	1.50	103.02	154.53	
	- Create exhibits					
001135	19 - Worku, Fasil	11/20/2020	2.00	103.02	206.04	
	- Create exhibits					
	Team Leader					
000392	30 - McClung, Michael	11/9/2020	1.00	273.69	273.69	
	BHV Meeting Prep					
000392	30 - McClung, Michael	11/10/2020	2.00	273.69	547.38	
	Drainage Committee Meeting and Follow Up					
000392	30 - McClung, Michael	11/16/2020	2.00	273.69	547.38	
	BHE Detention Analysis and Response					
000392	30 - McClung, Michael	11/19/2020	2.00	273.69	547.38	
	BHE Detention Discussion and Follow Up					
000392	30 - McClung, Michael	11/24/2020	1.00	273.69	273.69	
	Totals					
			59.50		8,328.08	
	Total Labor					8,328.08
					\$8,328.08	
					\$8,328.08	
					\$8,328.08	
				Total this Report	\$8,328.08	



Progress Report

To: Ms. Karen Glynn & Mr. Steve Smith
Date: November 30, 2020
Project: Bunker Hill Village: Progress Report
RPS Project No.: 0159.019.003 – On-Call Services
0159.019.029 – Site Development Review

Work performed from November 1, 2020 to November 27, 2020

0159.019.003: On-Call Services (*TOTAL = \$8,328.08*)

- Drainage Committee Meeting Preview, Prep, Attendance, and Follow Up (\$1,325.31)
 - Mike McClung – 3 hrs
 - Sean Micek – 4 hrs
- Bunker Hill Elementary Underground Detention Analysis Including Meetings, Model Updates, Calculations, and Preparation of Exhibits (\$3,275.64)
 - Sean Micek – 9 hrs
 - Mike McClung – 5 hrs
 - Fasil Worku – 7.5 hrs
- Finalize MS4 Annual Report and Submit (\$3,727.13)
 - Jennifer Hallier – 31 hrs

0159.019.029: Site Development Reviews (*TOTAL = \$252.12*)

- Completed HGL calculations based on existing XP-SWMM model and Atlas 14: 305 Knipp Road, 306 belin Manor (\$252.12)
 - Sean Micek – 2 hr



City of Bunker Hill Village
11977 Memorial Drive
Houston, TX 77024

December 7, 2020
Project No: 007054
Invoice No: 1120038
Legacy Project No: 0159.019.029 .

Bunker Hill Village On-Call - Site Development Review for Drainage Impacts
For Professional Services rendered from October 31, 2020 to November 27, 2020:

Professional Personnel

	Hours	Rate	Amount	
Micek, Sean	2.00	126.06	252.12	
Totals	2.00		252.12	
Total Labor				252.12
				\$252.12
				Total Due This Invoice: \$252.12

Remit Payment:
575 N. Dairy Ashford, Suite 700, Houston, Texas, 77079
T: (281) 589-7257 F: (281) 589-7309
Routing # 111000614 Bank # 697856677

V-00215
01-7503

Billing Backup

Monday, November 30, 2020

RPS Infrastructure Inc. (Live)

Invoice 1120038 Dated 12/7/2020

4:44:13 PM

Professional Personnel

			Hours	Rate	Amount	
001159	20 - Micek, Sean	11/17/2020	2.00	126.06	252.12	
	Totals		2.00		252.12	
	Total Labor					252.12
						\$252.12
						\$252.12
				Total this Report		\$252.12



Progress Report

To: Ms. Karen Glynn & Mr. Steve Smith
Date: November 30, 2020
Project: Bunker Hill Village: Progress Report
RPS Project No.: 0159.019.003 – On-Call Services
0159.019.029 – Site Development Review

Work performed from November 1, 2020 to November 27, 2020

0159.019.003: On-Call Services (*TOTAL = \$8,328.08*)

- Drainage Committee Meeting Preview, Prep, Attendance, and Follow Up (\$1,325.31)
 - Mike McClung – 3 hrs
 - Sean Micek – 4 hrs
- Bunker Hill Elementary Underground Detention Analysis Including Meetings, Model Updates, Calculations, and Preparation of Exhibits (\$3,275.64)
 - Sean Micek – 9 hrs
 - Mike McClung – 5 hrs
 - Fasil Worku – 7.5 hrs
- Finalize MS4 Annual Report and Submit (\$3,727.13)
 - Jennifer Hallier – 31 hrs

0159.019.029: Site Development Reviews (*TOTAL = \$252.12*)

- Completed HGL calculations based on existing XP-SWMM model and Atlas 14: 305 Knipp Road, 306 belin Manor (\$252.12)
 - Sean Micek – 2 hr

Langford Engineering, Inc.
 1080 W. Sam Houston Pkwy. N.
 Suite 200
 Houston, TX 77043
 713-461-3530

City of Bunker Hill Village
 11977 Memorial Drive
 Houston, TX 77024

Invoice number 23768
 Date 11/27/2020

Project **200-020 Construction Plans for Water Well #5**

Engineering Services through November 27, 2020

Design and Construction Phases Services for Water Well No.5

Invoice Summary

Description	Total Billed	Prior Billed	Current Billed
Water Well Improvements	112,661.82	80,653.31	32,008.51
Total	112,661.82	80,653.31	32,008.51

Water Well Improvements

Professional Fees

	Hours	Billed Amount
Principal	2.50	450.00
<i>Meeting at City Hall and Teams meeting with Baird Gilroy</i>		
<i>Meeting at City Hall on Well 5 plans and schedule</i>		
<i>Teams meeting on well design</i>		
Executive Assistant	9.00	843.16
<i>Create a Spec for this Project</i>		
<i>Continue to work on Spec</i>		
Engineer II (EIT)	50.50	6,307.59
<i>Continued on Design.</i>		
<i>PM. Reviewed design.</i>		
<i>Continued on Design.</i>		
<i>Continued on Design.</i>		
<i>Cont. on Design. Met with EE to discuss design.</i>		
<i>PM. Continued on design. Correspondence with HGSD regarding application.</i>		
<i>PM. Continued on design. Correspondence with EE.</i>		
<i>Collaborated with CAD and reviewed Design. Prepared HGSD Application for New Water Well. Reviewed HGSD Rules.</i>		
<i>Reviewed HGSD App. with Principal. Continued on design.</i>		
<i>PM. Reviewed design with CAD.</i>		
<i>PM. Continued on design.</i>		
<i>PM. Well design. Communicated with HGSD.</i>		
<i>PM. Submitted HGSD Application. Continued on design.</i>		
<i>PM. Continued on design. Met with Owners to discuss design.</i>		
<i>PM. Continued on design plans, specs and TCEQ Submittal.</i>		
<i>PM. Continued on design plans and specs.</i>		
<i>Finalized TCEQ submittal</i>		
Project Designer	43.75	4,735.87

Water Well Improvements
 Professional Fees

	<u>Hours</u>	<u>Billed Amount</u>
<i>Plan set production</i>		
<i>Plan set production</i>		
<i>Plan set production</i>		
<i>Plan set production</i>		
<i>Plan set production and PER exhibits</i>		
<i>Worked on PER exhibits</i>		
<i>Plan set production and PER exhibits</i>		
<i>Plan set production</i>		
<i>Plan set production</i>		
CAD Technician I	85.50	6,499.68
<i>Meeting with Engineer regarding mark ups</i>		
<i>Mark ups</i>		
<i>Mark ups</i>		
<i>Mark ups</i>		
<i>Mark ups</i>		
<i>Mark ups</i>		
<i>Mark ups</i>		
<i>Mark ups and water well exhibits</i>		
<i>Mark ups and water well exhibits</i>		
<i>Mark ups</i>		
<i>Mark ups</i>		
<i>Mark ups</i>		
<i>Mark ups</i>		
Clerical I	0.25	14.76
<i>certified postage mailing</i>		
Senior Project Manager	11.00	1,665.36
<i>Meeting with Baird</i>		
<i>Meeting with SBISD regarding well bricks</i>		
<i>Application Comments</i>		
<i>Plans</i>		
<i>Plan review</i>		
<i>Design Status Meeting</i>		
<i>Coordination with CBHV</i>		
<i>Coordination with CBHV</i>		
Professional Fees subtotal	<u>202.50</u>	<u>20,516.42</u>
Reimbursables		
	<u>Rate</u>	<u>Billed Amount</u>
Postage		
Non Vendor Reimbursables	8.085	8.09
<i>CMRRR Houston Galveston Subsidence District</i>		
Approvals, Fees, Permits & Research		
Harris-Galveston Subsidence District		264.00
<i>200-020-019- New Well Permit</i>		
Reimbursables subtotal		<u>272.09</u>
Consultant		
	<u>Units</u>	<u>Rate</u>
Electrical Consultant		
Baird Gilroy & Dixon, LLC		11,220.00
Water Well Improvements subtotal		<u>32,008.51</u>

City of Bunker Hill Village
Project **200-020 Construction Plans for Water Well #5**

Invoice number 23768
Date 11/27/2020

Invoice total **32,008.51**

Approved by:

John K. Davis
President

Langford Engineering, Inc.
 1080 W. Sam Houston Pkwy. N.
 Suite 200
 Houston, TX 77043
 713-461-3530

City of Bunker Hill Village
 11977 Memorial Drive
 Houston, TX 77024

Invoice number 23767
 Date 11/27/2020

Project **200-020 Construction Plans for Water Well #5**

Engineering Services through November 27, 2020

Water Well & Transfer Line #5 Site Improvements

Invoice Summary

Description	Total Billed	Prior Billed	Current Billed
Site Improvements	26,724.49	19,956.19	6,768.30
Total	26,724.49	19,956.19	6,768.30

Site Improvements

Professional Fees

	Hours	Billed Amount
Principal	1.50	270.00
<i>Bid Opening Addendum Council Award</i>		
Executive Assistant	9.50	890.00
<i>Sign-In Sheet and Bid Tab for Thursday's bid opening. Bid Opening Sheet Transmittal to Steve Smith for RA NA and DE and Return High Bidders Work Order Monthly Estimate Submittal No. 1</i>		
Engineer II (EIT)	20.50	2,314.48
<i>CNP and AT&T Utilities maps signatures coordination. Centerpoint maps Verification. Specs revisions for agenda and AT&T Maps verification Specs revisions for addenda PM. Produced and Reviewed Addendum No. 1. Reviewed Add No. 1. Attended Bid Opening. Reviewed Bids. PM. Reviewed CNP Correspondence. Signatures coordination PM. Collaborated with staff regarding AT&T and CNP approvals. Plans revisions and AT&T and CNP plan signatures. Plans review for AT&T signatures. AT&T and CNP signatures coordination AT&T signatures Reviewed Project submittals. PM. Reviewed project submittals. Correspondence with CON. Reviewed Bonds. Correspondence with DA.</i>		
Project Designer	4.25	460.05

Site Improvements
 Professional Fees

	Hours	Billed Amount
<i>Plan set production</i>		
<i>Revised plans for ATT approval</i>		
<i>Plan set production</i>		
<i>Plan set production</i>		
CAD Technician I	1.50	113.37
<i>Produced construction plan sets</i>		
Clerical I	4.75	280.46
<i>printed set copies</i>		
<i>GBC punched and binded sets</i>		
<i>Data & Info Entry-Contract Documents</i>		
<i>Data & Info Entry - Contract Documents</i>		
<i>project submittal letter</i>		
Senior Project Manager	16.00	2,422.32
<i>Bid Review</i>		
<i>Bid Opening</i>		
<i>Add No. 1</i>		
<i>Add No. 1</i>		
<i>Pre-Con Meeting</i>		
<i>Award</i>		
<i>Items ready for Pre-Con</i>		
<i>Coordination with CBHV</i>		
<i>Coordination with CBHV</i>		
Professional Fees subtotal	58.00	6,750.68

Reimbursables

	Rate	Billed Amount
Mileages		
Laura M. Morales	0.58	4.64
Postage		
Non Vendor Reimbursables	1.54	6.16
<i>Unsuccessful Bidder - Scohil</i>		
<i>Unsuccessful Bidder - Reliance</i>		
<i>Unsuccessful Bidder - L & G</i>		
<i>Unsuccessful Bidder - AR Turnkee</i>		
	2.42	2.42
<i>Unsuccessful Bidder - Aranda Industries</i>		
	1.32	2.64
<i>Unsuccessful Bidder - On Par Civil Services</i>		
<i>Unsuccessful Bidder - Karen Glynn</i>		
	1.76	1.76
<i>Unsuccessful Bidder - G & A Boring</i>		
Reimbursables subtotal	17.62	17.62
Site Improvements subtotal		6,768.30

Invoice total **6,768.30**

Approved by:

John K. Davis
President

Langford Engineering, Inc.
1080 W. Sam Houston Pkwy. N.
Suite 200
Houston, TX 77043
713-461-3530

City of Bunker Hill Village
11977 Memorial Drive
Houston, TX 77024

Invoice number 23764
Date 11/27/2020

Project **200-023 2020 Emergency Repair Water Well 1**

Engineering Services through November 27, 2020

Invoice Summary

Description	Total Billed	Prior Billed	Current Billed
101 - Water Well No. 1 Taylorcrest Water Plant	8,487.43	7,902.43	585.00
Total	8,487.43	7,902.43	585.00

101 - Water Well No. 1 Taylorcrest Water Plant

Professional Fees

	Hours	Billed Amount
Principal	3.25	585.00
<i>Emails and correspondence history to Steve Smith and Loren on Well #1</i>		
<i>Email on correspondence with Layne and pump manufacture Well # 1 repairs.</i>		

Invoice total **585.00**

Approved by:

John K. Davis
President

Langford Engineering, Inc.
1080 W. Sam Houston Pkwy. N.
Suite 200
Houston, TX 77043
713-461-3530

City of Bunker Hill Village
11977 Memorial Drive
Houston, TX 77024

Invoice number 23764
Date 11/27/2020

Project **200-023 2020 Emergency Repair Water Well 1**

Engineering Services through November 27, 2020

Invoice Summary

Description	Total Billed	Prior Billed	Current Billed
101 - Water Well No. 1 Taylorcrest Water Plant	8,487.43	7,902.43	585.00
Total	8,487.43	7,902.43	585.00

101 - Water Well No. 1 Taylorcrest Water Plant

Professional Fees

	Hours	Billed Amount
Principal	3.25	585.00
<i>Emails and correspondence history to Steve Smith and Loren on Well #1</i>		
<i>Email on correspondence with Layne and pump manufacture Well # 1 repairs.</i>		

Invoice total **585.00**

Approved by:

John K. Davis
President

Langford Engineering, Inc.
1080 W. Sam Houston Pkwy. N.
Suite 200
Houston, TX 77043
713-461-3530

City of Bunker Hill Village
11977 Memorial Drive
Houston, TX 77024

Invoice number 23766
Date 11/27/2020

Project **200-024 GST Recoating - Water Plant 2**

Engineering Services through November 27, 2020

Invoice Summary

Description	Contract Amount	Total Billed	Prior Billed	Current Billed
011 - Preliminary Engineering	7,000.00	7,000.00	7,000.00	0.00
012 - Design Phase Services	14,000.00	14,000.00	11,000.00	3,000.00
013 - Construction Phase Services	6,000.00	1,500.00	1,000.00	500.00
014 - Observation of Construction	14,000.00	0.00	0.00	0.00
016 - Record Drawings	1,000.00	0.00	0.00	0.00
019 - Reimbursable Expenses	3,000.00	999.77	999.77	0.00
Total	45,000.00	23,499.77	19,999.77	3,500.00

Invoice total **3,500.00**

Approved by:

John K. Davis
President

Statement

Langford Engineering, Inc.
 1080 W. Sam Houston Pkwy. N.
 Suite 200
 Houston, TX 77043
 713-461-3530

City of Bunker Hill Village
 11977 Memorial Drive
 Houston, TX 77024

Statement date: 12/4/2020

	Invoice Number	Invoice Date	Amount
City of Bunker Hill Village			
200-020 Construction Plans for Water Well #5			
	23768	11/27/2020	32,008.51
	23767	11/27/2020	<u>6,768.30</u>
	Project Outstanding		38,776.81
200-023 2020 Emergency Repair Water Well 1			
	23764	11/27/2020	<u>585.00</u>
	Project Outstanding		585.00
200-024 GST Recoating - Water Plant 2			
	23766	11/27/2020	<u>3,500.00</u>
	Project Outstanding		<u>3,500.00</u>
	Client Outstanding		42,861.81

City of Bunker Hill Village							
Outstanding	Current	31-60 Days	61-90 Days	91-120 Days	121+ Days		Prepayment
42,861.81	42,861.81	0.00	0.00	0.00	0.00		0.00

Construction of the Taylorcrest Court Waterline Extension

200-029 #2


Underground Construction Solutions LLC
5535 Memorial Dr. #1212
Houston, TX 77007

Invoice/pay app No. 1

12/15/2020

Bunker Hill Village

Item no.	Description	QTY	Units	Rate	Total Amount	Quantity to Date	Total to Date	Line Item % Complete
1	Mobilization, Not to Exceed 5% of Base Bid, Complete In Place	1	LS	\$ 2,500.00	\$ 2,500.00	1	\$ 2,500.00	100%
2	All Materials and Labor to Produce an Acceptable Traffic Control Plan, Including Delivery and Installation of Plan Items, As Approved by Engineer. Complete In Place	1	LS	\$ 500.00	\$ 500.00	1	\$ 500.00	100%
3	8" PVC (AWWA C900), DR 18, or HDPE, DIPS, Class 200 (SDR 11) Waterline, Open Cut or Directional Bore Construction, All Depths, Including Fittings, and Turf/Asphalt Restoration, Complete In Place	581.0	LF	\$ 55.00	\$ 31,955.00	600	\$ 33,000.00	103%
4	Long Side Water Service Replacement/Reconnect, (2" Diameter HDPE Tubing, Class 200, SDR 9), Complete In Place	1	LS	\$ 1,250.00	\$ 1,250.00	0	\$ -	0%
5	Long Side Water Service Replacement/Reconnect, (1½" Diameter HDPE Tubing, Class 200, SDR 9), Complete In Place	2	EA	\$ 1,250.00	\$ 2,500.00	0	\$ -	0%
6	8" Resilient Seat Gate Valve, (AWWA C-509), NSF61, IBBM, NRS, Counter-Clockwise Open, (M.J.), with Valve Box and Including Poly Wrap, Complete In Place	4	EA	\$ 1,900.00	\$ 7,600.00	4	\$ 7,600.00	100%
7	New 6" Fire Hydrant Assembly (AWWA C-502), including 8" x 6" Tee, 6" GV and Valve Box, All Depth of Bury, Complete In Place	1	EA	\$ 5,000.00	\$ 5,000.00	1	\$ 5,000.00	100%
8	Wet Connection, Includes, but not Limited to Removing Existing Fittings, Cutting Existing Pipe, Transition Fittings, Thrust Blocking and Restraining Rods, Provisions for Maintaining	1	EA	\$ 1,500.00	\$ 1,500.00	1	\$ 1,500.00	100%
9	Furnish and Install Temporary 2" Blow Off Valves, Including Traffic Rated Meter Box at Grade, as Approved by Engineer, Complete In Place	2	EA	\$ 850.00	\$ 1,700.00	2	\$ 1,700.00	100%
10	Trench Safety System for all Depths and Soil Types, Complete In Place	90	LF	\$ 1.00	\$ 90.00	90	\$ 90.00	100%
A	Extra Polyethylene Tubing (1½" Min. Diameter HDPE Tubing, Class 200, SDR 9), for Extension of Public Side of Long Side Water Service Replacement), Complete In Place	30	LF	\$ 5.00	\$ 150.00	0	\$ -	0%
B	Extra Cement-Stabilized Sand Back fill, as Authorized by Engineer, Complete In Place	50	CY	\$ 50.00	\$ 2,500.00	50	\$ 2,500.00	100%
C	Extra Bank-Sand Bedding and/or Backfill, as Authorized by Engineer, Complete In Place	50	CY	\$ 30.00	\$ 1,500.00	50	\$ 1,500.00	100%
D	Extra Aggregate Bedding, as Authorized by Engineer, Complete In Place	50	CY	\$ 50.00	\$ 2,500.00	0	\$ -	0%
E	Extra 4" Concrete Pavement, Including Stabilized Subgrade, as Authorized by Engineer, Complete In Place	50	CY	\$ 50.00	\$ 2,500.00	0	\$ -	0%

F	Extra Asphalt Pavement, Including Stabilized Subgrade and Base Material, as Authorized by Engineer, Complete In Place	50	CY	\$ 50.00	\$ 2,500.00	0	\$ -	0%
G	Point Repair of Sanitary Sewer Lead, All Depths as Authorized by Engineer, Complete in Place	4	EA	\$ 750.00	\$ 3,000.00	0	\$ -	0%
H	1" Fire Hydrant Barrel Extension, Complete in Place	5	EA	\$ 100.00	\$ 500.00	0	\$ -	0%
					\$ 69,745.00			
UCS: Langford Eng INC.  12/15/20					Subtotal:		\$ 55,890.00	
					Retainage(10%)		\$ 5,589.00	
					Less Previous Payment		\$ -	
					Total:		\$ 50,301.00	

AFFIDAVIT AND RELEASE OF LIEN

STATE OF TEXAS

COUNTY OF Harris

WHEREAS, the undersigned, Juan @ Cuervo, who being duly sworn, on oath, says that he is the legal representative of VCS, LLC, has been employed by BHV, to furnish labor and materials for the installation of the Taylorcrest Court WL Extension in BHV, Texas.

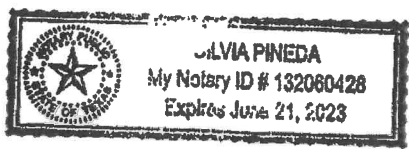
NOW THEREFOR, for and in consideration of the sum of \$ 50,301.⁰⁰ and other good and valuable consideration, the receipt of which is hereby anticipated, being payment in full for all labor and/or materials furnished by the undersigned up to and including 12/15, 2020, the undersigned hereby waives and releases any and all lien or claim of right of lien on said project or premises on account of labor and/or materials furnished and further states that all applicable taxes, State, Local and Federal, and all labor hired by him and all material purchased by him and used in the construction of said project improvements have been paid in full. The undersigned hereby warrants to defend BHV against any liens or other claims made by said laborers or suppliers of materials used in connection with said project.

Date 12/15

Underground Construction Solutions, LLC
BY: Juan Cuervo
TITLE: owner manager

SWORN TO AND SUBSCRIBED BEFORE ME ON THIS THE 15th DAY OF Dec 2020.

S. Pineda 6-21-23
NOTARY PUBLIC IN AND FOR
THE STATE OF TEXAS



Langford Engineering, Inc.
1080 West Sam Houston Parkway North, Suite 200
Houston, Texas 77043

MONTHLY ESTIMATE NO. 2 & FINAL
LEI Job No. 200-020 Contract No. 2

City of Bunker Hill Villages

Construction of Taylorcrest Court Waterline Extension

15-Dec-20

Thru

23-Dec-20

Owner: City of Bunker Hill Village
11977 Memorial Drive
Houston, Texas 77024

Contractor: Underground Construction Solutions, LLC
5535 Memorial Drive, Suite 1212
Houston, Texas 77007

Contract Time: 30 Calendar Days Extensions: -7 Calendar Days

Total Time: 23 Calendar Days Time Used: 23 Calendar Days

Contract Dated: 17-Nov-2020

Work Order Dated: 30-Nov-2020

Completion Date: 30-Dec-2020 (Scheduled)
(Actual)

Percent Time Used: 100.00%

Percent Complete: 100.00%

Current Contract: \$62,140.00

Item No.	Description	Bid Qty	Unit Meas.	Work Prior Period	Work This Period	Qty To Date	Unit Price	Total Amount
Base Bid								
1.	Mobilization Not to Exceed 5% of Base Bid	1	L.S.	0.00	1.00	1.00	\$ 2,500.00	\$2,500.00
2.	Produce an Acceptable Traffic Control Plan, Including Delivery and Installation of Plan Items, As Approved by Engineer	1	L.S.	0.00	1.00	1.00	\$ 500.00	\$500.00
3.	HDPE, DIPS, Class 200 (SDR 11) Waterline, Open Cut or Directional Bore Construction, All Depths, Including Fittings and Turf/Asphalt Restoration	581	L.F.	0.00	600.00	600.00	\$ 55.00	\$33,000.00
4.	Long Side Water Service Replacement/Reconnect, (2" Diameter HDPE Tubing, Class 200, SDR 9), Complete in Place	1	L.S.	0.00	1.00	1.00	\$ 1,250.00	\$1,250.00
5.	Long Side Water Service Replacement/Reconnect (1-1/2" Diameter HDPE Tubing, Class 200, SDR 9)	2	Ea.	0	2	2	\$ 1,250.00	\$2,500.00
6.	8" Resilient Seat Gate Valve, (AWWA C-509), NSF61, IBBM, NRS, Counter-Clockwise Open, (M.J.), with Valve Box and Including Poly Wrap	4	Ea.	0.0	4.0	4.0	\$ 1,900.00	\$7,600.00
7.	New 6" Fire Hydrant Assembly (AWWA C-502), Including 8" x 6" Tee, 6" GV and Valve Box, All Depth of Bury	1	Ea.	0	1	1	\$ 5,000.00	\$5,000.00
8.	Wet Connection, Includes, but not Limited to Removing Existing Fittings, Cutting Existing Pipe, Transition Fittings, Thrust Blocking and Restraining Rods, Provisions for Maintaining Service to all Affected Meters, All Sizes	1	Ea.	0	1.00	1.00	\$ 1,500.00	\$1,500.00
9.	Furnish and Install Temporary 2" Blow Off Valves, Including Traffic Rated Meter Box at Grade, as Approved by Engineer	2	Ea.	0	2	2	\$ 850.00	\$1,700.00
10.	Trench Safety System for all Depths and Soil Types	90	L.F.	0	90	90	\$ 1.00	\$90.00
Supplemental Bid Items								
a.	Extra Polyethylene Tubing (1-1/2" Min. Diameter HDPE Tubing, Class 200, SDR 9), for Extension of Public Side of Long Side Water Service Replacement	30	L.F.	0	0	0	\$ 5.00	\$0.00
b.	Extra Cement-Stabilized Sand Backfill, as Authorized by Engineer	50	C.Y.	0	50	50	\$ 50.00	\$2,500.00
c.	Extra Bank-Sand Bedding and/or Backfill as Authorized by Engineer	50	C.Y.	0	50	50	\$ 30.00	\$1,500.00

Item No.	Description	Bid Qty	Unit Meas.	Work Prior Period	Work This Period	Qty To Date	Unit Price	Total Amount
d.	Extra Aggregate Bedding as Authorized by Engineer	50	C.Y.	0	0	0	\$ 50.00	\$0.00
e.	Extra 4" Concrete Pavement, Including Stabilized Subgrade, as Authorized by Engineer	50	C.Y.	0	0	0	\$ 50.00	\$0.00
f.	Extra Asphalt Pavement, Including Stabilized Subgrade and Base Plate	50	C.Y.	0	50	50	\$ 50.00	\$2,500.00
g.	Point Repair of Sanitary Sewer Lead, All Depths as Authorized by Engineer, Complete in Place	4	Ea.	0.00	0.00	0.00	\$ 750.00	\$0.00
h.	1" Fire Hydrant Barrel Extension	5	Ea.	0	0	0	\$ 100.00	\$0.00

Summary of Work to Date

Work Performed to Date	\$62,140.00
Less 0% Retainage	\$0.00
Net Amount Earned to Date	\$62,140.00
Add: Materials Stored at Close of Period	\$0.00
Less 10% Retained on Hand	\$0.00
Subtotal Work Completed and Materials Stored	\$62,140.00
Less Previous Payments	\$50,301.00
AMOUNT DUE THIS ESTIMATE	\$11,839.00

Summary of Adjusted Contract

Original Contract Amount	\$69,745.00
Change Orders	(\$7,605.00)
CURRENT CONTRACT AMOUNT	\$62,140.00

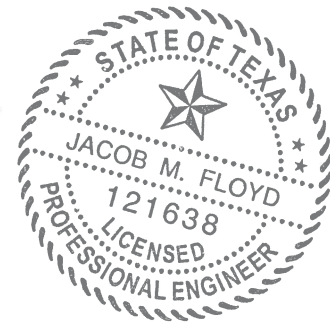
Note: There are no known disputes between the Contractor and Owner/Engineer Concerning the Quantities shown hereon

Recommended for Payment:

By: 
 Langford Engineering, Inc.

Date: 1/13/21

Print Name: Jacob Floyd, P.E.



Accepted:

By: _____
 Underground Construction Solutions, LLC

Date: _____

Print Name: _____

Approved:

By: _____
 Bunker Hill Village

Date: _____

Print Name: _____

Distribution: Bunker Hill Village (1)
 Olson & Olson (1)
 Underground Construction Solutions (1)
 Langford Engineering, Inc. (2)

CITY OF BUNKER HILL VILLAGE
 11977 MEMORIAL DRIVE
 BUNKER HILL, TX 77024

Invoice No: 067787100-1020
 Invoice Date: Oct 31, 2020
 Invoice Amount: \$4,190.00

Please send payments to:
 KIMLEY-HORN AND ASSOCIATES, INC.
 P.O. BOX 951640
 DALLAS, TX 75395-1640

Project No: 067787100
 Project Name: BUNKER HILL ON-CALL
 Project Manager: ISAAC, MANU

Client Reference:

For Services Rendered through Oct 31, 2020

Federal Tax Id: 56-0885615

COST PLUS MAX

KHA Ref # 067787100.3-17721551

Description	Contract Value	Amount Billed to Date	Previous Amount Billed	Current Amount Due
LABOR	64,820.00	68,060.00	63,870.00	4,190.00
DIRECT EXPENSE	1,398.00	2,348.00	2,348.00	0.00
Subtotal	66,218.00	70,408.00	66,218.00	4,190.00
Total COST PLUS MAX				4,190.00

Total Invoice: \$4,190.00

*V- 605 87
 01-00-00-7503*

CITY OF BUNKER HILL VILLAGE
 11977 MEMORIAL DRIVE
 BUNKER HILL, TX 77024

Invoice No: 067787100-1020
 Invoice Date: Oct 31, 2020

Project No: 067787100
 Project Name: BUNKER HILL ON-CALL
 Project Manager: ISAAC, MANU

COST PLUS MAX

KHA Ref # 067787100.3-17721551

Group		Description/Name	Hrs/Qty	Rate	Current Amount Due
LABOR	ANALYST	HEIM, ADDISON	10.0	185.00	1,850.00
	SENIOR PROFESSIONAL I	ISAAC, MANU	9.0	260.00	2,340.00
TOTAL LABOR			19.0		4,190.00
TOTAL LABOR AND EXPENSE DETAIL					4,190.00

This page is for informational purposes only. Please pay amount shown on cover page.



**City of Bunker Hill Village
Traffic Engineering On-Call Contract**

PROGRESS REPORT

DATE: 11/24/20

FOR PROFESSIONAL SERVICES RENDERED IN OCTOBER 2020

Project Name: **On-Call Traffic Engineering Services**
Project Manager: **Steve Smith – Director of Public Works**

EFFORT SUMMARY:

1. Memorial Drive at Gessner Road:

- Field visits to evaluate school pedestrian crossing signage
- Completed design sheet showing the recommended school pedestrian crossing sign assemblies
- Submitted signed and sealed school pedestrian crossing sign designs to City

2. Memorial Drive at Plantation Road:

- Field visits to evaluate school pedestrian crossing signage
- Completed a design sheet showing the recommended school pedestrian crossing sign assemblies
- Submitted signed and sealed school pedestrian crossing sign designs to City

HEIM, ADDISON	10/22/2020	memorial at Gessner sign exhibit	1.0
	10/23/2020	Microstation setup Sign exhibit	3.0
	10/26/2020	proposed signing layout for Memorial at Gessner	2.5
	10/29/2020	Proposed Signage Exhibits	3.5
			10.0
ISAAC, MANU	10/07/2020	Field trip for Ped crossing	1.0
	10/26/2020	Memorial at Gessner - SZ design	2.0
	10/29/2020	Plantation Signs	2.0
			5.0



JONES | CARTER

Cotton Surveying Division
6330 West Loop South, Suite 150
Bellaire, Texas 77401

Invoice Total \$1,500.00

November 18, 2020
Project No: 02576-0035-02
Invoice No: 00313453

Mr. Steve Smith
Director of Public Works
City of Bunker Hill Village, Texas
11977 Memorial Drive
Houston, TX 77024

PLEASE NOTE OUR REMIT INFO	
REMIT ADDRESS:	ACH INFORMATION:
Jones & Carter, Inc.	BB&T
P.O. Box 95562	Account #: 1440002564231
Grapevine, TX 76099-9708	Routing #: 111017694
Please send remittance advice to: AccountsReivable@jonescarter.com	
Payment Terms: Due upon Receipt	

Project 02576-0035-02 Miscellaneous Surveying Services for the proposed Water Well at SBISD
Bunker Hill Elementary

Services include the following items:

Task 504 – Prepare metes and bound descriptions with exhibit for the proposed 150-foot radius sanitary control easements located within the two residential lots located east of the SBISD Bunker Hill Elementary School Tract.

Professional Services from September 26, 2020 to October 30, 2020

Task 504 Offsite Sanitary Control Easement Documents

Total Fee	1,500.00		
Percent Complete	100.00	Total Earned	1,500.00
		Previous Fee Billing	0.00
		Current Fee Billing	1,500.00
		Total Fee	1,500.00

TOTAL THIS INVOICE \$1,500.00



A Division of the Houston Chronicle

CONTRACT

This agreement entered into on January 1, 2021 between City of Bunker Hill Village (advertiser) and Houston Community Newspapers (HCN), is for 52 weeks with a rate totaling \$25.00 per column inch (plus \$5.00 border and \$1.50 per line bolding cost.) This agreement begins January 1, 2021 and ends on December 31, 2021.

It is agreed that during the period of this agreement, that the Memorial Examiner/Southwest Zone be the official newspaper for publishing Ordinances, notices or other matter required by law. HCN agrees to provide to the City of Bunker Hill Village affidavits and tear sheets within 10 days of newspaper publication.

In addition to publication of advertisements in the Memorial Examiner/Southwest Zone newspapers, all of the City of Bunker Hill Village legal advertisements will also run on the website www.legalnotice.org, serving the greater Houston area at no extra cost to the City.

HCN also agrees to provide the City of Bunker Hill Village a 15% discount off the open rate for employment advertisements to be published in the Memorial Newspaper and website, as well as any of the other 21 HCN newspapers that City chooses to run the advertisement in.

Statements will be rendered at the beginning of each month, and the advertiser agrees to Pay HCN in full, failure to pay the bill within twenty-five (25) days of the statement Date may result in cancellation of the contract at the discretion of HCN.

The advertiser agrees to adhere to the requirements as outlined in this agreement.

HOUSTON COMMUNITY NEWSPAPERS CITY OF BUNKER HILL VILLAGE

HCN Authorized Representative

Judith Vega Legal Representative
Approved by (Signature and Title)

Approved by (Signature and Title)

Judith Vega
Printed Name
4747 SW Frwy

Printed Name

Mailing Address

Mailing Address

Houston, Tx 77027
City, State, Zip

City, State, Zip

Phone Number