

CITY OF BUNKER HILL VILLAGE
CITY COUNCIL
Agenda Request

Agenda Date: November 17, 2020

Agenda Item No: XII

Subject/Proceeding: CONSIDERATION AND POSSIBLE ACTION ON AUTHORIZING A CONTRACT BETWEEN THE CITY OF BUNKER HILL VILLAGE AND VIKING INDUSTRIAL PAINTING FOR THE RECOATING FOR THE CITY HALL WATER STORAGE TANK IN AN AMOUNT NOT TO EXCEED \$236,000

Exhibits: June 2020 Agenda Request
Engineers Recommendation

Clearance: Steve Smith, Director of Public Works
Susan Grass, Finance Manager

Budget: \$275,000 – Utility Fund Capital Improvements Plan

Executive Summary

In June 2020, the City Council approved our Utility Engineer, Langford Engineering, to develop the specifications and bid documents for recoating for the City Hall Water Storage Tank for implementation in early 2021. Construction funding was approved with the 2021 Budget in the amount of \$275,000 including contingency.

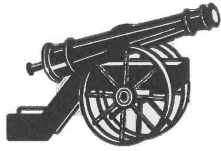
Bidding advertisements were included in the City's newspaper of record in October and bids were opened on October 29, 2020. Of the 14 contractors that came to the mandatory pre-proposal meeting, 10 contractors followed through with bids. The apparent low bidder is Viking Industrial Painting.

There were three alternate items included in the bidding process to address varying levels of corrosion which may be encountered with the project. As a contingency, Langford Engineering and Staff are recommending the highest level available for the project which was included as Alternate B.

The bid information has been reviewed and the attached recommendation provided by Langford Engineering. The project timeframe is 3 months and is expected to begin in December.

Construction management of this project is included in the current contract with Langford Engineering.

Funding is available in the 2021 Utility Fund Capital Improvements Program.



**CITY OF BUNKER HILL VILLAGE
CITY COUNCIL
Agenda Request**

Agenda Date: June 16, 2020

Agenda Item No: X

Subject/Proceeding: **CONSIDERATION AND POSSIBLE ACTION TO PROCEED WITH PREPARING A CONTRACT BETWEEN THE CITY OF BUNKER HILL VILLAGE AND LANGFORD ENGINEERING INC. TO DEVELOP THE FINAL DESIGN PLANS FOR THE RECOATING FOR THE CITY HALL WATER STORAGE TANK**

Exhibits: Proposal

Clearance: Steve Smith, Director of Public Works
Budget: \$45,000 – Utility Fund Capital Improvements Plan

Executive Summary

The coating on the Ground Storage Tank at Water Plant No. 2 behind City Hall has deteriorated over time and is in need of recoating. The optimal time for performing tank maintenance such as this is typically fall and winter when water consumption is lower.

This agenda item is to authorize our utility engineer, Langford Engineering, to begin development of the bid documents for possible solicitation of bids later this year. Staff is requesting the authorization of an amount not to exceed \$45,000 for preparation of the specifications and bid documents for this project. Construction funding is proposed for and will be further discussed with the 2021 Budget.

Project Description	Phase	Budget Breakdown	Funding 2020	Proposed Funding 2021	Schedule
<i>City Hall Ground Storage Tank Recoating</i>	Engineering – Bid Document Preparation	\$45,000	\$45,000		June -August
	Bid and Award				November 2020
	Construction	\$250,000		\$250,000	December – February 2021
	Contingency	\$25,000		\$25,000	
Project Total		\$320,000	\$45,000	\$275,000	



TBPE No F-449

November 10, 2020

Mr. Robert P. Lord, Mayor
and City Council
City of Bunker Hill Village
11977 Memorial Drive
Houston, Texas 77024

Subject: Recommendation for Award, City of
Bunker Hill Village, Repair and Repainting of the
Ground Storage Tank at Water Plant No. 2
LEI Job No. 200-024, Contract No. 1

Dear Mayor Lord and City Council:

Bids for construction of subject project were received in the City Council Chambers until 10:00 a.m., Thursday, October 29, 2020 and subsequently opened and read in public. Eleven (11) bids were received on the project; there were errors. The sixth bidder, N. G. Painting, and the ninth bidder, McQuire Iron, Inc. was missing the flash drive. There were addition errors in two of the bids.

The bids in order from low to high with the total amount bid are as follows.

Company/Contractor	Bid Security	Addendum	Total Amount Bid Base Bid Item Nos. 1 – 8) & Alternate Item (Alt. A)	Total Amount Bid Base Bid Item Nos. 1 – 8) & Alternate Item (Alt. B)	Total Amount Bid Base Bid Item Nos. 1 – 8) and Alternate Item (Alt. C)
Viking Industrial Painting	X	X	\$180,100.00	\$236,000.00	\$185,600.00
CFG Industries, LLC	X	X	\$180,500.00	\$303,000.00	\$188,000.00
Blastco Texas, Inc.	X	X	\$234,637.00	\$315,401.00	\$248,712.00
Premier Worldwide, Inc.	X	X	\$253,700.00	\$401,200.00	\$256,200.00
N. G. Painting, L.P.	X	X	\$265,500.00	\$346,500.00	\$266,500.00
Tank EZ Coatings	X	X	\$293,500.00	\$328,500.00	\$268,500.00

1080 W. SAM HOUSTON PKWY. N. ♦ SUITE 200 ♦ HOUSTON, TX 77043-5014

PHONE (713) 461-3530 ♦ FAX (713) 932-7505

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Mr. Robert P. Lord, Mayor
and City Council
City of Bunker Hill Village
November 10, 2020
Page 2

Company/Contractor	Bid Security	Addendum	Total Amount Bid Base Bid Item Nos. 1 – 8) & Alternate Item (Alt. A)	Total Amount Bid Base Bid Item Nos. 1 – 8) & Alternate Item (Alt. B)	Total Amount Bid Base Bid Item Nos. 1 – 8) and Alternate Item (Alt. C)
GM Roberts, Inc., dba Corrosion Eliminators	X	X	\$310,725.00	\$395,225.00	\$314,725.00
McQuire Iron, Inc.	X	X	\$312,550.00	\$487,500.00	\$302,550.00
Pardalis Industrial Enterprises, Inc.	X	X	\$330,700.00	\$468,200.00	\$333,200.00
Nova Painting, LLC	X	X	\$520,500.00	\$610,500.00	\$560,500.00

A copy of the bid tabulation is attached.

As time of completion was specified as 90 calendar days, time is not a consideration in evaluating the bids.

The low bidder has furnished a Qualification Statement, Bid Bond, and Financial Statement as required by Section II, Article 7 of the Contract Documents. The low bidder's Qualification Statement and references were examined and found to be in order.

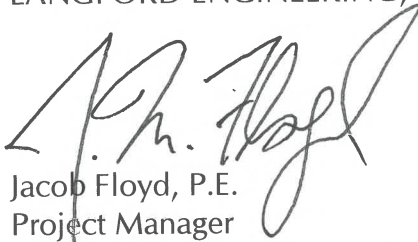
Therefore, we recommend that the project entitled "Repair and Repainting of the Ground Storage Tank at Water Plant No. 2, LEI Job No. 200-024, Contract No. 1" be awarded to Viking Industrial Painting, on the basis of their low Total Amount Base Bid, Bid Items (Items No. 1 – 8) and Alt. A, One Hundred Eighty Thousand One Hundred Dollars (\$180,100.00) Total Amount Base Bid, Bid Items (Items No. 1 – 8) and Alt. C, Fifteen Thousand Three Hundred Dollars (\$15,300.00) for a total amount of One Hundred Ninety-Five Thousand Four Hundred Dollars (\$195,400.00) with a completion time of 90 calendar days.



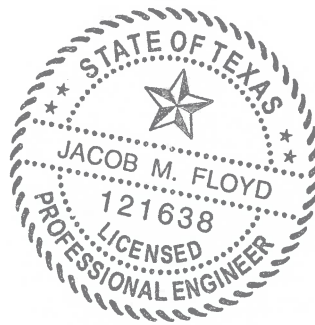
Mr. Robert P. Lord, Mayor
and City Council
City of Bunker Hill Village
November 10, 2020
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Sincerely,

LANGFORD ENGINEERING, INC.



Jacob Floyd, P.E.
Project Manager

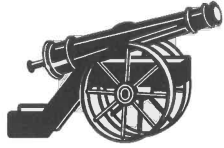


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Attachments

cc: John K. Davis, P.E., Langford Engineering, Inc.



CITY OF BUNKER HILL VILLAGE
CITY COUNCIL
Agenda Request

Agenda Date: November 17, 2020

Agenda Item No: XIII

Subject/Proceeding: **CONSIDERATION AND POSSIBLE ACTION ON AUTHORIZING A CONTRACT BETWEEN THE CITY OF BUNKER HILL VILLAGE AND UNDERGROUND SOLUTIONS L.C. FOR THE TAYLORCREST COURT WATER LINE IN AN AMOUNT NOT TO EXCEED \$69,745.00.**

Exhibits: Engineer's Letter of Recommendation, Bid Tabulation

Clearance: Steve Smith, Director of Public Works
Susan Grass, Finance Manager

Budget: \$85,000.00 – Utility Fund Capital Improvements Plan

Executive Summary

The City has been working with Spring Branch ISD regarding the reconstruction of Bunker Hill Elementary School and water service to the site. It was determined that a new water line along Taylorcrest Crest Court was needed to replace the existing line. The existing line is an old asbestos cement 6-inch line. The line will be replaced with an 8-inch PVC line to provide potable water and fire service to the school.

City Staff authorized the design with Langford Engineering as part of the City's on call contract and ongoing rehabilitation efforts.

Bidding advertisements were included in the City's newspaper of record in October and bids were opened on November 5, 2020. Of the 14 contractors that came to the mandatory pre-proposal meeting, 10 contractors followed through with bids. The apparent low bidder is Underground Construction Solutions, L.C.

The bid information has been reviewed and a recommendation provided by Langford Engineering. The project should be completed by January 1, 2021 to meet the reconstruction schedule for the school.

Langford Engineering will provide the Construction Management Services for the project under the City's on call contract in an amount not to exceed \$15,000.00.

Funding is available in the Utility Fund Capital Improvements Program for Water Line Rehabilitation.



TBPE No F-449

November 6, 2020

Mr. Robert P. Lord, Mayor
and City Council
City of Bunker Hill Village
11977 Memorial Drive
Houston, Texas 77024

Subject: Recommendation for Award, City of
Bunker Hill Village, Construction of the
Taylorcrest Court Waterline Extension
LEI Job No. 200-020, Contract No. 2

Dear Mayor Lord and City Council:

Bids for construction of subject project were received in the City Council Chambers until 10:00 a.m., Thursday, November 5, 2020 and subsequently opened and read in public. Ten (10) bids were received on the project; there were errors in four of the bids. AR Turnkey Construction did not fill out the blanks on the bid form, which is addressed in Section II, Instruction to Bidders, Article 12, Bid Form, 12.2, All blanks on the Bid Form must be completed in ink or by typewriter." Scohil Construction Services, LLC, the Approximate Quantity wasn't applied. Aranda Industries, LLC; did not fill out the blanks on the bid form, which is addressed in Section II, Instruction to Bidders, Article 12, Bid Form, 12.2, All blanks on the Bid Form must be completed in ink or by typewriter." And they had arithmetic errors. G & A Boring Directional, LLC, the errors were too numerous to mention.

The bids in order from low to high with the total amount bid are as follows.

Company/Contractor	Bid Security	Addendum	Total Amount Bid Base Bid (Item Nos. 1 – 10)	Total Amount Supplemental Bid Items (Items a thru h)	Total Amount Bid (Base Bid Item Nos. 1 – 10) and Supplemental Bid Items (Items a thru h)
Underground Construction Solutions, L.C.	X	X	\$54,595.00	\$15,150.00	\$69,745.00

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PHONE (713) 461-3530 ♦ FAX (713) 932-7505

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Mr. Robert P. Lord, Mayor
and City Council
City of Bunker Hill Village
November 6, 2020
Page 2

Company/Contractor	Bid Security	Addendum	Total Amount Bid Base Bid (Item Nos. 1 – 10)	Total Amount Supplemental Bid Items (Items a thru h)	Total Amount Bid (Base Bid Item Nos. 1 – 10) and Supplemental Bid Items (Items a thru h)
D. L. Glover, Inc.	X	X	\$69,775.00	\$17,350.50	\$87,125.50
T Construction, LLC No Thumb Drive	X	X	\$73,363.00	\$17,920.00	\$91,283.00
LG&G Construction, Inc. No Thumb Drive	X	X	\$97,827.00	\$28,065.00	\$125,892.50
AR Turnkey Construction	X	X	\$120,949.00	\$20,250.00	\$141,199.00
Scohil Construction Services, LLC	X	X	\$117,703.00	\$23,550.00	\$141,253.00
Aranda Industries, LLC No Thumb Drive	X	X	\$108,690.00	\$59,000.00	\$167,690.00
On Par Civil Services No Thumb Drive	X	X	\$70,397.00	\$111,274.00	\$181,671.00
Reliance Construction Services, LP	X	X	\$280,340.90	\$18,000.00	\$298,340.90
G & A Boring Directional, LLC No Thumb Drive	X	X	23,796,256.00\$	\$286,500.00	\$24,082,756.00

A copy of the bid tabulation is attached.

As time of completion was specified as 30 calendar days, time is not a consideration in evaluating the bids.



Mr. Robert P. Lord, Mayor
and City Council
City of Bunker Hill Village
November 6, 2020
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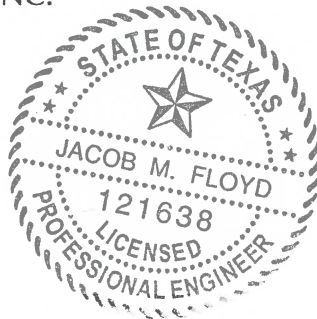
The low bidder has furnished a Qualification Statement, Bid Bond, and Financial Statement as required by Section II, Article 7 of the Contract Documents. The low bidder's Qualification Statement and references were examined and found to be in order.

Therefore, we recommend that the project entitled "Construction of the Taylorcrest Court Waterline Extension, LEI Job No. 200-020, Contract No. 2" be awarded to Underground Construction Solutions, LLC, on the basis of their low Total Amount Bid (Base Bid, Bid Items (Items No. 1 thru 10) and Supplemental Bid Items (Items a thru h) in the total amount of Sixty-Nine Thousand Seven Hundred Forty-Five Dollars (\$69,745.00) with a completion time of 30 calendar days.

Sincerely,

LANGFORD ENGINEERING, INC.

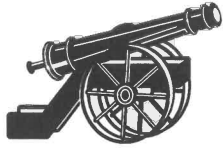

Jacob Floyd, P.E.
Project Manager
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Attachments

cc: John K. Davis, P.E., Langford Engineering, Inc.



CITY OF BUNKER HILL VILLAGE
CITY COUNCIL
Agenda Request

Agenda Date: November 17, 2020

Agenda Item No: XIV

Subject/Proceeding: CONSIDERATION AND POSSIBLE ACTION ON AUTHORIZING A WORK ORDER BETWEEN THE CITY OF BUNKER HILL VILLAGE AND AAA ASPHALT INC. (UNDER THE CITY'S INTERLOCAL AGREEMENT WITH HARRIS COUNTY) FOR THE RECONSTRUCTION OF THE RIGHT TURN LANE ON WESTBOUND MEMORIAL DRIVE AT GESSNER ROAD IN AN AMOUNT NOT TO EXCEED \$17,000.00

Exhibits: AAA Asphalt Proposal

Clearance: Steve Smith, Director of Public Works
Susan Grass, Finance Manager

Budget: 01-8830 Street Maintenance

Executive Summary

The City's Capital Improvements Plan includes funding for asphalt rehabilitation and point repairs. Staff has identified the turn lane for westbound Memorial at Gessner in need of repairs. Memorial Drive between Plantation and Gessner was overlaid in the spring; however, the right turn lane has developed some issues.

Staff has been in discussion and have met onsite with RPS and AAA Asphalt. No base work or drainage work was included in the previous project for this turn lane. Staff is recommending to work with AAA Asphalt and provide more extensive work on the turn lane.

A purchase order would be issued to AAA Asphalt instead of a contract due to the current interlocal agreement through Harris County.

Staff recommends approval of this work. This work is expected to take place over the week of Thanksgiving to coordinate with the school calendar.

Funding is available in the 2020 General Fund Maintenance and Operations Budget.

CITY OF BUNKER HILL VILLAGE

11977 MEMORIAL DRIVE
HOUSTON, TEXAS 77024

PURCHASE ORDER

ID: 3019

Date: 11/11/2020

Vendor: AAA Asphalt Paving, Inc.

Vendor Number: 00002

Mailing Address: 10526 Tanner Road

Mailing City: Houston

Mailing State: Texas

Mailing Zip: 77041

Telephone: (713) 896-7373

Comments: Paving and Utility Contractor

Voucher Comments: WEST BOUND MEMORIAL RIGHT TURN LANE ONTO NORTHBOUND GESSNER PAVEMENT IS UNEVEN AT DRAINAGE INLETS. INLETS TO BE ADJUSTED AND LANE REPAVED.

Invoice Number

Due Date:

Project:

Description	Amount	Code	Account	Name
MEMORIAL/GESSNER RIGHT TURN LANE REPAVE	\$15,650.26	01	8830	Streets-Repair & Maint

Total

\$15,650.26

APPROVAL

DATE

Steve Smith 713-467-9762

11/11/2020

AAA

Asphalt Paving, Inc.

19155 Circle Lake Dr. Pinehurst, TX 77362

PROPOSAL

AAA Bid No. 10292020—Rayferd

October 29, 2020

City of Bunker Hill
7676 Memorial Dr.
Houston, TX

Phone: 713-467-9762

01-8830

ATTN: Steve Smith
ssmith@bunkerhilltx.gov

BID ESTIMATOR: Rayferd Colburn

We at AAA Asphalt Paving, Inc. are pleased to submit our Proposal to furnish all labor and materials to complete the services as requested for the project as described below.

LOCATION: Remove and Replace 2" Asphalt on Right Turn Lane – Gessner @ Memorial

SCOPE OF WORK:	Mobilization, 1 ea	\$3,500.00
	025 – Adjust inlets and manholes, 4 ea @ \$620.00 ea	\$2,480.00
	033 – Mill existing pavement, 280 SY @ \$2.84 per SY	\$795.20
	035 – Tack coat, 30 gal @ \$4.13 per gal	\$123.90
	036 – Type D Surface all depths, 35 tons @ \$95.07 per ton	\$2,852.10
	058 – Traffic Control, 1 ea	\$2,500.00
	062 – Reflectorized pavement marker Type I thermo plastic all widths and colors, 119 SF @ \$2.58 per SF	\$307.02
	065 – Reflectorized pavement markers Type I thermo Word "Only", 2 ea @ \$134.30 ea	\$268.60
	066 - Reflectorized pavement markings Type I thermos arrow symbol, 2 ea @ \$129.12 ea	\$258.24
	068 – Reflectorized pavement markers Type II-C-R 40 ea @ \$4.13 ea	\$165.20
	XXX 2 ea 1' inlets for Warrenton @ \$1,200.00 ea	\$2,400.00
	Total Bid Price -	\$15,650.26

Excludes: Striping, bonds, fees, testing, permits and anything not specifically stated above.

(713) 896-7373 Phone • (713) 896-8889 Fax

www.aaa-asphalt.com

PAYMENT IS DUE BY THE 15TH OF EACH MONTH

AAA shall retain the right to remove any materials for which payment is at least thirty (30) days past due. Past due accounts shall incur a two percent (2%) per month interest charge on the outstanding balance.

THIS BID IS VALID FOR THIRTY (30) DAYS

ADDITIONAL TERMS OF THIS PROPOSAL / AGREEMENT

ALL WORK PERFORMED BY AAA IS GUARANTEED FOR ONE (1) YEAR FROM THE DATE OF COMPLETION. EXCLUDED IN THIS GUARANTEE ARE ANY DEFECTS IN THE ASPHALT WHEN CAUSED BY BASE FAILURES, INCLUDING AREAS OF WATER "PONDING", WHEN THE BASE IS EXISTING, BASE IS INSTALLED BY OTHERS, SUB-GRADE HAS BEEN PREPARED BY OTHERS, OR WHEN OVERLAID ASPHALT IS TIED INTO PREEXISTING CONDITIONS.

AAA WILL COORDINATE WITH PROPERTY OWNER OR MANAGEMENT TO MINIMIZE ANY INCONVENIENCE TO ALL PARTIES. OWNER/MANAGEMENT TO BE RESPONSIBLE FOR RELOCATION, REMOVAL OR REROUTING OF ALL VEHICLES PRIOR TO START UP OF CONSTRUCTION. ALL TOWING TO BE AT OWNER/MANAGEMENT REQUEST AND OWNER/MANAGEMENT OR VEHICLE OWNER EXPENSE.

AAA WILL NOT BE RESPONSIBLE FOR ANY DAMAGES, E.G.: GRAFFITI, HAND OR FOOT PRINTS, TIRE MARKINGS, ETC., TO FRESHLY FINISHED CONCRETE, ASPHALT OR SEALANT.

AAA WILL NOT BE RESPONSIBLE FOR UNDERGROUND UTILITY SERVICE, UNLESS "LOCATED AND MARKED" BY OWNER PRIOR TO CONSTRUCTION COMMENCEMENT, INCLUDING BUT NOT LIMITED TO SECURITY GATE LOOPS AND UNDERGROUND WIRING, TELEPHONE, CABLE, ELECTRICAL, GAS, SPRINKLER SYSTEMS, ETC.

- ALL MATERIAL IS GUARANTEED TO BE AS SPECIFIED. BID IS BASED UPON BEST QUOTE FROM SUPPLIERS AND IS CONTINGENT UPON AVAILABILITY FROM THAT PARTICULAR SUPPLIER. INDUSTRY SHORTAGES OR MAJOR CONSTRUCTION COMPONENTS MAY RESULT IN RENEGOTIATION OF PROPOSAL/AGREEMENT.
- ALL WORK PERFORMED BY AAA IS TO BE COMPLETED IN A TIMELY MANNER.
- ANY ALTERATION OR DEVIATION FROM THE ABOVE SPECIFICATIONS INVOLVING EXTRA COSTS WILL BE PERFORMED ONLY ON EXECUTED, WRITTEN ORDERS, AND WILL BE CHARGED OVER AND ABOVE THE ORIGINAL BID ESTIMATE/ORDER.
- AAA IS INSURED FOR \$2,000,000 GENERAL LIABILITY, \$1,000,000 AUTO, UMBRELLA AND WORKER'S COMPENSATION WITH AN "A" RATED CARRIER AND WILL PROVIDE CERTIFICATE OF INSURANCE UPON REQUEST.

We thank you for the opportunity to bid your request and look forward to doing business with you! Should you have any questions regarding this proposal/agreement, please call the bid Estimator.

Respectfully Submitted,
AAA Asphalt Paving, Inc.

ACCEPTED:

Rayferd Colburn
Estimator

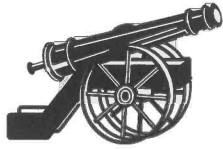
Authorized Signature for Customer Name

Date

Typed / Printed Name & Title

Date

SIGNED CONTRACTURAL PROPOSAL/AGREEMENT MUST BE RETURNED
PRIOR TO STARTUP OF PROPOSED AND ACCEPTED SCOPE OF WORK
AAA Proposal Bid No.10292020-Rayferd



CITY OF BUNKER HILL VILLAGE
CITY COUNCIL
Agenda Request

Agenda Date: November 17, 2020

Agenda Item No: XV

Subject/Proceeding: **CONSIDERATION AND POSSIBLE ACTION ON THE RECOMMENDATION OF PROJECTS BY THE CITY'S BEAUTIFICATION COMMITTEE**

Exhibits: N/A

Clearance: Steve Smith, Director of Public Works/Building Official
Karen Glynn, City Administrator

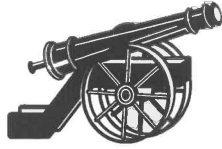
Executive Summary

The Beautification Committee has met and has developed a list of priority projects to accomplish this fiscal year 2020 and early 2021. There is currently \$18,000 remaining in the 2020 Budget with carryovers and \$40,000 budgeted in the 2021 Budget.

The Committee worked together to develop the following list and are now working through the details for implementation. The Committee and Staff will present the projects at the meeting.

The Beautification Committee and Staff recommend direction and approval of these projects to move forward with implementation:

1. Construction of a new driveway approach for Water Well #3 Site	\$12,000
2. Removal of the existing brick City marker at the intersection of Memorial Drive and Blalock Road and replace with an in-stock metal sign	\$ 2,000
3. Landscaping on Memorial west of Gessner	\$15,000
4. Tree planting (<i>in coordination with dedicated and offsite tree program</i>)	<u>\$ 3,000</u>
TOTAL	\$32,000



CITY OF BUNKER HILL VILLAGE
CITY COUNCIL
Agenda Request

Agenda Date: November 17, 2020

Agenda Item Number: XVI

Subject/Proceeding: Fee Schedule for Misc. Fees for 2021

Exhibits: Recommended Changes
Resolution

Approval(s): Steve Smith
Karen Glynn, City Administrator
Susan Grass, Finance Manager

Executive Summary

This item was on the October 20, 2020 Agenda; however, the City Council took no action giving Staff an opportunity to review a few of the fees discussed at the meeting.

The following recommendations are made to the fee ordinance for 2021:

1. *Dedicated Trees*

At the October Meeting, City Council discussed an increase in the size of dedicated trees. It was suggested that two sizes and associated costs be made available for individuals to choose. Staff has priced different sizes and recommends the following as identified in the table attached. The fee for a bench will remain at \$1200.00.

2. *Vacant Properties Ordinance*

The Vacant Properties Ordinance was approved in January 2020. There are currently 14 vacant properties identified in the City. The Ordinance states that the vacant property fee would increase each year in an effort to promote development. Given the COVID 19 Pandemic, Staff is recommending that year two for these properties remain the same at \$500.00 and this year be considered as Year 2A. A second year two would then be assessed at \$1000.

3. *Animal Control*

In discussion with the Mayor and Staff, these fees have not been increased in many years. It is recommended that an increase be made to cover some expenses.

Staff recommends approval of the Resolution adopting the "City of Bunker Hill Village Fee Schedule for 2021."

Recommended Fees Changes for Fiscal Year 2021

Fee Description:	Fee for 2020:	Fee Recommended for 2021:
Dedication of Trees and Benches	Tree \$700.00	Tree (30 gallon) \$ 700.00 Tree (45 gallon) \$ 900.00
Vacant Property Registration	Year 1 Initial Registration \$ 500.00 Year 2 Re-Registration \$1,000.00 Year 3 & Beyond Re-Registration \$1,500.00	Year 1 Initial Registration \$ 500.00 Year 1 A (COVID) \$ 500.00 Year 2 Re-Registration \$1,000.00 Year 3 & Beyond Re-Registration \$1,500.00
Animal Control	Impounding Fee - Dog or Cat \$25.00 Fee per day for Impounded Dog or Cat \$ 5.00	Impounding Fee – Dog or Cat \$ 50.00 Fee per day for Impounded Dog or Cat \$ 10.00

RESOLUTION NO. 11-17-2020 C

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BUNKER HILL VILLAGE, TEXAS, ADOPTING A SCHEDULE OF FEES, RATES, DEPOSITS, AND OTHER CHARGES FOR PUBLIC SERVICES, INCLUDING THOSE RELATING TO DEVELOPMENT, BUILDING AND CONSTRUCTION, ELECTRICAL, PLUMBING, LICENSING AND REGISTRATIONS, REGULATORY INSPECTIONS, PERMITTING, APPLICATIONS, HEARINGS, AND OTHER MATTERS, EFFECTIVE JANUARY 1, 2021.

* * * * *

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF BUNKER HILL VILLAGE, TEXAS:

Section 1. That certain "**Schedule of Fees and Charges**," a true and correct copy of which is attached hereto as Exhibit "A" and for all things is made a part of this Resolution, is hereby in all things adopted. The fees set forth in said Exhibit "A" shall be applicable January 1, 2021.

Section 2. All resolutions or parts of resolutions inconsistent or in conflict herewith are, to the extent of such inconsistency or conflict, hereby repealed.

PASSED, APPROVED, AND RESOLVED this 17th of November, 2020.

Robert P. Lord, Mayor

ATTEST:

Karen Glynn, Acting City Secretary

EXHIBIT “A”
CITY OF BUNKER HILL VILLAGE
FEE SCHEDULE

Resolution 11-17-20 C
To Be Effective Date: January 1, 2021

BUILDING/SWIMMING POOL PERMITS:
(Includes re-model and maintenance)

FEE per Square Foot

New Construction - Air Conditioned Space	\$1.35 MIN \$500.00
Remodel Interior - Air Conditioned Space	\$1.35 MIN \$500.00 (S.F. of rooms remodeled)
Construction/Remodel Under Roof - Not Air Conditioned	\$ 0.70 MIN \$500.00
Swimming Pool	\$1.30 MIN \$500.00 (S.F. of pool water surface area)

OTHER INSPECTIONS AND FEES:

PERMIT FEE WILL BE DOUBLE OR A MINIMUM OF \$300.00
WHEN WORK IS STARTED PRIOR TO OBTAINING A PERMIT

1. Plan re-submittal fee for incomplete submissions	\$ 100.00
2. Reinspection fees assessed under provisions of Section 108.8	\$ 65.00 per hour*
3. Inspections for which no fee is specifically indicated (Minimum charge – ½ hour)	\$ 65.00 per hour*
4. Drainage Review	\$ 1,000.00
5. Drainage Resubmittal Fee	\$ 500.00
6. For use of outside consultants for plan-review and inspections, construction of public infrastructure, or both.	Actual costs**
* Or the total hourly cost to the jurisdiction, whichever is the greatest. This cost shall include supervision, overhead, equipment, hourly wages and fringe benefits of the employees involved.	
** Actual costs include administrative and overhead costs.	
Demolition (Sewer Disconnect must be done first)	\$ 195.00
Sidewalks/Driveways	\$ 130.00
Patio	\$ 130.00
Culverts	\$ 195.00
Re-roof	\$ 65.00
Fence	\$ 65.00
House Moving	\$ 65.00 + Bond (\$1,000 per mile)
Foundation Repair	\$ 130.00
Fire Sprinkler	\$ 130.00
Re-inspection	\$ 65.00
Emergency Inspection	\$ 300.00
Re-issuance of revoked permit relating to construction activities	\$ 250.00

Sign Construction	\$ 65.00
Water Deposit Required on New Construction	\$ 500.00
Board of Adjustment Application	\$ 250.00 Each
Specific Use Application	\$ 1,000.00
Planning & Zoning Application	\$ 1,000.00 (one lot) plus \$100/lot

ELECTRICAL PERMITS:

New/Remodel/Add-On	\$ 260.00
Remodel Existing	\$ 195.00
Swimming Pools	\$ 195.00
T-Pole	\$ 65.00
Meter Loop, Rebuild, Relocate	\$ 65.00
Outside Lighting	\$ 65.00
Electric Fence Gate	\$ 65.00
Reinspection	\$ 65.00
Miscellaneous	\$ 65.00

MECHANICAL – A/C & HEATING PERMITS:

New/Remodel/Add-On	\$ 260.00
Remodel Existing	\$ 195.00
Replacing A/C or Heat	\$ 65.00 (same size & location)
Re-inspection	\$ 65.00

PLUMBING PERMITS:

New/Remodel/Add-On	\$ 325.00
Remodel Existing	\$ 195.00
Swimming Pools/Gas Line	\$ 260.00
New Water Meter Inspection	\$ 65.00
Sewer Tap Inspection	\$ 65.00
Sewer Disconnect	\$ 65.00
Sewer Re-Route	\$ 65.00
Gas Turn on	\$ 65.00
Annual Gas Test	\$ 65.00
Irrigation/Sprinklers	\$ 65.00

- | | |
|----|---|
| 1) | Backflow prevention device must be certified. |
| 2) | Only requires a final inspection. |
| 3) | Leave open where it ties into water system for inspection. |

Water Meters (to be installed by a registered plumber at builder's cost)	
1 inch meter	\$1,680.00
1½ inch meter	\$2,600.00
2 inch meter	\$2,710.00

Charges for larger water meters will be based on actual cost of installation

Sewer Service Availability	\$ 450.00
<i>(Additional charges may be added after review by Public Works Department)</i>	

Water Heater	\$ 65.00 (1 Inspection)
Area Drains (requires plan review)	\$ 65.00 (1 Inspection)
Re-inspection	\$ 65.00
Miscellaneous	\$ 65.00

TELECOMMUNICATIONS SERVICE AND WIRELESS NETWORK PROVIDERS PERMIT FEES AND PUBLIC RIGHTS-OF-WAY RENTAL RATES:

Rights-of-way fee. The permit holder shall pay to the City a rights-of-way fee that is calculated in accordance with Chapter 283 of the Texas Local Government Code, or the table below, as applicable. The rights-of-way fee for access lines shall be as proscribed by Chapter 283 of the Texas Local Government Code and calculated by the Texas Public Utilities Commission. Rights-of-way fees for all facilities other than access lines shall be prorated for the first year in which a construction permit fee is paid, and shall be paid at the time of the permit application.

Equipment Type	Construction Permit Fee	Rights-of-way Fee
Transport Facilities	\$500 for first 5 nodes, \$250 for each additional node	\$28 per month per node ^{1 4}
Network Nodes	\$500 for first 5 nodes, \$250 for each additional node	\$250 per year per node ^{2 3}
Node Support Poles	\$1000 per pole	\$250 per year per pole ²

¹ Unless equal or greater amount is paid under Chapter 283 of the Local Government Code or Chapter 66 of the Utility Code.

² As adjusted by an amount equal to one-half the annual change, if any, in the consumer price index .The City shall provide written notice to each network provider of the new rate; and the rate shall apply to the first payment due to the City on or after the 60th day following the written notice.

³ Collocated network nodes on City service poles shall also pay an annual collocation fee at a rate not greater than \$20 per year per service pole.

⁴ A network provider may not install its own transport facilities unless the provider: (i) has a permit to use the public right-of-way; and (ii) pays to the City a monthly public right-of-way rate for transport facilities in an amount equal to \$28 multiplied by the number of the network provider's network nodes located in the public right-of-way for which the installed transport facilities provide backhaul unless or until the time the network provider's payment of fees to the City exceeds its monthly aggregate per-node compensation to the City. A network provider that wants to connect a network node to the network using the public right-of-way may: (i) install its own transport facilities as provided in this section; or (ii) obtain transport service from a person that is paying municipal fees to occupy the public right-of-way that are the equivalent of not less than \$28 per node per month. A public right-of-way rate required by this section is in addition to any other public right-of-way rate required by the City.

(c) *Annexation and disannexation.* For the purpose of compensating the City under this Chapter, a user shall start including or excluding facilities within an annexed or disannexed area within thirty (30) days of written notice by the City to the user of the annexation or disannexation.

(d) *Timing of line fee payment.* Permit holder shall remit the rights-of-way fees on an annual basis, unless otherwise proscribed by Chapter 283 of the Texas Local Government Code. Unless otherwise mandated by state law, the payment of rights-of-way fees shall be due on January 31st of each year following the year in which a construction permit fee and prorated rights-of-way fee was paid, and each subsequent year until (i) the facilities are removed from the right-of-way and written notice provided to the City, or (ii) the facilities are no longer owned by the permit holder and written notice of the new owner's name, address, and phone number are provided to the City.

MISCELLANEOUS PERMITS & FEES:

Drilling and Operation of Water Wells Application	\$ 5,000.00
Application for Excavation Permit	\$ 65.00 + \$5,000 Bond
Excavation Inspection Fee	\$ 65.00
Utility Reconnect Fee	\$ 50.00
Utility Deposit for non-property owners	\$ 500.00
Return Check/Bank Draft	\$ 35.00
Recycle Cart Change Out Fee	\$ 25.00
Event Permit	\$ 50.00 + Liability Insurance

ANIMAL CONTROL

Impounding Fee- Dog or Cat	\$ 50.00
Fee per day for impoundment-Dog or Cat	\$ 10.00

ALARMS

False Alarms – Police Department	
Each response after 5 during any 12 mo period	\$ 50.00
False Alarms – Fire Department	
Each response after 5 during any 12 mo period	\$ 200.00

SOLICITORS

Solicitor's Registration (After approved by MVPD)	\$ 25.00 Each
Up to five (5) ID cards	
Additional or Replacement ID Cards	\$ 5.00 Each

DEDICATION OF TREES AND BENCHES

Tree (30 gallon)	\$ 700.00
Tree (45 gallon)	\$ 900.00
Bench	\$ 1,200.00

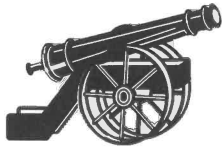
VACANT PROPERTY REGISTRATION

Year 1 Initial Registration	\$ 500.00
Year 1A COVID	\$ 500.00
Year 2 Re-Registration	\$ 1,000.00
Year 3 and Beyond Re-Registration	\$ 1,500.00

OFFSITE TREE REPLACEMENT PROGRAM

Fee per Tree	\$ 1,000.00
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Copies – Guidelines established by the General Services Commission rules
(Texas Administrative Code, Sections 111.61-111.70)



CITY OF BUNKER HILL VILLAGE

CITY COUNCIL

Agenda Request

Agenda Date: November 17, 2020

Agenda Item Number: XVII

Subject/Proceeding: **CONSIDERATION AND POSSIBLE ACTION TO RATIFY THE PURCHASE OF A 2020 FORD F150 CREW CAB PICK UP TO ADD AN ADDITIONAL VEHICLE TO THE PUBLIC WORKS FLEET TO BE PAID OUT OF THE UTILITY FUND VEHICLE REPLACEMENT FUND**

Exhibits: Vehicle Pricing and Details

Approval(s): Steve Smith
Karen Glynn, City Administrator
Susan Grass, Finance Manager

Budget: To Be Funded by the Vehicle Replacement Fund and Submitted to Harris County for Reimbursement through the Small Cities Relief Fund

Executive Summary

The City's Fleet Inventory includes two (2) Public Works Vehicles (trucks) that are shared by three employees. When the City replaced the 2007 Ford Ranger in 2014, the City kept the 2007 Vehicle in reserve. During the COVID 19 Pandemic, the 2007 Ford Ranger was utilized from reserve. This has been an asset as the three (3) Public Works Employees were able to each have their own vehicle, providing social distancing accessing various work sites throughout the City during these past months.

As Council is aware, one of the City's Public Works Employees tested positive for COVID this summer. Fortunately, the other two employees never contracted the virus. City Administration was pleased that providing individual trucks and spacing for employees prevented the spread of the virus among this Department.

In review of the City's protocols, it is recommended that the City add the third vehicle to the City's Public Works Fleet providing each employee their own work vehicle. Staff intends to request reimbursement for the vehicle through the Harris County Small Cities Relief Fund. Vehicles are included in the list of allowable expenses. There is currently funding in the replacement fund for an additional vehicle should this request not be approved.

The City utilized H-GAC cooperative purchasing program to secure the vehicle. With approval of the Mayor, the City purchased a Ford F150 Crew Cab Pick Up to ensure an 18 inch height for flooding concerns. The larger truck was actually less expensive than the current cost of the previously purchased Ford Ranger.

With this purchase, the City's Fleet will include the following:

- 2020 F150 Ford Crew Cab
- 2014 GMC Sierra Truck
- 2011 Ford Ranger Pick Up

This item requests ratification for adding a vehicle to the City's Fleet and the purchase of the vehicle.

01-00151 MAC HAIK FORD

026178 11/11/2020

DATE I.D.
11/11/2020 202011111256
2020 FORD F-150 XLT

PO #

DESCRIPTION

AMOUNT

MAC HAIK FORD

38,743.31

CHECK TOTAL 38,743.31

11/11/2020 026178

\$38,743.31

----- THIRTY EIGHT THOUSAND SEVEN HUNDRED FORTY THREE & 31/100 DOLLARS -----

MAC HAIK FORD
P O BOX 19505
HOUSTON, TX 77224-9505

01-00151 MAC HAIK FORD

026178 11/11/2020

DATE I.D.

PO #

DESCRIPTION

AMOUNT

11/11/2020 202011111256
2020 FORD F-150 XLT

MAC HAIK FORD

38,743.31

MAC HAIK FORD
P O BOX 19505
HOUSTON, TX 77224-9505

CHECK TOTAL 38,743.31

Steve Smith

From: NELSON@customers.machaikford.com on behalf of NELSON LAMBARENA
<NELSON@customers.machaikford.com>
Sent: Wednesday, November 11, 2020 11:54 AM
To: Steve Smith
Subject: RE: Steve your F-150 is waiting!

Check amount should be \$38,743.31

Thank you in advance,

Nelson Lambarena

Mac Haik Ford-Houston

S 713-932-5000

C 281-900-2466

www.machaikford.com

nlambarena@machaikford.com

----- Original Message -----

From: 'Steve Smith' <ssmith@bunkerhilltx.gov>
From: 'Steve Smith' <ssmith@bunkerhilltx.gov>To: 'NELSON@customers.machaikford.com'
<NELSON@customers.machaikford.com>
Date: Wednesday, November 11, 2020 5:06:08 PM
Subject: RE: Steve your F-150 is waiting!

Please provide a final amount for the check.

Steve Smith
Director of Public Works/Building Official
City of Bunker Hill Village
713-365-3773 Direct
713-827-8752 Fax

00151 - 04 - 00007410
1660

Steve Smith

From: NELSON@customers.machaikford.com on behalf of NELSON LAMBARENA
<NELSON@customers.machaikford.com>
Sent: Wednesday, November 11, 2020 10:15 AM
To: Steve Smith
Subject: Steve your F-150 is waiting!



Steve

Thank you for your inquiry on your new F-150, my name is NELSON LAMBARENA. I'm your Ford consultant with Mac Haik Ford Houston. We have been servicing Houston and surrounding areas for 35 years and we look forward to assisting you on your new Ford purchase.

Below is the requested information on your new Ford.



 [Sneak Peek](#)

 [View Options](#)

2020 Ford F-150 XLT

[View Vehicle Details](#)

Body Style: Crew Cab Pickup
Model Code: W1C
Engine: 5.0L V8 with Auto Start/Stop
Technology Engine
Drive Type: RWD
Transmission: Automatic
Ext. Color: Oxford White
Int. Color: Prem Cloth 40/20/40 Medium
Earth Gray
MPG: 17 City / 23 Hwy
VIN #: 1FTEW1C51LKF57462
Stock #: L2878

[Calculate Your](#)

MSRP before Discount

Package Discounts:

MSRP:

Discount

Bonus Customer Cash 

F-Series Retail Customer C

Final Price:

BUYER'S TAG RECEIPT - BUYER'S COPY

Tag Number:	92308D3	Date of Sale:	NOV 11, 2020
		Expiration Date:	JAN 10, 2021
Issue Date:	Nov 11, 2020		
VIN:	1FTEW1C51LK57462		
Year:	2020	Body Style:	PK
Make:	FORD	Model:	F15
Major Color:	WHITE	Minor Color:	

Issuing Dealer:	MAC HAIK FORD
Dealer Number:	P8999

Purchaser	
Name 1:	CITY OF BUNKERHILL VILLAGE
Address:	11977 MEMORIAL DR
	HOUSTON, TX
	77024

BUYER is required to keep this receipt in the vehicle until vehicle is registered and metal plates are placed on the vehicle.

BUYER'S COPY