

# Recognition

by the

## CITY OF BUNKER HILL VILLAGE, TEXAS

**WHEREAS, William R. “Bill” Purifoy** was a faithful and proud resident of the City of Bunker Hill Village since 1987; and

**WHEREAS, Bill Purifoy** served the City in various volunteer roles for over 25 years serving on the Zoning Board of Adjustment; as an Election Judge; and on the Planning and Zoning Commission, serving as President until his passing; and

**WHEREAS, Bill Purifoy** was rightly named the *City of Bunker Hill Resident of the Year for 2014*; and

**WHEREAS, Bill Purifoy** provided his strong work ethic, leadership and professionalism in all of his volunteer efforts and earned the respect, admiration, and high regard of all those with whom he came into contact; and

**WHEREAS, Bill Purifoy** passed away on September 9, 2020 and the City of Bunker Hill Council, Staff and Residents lost a true friend; and

### **NOW, THEREFORE,**

On behalf of the City Council of the  
City of Bunker Hill Village,

*I, Mayor Robert P. Lord, do hereby recognize and appreciate the faithful service of*

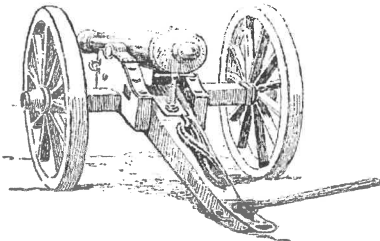
***William R. “Bill” Purifoy***

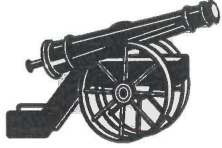
*And extend to his family the City’s deepest sympathy.*

In Witness Whereof, I have hereunto set my hand and have caused the Official Seal of the City of Bunker Hill Village to be affixed this 20th day of October, 2020.

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Robert P. Lord, Mayor





**CITY OF BUNKER HILL VILLAGE  
CITY COUNCIL  
Agenda Request**

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**Agenda Date:** October 20, 2020

**Agenda Item No:** V

**Subject/Proceeding:** Police Commissioner's Report

**Exhibits:** Chief's Monthly Report (September)  
- Fire Department Assists  
- 2020 Burglary Map – October 1, 2020  
- 2020 Auto Burglary Map - October 1, 2020  
- ALPR Hit Locations  
- ALPR Recoveries & List  
- 2020 Total Incidents to Date  
- Officer Committed Time Report to Date

**Clearance:** Karen Glynn, City Administrator

### **Executive Summary**

The Police Commission Report will include the following items:

- A. Update on Activities

The Police Commissioner and Police Chief will present these items.



Memorial Villages Police Department  
 11981 Memorial Drive  
 Houston, Texas 77024  
 Tel. (713) 365-3701

Raymond Schultz  
 Chief of Police

October 12, 2020

TO: MVPD Police Commissioners  
 FROM: R. Schultz, Chief of Police  
 REF: September Monthly Report

During the month of September, MVPD responded/handled a total of 8,331 calls/incidents. 7,517 House watch checks were conducted. 43 traffic stops were initiated with 53 citations being issued for 95 violations. (Note: 9 Assists in Hedwig, 38 in Houston, 0 in Spring Valley and 0 in Hillshire)

*Calls/Events by Village were:*

Village	Calls/YTD	House Watches/YTD	Accidents	Citations	Response Time
Bunker Hill:	3238/27797	2915/24971	2	9	3@4:06
Piney Point:	1891/20901	1658/18095	4	16	1@4:58
Hunters Creek:	3241/28231	2941/24790	6	28	2@2:01 6@3:33

*Type and frequency of calls for service/citations include:*

Call Type	#	Call Type	#	Citations	#
False Alarms:	146	Ord. Violations:	21	Speeding:	19
Accidents:	12	Information:	53	Exp. Registration:	9
ALPR Hits:	65	Suspicious Situations:	111	No Ins:	9
Assist Fire:	41	Welfare Checks:	8	Equipment	12
Assist EMS:	26			Red Light	2

*This month the department generated a total of 55 police reports.*

Crimes Against of Persons (0)

Crimes Against Property (18)

Burglary of a Motor Vehicle	1	Theft Felony	1
Motor Vehicle Theft	2	Theft Misd.	4
Fraud/ID	7	Forgery	2
Credit Card Abuse	1		

Petty/Quality of Life Crimes/Events (37)

ALPR Hits (valid)	6	Criminal Trespass	1
Poss. of a Controlled Sub/Para.	2	Misc. Reports	28

Arrest Summary: Individuals Arrested (5)

Warrants	1	DWI	0
Class 3 Arrests	2	Felony	2

<u>Budget YTD:</u>	<u>Expense</u>	<u>Budget</u>	<u>%</u>
• Personnel Expense:	3,342,605	4,815,125	69.4%
• Operating Expense:	676,145	896,837	77%
• Total M&O Expenditures:	4,018,750	5,711,962	70.4%
• Capital Expenses:	115,379	138,000	84%
• Net Expenses:	4,134,241	5,849,962	71%

#### Follow-up on Previous Month Items/Requests from Commission

- Met with Mr. Viada and Mr. Hightower on 9/29/20 to discuss further action on internal personnel case.
- Met with Commissioner Johnson and Mr. Hightower On 10/5/20 and began work on the Duty to Intervene Policy Revision.

#### Personnel Changes/Issues/Updates

- Participated in a Texas Workforce appeal hearing on an Unemployment Claim that had been filed against the MVPD on 9/15/20. A MVPD employee had been laid off from a part time job. The claim was filed against the MVPD by error, the department prevailed in the claim. However, initiated an EPI against the employee for failure to obtain advanced approval for the outside employment.
- Department concluded the 2020 MOE training cycle for all employees.
- Assigned first department wide training classes for all personnel to complete on-line. The mandatory classes were for De-escalation Tactics and COVID-19 for LE Personnel.
- All MVPD employees are back to work from COVID-19 leave.

#### Major/Significant Events

- On 9/1/20 a MVPD Unit damaged the temporary fuel pump at City Hall. A report and an EPI investigation has been initiated.
- 9/17/20 officers were dispatched to a suicide call in the 200 Block of Kilts. Officers investigated the death of a 21-year-old resident of the home. No foul play was suspected. The ME responded and assisted in the investigation.
- Throughout the month we have seen a marked increase in the number of fraudulent unemployment claims being filed by suspects using Village area resident's personal information. Detectives are working with TWC personnel.

#### Status Update on any Major Projects

- 3 marked vehicles were decommissioned and delivered to the auto auction for sale.
- Initiated an emergency repair of the building CCTV DVR. A repair technician responded and found one of the current DVR's to have failed. A new replacement single unit was priced out at \$2900. The new unit has been installed and now controls the entire system. The new operating software is web based and can be accessed by supervisors at any time.
- The department has initiated a project to identify all old evidence still maintained under the BADGE RMS system and to seek a court order of destruction of the items beyond the statute of limitations. It is expected that 100's of items can be destroyed, and we can close out the old legacy database. Existing BADGE evidence items will be migrated into CAPERS.

V-LINC new registrations in September: +27

BH – 1274 (+6)

PP – 893 (+6)

HC – 1327 (+14)

Out of Area – 444 (+1)

10/09/2020



## September 2020 VFD Assists

Calls received directly by MVPD via 911/3700

<u>Priority Events</u>	<u>Average Response Times</u>
------------------------	-------------------------------

Total – 2	2:46
Fire – 2	2:46
EMS – 0	0

### By Village

BH Fire – 0	0
BH EMS – 0	0

PP Fire – 1	4:58
PP EMS – 0	0

HC Fire -1	0:35
HC EMS -0	0

### Combined VFD Events (Priority + Radio)

Total – 34	4:34
Fire – 22	4:01
EMS – 12	5:49

### Radio Call Events

Total – 32	4:42
Fire- 20	4:08
EMS- 12	5:40

- Note we had a couple of events where the officer did not log out on-scene as he/she arrived which makes the response appear to be longer

## 2020 Burglary Map

Address	Alarm	POE
22 Willowron	N	Rear Door Force
11603 Mockingbird	N	Veh in Open Gar
11110 Green Bay	N	Rear Win open
209 Bryn Mawr	Y	Rear Door Force
11150 S Country	Y	Rear Door Force
11215 Montebello	Y	Front Door Force
4 Lacewood	N	Rear Door Force
11101 S Country Sq	N	Rear Door Force
411 Hunterwood	Y	Garage UNL
225 Millbrooke	N	Garage Open

## 2020 Robberies

Address	MO
6 Smithdale Estates	Purse at Ft Door



Daytime Burglary



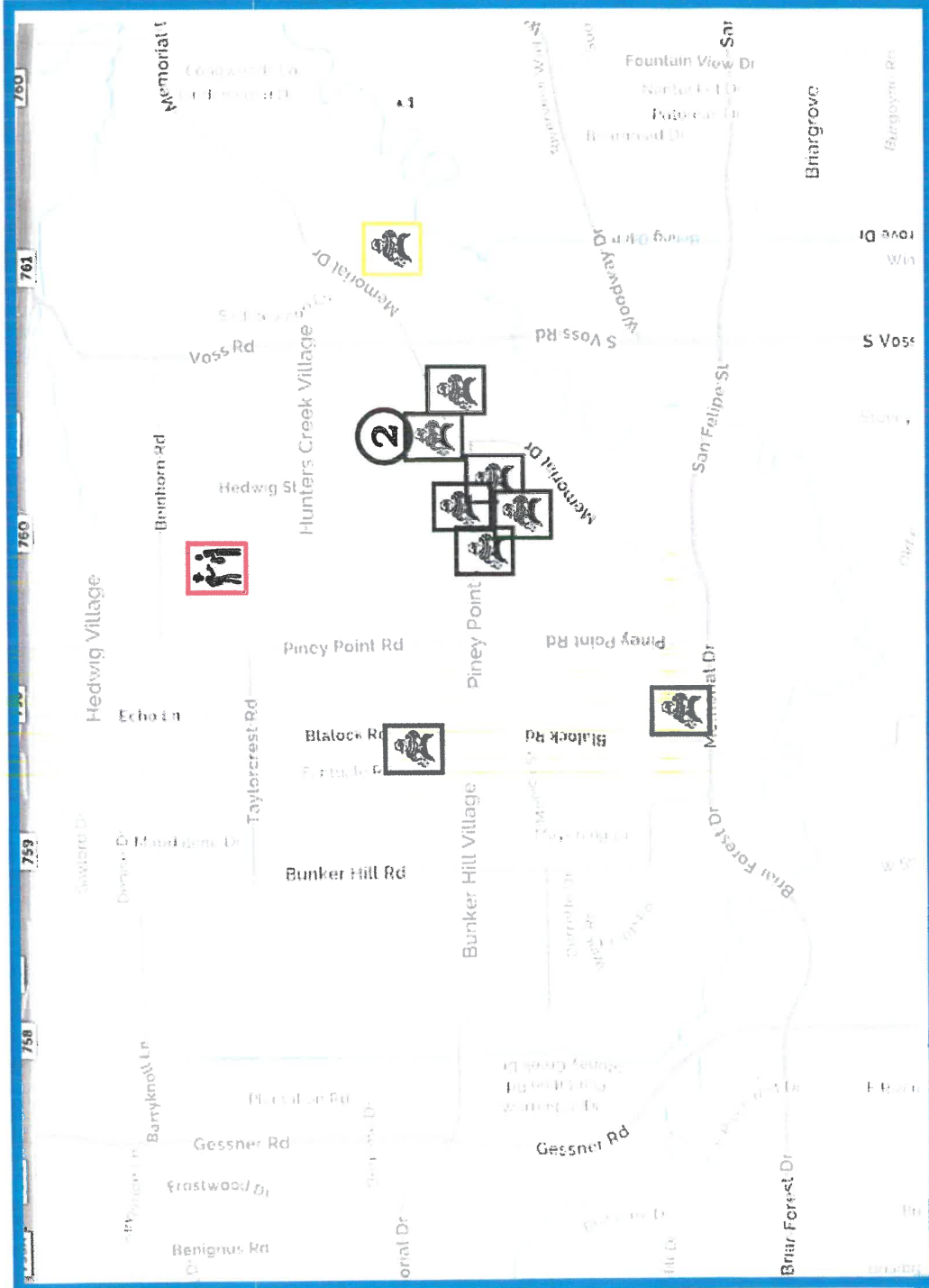
Nighttime Burglary



Robbery

10/1/20

2



# 2020 Auto Burglary Map

Address	POE
12210 Valley Star	Side Window
11910 Broken Bough	UNL Door
933 Hickory Hollow	UNL Door
12126 Tara	Side Window
12330 Tealwood North	UNL Door
8435 Katy FWY	UNL Door
906 Flint River	UNL Door
422 Piney Point	UNL Door
11230 Hermosa	UNL Door
11106 Wickway	UNL Door
206 Caruthers	UNL Door
8333 Katy	UNL Door
12122 Memorial	Side Window
203 Plantation	UNL Door
238 Plantation	UNL Door
518 Lanecrest	Side Window
711 Riverview Way	UNL Door
836 Country Lane	UNK TK Bed
11007 Landon Ln	UNL Door
10710 Bridlewood	UNL Door
615 Hunters Grove	UNL Door
11935 Arbordale	UNL Door
212 Bylane	UNL Door

**Daytime Burglary**

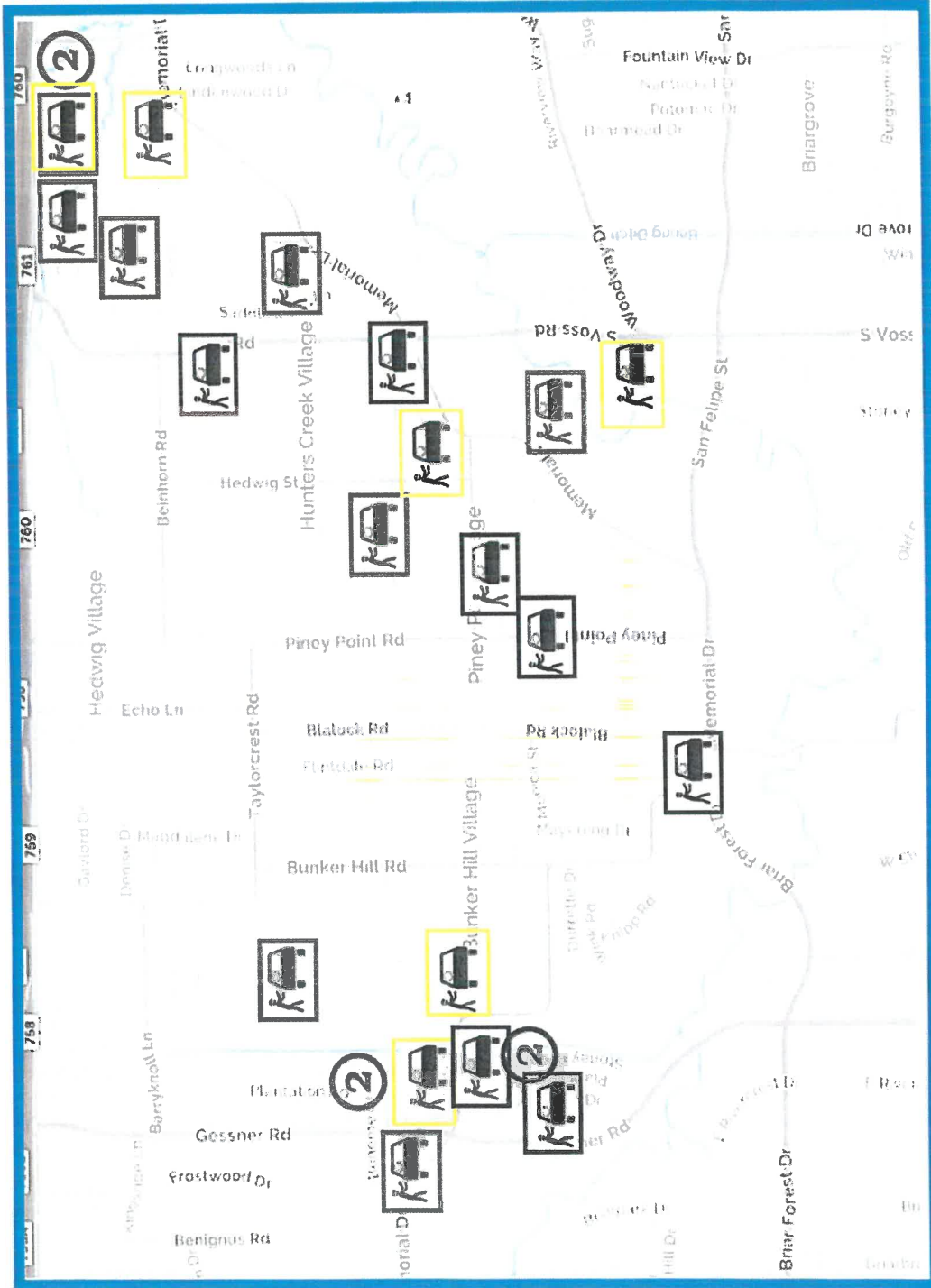
**Nighttime Burglary**

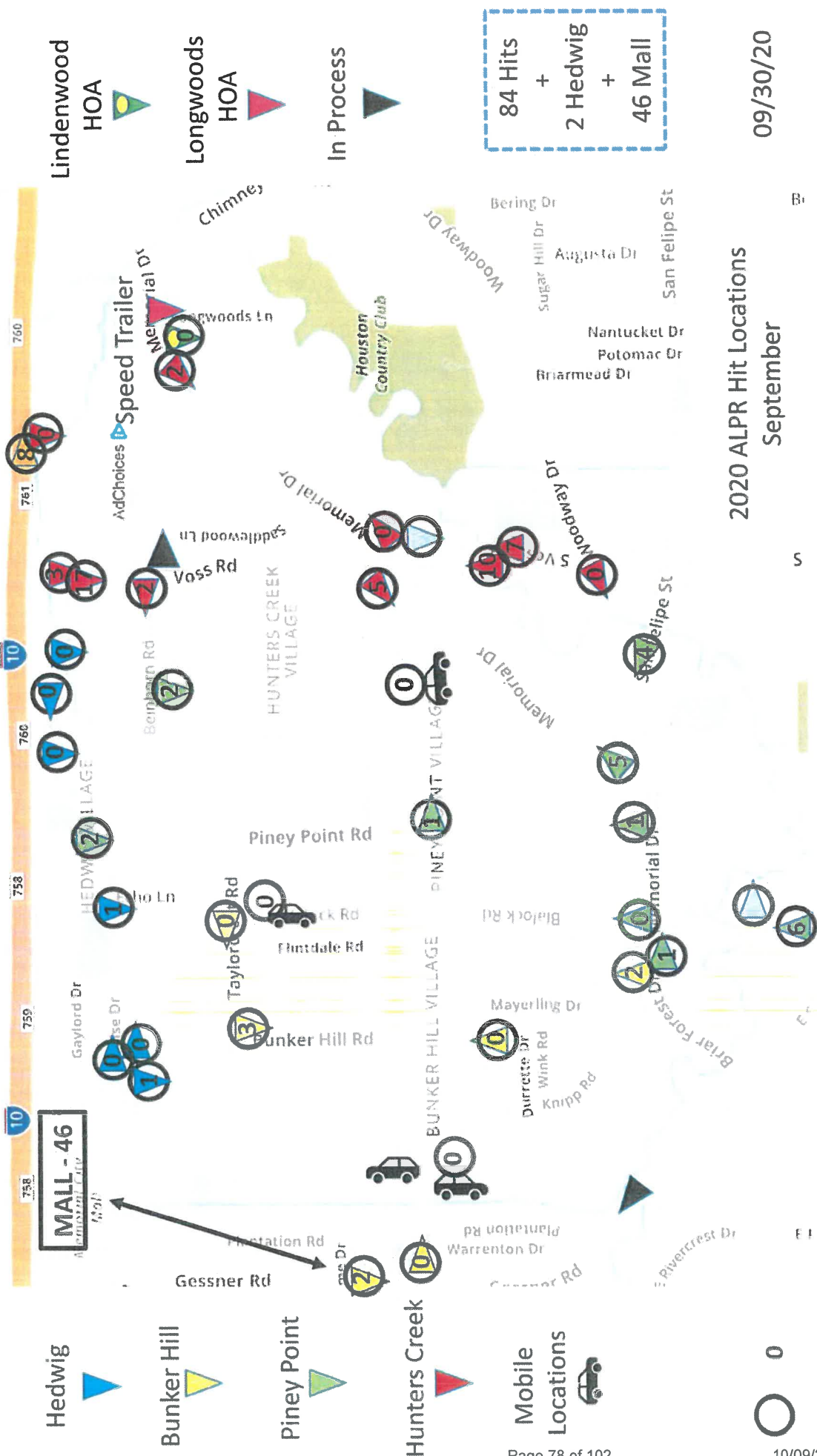
2

3

4

10/1/20





2020 ALPR Hit Locations  
September

09/30/20

**MALL - 46**  
Commercial Area

84 Hits  
+  
2 Hedwig  
+  
46 Mall

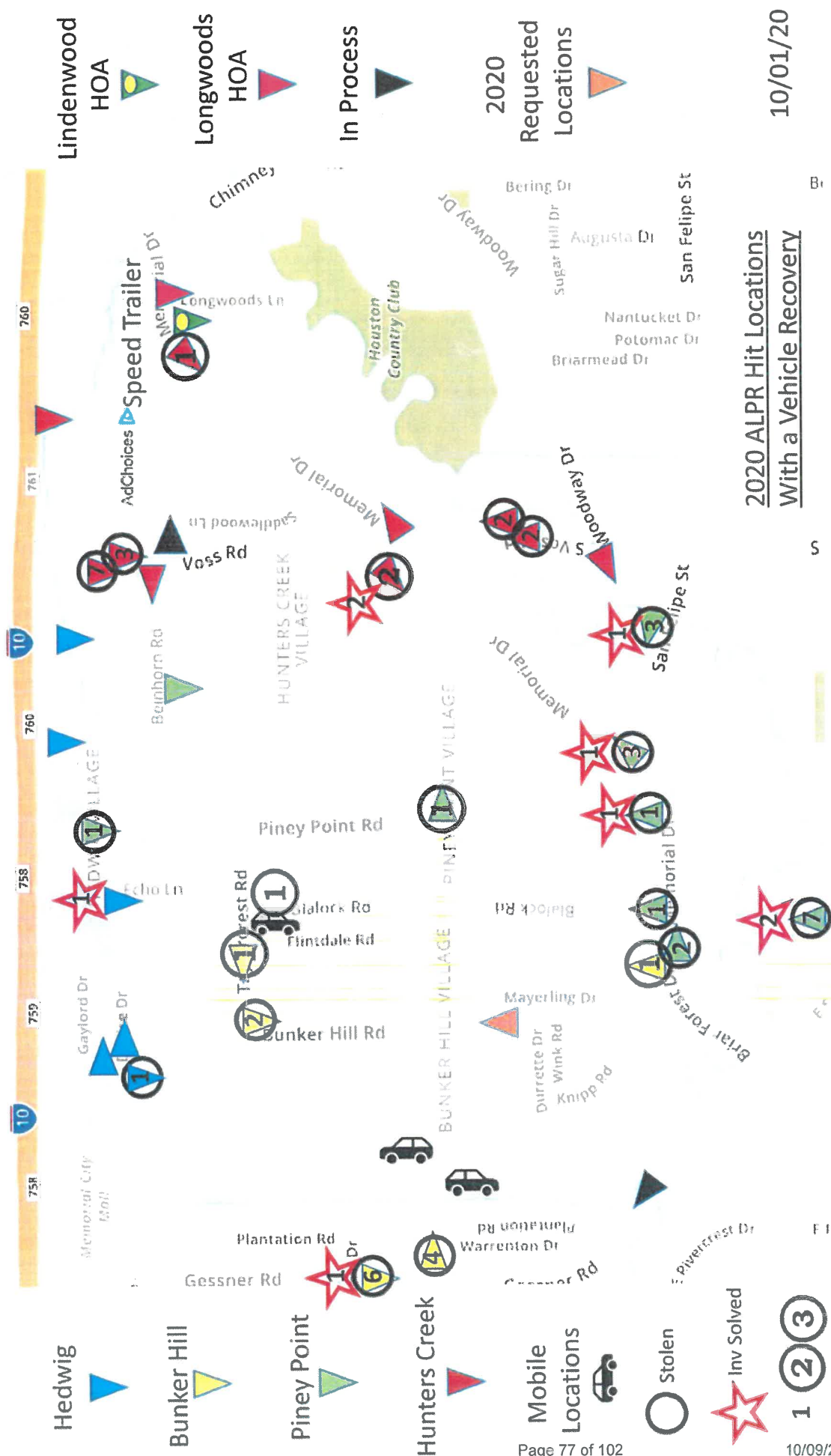
Hedwig

Bunker Hill

Piney Point

Hunters Creek

Mobile Locations



Lindenwood HOA  
 Longwoods HOA  
 In Process  
 2020 Requested Locations

**2020 ALPR Hit Locations  
 With a Vehicle Recovery**

10/01/20

Hedwig

Bunker Hill

Piney Point

Hunters Creek

Mobile Locations

Stolen

Involved

1 2 3



ALPR Recoveries				Plate Recoveries		
Num	Plate	Vehicle	Loc	Val	Links	Links
1	LKY5531	Kia Van	1	\$ 17,000.00	* Violent Car Jacking, 5 in custody	52385C6 2/9/2020 *
2	DWN8533	Chev Sub	8	\$ 6,000.00		LPL6079 7/21/2020 * son placed on vehicle
3	CKG0716	Lexus 460	1	\$ 24,000.00	* Suspects x2, ID Theft, Property from Burgs	CAHF59 8/1/2020 * Mobile Lab
4	59412R8	Range Rovi	V	\$ 60,000.00	* Vehicle bought with stolen ID	FJM2107 9/12/2020
5	LNF5778	Ford Expec	5	\$ 40,000.00	* ID Theft/ Austin 20+ victims	
6	MBX2543	Chev Impal	1	\$ 1,200.00	* Purchased from suspect in 19-17 ALPR Case	
7	LGC1533	Toy Camar	14	\$ 2,100.00	* Purchased on-line ref to HPD	
8	LYN1197	Hon CRV	2	\$ 2,000.00	Recovered by Victim on Gessner drove to PD	
9	KSP2109	Toy camry	10	\$ 8,000.00		
10	DRF5499	Toy camry	Trailer	\$ 6,500.00	* Runaway, Carjacking Suspect	
11	BNV7346	Toy P/U	2	\$ 11,000.00	* Suspects x2, Mail Theft with Mail Keys	
12	JKF7019	Chev Mali	8	\$ 2,000.00	* Stolen Veh out of Pearland, w Suspect	
13	47330A8	Merc Benz	10	\$ 52,000.00	* Purchased with Fake ID	
14	LJT7662	Chev Cruizi	17	\$ 19,000.00	* Vehicel full of stolen ID's and Mail	
15	HKZ4316	Ford EC1	V	\$ 12,000.00	* Van had sus w/bolt cutters and Drugs	
16	MMMS222	Nis Alt	11	\$ 5,500.00	Hedwig took case	
17	LTL9962	Toy Avagr	8	\$ 4,500.00	* suspects in HPD ID Theft Ring	* Fraud/Crime Link
18	N539442	Kia Sol	8	\$ 12,500.00	* Wanted Robbery Suspect LA	** Targeting Immigrants
19	1BP7493	Nis Path	17	\$ 18,500.00	* ID theft Ring from Austin, Fake ID's Cc's	***Selling unreg veh's to immigrants
20	63520D1	Scion TC	4	\$ 3,400.00		
21	NBH4099	Kia Opt	V	\$ 22,000.00	* Armed Robb Suspects HPD	V=Mobile Unit on Voss
22	HHZ7533	Toy Cam	7	\$ 14,000.00	*Missing Person	
23	CT9A5H	Dod Chargi	9	\$ 16,500.00	* Embezzled out of LA	
24	MMT3827	Jeep Chek	20	\$ 14,500.00	* Felony Warrants x2 BMV	
25	FYC2648	Dodge PU	25	\$ 18,500.00	* Identity Theft, Poss of Narcotics	Firearm in vehicle
26	T0388H	DodgeTOM	19	\$ 30,000.00		
27	LCR9410	Ford Exp	2	\$ 40,000.00	*ID, Mail, Mail Keys, Meth	
28	BHJ6450	Honda CRV	2	\$ 11,000.00	Juvenile	
29	HZM8530	Kia 4Dr	8	\$ 18,000.00	Pursuit 1 in-custody	
30	MGS6183	Jeep Chek	2	\$ 28,500.00	* 2 In-Custody, Drugs, Fel Warrant	
31	BNZF91	Jeep Wrg	7	\$ 27,000.00	* Drugs, Fraud	
32	DV1P2W	Ford EXP	1	\$ 37,000.00	* Stolen ID and CC's Habitual Offender 13 prior's	
33	LYD6496	HYD Eln	22	\$ 19,000.00	* Lyft Driver Rental Car Embezzlement	
34	72948F5	Toy Cam	19	\$ 23,500.00	** Clucked Vehicle	
35	KGX8019	Lex R35	23	\$ 42,000.00	** Clucked Vehicle	
36	HMV0501	GMC Trav	14	\$ 32,000.00	* BMV suspects noone in Custody, but recovery	
37	NDK8788	Chev PU	22	\$ 23,700.00	DA No Charges	
38	LJR0496	Honda Civ	24	\$ 18,500.00		
39	73110Y9	Ford Tau	Station	\$ 16,300.00		
40	MKN7371	Toy Cam	21	\$ 14,500.00	* Serial UUMV/Fugitive	
41	NFH6659	Dog Chall	19	\$ 40,000.00	* Fraudulent Rental	



42	700CLG	LA	Ford Fus	19	\$	8,700.00	* Fugitive
43	LXV1127		Jeep Chek	21	\$	17,100.00	* Fraudulent Rental from May
44	HBFG280		Cadi CTS	4	\$	52,900.00	
45	73101Z9		LEX300	19	\$	9,700.00	*Drive Off Test Drive fraud
46	HSN0644		BMW	23+	\$	18,500.00	* repeat auto theft offender
47	JBP7999		Ford F150	8	\$	17,000.00	DA no Prosecution

2020 Value \$ 937,600.00  
2019 Value \$ 438,000.00  
**Program Total** \$ 1,375,600.00

INVESTIGATIVE LEADS

1	LGC4007	Arrested	ALPR HIT 10-29 Elder Fraud	*
2	63047B4	Id'd	FTSI located via ALPR	
3	LIN4457	Missing Per	Used ALPR to ID veh that picked up Victim	
4	KAP2527	Armed Robbery	ALPR ID's Suspect	
5	68043P9	Theft	ALPR used to ID Veh	
6	MHR6945	Missing Person-Located		
7	MBW6126	Theft Suspect of Lawn Equipment		
8	FCR1051	Mail Thieves w/warrants	ALPR ID & located	
9	BXV0324	Jugger HPD Case on Hickory Ridge.	ALPR ID Suspect	
10	MVG4555	Theft by Amazon Driver	ALPR ID Vehicle - Arrest	
11	HDS4070	Armed Robbery Houston	Gun Recovered During Pursuit	
12	MHM4490	Thefts suspects	ALPR ID'd Vehicle. 2 cases	
13	79285C7	BMV Suspect	ALPR ID'd Vehicle	
14	JPB0636	Robbery Suspects	ID'd and Arrested HPD MVPD 20-0548	
15	NHM3757	Endangered Person-Suicidal	Stopped and confirmed okay	

## 2020 Total Incidents

2020	Crimes Against Persons	Crimes Against Property	Quality of Life Incidents	Total	Arrests	Incidents	House Checks	YTD BH INC	YTD BH HC	YTD PP INC	YTD PP HC	YTD HC INC	YTD HC HC
January	1	10	96	107	51	7824	6112	3248	2733	2166	1690	2117	1614
February	3	16	82	101	42	6182	4519	2148	1690	1578	1135	2201	1672
March	1	21	40	62	6	7095	6188	2767	2511	1635	1371	2607	2300
April	1	19	41	61	11	6390	5470	1897	1669	2067	1771	2356	2025
May	4	25	39	68	9	7354	6352	2187	1919	2208	1931	2912	2500
June	1	24	36	61	6	10053	8983	3602	3283	2904	2614	3499	3085
July	1	26	49	76	12	12864	12032	4858	4635	3583	3332	4362	4052
August	2	21	40	63	8	11704	10812	3852	3616	2869	2593	4936	4601
September	0	18	37	55	5	8331	7517	3238	2915	1891	1658	3241	2941
October													
November													
December													
<b>Total</b>	<b>14</b>	<b>180</b>	<b>460</b>	<b>654</b>	<b>150</b>	<b>77797</b>	<b>67985</b>	<b>27797</b>	<b>24971</b>	<b>20901</b>	<b>18095</b>	<b>28231</b>	<b>24790</b>

2019 Totals	19	159	1001	1179	580	113459	91672	40711	34541	28785	22638	40905	34223
Difference													
% Change													



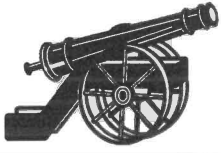
2020 Officer Committed Time to Service Report

Employee Name	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Reports	Cites
BAKER, BRIAN C	7:46:27	4:07:52	7:15:21	10:53:17	6:14:25	8:17:42	11:00:34	8:15:22	7:23:48					0
BIEHUNKO, JOHN	13:02:04	14:54:33	9:01:13	16:30:24	10:16:57	9:50:04	16:17:59	7:04:56	10:00:03				2	3
BOGGUS, LARRY	20:23:44	15:24:33	16:44:41	10:13:20	16:13:24	7:14:25	2:29:22	11:43:44	14:47:17				3	3
BRIGHT, DANIEL	14:03:18	15:34:43	12:36:45	9:17:50	6:59:14	9:39:29	11:00:39	6:28:03	5:15:53				2	2
BURLESON, Jason	7:45:56	13:35:03	7:16:26	7:33:38	13:44:01	15:35:04	14:08:59	13:42:11	6:31:06				2	
CADENA, VANESSA	20:57:17	17:39:42	18:40:55	16:47:33	19:28:19	14:46:17	2:46:18	11:26:50	5:22:52				2	
CANALES, RALPH EDWARD	14:39:35	13:47:14	9:58:28	9:29:05	14:47:51	8:26:53	11:47:34	5:33:19	8:35:32				2	
CERNY, BLAIR C.	4:49:50	19:25:49	11:58:56	17:43:42	18:09:37	16:07:02	25:25:00	13:54:33	12:21:04				3	1
HARWOOD, NICHOLAS	13:39:36	14:10:55	2:17:22	10:59:38	12:04:32	13:16:02	20:54:02	15:04:14	14:26:57				9	
JARVIS, RICHARD	38:52:26	22:25:37	10:04:09	8:52:25	20:29:48	13:44:40	20:01:30	16:53:46	15:37:44				4	2
JOLIVET, CHARLES	17:12:39	18:35:09	6:19:11	6:59:44	16:10:15	10:16:14	12:10:54	13:54:24	4:48:49					
JONES, ERIC	1:40:48	0:00:00	2:52:11	1:29:07	2:27:34	0:25:53	5:45:14	0:08:23	0:00:00					
KELSO JR, RONALD K	2:44:33	6:12:45	0:24:12	16:20:06	8:23:13	7:12:12	3:06:19	5:09:58	0:00:00					
LERMA, FRANK	5:38:37	15:52:34	1:54:02	9:32:00	3:47:07	2:53:57	0:00:00	0:19:42	4:50:52					
MCELVANY, ROBERT	8:18:04	14:18:27	12:47:52	10:23:58	1:51:46	4:22:07	12:08:06	7:25:00	7:17:26					
MILLER, OSCAR	2:42:40	2:51:20	8:34:23	13:29:32	10:14:55	15:13:35	17:19:27	8:55:21	11:54:53				1	
NASH, CHRISTOPHER	28:31:10	15:29:03	19:13:08	18:20:54	18:53:26	24:06:02	7:47:27	0:00:00	11:37:08				5	2
NOWLIN, DONALD L	11:12:43	28:35:23	9:17:31	11:29:15	15:24:28	12:50:23	15:35:57	12:22:39	11:45:48				1	20
OWENS, LANE	0:14:42	1:30:29	0:00:00	0:00:00	1:08:53	0:00:00	0:15:57	0:00:00	1:52:55					
PAVLOCK, JAMES ADAM	6:22:26	11:48:32	8:48:47	7:55:45	10:51:53	0:34:20	8:22:18	7:01:11	2:59:07					
RODRIGUEZ, CHRISTOPHER	5:12:41	4:39:42	5:55:59	18:10:13	10:57:33	12:48:04	5:29:29	3:42:23	1:57:00					
SCHANMEIR, CHRISTIAN	12:06:22	14:35:02	12:46:49	14:00:33	9:29:01	17:06:51	2:13:10	6:48:34	6:31:58					9
SCHULTZ, RAYMOND	1:23:48	0:44:16	0:20:02	4:02:00	2:32:10	1:55:46	4:52:32	0:50:24	0:28:57					
SILLIMAN, ERIC	7:52:27	17:00:02	10:25:56	17:10:04	13:35:54	9:01:33	11:50:01	12:32:31	12:11:37					6
SISSON, KYLE J	0:00:00	0:00:00	1:23:31	0:43:24	0:41:47	0:23:28	2:12:40	2:12:34	0:00:00					
SPRINKLE, MICHAEL	4:11:54	10:11:38	6:25:27	2:50:16	2:47:07	5:52:39	8:14:06	1:53:38	4:49:17					2
TAYLOR, CRAIG	15:47:28	18:58:41	20:05:55	10:23:31	9:10:29	10:17:09	7:09:53	14:21:22	15:06:52					3
TORRES, PATRICK	1:01:08	1:02:53	12:25:13	13:19:18	9:18:02	16:46:09	9:37:53	13:17:42	12:02:47					
TUGGLE, JAMES	13:39:46	14:26:44	12:53:29	10:32:32	10:09:11	8:19:47	8:16:12	8:02:14	11:43:40					4
VALDEZ, JUAN	19:48:46	16:17:39	19:37:12	15:04:39	15:20:13	17:21:41	13:30:50	15:22:54	6:58:04					1
VASQUEZ, MONICA				15:45:17	22:35:41	22:11:45	14:38:40	13:24:50	13:19:40					3
WHITE, TERRY	16:06:36	28:42:38	14:37:43	14:27:56	16:39:05	13:03:26	15:18:40	13:29:47	12:20:12					5

\* = Admin Asmt.

Employee Name	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Reports	Cites
Dispatch Committed Time													Totals	
911 Phone Calls	422	548	395	299	262	289	316	263	257				3051	
3700 Phone Calls	2612	2306	2341	2395	2452	2528	2631	2204	2086				21555	
DP General Phone Calls*	62:09:26	63:05:30	40:09:43	40:19:19	44:50:50	60:56:59	68:36:49	58:17:23	53:09:32					

\* This is the minimal time as all internal calls route through the 3700 number.



**CITY OF BUNKER HILL VILLAGE  
CITY COUNCIL  
Agenda Request**

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**Agenda Date:** October 20, 2020

**Agenda Item No:** VI

**Subject/Proceeding:** FIRE COMMISSION LIAISON REPORT

**Exhibits:** September Monthly Report

**Clearance:** Karen Glynn, City Administrator

**Executive Summary**

This Month's Fire Commission Liaison Report will include the following items:

- A. Update on Activities

The City's Liaison will provide this report.

1	2		3		4		5		6		7		8		9		10		11		12		13		14		15	
	Total Number of Incidents 2020		Fire	EMS	Total	# LT	EMS	Natl Stand. 6:30	1st Resp. Time	Natl. Stand 10:30	ALS Resp Time	of 90%	# LT Fire	Response Time	% of 90%	Fire	EMS	% of 2020 Calls are:	Fire	EMS	% of Fire Calls							
Bunker Hill Village	124	104	228	39	4:13	100%	6:21	100%	12	5:39	100%	12	5:39	100%	54%	46%	55	44%										
Hedwig Village	143	160	303	90	3:39	100%	3:39	100%	15	3:34	100%	15	3:34	100%	47%	53%	58	41%										
Hilshire Village	15	26	41	7	4:29	100%	6:12	100%	2	5:37	100%	2	5:37	100%	37%	63%	5	33%										
Hunters Creek Village	219	113	332	37	3:57	100%	3:42	100%	14	4:16	100%	14	4:16	100%	66%	34%	77	35%										
Piney Point Village	172	94	266	35	2:55	100%	5:29	100%	12	5:09	100%	12	5:09	100%	65%	35%	90	52%										
Spring Valley Village	164	126	290	51	2:26	100%	4:55	100%	13	4:39	100%	13	4:39	100%	57%	43%	42	26%										
Houston	168	0	168																									
Totals	1005	623	1628	259	3:30	100%	3:21	100%	45	4:44	100%	45	4:44	100%	62%	38%	327	39%										

Notes: ALL Response Time categories include from the receipt of the call at the Primary Dispatch to arrival on location of the responding units.

Column 1: Reflects the cities listed within the chart.

Column 2: Reflects the year to date number of "fire" type calls within each jurisdiction. Includes: fires, vehicle collisions, gas leaks, rescues, tree in roadways, and others.

Column 3: Reflects the year to date number of "EMS" calls within each jurisdiction.

Column 4: Reflects the year to date, total number of all calls within each jurisdiction.

Column 5: Reflects the year to date, number of "life threatening EMS" calls within each jurisdiction. Includes: heart attacks, strokes, seizures, cardiac arrest, seizures and others.

Column 6, Row A: Reflects the "National Standard for total response time for life threatening EMS Calls of 6 minutes 30 seconds.

Column 7: Reflects the year to date, first responder's response times for each jurisdiction.

Column 8, Row A, Reflects the National Standard of the percentage of calls which the national standard should be met: 90%

Column 9: Reflects the National Standard of the percentage of calls which the national standard should be met: 90%

Column 10 Row A: Reflects the National Standard for total response time for life threatening EMS calls for arrival of Advanced Life Support Equipment and Personnel: 10 minutes 30 seconds.

Column 11: Reflects the year to date, Advanced Life Support equipment and personnel response time for life threatening calls within each jurisdiction.

Column 12 Row A, Reflects the National Standard of the percentage of calls which the ALS standard should be met: 90%

Column 13: Reflects the year to date, percentage of calls, which the national standards is met of ALS response for each jurisdiction.

Column 14: Reflects the year to date, number of life threatening "Fire Type" calls within each jurisdiction.

Column 15: Reflects the year to date, average total response time to fire type calls within each jurisdiction.

Column 16: Reflects the year to date, percentage of life threatening fire type calls which meet or exceed the National Standard.

Column 17: Reflects the year to date, percentage of calls which our "fire type" calls.

Column 18: Reflects the year to date, percentage of call which our "EMS" calls.

Column 19: Reflects the year to date number of Fire Alarms within each jurisdiction.

Column 20: Reflects the percentage of fire type calls which are fire alarms.



**ORDINANCE NO. 20-535**

**AN ORDINANCE OF THE CITY OF BUNKER HILL VILLAGE, TEXAS EXTENDING A PUBLIC HEALTH EMERGENCY AND EXTENDING A STATE OF DISASTER DUE TO THE OUTBREAK OF COVID-19; PROVIDING FOR SEVERABILITY; AND PROVIDING AN EFFECTIVE DATE.**

\* \* \* \* \*

**WHEREAS**, Greg Abbott, Governor of the State of Texas, entered a declaration of disaster on March 13, 2020 as a result of the outbreak of the COVID-19 virus; and

**WHEREAS**, Harris County Judge, Lina Hidalgo, entered a stay home, work safe order for all of Harris County on March 24, 2020 to last until April 3, 2020, due to the outbreak of the COVID-19 virus; and

**WHEREAS**, on March 31, 2020, Judge Hidalgo extended the stay home, work safe order until April 30, 2020 and has continued orders to date; and

**WHEREAS**, the Mayor and City Council of the City of Bunker Hill Village, Texas issued a disaster declaration on March 24, 2020 and approved on April 21, 2020, May 19, 2020, June 16, 2020, August 18, 2020 and September 15, 2020 an extension to the order; and

**WHEREAS**, the Mayor and City Council of the City of Bunker Hill Village, Texas will continue to follow the Governor’s direction for the extension of this emergency; and

**WHEREAS**, the Mayor and City Council of the City of Bunker Hill Village, Texas finds it to be in the best interest of the health, safety and welfare of its citizens to extend this declaration of disaster for an additional thirty (30) days; and

**WHEREAS**, by this Declaration, the City Council declares all rules and regulations that may inhibit or prevent prompt response to this threat suspended for the duration of the incident; and

**WHEREAS**, pursuant to the authority granted to the Mayor under the Texas Disaster Act, the Mayor, with the consent of Council authorizes the use of all available resources of state government and political subdivisions to assist in the City’s response to this situation; now, therefore,

**BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BUNKER HILL VILLAGE, TEXAS:**

**Section 1.** The facts and matters contained in the preamble to this ordinance are hereby found to be true and correct.



**Section 2.**     **Extension of Local State of Disaster.** That the local state of disaster and public health emergency previously declared for the City of Bunker Hill Village pursuant to §418.108 of the Texas Disaster Act is hereby extended for 30 days from the date of this ordinance or unless terminated or modified by earlier ordinance of the City.

**Section 3.**     **Publicity and Filing.** Pursuant to §418.108(c) of the Texas Disaster Act, this declaration of a local state of disaster due to this public health emergency shall be given prompt and general publicity and shall be filed promptly with the City Secretary.

**Section 4.**     **Activation of the City Emergency Management Plan.** Pursuant to §418.108(d) of the Texas Disaster Act, this declaration of a local state of disaster due to this public health emergency activates the City of Bunker Hill Village Emergency Management Plan.

**Section 5.**     **Temporary Housing and Emergency Shelter.** Pursuant to §418.020(d) of the Texas Disaster Act, this declaration authorizes the City to: (1) temporarily or permanently acquire by lease, purchase, or other means sites required for temporary housing units or emergency shelters for disaster victims; and (2) enter into arrangements necessary to prepare or equip the sites for installation and use of temporary housing units or emergency shelters, including arrangements necessary for the transportation and purchase of temporary housing units or emergency shelters.

**Section 6.**     In the event any clause phrase, provision, sentence, or part of this Ordinance or the application of the same to any person or circumstances shall for any reason be adjudged invalid or held unconstitutional by a court of competent jurisdiction, it shall not affect, impair, or invalidate this Ordinance as a whole or any part or provision hereof other than the part declared to be invalid or unconstitutional; and the City Council of the City of Bunker Hill Village, Texas, declares that it would have passed each and every part of the same notwithstanding the omission of any such part thus declared to be invalid or unconstitutional, whether there be one or more parts.

**Section 7.**     This ordinance shall take effect immediately upon its approval.

**PASSED, APPROVED AND ORDAINED** on this 20th day of October, 2020.

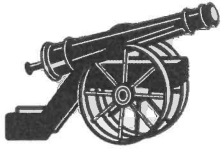
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Robert P. Lord, Mayor

ATTEST:

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Karen Glynn, Acting City Secretary



**CITY OF BUNKER HILL VILLAGE**  
**CITY COUNCIL**  
**Agenda Request**

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**Agenda Date:** October 20, 2020

**Agenda Item No:** IX

**Subject/Proceeding:** **CONSIDERATION AND POSSIBLE ACTION APPROVING ORDINANCE NO. 20-538 ADOPTING AMENDMENT NO. 1 TO THE ORIGINAL BUDGET OF THE CITY OF BUNKER HILL VILLAGE, TEXAS, FOR THE FISCAL YEAR 2021; PROVIDING DETAILED LINE ITEM INCREASES OR DECREASES; PROVIDING FOR SEVERABILITY, AND CONTAINING OTHER PROVISIONS RELATING TO THE SUBJECT.**

**Exhibits:** Ordinance No. 20-538  
Exhibits – Fiscal Year 2021 Budget Amendment 1

**Clearance:** Susan Grass, Finance Manager  
Karen Glynn, City Administrator/Acting City Secretary

### **Executive Summary**

City staff is submitting for City Council consideration and approval a revised budget for Fiscal year 2021 to reflect the adopted tax rate.

City Council approved the tax rate at \$.275 and the budget was adopted at \$.277. For this reason, staff is recommending that the City Council approve a budget amendment to reflect the revised revenue to be collected for the 2021 tax year. The change impacts and is reflected in the General Fund Property Taxes and Fund Balance.

Amendment 1 (attached) compares the Fiscal Year 2021 Adopted Budget passed by City Council in September 2020 to the recommended Fiscal Year 2021 year-end amended budget, including revenues, for the general fund, in order to see the change from the adopted budget.

Adopting a revised budget more accurately reflects the City's financial position as well as ensures a more accurate depiction of the fund balance for use in the Fiscal Year 2021 original budget.

**ORDINANCE NO. 20 - 538**

**AN ORDINANCE OF THE CITY OF BUNKER HILL, VILLAGE, TEXAS, ADOPTING AMENDMENT NO. 1 TO THE ORIGINAL BUDGET OF THE CITY OF BUNKER HILL VILLAGE, TEXAS, FOR THE FISCAL YEAR 2021; PROVIDING DETAILED LINE ITEM INCREASES OR DECREASES; PROVIDING FOR SEVERABILITY; AND CONTAINING OTHER PROVISIONS RELATING TO THE SUBJECT.**

**WHEREAS**, within the time and in the manner required by law, the Mayor presented and the City Council approved, a proposed annual budget of expenditures of the City of Bunker Hill Village for the calendar year 2021, the same being the fiscal year of the City, and adopted said budget on the 15<sup>th</sup> day of September 2020, based on a tax rate of Twenty Seven and 7000/10,000ths Cents (\$0.277000) on each One Hundred Dollars (\$100) of assessed valuation; and

**WHEREAS**, the City Council voted to approve a tax rate consisting of two components, a tax rate of four and 5747/10,000ths Cents (\$0.045747) for debt service and a tax rate of twenty two and 9253/10,000ths Cents (\$0.229253) to fund maintenance and operation expenditures resulting in the total amount of Twenty Seven and 5000/10,000ths Cents (\$0.275000) on each One Hundred Dollars (\$100) of assessed valuation; and

**WHEREAS**, the City Council finds and determines that the proposed changes in the budget are necessary to reflect the adjustment to property tax revenues and fund balance in the General Fund; and

**WHEREAS**, the City Council finds and determines that the proposed changes in the budget are for municipal purposes, and that the amendment of the budget constitutes a matter of public necessity requiring adoption of the amendment to the budget at this time; now therefore,

**BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BUNKER HILL VILLAGE, TEXAS:**

**Section 1.** The facts and matters set forth in the preamble of this Ordinance are found to be true and correct.

**Section 2.** The City of Bunker Hill Village, Texas, Budget for the fiscal year 2021 is hereby amended by the adoption of “**Amendment No. 1 to the Original Budget of the City of Bunker Hill Village, Texas, for the Year 2021,**” a copy of which is attached hereto. The “Amendment No. 1 to the Original Budget of the City of Bunker Hill Village, Texas, for the Year 2021” shall be attached to and made a part of the Original Budget by the City Secretary; and filed as required by State law.

**Section 3.** In the event any clause, phrase, provision, sentence, or part of this Ordinance or the application of the same to any person or circumstance shall for any reason be adjudged invalid or held unconstitutional by a court of competent jurisdiction, it shall not affect,

impair, or invalidate this Ordinance as a whole or any part or provision hereof other than the part declared to be invalid or unconstitutional; and the City Council of the City of Bunker Hill Village, Texas, declares that it would have passed each and every part of the same notwithstanding the omission of any such part thus declared to be invalid or unconstitutional, whether there be one or more parts.

**PASSED, APPROVED, AND ADOPTED** this the 20th day of October, 2020.

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Robert P. Lord, Mayor

**ATTEST:**

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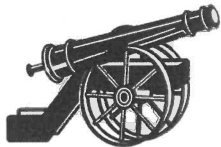
Karen Glynn, Acting City Secretary



**CITY OF BUNKER HILL VILLAGE  
GENERAL FUND  
AMENDED 2021 BUDGET**

	2019	2020	2020	2021
	Actuals	Budget	Projections	Amended Budget
<b>Revenues</b>				
Property Taxes	\$ 4,970,208	\$ 5,204,082	\$ 5,152,524	\$ 5,067,477
Sales Tax	\$ 171,465	\$ 160,000	\$ 205,000	\$ 205,000
Franchise Fees	\$ 285,858	\$ 310,000	\$ 285,000	\$ 290,000
Fines & Forfeitures	\$ 174,962	\$ 116,660	\$ 69,130	\$ 116,620
Licenses and Permits	\$ 426,554	\$ 303,000	\$ 405,250	\$ 378,250
Misc. Income	\$ 217,287	\$ 91,000	\$ 126,980	\$ 30,980
Interest Income	\$ 56,929	\$ 40,000	\$ 60,000	\$ 60,000
<b>Total Revenues</b>	<b>\$ 6,303,263</b>	<b>\$ 6,224,742</b>	<b>\$ 6,303,884</b>	<b>\$ 6,148,327</b>
<b>Expenditures</b>				
Public Safety	\$ 3,195,239	\$ 3,224,827	\$ 3,212,169	\$ 3,384,135
Personnel	\$ 438,804	\$ 465,275	\$ 425,185	\$ 479,268
Commodities	\$ 58,564	\$ 79,890	\$ 62,555	\$ 68,490
Maintenance	\$ 33,767	\$ 19,250	\$ 15,500	\$ 15,500
Contract Services	\$ 329,994	\$ 288,000	\$ 424,000	\$ 319,000
Support Services	\$ 270,615	\$ 341,848	\$ 346,750	\$ 323,275
<b>Total Operating Exp</b>	<b>\$ 4,326,983</b>	<b>\$ 4,419,090</b>	<b>\$ 4,486,159</b>	<b>\$ 4,589,668</b>
<b>Operating Income/(Loss)</b>	<b>\$ 1,976,280</b>	<b>\$ 1,805,652</b>	<b>\$ 1,817,725</b>	<b>\$ 1,558,659</b>
Transfers (Out) - CIP	\$ (3,351,992)	\$ (1,805,652)	\$ (2,130,000)	\$ (1,515,000)
Transfers In			\$ 412,027	
<b>Change in Fund Balance</b>	<b>\$ (1,375,712)</b>	<b>\$ 0</b>	<b>\$ 99,752</b>	<b>\$ 43,659</b>
<b>Beginning Fund Balance</b>	<b>\$ 4,368,575</b>	<b>\$ 2,992,863</b>	<b>\$ 2,992,863</b>	<b>\$ 3,092,615</b>
<b>Ending Fund Balance</b>	<b>\$ 2,992,863</b>	<b>\$ 2,992,863</b>	<b>\$ 3,092,615</b>	<b>\$ 3,136,274</b>
<b>Reserves for:</b>				
Vehicle Replacement	158,750	167,500	19,771	27,156
Building Reserves	65,000	130,000	130,000	195,000
Police Reserves	190,325	144,325	228,916	144,325
Emergency	455,000	455,000	455,000	455,000
6 Month Operating Res	2,081,492	2,209,545	2,243,080	2,294,834
<b>Total Reserves</b>	<b>2,950,567</b>	<b>3,106,370</b>	<b>3,076,767</b>	<b>3,116,315</b>
Over/(Under) Policy	42,297	(113,507)	15,849	19,959





**CITY OF BUNKER HILL VILLAGE**  
**CITY COUNCIL**  
**Agenda Request**

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**Agenda Date:** October 20, 2020

**Agenda Item No:** X

**Subject/Proceeding:** **CONSIDERATION AND POSSIBLE ACTION APPROVING ORDINANCE NO. 20-532 ADOPTING AMENDMENT NOS. 1-9 TO THE ORIGINAL BUDGET OF THE CITY OF BUNKER HILL VILLAGE, TEXAS, FOR THE FISCAL YEAR 2020; PROVIDING DETAILED LINE ITEM INCREASES OR DECREASES; PROVIDING FOR SEVERABILITY, AND CONTAINING OTHER PROVISIONS RELATING TO THE SUBJECT.**

**Exhibits:** Exhibit – Fiscal Year 2020 Budget Amendments 1 - 9

**Clearance:** Karen Glynn, City Administrator/Acting City Secretary

### **Executive Summary**

City staff is submitting for City Council consideration and approval a revised budget for Fiscal year 2020 based on year-end projections. Adopting a revised budget more accurately reflects the City's financial position as well as ensures a more accurate depiction of the fund balance for use in the preparation of the Fiscal Year 2021 proposed budget.

Amendments 1 - 9 (attached) compare the Fiscal Year 2020 Adopted Budget passed by City Council in September 2019 to the recommended Fiscal Year 2020 year-end projections, including both revenues and expenditures/expenses, for all funds, in order to see the change from the adopted budget. Based on actuals-to-date, there have been some changes between line-item detail projections, but the net impact (change to fund balance) have remained the same as used in the Fiscal Year 2021 budget document.

In the past, City Council amended the budget based on year-end actuals. Since the following year's budget (2021) make assumptions about the current year's available fund balance for use in the 2021 budget, staff is recommending that the City Council approve a budget amendment based on current year-end projections in order to ensure projected ending fund balance availability. Also, since there are 3 more months left in the fiscal/calendar year for 2020, line-item budgets will more accurately reflect expenditures/expenses that staff can rely upon when making purchases.

**ORDINANCE NO. 20 - 532**

**AN ORDINANCE OF THE CITY OF BUNKER HILL VILLAGE, TEXAS, ADOPTING AMENDMENT NOS. 1 THROUGH 9 TO THE ORIGINAL BUDGET OF THE CITY OF BUNKER HILL VILLAGE, TEXAS, FOR THE FISCAL YEAR 2020; PROVIDING DETAILED LINE ITEM INCREASES OR DECREASES; PROVIDING FOR SEVERABILITY; AND CONTAINING OTHER PROVISIONS RELATING TO THE SUBJECT.**

**WHEREAS**, the City of Bunker Hill Village Budget for the Fiscal Year 2020 was adopted within the time and in the manner required by State law; and

**WHEREAS**, the City Council finds and determines that the proposed changes in the budget are necessary; and

**WHEREAS**, the City Council finds and determines that the proposed changes in the budget are for municipal purposes, and that the amendment of the budget constitutes a matter of public necessity requiring adoption of the amendment to the budget at this time; now therefore,

**BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BUNKER HILL VILLAGE, TEXAS:**

**Section 1.** The facts and matters set forth in the preamble of this Ordinance are found to be true and correct.

**Section 2.** The City of Bunker Hill Village Budget for the fiscal year 2020 is hereby amended by the adoption of “**Amendment Nos. 1 through 9 to the Original Budget of the City of Bunker Hill Village, Texas, for the Year 2020,**” a copy of which is attached hereto. The “Amendment Nos. 1 through 9 to the Original Budget of the City of Bunker Hill Village, Texas, for the Year 2020” shall be attached to and made a part of the Original Budget by the City Secretary; and filed as required by State law.

**Section 3.** In the event any clause, phrase, provision, sentence, or part of this Ordinance or the application of the same to any person or circumstance shall for any reason be adjudged invalid or held unconstitutional by a court of competent jurisdiction, it shall not affect, impair, or invalidate this Ordinance as a whole or any part or provision hereof other than the part declared to be invalid or unconstitutional; and the City Council of the City of Bunker Hill Village, Texas, declares that it would have passed each and every part of the same notwithstanding the omission of any such part thus declared to be invalid or unconstitutional, whether there be one or more parts.

**PASSED, APPROVED, AND ADOPTED** this the 20th day of October, 2020.

\_\_\_\_\_  
Robert P. Lord, Mayor

**ATTEST:**

\_\_\_\_\_  
Karen Glynn, Acting City Secretary

**CITY OF BUNKER HILL VILLAGE**

**AMENDMENT NO 1**

**PROPOSED 2021 BUDGET  
DEBT SERVICE FUND**

Acct. #		Description	2020 Adopted	2020 Projections	Change
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**REVENUES**

03	4010	Taxes-Current Year	\$ 1,050,000	\$ 1,037,699	\$ (12,301)
03	4020	Taxes-Prior Years	\$ 1,000	\$ 627	\$ (373)
03	4030	Taxes-Penalty & Interest	\$ 4,000	\$ 2,391	\$ (1,609)
03	4990	Transfer from UF			\$ -
03	4910	Interest Income	\$ -		\$ -
03	4960	Bond Proceeds		\$ 5,225,000	\$ 5,225,000
03	4961	Bond Premium		\$ 781,559	\$ 781,559
<b>TOTAL DEBT SERVICE REVENUE</b>			<b>\$ 1,055,000</b>	<b>\$ 7,047,276</b>	<b>\$ 5,992,276</b>

**EXPENDITURES**

		<b>INTEREST and FEES</b>			
03	8490	Interest Expense	\$ 235,000	\$ 150,329	\$ (84,671)
03	8750	Special Fees	\$ 4,000	\$ 2,750	\$ (1,250)
<b>TOTAL INTEREST and FEES</b>			<b>\$ 239,000</b>	<b>\$ 153,079</b>	<b>\$ (85,921)</b>

**PRINCIPAL PAYMENTS**

03	9690	2011 Bond Principal	\$ 370,000	\$ 370,000	\$ -
03	9695	2012 Bond Principal	\$ 395,000	\$ 395,000	\$ -
03	9697	2014 Bond Principal	\$ 175,000	\$ 175,000	\$ -
03	9698	2020 Bond Principal			
<b>TOTAL PRINCIPAL PAYMENTS</b>			<b>\$ 940,000</b>	<b>\$ 940,000</b>	<b>\$ -</b>

03	8752	Bond Closing Costs		\$ 85,492	\$ 85,492
03	9800	Payment to Escrow Agent		\$ 5,912,063	\$ 5,912,063

<b>TOTAL DEBT SERVICE EXP.</b>			<b>\$ 1,179,000</b>	<b>\$ 7,090,634</b>	<b>\$ 5,911,634</b>
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<b>REVENUES OVER/(UNDER) EXP</b>			<b>\$ (124,000)</b>	<b>\$ (43,358)</b>	<b>\$ 80,642</b>
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Acct. #	Description	2020 Adopted	2020 Projections	Change	
	<b>TOTAL GENERAL FUND REV.</b>	<b>\$ 6,224,742</b>	<b>\$ 6,759,911</b>	<b>\$ 535,169</b>	
<b>GENERAL FUND EXPENSES</b>					
	<b>PUBLIC SAFETY</b>				
01	5600	Fire Department	\$ 1,239,840	\$ 1,239,839	\$ (1)
01	5602	Police Department	\$ 1,949,987	\$ 1,949,980	\$ (7)
01	5604	Public Safety - Other	\$ 35,000	\$ 22,350	\$ (12,650)
	<b>TOTAL PUBLIC SAFETY</b>	<b>\$ 3,224,827</b>	<b>\$ 3,212,169</b>	<b>\$ (12,658)</b>	
	<b>PERSONNEL</b>				
01	5010	Wages	\$ 353,496	\$ 335,000	\$ (18,496)
01	5020	Wages-Overtime	\$ 4,867	\$ 1,000	\$ (3,867)
01	5110	Payroll Taxes-Medicare	\$ 27,664	\$ 25,500	\$ (2,164)
01	5120	Payroll Taxes-TWC	\$ 2,704	\$ 1,500	\$ (1,204)
01	5210	Retirement-TMRS-Employer	\$ 39,964	\$ 35,000	\$ (4,964)
01	5310	Insurance-Workers Comp.	\$ 1,210	\$ 3,210	\$ 2,000
01	5325	Insurance-Dental	\$ 500	\$ 320	\$ (180)
01	5330	Insurance-Disability	\$ 1,430	\$ 930	\$ (500)
01	5340	Insurance-Medical	\$ 32,000	\$ 23,000	\$ (9,000)
01	5350	Insurance-Life	\$ 440	\$ 225	\$ (215)
01	5510	Employee Relations	\$ 1,000	\$ 1,500	\$ 500
	<b>TOTAL PERSONNEL</b>	<b>\$ 465,275</b>	<b>\$ 427,185</b>	<b>\$ (38,090)</b>	
	<b>COMMODITIES</b>				
01	6250	Fuel	\$ 350	\$ 300	\$ (50)
01	6410	Landscaping	\$ 45,540	\$ 30,000	\$ (15,540)
01	6490	Janitorial	\$ 6,000	\$ 6,600	\$ 600
01	6570	Miscellaneous	\$ -	\$ -	\$ -
01	6650	Postage	\$ 1,500	\$ 2,500	\$ 1,000
01	6660	Printing & Stationary	\$ 5,000	\$ 4,000	\$ (1,000)
01	6730	Supplies-General	\$ 8,000	\$ 3,000	\$ (5,000)
01	6740	Supplies-Office	\$ -	\$ 4,000	\$ 4,000
01	6810	Tools & Equipment	\$ 1,500	\$ 1,500	\$ -
01	6890	Traffic Signs & Signals	\$ 12,000	\$ 4,000	\$ (8,000)
	<b>TOTAL COMMODITIES</b>	<b>\$ 79,890</b>	<b>\$ 55,900</b>	<b>\$ (23,990)</b>	
	<b>MAINTENANCE</b>				
01	7110	Building Maintenance	\$ 12,250	\$ 14,000	\$ 1,750
01	7210	Equipment-Communications	\$ -	\$ -	\$ -
01	7220	Equipment-General	\$ 3,000	\$ 750	\$ (2,250)
01	7230	Equipment-Office	\$ -	\$ 2,250	\$ 2,250
01	7410	Vehicles	\$ 4,000	\$ 1,500	\$ (2,500)
	<b>TOTAL MAINTENANCE</b>	<b>\$ 19,250</b>	<b>\$ 18,500</b>	<b>\$ (750)</b>	

Acct. #	Description	2020 Adopted	2020 Projections	Change	
	<b>CONTRACT SERVICES</b>				
01	7500	Appraisal District	\$ 50,000	\$ 47,000	\$ (3,000)
01	7501	Tax Assessor-SBISD	\$ 8,000	\$ 8,000	\$ -
01	7502	Prof Fees-Acct	\$ 20,000	\$ 83,000	\$ 63,000
01	7503	Prof Fees-Eng. & Other	\$ 65,000	\$ 107,000	\$ 42,000
01	7504	Prof Fees-Legal	\$ 35,000	\$ 85,000	\$ 50,000
01	7505	Prof Fees - Inspections	\$ 110,000	\$ 120,000	\$ 10,000
	<b>TOTAL CONTRACT SERVICES</b>	<b>\$ 288,000</b>	<b>\$ 450,000</b>	<b>\$ 162,000</b>	
	<b>SUPPORT SERVICES</b>				
01	8010	Advertising	\$ 10,000	\$ 4,000	\$ (6,000)
01	8090	Bad Debts	\$ -	\$ -	\$ -
01	8130	Bank/Credit Card Charges	\$ 6,100	\$ 15,000	\$ 8,900
01	8150	Community Relations	\$ 20,000	\$ 15,000	\$ (5,000)
01	8170	Hardware/Software	\$ 51,280	\$ 85,000	\$ 33,720
01	8210	Delivery Service	\$ -	\$ 150	\$ 150
01	8250	Dues/Tuition & Subscription	\$ 9,500	\$ 9,500	\$ -
01	8260	Elections	\$ 12,000	\$ 140	\$ (11,860)
01	8270	Electricity	\$ 10,000	\$ 4,000	\$ (6,000)
01	8290	Emergency Management	\$ 500	\$ -	\$ (500)
01	8410	Animal Control	\$ 3,000	\$ 4,000	\$ 1,000
01	8450	Insurance-General	\$ 7,468	\$ 10,000	\$ 2,533
01	8530	Meetings	\$ 6,000	\$ 1,500	\$ (4,500)
01	8570	Miscellaneous	\$ -	\$ -	\$ -
01	8610	Court - General	\$ 5,000	\$ 6,000	\$ 1,000
01	8625	Court-Technology	\$ 10,500	\$ 7,025	\$ (3,475)
01	8626	Court-Security	\$ -	\$ -	\$ -
01	8750	Special Fees/Codification	\$ 10,000	\$ 4,000	\$ (6,000)
01	8751	Dedication Program	\$ 3,000	\$ 4,000	\$ 1,000
01	8752	Off-Site Tree Program	\$ -	\$ 26,000	\$ 26,000
01	8805	Streets-Mosquito Spraying	\$ 25,000	\$ 20,000	\$ (5,000)
01	8810	Streets-Drainage	\$ 32,000	\$ 95,000	\$ 63,000
01	8830	Streets-Repairs	\$ 100,000	\$ 45,665	\$ (54,335)
01	8832	Beautification	\$ -	\$ -	\$ -
01	8835	Streets-TPDES	\$ 2,500	\$ 1,925	\$ (575)
01	8890	Telephone	\$ 14,000	\$ 6,500	\$ (7,500)
01	8930	Travel	\$ 4,000	\$ 2,000	\$ (2,000)
	<b>TOTAL SUPPORT SERVICES</b>	<b>\$ 341,848</b>	<b>\$ 366,405</b>	<b>\$ 24,558</b>	
	<b>TOTAL G&amp;A OPERATING EXP.</b>	<b>\$ 4,419,090</b>	<b>\$ 4,530,159</b>	<b>\$ 111,069</b>	



Acct. #		Description	2020 Adopted	2020 Projections	Change
		<b>Funds Available for CIP</b>	<b>\$ 1,805,652</b>	<b>\$ 2,229,752</b>	<b>\$ 424,100</b>
		<b>TRANSFER for Capital Projects</b>			
01	9250	Reserve- Facilities	\$ 65,000	\$ -	\$ (65,000)
01	9250	Reserve- Vehicles	\$ 8,750	\$ -	\$ (8,750)
01	9250	Transfer to Capital Projects	\$ 1,706,902	\$ 2,105,000	\$ 398,098
01	9250	Transfer for Beautification	\$ 25,000	\$ 25,000	\$ -
		<b>TOTAL TRANSFERS</b>	<b>\$ 1,805,652</b>	<b>\$ 2,130,000</b>	<b>\$ 324,348</b>
		<b>TOTAL GENERAL FUND EXPENDITURES</b>	<b>\$ 6,224,742</b>	<b>\$ 6,660,159</b>	<b>\$ 435,417</b>
		<b>REVENUES OVER/(UNDER EXP)</b>	<b>\$ 0</b>	<b>\$ 99,752</b>	<b>\$ 99,752</b>

**CITY OF BUNKER HILL VILLAGE  
2021 PROPOSED BUDGET  
UTILITY FUND**

**AMENDMENT NO 3**

Acct. # Description			2020 Adopted	2020 Projections	Change
<b>UTILITY FUND</b>					
<b>REVENUES</b>					
04	4120	Sales Tax Collected			
04	4410	Water Sales	\$ 2,041,025	\$ 2,142,880	\$ 101,855
04	4420	Water Taps	\$ 40,000	\$ 37,560	\$ (2,440)
04	4510	Waste Water Sales	\$ 699,780	\$ 700,000	\$ 220
04	4520	Waste Water Taps	\$ 6,000	\$ 6,300	\$ 300
04	4610	Solid Waste Fees			\$ -
04	4750	Late Payment Fees	\$ 13,500	\$ 7,000	\$ (6,500)
04	4910	Interest Income	\$ 20,000		\$ (20,000)
04	4920	Miscellaneous Income		\$ 9,780	\$ 9,780
<b>TOTAL UTILITY FUND REVENUE</b>			<b>\$ 2,820,305</b>	<b>\$ 2,903,520</b>	<b>\$ 83,215</b>
<b>UTILITY FUND</b>					
<b>EXPENSES</b>					
<b>PERSONNEL</b>					
04	5010	Wages	\$ 417,375	\$ 414,410	\$ (2,965)
04	5020	Wages-Overtime	\$ 22,470	\$ 22,100	\$ (370)
04	5110	Payroll Taxes-Medicare	\$ 33,947	\$ 33,910	\$ (37)
04	5120	Payroll Taxes-TWC	\$ 1,490	\$ 950	\$ (540)
04	5210	Retirement-TMRS	\$ 49,434	\$ 45,840	\$ (3,594)
04	5310	Insurance-Workers Comp.	\$ 6,930	\$ 9,450	\$ 2,520
04	5325	Insurance-Dental	\$ 1,430	\$ 1,035	\$ (395)
04	5330	Insurance-Disability	\$ 2,090	\$ 1,490	\$ (600)
04	5340	Insurance-Medical	\$ 61,413	\$ 38,000	\$ (23,413)
04	5350	Insurance-Life	\$ 700	\$ 450	\$ (250)
04	5410	Contract Labor	\$ 25,000	\$ 18,000	\$ (7,000)
<b>TOTAL PERSONNEL</b>			<b>\$ 622,279</b>	<b>\$ 585,635</b>	<b>\$ (36,644)</b>
<b>COMMODITIES</b>					
04	6090	Chemicals	\$ 15,000	\$ 8,500	\$ (6,500)
04	6250	Fuel	\$ 6,000	\$ 6,000	\$ -
04	6340	Garbage-Dumping Fees	\$ 2,000	\$ 1,300	\$ (700)
04	6410	Landscaping	\$ 9,075	\$ 3,500	\$ (5,575)
04	6490	Janitorial	\$ 1,300	\$ 1,500	\$ 200
04	6650	Postage	\$ 5,000	\$ 5,000	\$ -
04	6660	Printing & Stationary	\$ 5,000	\$ 4,500	\$ (500)
04	6730	Supplies-General	\$ 4,000	\$ 4,000	\$ -
04	6810	Tools & Equipment	\$ 15,500	\$ 4,000	\$ (11,500)
04	6970	Uniforms	\$ 3,500	\$ 3,100	\$ (400)
<b>TOTAL COMMODITIES</b>			<b>\$ 66,375</b>	<b>\$ 41,400</b>	<b>\$ (24,975)</b>

Acct. # Description			2020 Adopted	2020 Projections	Change
<b>MAINTENANCE</b>					
04	7110	Building Maintenance	\$ 7,750	\$ 10,000	\$ 2,250
04	7220	Equipment-General	\$ 500	\$ 600	\$ 100
04	7230	Equipment-Office	\$ 2,500	\$ 1,900	\$ (600)
04	7410	Vehicles	\$ 5,000	\$ 7,000	\$ 2,000
04	7510	Water-Fire Hydrants	\$ 15,000	\$ 8,000	\$ (7,000)
04	7520	Water-Wells/Pumps	\$ 30,000	\$ 44,350	\$ 14,350
04	7530	Water Tanks	\$ 2,000	\$ 2,000	\$ -
04	7535	Water Lines	\$ 8,000	\$ 11,000	\$ 3,000
04	7540	Water Meters	\$ 40,000	\$ 58,000	\$ 18,000
04	7610	Waste Water-Lines	\$ 5,000	\$ 6,000	\$ 1,000
04	7620	Waste Water-Manholes	\$ 2,000	\$ 1,000	\$ (1,000)
<b>TOTAL MAINTENANCE</b>			<b>\$ 117,750</b>	<b>\$ 149,850</b>	<b>\$ 32,100</b>
<b>CONTRACT SERVICES</b>					
04	7502	Professional Fees-Accounting		\$ 60,000	\$ 60,000
04	8001	Professional Fees-Eng.	\$ 30,000	\$ 25,000	\$ (5,000)
04	8002	Water Purchase/COH	\$ 696,550	\$ 605,000	\$ (91,550)
04	8003	Waste Water Treatment Fee	\$ 235,950	\$ 300,000	\$ 64,050
04	8004	Waste Water Treatment/COH	\$ 50,000	\$ -	\$ (50,000)
<b>TOTAL CONTRACT SERVICES</b>			<b>\$ 1,012,500</b>	<b>\$ 990,000</b>	<b>\$ (22,500)</b>
<b>SUPPORT SERVICES</b>					
04	8010	Advertising			
04	8090	Bad Debts		\$ 18,000	\$ 18,000
04	8130	Bank Charges	\$ 9,500	\$ 21,000	\$ 11,500
04	8170	Hardware/Software	\$ 32,850	\$ 34,000	\$ 1,150
04	8210	Delivery Service	\$ -	\$ 200	\$ 200
04	8250	Dues/Tuition & Subscriptions	\$ 5,130	\$ 2,500	\$ (2,630)
04	8270	Electricity	\$ 87,000	\$ 110,000	\$ 23,000
04	8330	Equipment Rental	\$ -		\$ -
04	8450	Insurance-General	\$ 13,782	\$ 19,500	\$ 5,718
04	8630	Natural Gas	\$ 1,000	\$ 750	\$ (250)
04	8750	Special Fees	\$ 120,000	\$ 110,000	\$ (10,000)
04	8890	Telephone	\$ 7,000	\$ 12,500	\$ 5,500
04	8930	Travel	\$ 1,500	\$ 750	\$ (750)
04	8990	Solid Waste Collection	\$ (30,000)	\$ (30,000)	\$ -
<b>TOTAL SUPPORT SERVICES</b>			<b>\$ 247,762</b>	<b>\$ 299,200</b>	<b>\$ 51,438</b>
<b>TOTAL UB OPERATING EXP.</b>			<b>\$ 2,066,666</b>	<b>\$ 2,066,085</b>	<b>\$ (581)</b>
<b>Funds Available for Capital Projects</b>			<b>\$ 753,639</b>	<b>\$ 837,435</b>	<b>\$ 83,796</b>

Acct. #		Description	2020 Adopted	2020 Projections	Change
<b>TRANSFERS OUT</b>					
04	9250	Transfer to UT CIP	\$ 753,639	\$ 1,250,000	\$ 496,361
04	9250	Transfer to UT CIP		\$ 2,177,975	\$ 2,177,975
04	9250	Transfer to Debt Service Fund			
04	9250	Transfer to General Fund		\$ 412,027	\$ 412,027
		<b>TOTAL TRANSFERS</b>	<b>\$ 753,639</b>	<b>\$ 3,840,002</b>	<b>\$ 3,086,363</b>
		<b>TOTAL UTILITY EXPENSES</b>	<b>\$ 2,820,305</b>	<b>\$ 5,906,087</b>	<b>\$ 3,085,782</b>
<b>REVENUES OVER/(UNDER) EXP</b>			<b>\$ -</b>	<b>\$ (3,002,567)</b>	<b>\$ (3,002,567)</b>



**CITY OF BUNKER HILL VILLAGE  
SOLID WASTE FUND  
PROPOSED 2021 BUDGET**

**AMENDMENT NO 4**

Acct. # Description			2020 Adopted	2020 Projections	Change
<b>SOLID WASTE REVENUES</b>					
09	4610	Solid Waste Sales	\$ 506,760	\$ 451,494	\$ (55,266)
		<b>TOTAL SOLID WASTE</b>	<b>\$ 506,760</b>	<b>\$ 451,494</b>	<b>\$ (55,266)</b>
<b>EXPENSES</b>					
09	5010	Admin Fee	\$ 30,000	\$ 30,000	\$ -
09	8990	Solid Waste Collection	\$ 463,500	\$ 411,529	\$ (51,971)
		<b>TOTAL SOLID WASTE</b>	<b>\$ 493,500</b>	<b>\$ 441,529</b>	<b>\$ (51,971)</b>
<b>REVENUES OVER/(UNDER) EXP</b>			<b>\$ 13,260</b>	<b>\$ 9,965</b>	<b>\$ (3,295)</b>

**CITY OF BUNKER HILL VILLAGE  
METRO FUND  
PROPOSED 2021 BUDGET**

**AMENDMENT NO 5**

Acct. # Description			2020 Adopted	2020 Projections	Changes
<b>REVENUES</b>					
10	4810	Sales Tax Metro	\$ 134,000	\$ 134,000	\$ -
10	4910	Interest Income	\$ -	\$ -	\$ -
<b>TOTAL METRO REVENUE</b>			<b>\$ 134,000</b>	<b>\$ 134,000</b>	<b>\$ -</b>
<b>EXPENDITURES</b>					
10	8810	Streets-ROW	\$ 100,000	\$ 85,000	\$ (15,000)
10	8820	Street Lighting	\$ 13,000	\$ 17,000	\$ 4,000
10	8830	Streets-Repairs & Maint		\$ 20,000	\$ 20,000
10	9180	Capital - Infrastructure	\$ 15,000		\$ (15,000)
<b>TOTAL SUPPORT SERVICES</b>			<b>\$ 128,000</b>	<b>\$ 122,000</b>	<b>\$ (6,000)</b>
<b>TOTAL METRO EXPENDITURES</b>			<b>\$ 128,000</b>	<b>\$ 122,000</b>	<b>\$ (6,000)</b>
<b>REVENUES OVER/(UNDER) EXP</b>			<b>\$ 6,000</b>	<b>\$ 12,000</b>	<b>\$ 6,000</b>



**CITY OF BUNKER HILL VILLAGE  
FUELING STATION FUND  
PROPOSED 2021 BUDGET**

**AMENDMENT NO 6**

Acct. # Description			2020 Adopted	2020 Projections	Change
<b>FUELING STATION FUND</b>					
<b>REVENUES</b>					
14	4921	City of Bunker Hill		\$ 3,270	\$ 3,270
14	4922	City of Hunters Creek		\$ 4,905	\$ 4,905
14	4923	MVPD		\$ 50,660	\$ 50,660
14	4924	Hedwig Village		\$ 22,870	\$ 22,870
		<b>TOTAL REVENUES</b>	\$ -	\$ 81,705	\$ 81,705
<b>EXPENDITURES</b>					
14	6250	Fuel		\$ 74,440	\$ 74,440
14	7110	Building Maintenance		\$ 5,725	\$ 5,725
14	8450	General Insurance		\$ 500	\$ 500
14	8991	Admin Fee to GF		\$ 1,040	\$ 1,040
		<b>TOTAL EXPENDITURES</b>	\$ -	\$ 81,705	\$ 81,705
<b>REVENUES OVER/(UNDER) EXP</b>			\$ -	\$ -	\$ -

**CITY OF BUNKER HILL VILLAGE  
COURT FUND  
PROPOSED 2021 BUDGET**

**AMENDMENT NO 7**

Acct. # Description			2020 Adopted	2020 Projections	Change
<b>REVENUES</b>					
05	4225	Child Safety 1015		\$ 975	\$ 975
05	4260	Security Fees		\$ 1,430	\$ 1,430
05	4270	Technology Fees		\$ 1,820	\$ 1,820
05	4271	Child Safety Harris		\$ 2,095	\$ 2,095
05	4910	Interest Income			
<b>TOTAL COURT REVENUES</b>			\$ -	\$ 6,320	\$ 6,320
<b>EXPENDITURES</b>					
05	8140	Child Safety		\$ -	\$ -
05	8615	Court Translation		\$ -	\$ -
05	8625	Technology		\$ -	\$ -
05	8626	Security			
<b>TOTAL COURT EXPENDITURES</b>			\$ -	\$ -	\$ -
<b>REVENUES OVER/(UNDER) EXP</b>			\$ -	\$ 6,320	\$ 6,320

**CITY OF BUNKER HILL VILLAGE  
GENERAL FUND - CAPITAL PROJECTS FUND  
PROPOSED 2021 BUDGET**

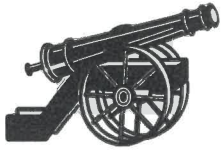
**AMENDMENT NO 8**

<u>Account</u>		<u>2020 Adopted</u>	<u>2020 Projections</u>	<u>CHANGE</u>
<b>Revenues</b>				
	Bond Proceeds			
	Interest Income	\$ -	\$ -	\$ -
	<b>Total Revenues</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Expenditures</b>				
06-00-00-9184	Streets	\$ 1,420,000	\$ 1,103,790	\$ (316,210)
06-00-00-9183	Drainage	\$ 250,000	\$ 133,166	\$ (116,834)
06-00-00-9191	Facilities	\$ 155,000	\$ -	\$ (155,000)
06-00-00-9190	Public Safety	\$ 200,000	\$ 285,000	\$ 85,000
06-00-00-8832	Beautification	\$ 25,000	\$ 43,244	\$ 18,244
				\$ -
	<b>Total Operating Exp</b>	<b>\$ 2,050,000</b>	<b>\$ 1,565,200</b>	<b>\$ (484,800)</b>
	<b>Operating Income/(Loss)</b>	<b>\$ (2,050,000)</b>	<b>\$ (1,565,200)</b>	<b>\$ 484,800</b>
06-00-00-4990	Transfers In		\$ 2,130,000	\$ 2,130,000
06-00-00-4500	Annual Contribution	\$ 1,706,902		\$ (1,706,902)
06-00-00-4600	Contributions from Res	\$ 318,098		\$ (318,098)
06-00-00-4700	Beautification	\$ 25,000		\$ (25,000)
06-00-00-4800	Facilities	\$ 65,000		\$ (65,000)
06-00-00-4850	Vehicles & Technology	\$ 8,750		\$ (8,750)
	<b>Change in Fund Balance</b>	<b>\$ 73,750</b>	<b>\$ 564,800</b>	<b>\$ 491,050</b>

**CITY OF BUNKER HILL VILLAGE  
UTILITY FUND - CAPITAL PROJECTS  
PROPOSED 2021 BUDGET**

**AMENDMENT NO 9**

Account		2020 Adopted	2020 Projections	CHANGE
	<b>Revenues</b>			
	Bond Proceeds			
	Interest Income	\$ -	\$ -	\$ -
	Total Revenues	\$ -	\$ -	\$ -
	<b>Expenses</b>			
07-00-00-9180	Water & WW Lines	\$ 650,000	\$ 512,024	\$ (137,976)
07-00-00-9182	Water Production	\$ 600,000	\$ 810,771	\$ 210,771
	Bond Issuance Costs			
	Total Operating Exp	\$ 1,250,000	\$ 1,322,795	\$ 72,795
	<b>Operating Income/(Loss)</b>	\$ (1,250,000)	\$ (1,322,795)	\$ (72,795)
07-00-00-4990	Transfers In	\$ -	\$ 3,427,975	\$ 3,427,975
07-00-00-4501	Annul Contribution	\$ 718,364	\$ -	\$ (718,364)
07-00-00-4850	Contributions from Reservi	\$ 531,636	\$ -	\$ (531,636)
	<b>Net Change in Position</b>	\$ -	\$ 2,105,180	\$ 2,105,180



## **CITY OF BUNKER HILL VILLAGE**

### **CITY COUNCIL**

#### **Agenda Request**

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Agenda Date: October 20, 2020

Agenda Item Number: XI

Subject/Proceeding: Rates for Water and Wastewater Services

Exhibits: Ordinance No. 20 - 536

Approval(s): Susan Grass, Finance Manager  
Karen Glynn, City Administrator

Budget: As proposed with the 2021 Budget

#### **Executive Summary**

Each Fall, following adoption of the Fiscal Year Budget, the City Council sets the annual utility rates for Water and Wastewater Services. With approval of the 2021 Budget, no fee increase was included for water and wastewater services.

Staff recommends approval of the attached Ordinance continuing the existing fees for Water and Wastewater Services in the City of Bunker Hill Village for 2021.



**ORDINANCE NO. 20 - 536**

**AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF BUNKER HILL VILLAGE, TEXAS, BY DELETING SECTION 16-26, (1) - (4) OF ARTICLE II OF CHAPTER 16 THEREOF AND SUBSTITUTING THEREFORE A NEW SECTION 16-26, (1) - (4); ESTABLISHING RATES TO BE CHARGED BY THE CITY FOR WATER AND SANITARY SEWER SERVICES; REPEALING ALL ORDINANCES OR PARTS OF ORDINANCES INCONSISTENT OR IN CONFLICT HEREWITH; AND PROVIDING FOR SEVERABILITY.**

**BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BUNKER HILL VILLAGE, TEXAS:**

**Section 1.** The Code of Ordinances of the City of Bunker Hill Village, Texas, is hereby amended by striking from Article II of Chapter 16 thereof all of Section 16-26 and substituting therefore a new Section 16-26 to provide as follows:

**Sec. 16-26. Bi-monthly charges.**

From and after December 17, 2020 for water and sanitary sewer usage, the following bi-monthly (i.e. January-February, March-April, May-June, July-August, September-October, and November-December) rates shall be charged by the City of Bunker Hill Village for services of its waterworks system and its sanitary sewer system:

**(1) Residential Water Charges:**

a.	Minimum Charge, for water usage from 0 to 4,000 gallons.....	\$95.50
b.	For each 1,000 gallons of water usage from 4,001 to 10,000 gallons.....	\$2.75
c.	For each 1,000 gallons of water usage from 10,001 to 20,000 gallons.....	\$3.00
d.	For each 1,000 gallons of water usage from 20,001 to 30,000 gallons.....	\$5.15
e.	For each 1,000 gallons of water usage from 30,001 to 40,000 gallons.....	\$5.85
f.	For each 1,000 gallons of water usage from 40,001 to 60,000 gallons.....	\$6.85

- g. For each 1,000 gallons of water usage from  
60,001 to 70,000 gallons..... \$8.40
- h. For each 1,000 gallons of water usage over 70,001 ..... \$10.50

**(2) Residential Sanitary Sewer Charges:**

- a. Minimum charge including 0 to 1,000 gallons of water..... \$44.00
- b. For each additional 1,000 gallons of water usage:  
Single-family residential (1,001 to 40,000 gallons)..... \$1.70

**(3) Non-Residential Water charges:**

- a. Minimum Charge, for water usage from  
0 to 4,000 gallons..... \$115.00
- b. For each 1,000 gallons of water usage from  
4,001 to 10,000 gallons..... \$3.70
- c. For each 1,000 gallons of water usage from  
10,001 to 20,000 gallons..... \$4.10
- d. For each 1,000 gallons of water usage from  
20,001 to 30,000 gallons..... \$5.10
- e. For each 1,000 gallons of water usage from  
30,001 to 40,000 gallons..... \$6.90
- f. For each 1,000 gallons of water usage from  
40,001 to 60,000 gallons..... \$7.80
- g. For each 1,000 gallons of water usage from  
60,001 to 70,000 gallons..... \$9.45
- h. For each 1,000 gallons of water usage over 70,001 ..... \$11.00

**(4) Non-Residential Sanitary Sewer Charges:**

- a. Minimum charge including 0 to 1,000 gallons of water.....\$50.00
- b. for each additional 1,000 gallons of water usage: ..... \$3.65

**Section 2.** All ordinances or parts of ordinances inconsistent or in conflict herewith are, to the extent of such inconsistency or conflict, hereby repealed.

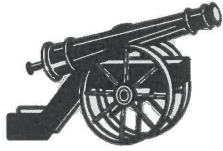
**Section 3.** In the event any clause, phrase, provision, sentence, or part of this Ordinance or the application of the same to any person or circumstance shall for any reason be adjudged invalid or held unconstitutional by a court of competent jurisdiction, it shall not affect, impair, or invalidate this Ordinance as a whole or any part or provision hereof other than the part declared to be invalid or unconstitutional; and the City Council of the City of Bunker Hill Village, Texas, declares that it would have passed each and every part of the same notwithstanding the omission of any such part thus declared to be invalid or unconstitutional, whether there be one or more parts.

**PASSED, APPROVED, AND ADOPTED** this the 20th day of October, 2020.

\_\_\_\_\_  
Robert P. Lord, Mayor

**ATTEST:**

\_\_\_\_\_  
Karen Glynn, Acting City Secretary



**CITY OF BUNKER HILL VILLAGE**  
**CITY COUNCIL**  
**Agenda Request**

Agenda Date: October 20, 2020

Agenda Item Number: XII & XIII

Subject/Proceeding: 2021 Rate for Solid Waste and Recycling

Exhibits: Letter of Extension from Texas Pride  
 Ordinance No. 20 - 537  
 Support Documents  
 Ten Year Summary of Solid Waste and Recycling Rates

Approval(s): Susan Grass, Finance Manager  
 Karen Glynn, City Administrator

Budget: As Budgeted in 2021

**Executive Summary**

In February 2018, the City Council approved the transfer for Solid Waste and Recycling Services from Republic Services to Texas Pride under the same conditions and pricing. At the time, the City was in year 4 of a 5 year contract with Republic Services for these services. The existing (transferred) contract period ended in December 2019 with the option to extend for two additional 1 - year options.

This item recommends approving the second 1 – year option with Texas Pride.

Texas Pride officially took over in mid-March of 2018 and the transition went very well. The City has been very pleased with the services provided by Texas Pride especially considering the COVID 19 situation. There have been no interruption to the City’s service.

Staff has been in discussion with Texas Pride to evaluate rates as discussed during the City’s budget process. Texas Pride has agreed to continue services in 2021 at an increase of 3.5% based on the City’s contract and the Consumer Price Index for Garbage.

The following outlines the actual rates charged by the provider over this contract period and the proposed rate submitted by Texas Pride for 2020:

<b>Rate with Republic Services</b> <i>2018 Rate per Contract</i>	<b>Rate with Texas Pride</b> <i>June 2018 – December 2020</i>	<b>Proposed Rate with Texas Pride</b> <i>2021</i>
\$ 35.99	\$ 28.40	\$ 29.39

The proposed rate for 2021, with the increase per contract, continues to be lower than the rate charged by Republic Services in 2015. A 10 year summary of trash and recycling costs is also attached.

The actual rate submitted for adoption by Council includes the rate calculated for two months as this is billed bi-monthly with the City's water and wastewater utilities. The rate also includes required taxes and an administration cost. The administration cost is remaining flat resulting in an overall increase of 3% as shown in the 2021 Budget.

The cost to service the City's dumpster will remain at \$293.52 per month.

Staff recommends the following actions:

1. Approval of the second 1 - year contract extension with Texas Pride (Item XII)
2. Adoption of the Ordinance setting the rate for 2021 (Item XIII)

***For Council Information, Staff has asked Texas Pride questions regarding recycling in Bunker Hill:***

- *How much does Bunker Hill recycle?*
- *The question continues of how much actually goes to the recycling center.*

*Per Texas Pride, the City of Bunker Hill does pull more volume per house than most areas. All of the recycling collected is getting to the recycling facility that Texas Pride uses. About 20% of what is collected is considered contamination and sent to the landfill. The number one culprit on contamination is plastic bags and bagging recycling in plastic bags. It is not sorted when put in a plastic bag, simply pulled out and sent to landfill due to efficiency and safety reasons.*

***The City will be sharing this information with residents.***



City of

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# BUNKER HILL VILLAGE

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WWW.BUNKERHILLTX.GOV

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October 20, 2020

Mr. Kevin Atkinson  
Texas Pride Disposal  
P.O. Box 1186  
Rosenberg, Texas 77471

Re: Solid Waste and Recycling Services for Bunker Hill Village – 2020 Contract Extension

Dear Mr. Atkinson:

Thank you for your proposal regarding our current services contract and the opportunity to extend the contract for one additional year as allowed under the current terms. We are very pleased with the services of your company and for the opportunity to extend for an additional year. We have received the proposed pricing for 2021 which includes a 3.5% increase based on the *Consumer Price Index for Garbage* per contract. The cost for servicing the City's dumpster will continue at the 2020 price.

Please sign below agreeing to continue the agreement for a one-year term under the same terms and conditions of the contract at the rate of \$29.39 per household per month and \$293.52 per month to service the City's dumpster at City Hall.

If you should have any questions, please don't hesitate to contact me. Thank you.

Sincerely,

\_\_\_\_\_  
Robert P. Lord, Mayor

*Kevin Atkinson*      10/13/2020  
\_\_\_\_\_  
Texas Pride Disposal      Date

\_\_\_\_\_  
Karen H. Glynn, City Administrator



**ORDINANCE NO. 20 - 537**

**AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF BUNKER HILL VILLAGE, TEXAS, BY DELETING SECTION 16-26 (5) OF ARTICLE II OF CHAPTER 16 THEREOF AND SUBSTITUTING THEREFOR A NEW SECTION 16-26 (5); ESTABLISHING RATES TO BE CHARGED BY THE CITY FOR SOLID WASTE AND RECYCLING SERVICES; REPEALING ALL ORDINANCES OR PARTS OF ORDINANCES INCONSISTENT OR IN CONFLICT HEREWITH; AND PROVIDING FOR SEVERABILITY.**

**BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BUNKER HILL VILLAGE, TEXAS:**

**Section 1.** The Code of Ordinances of the City of Bunker Hill Village, Texas, is hereby amended by striking from Article II of Chapter 16 thereof Section 16-26 (5) and substituting therefore a new Section 16-26 (5) to provide as follows:

**Sec. 16-26. Bi-monthly charges.**

From after January 1, 2021, for solid waste collection and recycling charges the following bi-monthly (i.e. January-February, March-April, May-June, July-August, September-October, and November-December) rates shall be charged by the City of Bunker Hill Village for services of its solid waste collection and recycling system:

**(5) Solid waste collection and recycling charges:**

Per residential unit, school, church, public building, or similar use, including sales tax.....\$69.52

**Section 2.** All ordinances or parts of ordinances inconsistent or in conflict herewith are, to the extent of such inconsistency or conflict, hereby repealed.

**Section 3.** In the event any clause, phrase, provision, sentence, or part of this Ordinance or the application of the same to any person or circumstance shall for any reason be adjudged invalid or held unconstitutional by a court of competent jurisdiction, it shall not affect, impair, or invalidate this Ordinance as a whole or any part or provision hereof other than the part declared to be invalid or unconstitutional; and the City Council of the City of Bunker Hill Village, Texas, declares that it would have passed each and every part of the same notwithstanding the omission of any such part thus declared to be invalid or unconstitutional, whether there be one or more parts.

**PASSED, APPROVED, AND ADOPTED** this the 20th day of October, 2020.

\_\_\_\_\_  
Robert P. Lord, Mayor

**ATTEST:**

\_\_\_\_\_  
Karen Glynn, Acting City Secretary

Re: Bunker Hill Contract Extension for 2021



To [kevin@texaspridedisposal.com](mailto:kevin@texaspridedisposal.com) <[kevin@texaspridedisposal.com](mailto:kevin@texaspridedisposal.com)>

To Karen Glynn

Cc: Claire Bogard; Susan Grass; matt.texaspridedisposal.com; residential.texaspridedisposal.com



City of Bunker Hill 2020.pdf

21 KB

Reply   Reply All   Forward

Fri, 9/25/2020 12:02 PM

Hi Karen,

Happy Friday, I hope all is safe and well on your end. I apologize for the delay here, but it does come with good news.

This year has obviously been unique for everyone. With that, the landscape for garbage collection has changed with COVID. Long story short, with most people working and schooling from home, not attending events, and ordering in more than going out to eat, we have seen a dramatic increase in the garbage volumes we have been collecting this year, to the tune of about 20%. With this, this has translated to more hours getting routes completed, in turn leading to increases in our labor, maintenance, and disposal costs. Our collective costs have trended up about 7% this year.

Now, the good news. We are in the process of adding a COVID-offset charge to the vast majority of our residential customers to help combat our increase in costs. Because of your current rate and the fact it is tied to the National CPI which is currently 3.5%, we will NOT be adding the additional charge to your invoice. The CPI adjustment essentially covers what we would be requesting to offset those costs. Where most of our customers will receive both their annual adjustment and the offset charge, we have opted not to apply this to the Bunker account.

Please let me know if you have any questions. We appreciate the relationship with the City. As always, I am more than happy to assist however I can.

Kevin Atkinson  
President & Owner | Texas Pride Disposal  
E | [kevin@texaspridedisposal.com](mailto:kevin@texaspridedisposal.com)  
W | [www.texaspridedisposal.com](http://www.texaspridedisposal.com)  
O | 281.342.8178

Economic News Release

Table 2. Consumer Price Index for All Urban Consumers (CPI-U): U. S. city average, by detailed expenditure category

Table 2. Consumer Price Index for All Urban Consumers (CPI-U): u.s. city average, by detailed expenditure category, August 2020  
[1982-84=100, unless otherwise noted]

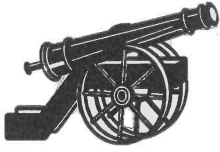
Expenditure category	Relative Importance Jul. 2020	Unadjusted percent change		Seasonally adjusted percent change			
		Aug. 2019-Aug. 2020	Jul. 2020-Aug. 2020	May 2020-Jun. 2020	Jun. 2020-Jul. 2020	Jul. 2020-Aug. 2020	Aug. 2020-Jul. 2020
Tenants and household insurance <sup>(1)(2)</sup>	0.366	-0.6	0.0	0.0	0.0	0.3	0.0
Water and sewer and trash collection services <sup>(2)</sup>	1.095	3.4	0.6	0.2	0.4	0.6	0.6
Water and sewerage maintenance	0.803	3.4	0.7	0.2	0.4	0.6	0.6
Garbage and trash collection <sup>(1)(2)</sup>	0.293	3.5	0.5	0.4	0.4	0.5	0.5
Household operations <sup>(1)(2)</sup>	0.879	2.1	0.5	0.1	0.3	0.5	0.5
Domestic services <sup>(1)(2)</sup>	0.292	3.5	0.5	-0.1	0.3	0.5	0.5
Gardening and lawn-care services <sup>(1)(2)</sup>	0.306	0.0	0.0	0.0	0.0	0.0	0.0
Moving, storage, freight expense <sup>(1)(2)</sup>	0.089	-0.5	2.6	1.1	2.3	2.6	2.6

**City of Bunker Hill Village**  
**Solid Waste and Recycling - 10 Year Summary of Costs**

Provider:	Republic Services					Texas Pride					
	2012	2013	2014	2015	2016	2017	2018	2018 - June	2019	2020	2021
Dates:											
<i>Bi Monthly Billing</i>											
Trash	\$ 46.42	\$ 47.54	\$ 48.92	\$ 48.92	\$ 49.66	\$ 50.54	\$ 51.55	\$ 56.88	\$ 56.88	\$ 56.88	\$ 58.78
Recycling	\$ 5.98	\$ 6.12	\$ 6.30	\$ 19.38	\$ 19.67	\$ 20.02	\$ 20.42	\$	\$	\$	\$
Admin	\$ 3.63	\$ 3.71	\$ 3.67	\$ 4.22	\$ 4.24	\$ 4.32	\$ 4.40	\$	\$	\$	\$
Taxes	\$ 4.62	\$ 4.73	\$ 4.86	\$ 5.98	\$ 6.07	\$ 6.18	\$ 6.18	\$	\$	\$	\$
<b>Total:</b>	\$ 60.65	\$ 62.10	\$ 63.75	\$ 78.50	\$ 79.64	\$ 81.05	\$ 82.55	\$ 67.46	\$ 67.46	\$ 67.46	\$ 69.52
<b>Annual Increase:</b>	CPI = 2.91%	CPI = 2.42%	CPI = 2.90%	New Contract*	CPI = 1.51%	CPI = 1.77%	CPI = 2.00%	Transfer of Contract	No Increase	No Increase	CPI=3.50%
											Overall Increase 3.0 %

3.0%

\*Added Large Carts for Recycling with Backdoor Service



**CITY OF BUNKER HILL VILLAGE**  
**CITY COUNCIL**  
**Agenda Request**

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Agenda Date: October 20, 2020

Agenda Item Number: XIV

Subject/Proceeding: Fee Schedule for Misc. Fees for 2021

Exhibits: Resolution

Approval(s): Steve Smith  
Karen Glynn, City Administrator  
Susan Grass, Finance Manager

Budget: As proposed with the 2021 Budget

**Executive Summary**

On an annual basis, the City adopts, by resolution, a schedule for various fees. During the budget process for 2021, there were no recommended changes in fee amounts

Staff recommends approval of this Resolution adopting the "City of Bunker Hill Village Fee Schedule for 2021."



**RESOLUTION NO. 10-20-20**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BUNKER HILL VILLAGE, TEXAS, ADOPTING A SCHEDULE OF FEES, RATES, DEPOSITS, AND OTHER CHARGES FOR PUBLIC SERVICES, INCLUDING THOSE RELATING TO DEVELOPMENT, BUILDING AND CONSTRUCTION, ELECTRICAL, PLUMBING, LICENSING AND REGISTRATIONS, REGULATORY INSPECTIONS, PERMITTING, APPLICATIONS, HEARINGS, AND OTHER MATTERS, EFFECTIVE JANUARY 21, 2021.**

\* \* \* \* \*

**BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF BUNKER HILL VILLAGE, TEXAS:**

**Section 1.** That certain "Schedule of Fees and Charges," a true and correct copy of which is attached hereto as Exhibit "A" and for all things is made a part of this Resolution, is hereby in all things adopted. The fees set forth in said Exhibit "A" shall be applicable January 21, 2021.

**Section 2.** All resolutions or parts of resolutions inconsistent or in conflict herewith are, to the extent of such inconsistency or conflict, hereby repealed.

**PASSED, APPROVED, AND RESOLVED** this 20<sup>th</sup> of October, 2020.

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Robert P. Lord, Mayor

**ATTEST:**

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Karen Glynn, Acting City Secretary

**EXHIBIT "A"**  
**CITY OF BUNKER HILL VILLAGE**  
**FEE SCHEDULE**

**Resolution 10-20-20**  
**To Be Effective Date: January 21, 2021**

**BUILDING/SWIMMING POOL PERMITS:**  
*(Includes re-model and maintenance)*

FEE per Square Foot

New Construction - Air Conditioned Space	\$1.35 MIN \$500.00
Remodel Interior - Air Conditioned Space	\$1.35 MIN \$500.00
	(S.F. of rooms remodeled)
Construction/Remodel Under Roof - Not Air Conditioned	\$ 0.70 MIN \$500.00
Swimming Pool	\$1.30 MIN \$500.00
	(S.F. of pool water surface area)

**OTHER INSPECTIONS AND FEES:**

***PERMIT FEE WILL BE DOUBLE OR A MINIMUM OF \$300.00***

***WHEN WORK IS STARTED PRIOR TO OBTAINING A PERMIT***

1. Plan re-submittal fee for incomplete submissions	\$ 100.00
2. Reinspection fees assessed under provisions of Section 108.8	\$ 65.00 per hour*
3. Inspections for which no fee is specifically indicated (Minimum charge – ½ hour)	\$ 65.00 per hour*
4. Drainage Review	\$ 1,000.00
5. Drainage Resubmittal Fee	\$ 500.00
6. For use of outside consultants for plan-review and inspections, construction of public infrastructure, or both.	Actual costs**
* Or the total hourly cost to the jurisdiction, whichever is the greatest. This cost shall include supervision, overhead, equipment, hourly wages and fringe benefits of the employees involved.	
** Actual costs include administrative and overhead costs.	
Demolition (Sewer Disconnect must be done first)	\$ 195.00
Sidewalks/Driveways	\$ 130.00
Patio	\$ 130.00
Culverts	\$ 195.00
Re-roof	\$ 65.00
Fence	\$ 65.00
House Moving	\$ 65.00 + Bond (\$1,000 per mile)
Foundation Repair	\$ 130.00
Fire Sprinkler	\$ 130.00
Re-inspection	\$ 65.00
Emergency Inspection	\$ 300.00
Re-issuance of revoked permit relating to construction activities	\$ 250.00

Sign Construction	\$ 65.00
Water Deposit Required on New Construction	\$ 500.00
Board of Adjustment Application	\$ 250.00 Each
Specific Use Application	\$ 1,000.00
Planning & Zoning Application	\$ 1,000.00 (one lot) plus \$100/lot

**ELECTRICAL PERMITS:**

New/Remodel/Add-On	\$ 260.00
Remodel Existing	\$ 195.00
Swimming Pools	\$ 195.00
T-Pole	\$ 65.00
Meter Loop, Rebuild, Relocate	\$ 65.00
Outside Lighting	\$ 65.00
Electric Fence Gate	\$ 65.00
Reinspection	\$ 65.00
Miscellaneous	\$ 65.00

**MECHANICAL – A/C & HEATING PERMITS:**

New/Remodel/Add-On	\$ 260.00
Remodel Existing	\$ 195.00
Replacing A/C or Heat	\$ 65.00 (same size & location)
Re-inspection	\$ 65.00

**PLUMBING PERMITS:**

New/Remodel/Add-On	\$ 325.00
Remodel Existing	\$ 195.00
Swimming Pools/Gas Line	\$ 260.00
New Water Meter Inspection	\$ 65.00
Sewer Tap Inspection	\$ 65.00
Sewer Disconnect	\$ 65.00
Sewer Re-Route	\$ 65.00
Gas Turn on	\$ 65.00
Annual Gas Test	\$ 65.00
Irrigation/Sprinklers	\$ 65.00

- |           |   |
|-----------|---|
| <b>1)</b> | <b>Backflow prevention device must be certified.</b>              |
| <b>2)</b> | <b>Only requires a final inspection.</b>                          |
| <b>3)</b> | <b>Leave open where it ties into water system for inspection.</b> |

Water Meters (to be installed by a registered plumber at builder's cost)	
1 inch meter	\$1,680.00
1½ inch meter	\$2,600.00
2 inch meter	\$2,710.00

*Charges for larger water meters will be based on actual cost of installation*

Sewer Service Availability	\$ 450.00
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*(Additional charges may be added after review by Public Works Department)*

Water Heater	\$ 65.00 (1 Inspection)
Area Drains (requires plan review)	\$ 65.00 (1 Inspection)
Re-inspection	\$ 65.00
Miscellaneous	\$ 65.00

**TELECOMMUNICATIONS SERVICE AND WIRELESS NETWORK PROVIDERS PERMIT FEES AND PUBLIC RIGHTS-OF-WAY RENTAL RATES:**

*Rights-of-way fee.* The permit holder shall pay to the City a rights-of-way fee that is calculated in accordance with Chapter 283 of the Texas Local Government Code, or the table below, as applicable. The rights-of-way fee for access lines shall be as proscribed by Chapter 283 of the Texas Local Government Code and calculated by the Texas Public Utilities Commission. Rights-of-way fees for all facilities other than access lines shall be prorated for the first year in which a construction permit fee is paid, and shall be paid at the time of the permit application.

<b>Equipment Type</b>	<b>Construction Permit Fee</b>	<b>Rights-of-way Fee</b>
Transport Facilities	\$500 for first 5 nodes, \$250 for each additional node	\$28 per month per node <sup>1 4</sup>
Network Nodes	\$500 for first 5 nodes, \$250 for each additional node	\$250 per year per node <sup>2 3</sup>
Node Support Poles	\$1000 per pole	\$250 per year per pole <sup>2</sup>

<sup>1</sup> Unless equal or greater amount is paid under Chapter 283 of the Local Government Code or Chapter 66 of the Utility Code.

<sup>2</sup> As adjusted by an amount equal to one-half the annual change, if any, in the consumer price index .The City shall provide written notice to each network provider of the new rate; and the rate shall apply to the first payment due to the City on or after the 60th day following the written notice.

<sup>3</sup> Collocated network nodes on City service poles shall also pay an annual collocation fee at a rate not greater than \$20 per year per service pole.

<sup>4</sup> A network provider may not install its own transport facilities unless the provider: (i) has a permit to use the public right-of-way; and (ii) pays to the City a monthly public right-of-way rate for transport facilities in an amount equal to \$28 multiplied by the number of the network provider's network nodes located in the public right-of-way for which the installed transport facilities provide backhaul unless or until the time the network provider's payment of fees to the City exceeds its monthly aggregate per-node compensation to the City. A network provider that wants to connect a network node to the network using the public right-of-way may: (i) install its own transport facilities as provided in this section; or (ii) obtain transport service from a person that is paying municipal fees to occupy the public right-of-way that are the equivalent of not less than \$28 per node per month. A public right-of-way rate required by this section is in addition to any other public right-of-way rate required by the City.

(c) *Annexation and disannexation.* For the purpose of compensating the City under this Chapter, a user shall start including or excluding facilities within an annexed or disannexed area within thirty (30) days of written notice by the City to the user of the annexation or disannexation.

(d) *Timing of line fee payment.* Permit holder shall remit the rights-of-way fees on an annual basis, unless otherwise proscribed by Chapter 283 of the Texas Local Government Code. Unless otherwise mandated by state law, the payment of rights-of-way fees shall be due on January 31<sup>st</sup> of each year following the year in which a construction permit fee and prorated rights-of-way fee was paid, and each subsequent year until (i) the facilities are removed from the right-of-way and written notice provided to the City, or (ii) the facilities are no longer owned by the permit holder and written notice of the new owner's name, address, and phone number are provided to the City.

## MISCELLANEOUS PERMITS & FEES:

Drilling and Operation of Water Wells Application	\$ 5,000.00
Application for Excavation Permit	\$ 65.00 + \$5,000 Bond
Excavation Inspection Fee	\$ 65.00
Utility Reconnect Fee	\$ 50.00
Utility Deposit for non-property owners	\$ 500.00
Return Check/Bank Draft	\$ 35.00
Recycle Cart Change Out Fee	\$ 25.00
Event Permit	\$ 50.00 + Liability Insurance

## ANIMAL CONTROL

Impounding Fee- Dog or Cat	\$ 25.00
Fee per day for impoundment-Dog or Cat	\$ 5.00

## ALARMS

False Alarms – Police Department	
Each response after 5 during any 12 mo period	\$ 50.00
False Alarms – Fire Department	
Each response after 5 during any 12 mo period	\$ 200.00

## SOLICITORS

Solicitor's Registration (After approved by MVPD)	\$ 25.00 Each
Up to five (5) ID cards	
Additional or Replacement ID Cards	\$ 5.00 Each

## DEDICATION OF TREES AND BENCHES

Tree	\$ 700.00
Bench	\$ 1,200.00

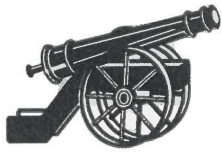
## VACANT PROPERTY REGISTRATION

Year 1 Initial Registration	\$ 500.00
Year 2 Re-Registration	\$ 1,000.00
Year 3 and Beyond Re-Registration	\$ 1,500.00

## OFFSITE TREE REPLACEMENT PROGRAM

Fee per Tree	\$ 1,000.00
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Copies – Guidelines established by the General Services Commission rules  
(Texas Administrative Code, Sections 111.61-111.70)



**CITY OF BUNKER HILL VILLAGE**  
**CITY COUNCIL**  
**Agenda Request**

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Agenda Date: October 20, 2020  
Agenda Item Number: XV  
Subject/Proceeding: Mayor & City Council Appointments  
Exhibits: Letter from HGAC  
Appointment Form  
Approval(s): Karen Glynn  
Budget: N/A

**Executive Summary**

It is time to appoint the City's Representatives for the Houston-Galveston Area Council. These appointments serve a one year time frame.

Susan Schwartz has indicated her interest in continuing to be the City's H-GAC Representative. Laurie Rosenbaum has agreed to continue as alternate.

**The following appointments are recommended by the Mayor:**

**Houston-Galveston Area Council:**

Representative to the General Assembly: Councilmember Susan Schwartz  
Alternate: Councilmember Laurie Rosenbaum






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HOUSTON-GALVESTON AREA COUNCIL

Office of The Executive Director

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**To:** Mayors – General Law Cities  
**Subject:** 2021 General Assembly Designations  
**From:** Chuck Wemple  
**Date:** October 1, 2020 

It's hard to believe 2021 is right around the corner. The Houston-Galveston Area Council will be entering our 55<sup>th</sup> year of public service and we continue to explore opportunities to better serve our members. The General Assembly and Board of Directors are more active than ever and play an important and revitalized role in setting the course for our agency. You have an opportunity to play a unique role in our future by designating the City Councilmembers that will represent your city at the annual gathering of our General Assembly.

I've attached a form for your city's use in officially designating a representative and an alternate. The two designees must be elected official members of your city's governing body. Please return the completed form by email to [cynthia.jones@h-gac.com](mailto:cynthia.jones@h-gac.com).

A virtual meeting of General Law city representatives will be called on November 5, 2020 via Zoom. At that meeting, your 2020 General Law Cities' H-GAC Board of Directors representatives will report on this year's activities and look ahead to issues and progress in 2021.

We are sending a copy of these designation materials to your city secretary as well. We would appreciate receiving your city's designation form **no later than October 30**.

If more information concerning General Assembly membership would be useful, please contact me at 713-993-4514 or Rick Guerrero at 713-993-4598. Thank you again for your city's continuing participation and support for the Houston-Galveston Area Council

Sincerely,

Chuck Wemple

CW/cj

Attachment  
cc: City Secretary

**DESIGNATION OF REPRESENTATIVE AND ALTERNATE  
HOUSTON-GALVESTON AREA COUNCIL  
2021 GENERAL ASSEMBLY**

\*\*\*\*\*

**BE IT RESOLVED**, by the Mayor and City Council of City of Bunker Hill Village, Texas,  
that Susan Schwartz be, and is hereby designated as its Representative  
to the **GENERAL ASSEMBLY** of the Houston-Galveston Area Council for the year 2021.

**FURTHER**, that the Official Alternate authorized to serve as the voting representative should  
the hereinabove named representative become ineligible, or should he/she resign, is  
Laurie Rosenbaum.

**THAT** the Executive Director of the Houston-Galveston Area Council be notified of the  
designation of the hereinabove named representative and alternate.

**PASSED AND ADOPTED**, this 20th day of October, 2020.

APPROVED:

\_\_\_\_\_  
Mayor

ATTEST:

By: \_\_\_\_\_