



CITY OF BUNKER HILL VILLAGE

NOTICE IS HEREBY GIVEN OF A MEETING OF THE BUNKER HILL VILLAGE CITY COUNCIL TO BE HELD ON TUESDAY, NOVEMBER 15, 2016 AT 5:00 P.M. IN THE CITY HALL COUNCIL CHAMBERS AT 11977 MEMORIAL DRIVE, HOUSTON, TEXAS, FOR THE PURPOSE OF DISCUSSION, AND IF DEEMED ADVISABLE BY THE CITY COUNCIL, ACTION ON THE FOLLOWING:

“The Mayor, City Council and Staff of Bunker Hill Village are committed to governing with integrity and fiscal responsibility. We are dedicated to creating a sense of community, ensuring the safety and well-being of our citizens, and preserving our unique character and quality of life so that we can pass on a greater and more beautiful city to future generations.”

I. CALL TO ORDER

II. PLEDGE OF ALLEGIANCE

III. CITIZENS' COMMENTS

This is an opportunity for citizens to speak to council relating to agenda and non-agenda items. Comments are limited to three minutes. If the topic the speaker wishes to address is on the agenda, the speaker can either speak at this time or defer comments until such time the item is discussed. Speakers are required to address council at the microphone and give their name and address prior to voicing their concerns.

Note: To comply with provisions of the Open Meetings Act, the City Council may not deliberate on items discussed under this agenda item. Items that cannot be referred to the city staff for action may be placed on the agenda of a future City Council meeting.

IV. POLICE COMMISSIONER REPORT

- A. Update on Activities
- B. Accept Resignation of Derry Essary, Police Commissioner
- C. Discussion And Possible Action Regarding A Resolution of the City Council of the City Of Bunker Hill Village, Texas, Naming Said City's Commissioner on the Board of Commissioners of the Memorial Villages Police Department - *Mayor Jay Williams*

V. FIRE COMMISSIONER REPORT

- A. Update on Activities

VI. CONSIDERATION AND POSSIBLE ACTION TO PROCEED WITH RECOMMENDATIONS BY THE CITY'S DRAINAGE COMMITTEE - *Karen Glynn, City Administrator and Steve Smith, Director of Public Works/ Building Official*

- A. Review and Discuss Plans and Handouts for the Open House for the Master Drainage Plan
- B. Review and Discuss Proposed 10 Year Drainage Capital Improvements and Financial Plan
- C. Proceed with Funding Localized Drainage Improvements

- VII. **CONSIDERATION AND POSSIBLE ACTION TO AUTHORIZE THE CITY ADMINISTRATOR TO ENTER INTO AN "ON-CALL" UTILITY OPERATIONS CONTRACT WITH MUNICIPAL OPERATIONS & CONSULTING, INC., AT SET RATES-** *Steve Smith, Director of Public Works/ Building Official*
- VIII. **CONSIDERATION AND POSSIBLE ACTION REGARDING A CONTRACT BETWEEN THE CITY OF BUNKER HILL VILLAGE AND W. W. PAYTON CORP. IN AN AMOUNT NOT TO EXCEED \$ 935,000.00 FOR THE CONSTRUCTION OF THE TAYLORCREST WATER PLANT EXPANSION -** *Steve Smith, Director of Public Works/ Building Official*
- IX. **CONSIDERATION AND POSSIBLE ACTION REGARDING A CONTRACT BETWEEN THE CITY OF BUNKER HILL VILLAGE AND LANGFORD ENGINEERING INC. IN AN AMOUNT NOT TO EXCEED \$ 95,000 TO DEVELOP THE BID PACKAGE FOR THE REHABILITATION OF WASTEWATER LINES IN ACCORDANCE WITH THE 2017 CAPITAL IMPROVEMENTS PROGRAM -** *Steve Smith, Director of Public Works/ Building Official*
- X. **DISCUSSION AND POSSIBLE ACTION REGARDING A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BUNKER HILL VILLAGE, TEXAS, ACKNOWLEDGING REVIEW AND APPROVAL OF THE PUBLIC FUNDS MANAGEMENT AND INVESTMENT POLICY –** *Britique Williams, Director of Finance/City Secretary*
- XI. **CONSIDERATION AND POSSIBLE ACTION TO APPROVE A CONTRACT WITH BELT HARRIS PECHACEK, LLLP FOR THE 2016 AUDIT IN AN AMOUNT NOT TO EXCEED \$15,296.00 –** *Britique Williams, Director of Finance/City Secretary*
- XII. **CONSIDERATION AND POSSIBLE ACTION REGARDING AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF BUNKER HILL VILLAGE, TEXAS, BY DELETING SECTION 16-26, (1) - (4) OF ARTICLE II OF CHAPTER 16 THEREOF AND SUBSTITUTING THEREFORE A NEW SECTION 16-26, (1) - (4); ESTABLISHING RATES TO BE CHARGED BY THE CITY FOR WATER AND SANITARY SEWER; REPEALING ALL ORDINANCES OR PARTS OF ORDINANCES INCONSISTENT OR IN CONFLICT HEREWITH; AND PROVIDING FOR SEVERABILITY -** *Karen Glynn, City Administrator*
- XIII. **CONSIDERATION AND POSSIBLE ACTION ON A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BUNKER HILL VILLAGE, TEXAS, ADOPTING A SCHEDULING OF FEES, RATES, DEPOSITS, AND OTHER CHARGES FOR PUBLIC SERVICES, INCLUDING THOSE RELATING TO DEVELOPMENT, BUILDING AND CONSTRUCTION, ELECTRICAL, PLUMBING, LICENSING AND REGISTRATIONS, REGULATORY INSPECTIONS, PERMITTING, APPLICATIONS, HEARINGS AND OTHER MATTERS -** *Steve Smith, Director of Public Works/ Building Official*
- XIV. **CONSIDERATION AND POSSIBLE ACTION TO APPROVE FUNDING IN AN AMOUNT NOT TO EXCEED \$1,500 TO PROCEED WITH PLANNING AND DESIGN FOR NEEDED REPAIRS/REPLACEMENT TO THE CITY'S PUBLIC WORKS OPERATIONS BUILDING -** *Steve Smith, Director of Public Works/ Building Official*

XV. CONSENT AGENDA

“ALL MATTERS LISTED UNDER CONSENT AGENDA ARE CONSIDERED TO BE ROUTINE BY THE CITY COUNCIL AND WILL BE ENACTED BY ONE MOTION, THERE WILL NOT BE SEPARATE DISCUSSION OF THESE ITEMS. IF DISCUSSION IS DESIRED, THAT ITEM WILL BE REMOVED FROM THE CONSENT AGENDA AND CONSIDERED SEPARATELY.”

- A. Minutes of the October 18, 2016 Council Meeting
- B. October 2016 Financials
- C. RPS Klotz Associates, Invoice No. 916084 in the amount of \$4,724.37 for professional services rendered from September 3, 2016 to September 30, 2016 under on-call services for Drainage Site Development Review.
- D. RPS Klotz Associates, Invoice No. 916083 in the amount of \$2,644.07 for professional services rendered from September 3, 2016 to September 30, 2016 under on-call services for MS4 Review and Update.
- E. RPS Klotz Associates, Invoice No. 916051 in the amount of \$2,848.25 for professional services rendered from September 3, 2016 to September 30, 2016 for the Drainage Master Plan Update.
- F. Horseshoe Construction Inc., Pay Estimate No. 3, in the amount of \$ 71,383.50 for work completed from May 21, 2016 thru September 30, 2016 for the City's Wastewater Rehab Project.
- G. Horseshoe Construction Inc., Pay Estimate No. 4, in the amount of \$ 95,332.50 for work completed from October 1, 2016 thru October 30, 2016 for the City's Wastewater Rehab Project.
- H. Langford Engineering, Inc., Invoice No. 19795 in the amount of \$2,000.00 for professional services rendered through October 28, 2016 for the City's Wastewater Rehab Project.
- I. Langford Engineering, Inc., Invoice No. 19794 in the amount of \$9,498.99 for professional services rendered through October 28, 2016 for the final design of the Taylorcrest Water Plant Expansion Project
- J. Lloyd, Smitha & Associates, LLC, Invoice No. CMBH1601-03 in the amount of \$7,280.00 for work completed through October 31, 2016 on the Wastewater Rehabilitation Project.
- K. Renewal agreement between the Harris County Sheriff's Office and the City of Bunker Hill Village to house, support, maintain, and confine city prisoners under the same terms and conditions as 2016, with no increase in pricing for the term January 1, 2017 through December 31, 2017 (\$74.00 per day, or portion of a day)

XVI. MAYOR'S REPORT

- A. Report on Bi-Monthly Mayors Luncheon and Other Activities
- B. Update on Committees
 - Beautification Committee - *Laurie Rosenbaum*
 - Public Safety Committee - *Jay Janecek*
 - Drainage Committee - *Robert Lord*

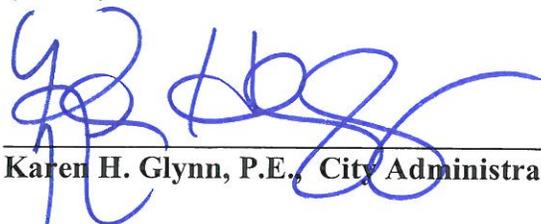
XVII. CITY ADMINISTRATOR'S REPORT

- A. Update on TIRZ 17 Recent Meetings
- B. Update on Memorial Drive Bridge Project
- C. Update on Wastewater Rehab Project
- D. Report on the upcoming Eagle Scout Project
- E. Report on the City of Piney Point's Drainage Project
- F. Upcoming Calendar of Events for 2016
- G. Report on projects planned for Bidding with Award in 2017:
 - Landscaping Maintenance Contract
 - Depository Agreement (Banking Contract)

XVIII. ADJOURN

I, Karen Glynn, City Administrator of the City of Bunker Hill Village certify that the above notice of meeting was posted in a place convenient to the general public in compliance with Chapter 551, Texas government Code, on November 11, 2016 at 1:00 p.m.

(SEAL)



Karen H. Glynn, P.E., City Administrator

This facility is wheelchair accessible and accessible parking spaces are available. Requests for accommodations or interpretive service must be made 48 hours prior to this meeting. Please contact the City Secretary's office at 713-467-9762 for further information.