

**MINUTES OF A PUBLIC MEETING
OF THE CITY OF BUNKER HILL VILLAGE
PLANNING AND ZONING COMMISSION
THURSDAY, DECEMBER 7, 2021, AT 11:30 A.M.**

I. CALL TO ORDER

Chairman Catherine Wile called the Planning and Zoning Commission Meeting to order at 11:32 a.m. based on a quorum of members present:

Present:

Catherine Wile, Chairman
Bill Going, Commissioner
John Gillette, Commissioner
Billy Murphy, Commissioner
Jack Christiansen, Commissioner
Jean Krivan, Commissioner
Monica Muschalik, Commissioner

Also in Attendance:

Karen Glynn, City Administrator/Acting City Secretary
Steve Smith, Director of Public Works/Building Official
Loren Smith, City Attorney
Jennifer Namie, Assistant to the City Secretary
Councilmember Keith Brown

II. PUBLIC COMMENTS

There were no public comments.

III. CONSIDERATION AND POSSIBLE ACTION REGARDING A WRITTEN RECOMMENDATION TO THE CITY COUNCIL CONCERNING THE REQUEST FOR A SPECIFIC USE PERMIT FOR THE MEMORIAL FOREST CLUB AT 12122 MEMORIAL DRIVE FOR OUTDOOR RECREATIONAL AND SUPPORTING AND INCIDENTAL USES - *Karen Glynn, City Administrator*

Karen Glynn, City Administrator presented the items, answered questions and took comments:

Memorial Forest Club, a non-profit club established in the 1950's at its current location of 12122 Memorial Drive has submitted an application for a Specific Use Permit. There is no Specific Use Permit for the site. The Club is considered a legal non-conforming use in the City of Bunker Hill Village. The desired Specific Use Permit would officially recognize the physical layout of the Club and the uses associated therewith.

This item was workshopped with the Planning and Zoning Commission in August 2021. A public hearing and further discussion was held on September 30, 2021. The Commission met again on November 18, 2021 to continue discussion.

The Commission went through the revised Ordinance step-by-step.

A motion was made by Commissioner Gillette to approve the ordinance as revised. The motion was seconded by Commissioner Krivan.

The motion carried 6 to 0 with Commissioner Going abstaining.

IV. UPDATE ON ACTIVITIES - *Karen Glynn, City Administrator*
Karen Glynn gave a brief update on upcoming December events.

The Commission thanked Jean Krivan for her service over the years.

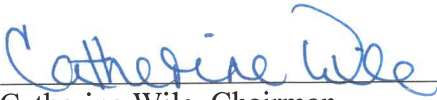
VI. ADJOURN

A motion to adjourn was made by Commissioner Gillette and seconded by Commissioner Krivan

The motion carried 7 to 0

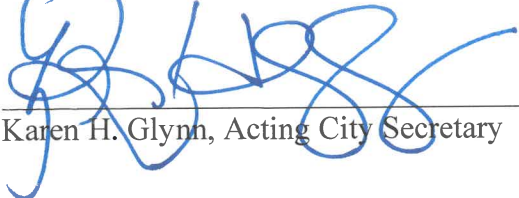
The meeting adjourned at 12:04 p.m.

Approved and accepted on January 25, 2022.



Catherine Wile, Chairman
Planning and Zoning Commission

ATTEST:



Karen H. Glynn, Acting City Secretary