



**NOTICE OF A PUBLIC MEETING
OF THE PLANNING AND ZONING COMMISSION**

April 15, 2020 at 11:30 a.m.

THE PLANNING AND ZONING COMMISSION OF THE CITY OF BUNKER HILL VILLAGE, TEXAS, WILL MEET ON TUESDAY, APRIL 15, 2020 AT 11:30 A.M. BUNKER HILL VILLAGE CITY HALL COUNCIL CHAMBERS, 11977 MEMORIAL DRIVE, FOR THE PURPOSE OF DISCUSSION AND POSSIBLE ACTION ON THE FOLLOWING:

NOTICE OF MEETING BY TELEPHONE AND VIDEO CONFERENCE:

In accordance with order of the Office of the Governor issued March 16, 2020, this meeting may be conducted by video conference in order to advance the public health goal of limiting face-to-face meetings (also called “social distancing”) to slow the spread of the Coronavirus (COVID-19). The City strongly encourages members of the public to attend by video conference as described below rather than in person (unless no other option is possible). **Please note that in order to comply with the social distancing guidelines recommended by the Center for Disease Control, the number of members of the public permitted to attend the meeting in person will be limited to six (6).**

This meeting agenda, and the agenda packet, are posted online at

www.bunkerhilltx.gov

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The public will be able to observe and participate in the meeting as follows:

[Join Zoom Meeting](#)

<https://zoom.us/j/8563230501>

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Meeting ID: 856 323 0501

The public will be permitted to offer public comments by video conference as provided by the agenda and as permitted by the presiding officer during the meeting. A recording of the meeting will be made, and will be available to the public in accordance with the Open Meetings Act upon written request.

AGENDA

- I. **CALL TO ORDER**
- II. **PUBLIC COMMENTS**
- III. **CONSIDERATION AND POSSIBLE ACTION REGARDING APPROVAL OF THE FEBRUARY 25, 2020 MINUTES**
- IV. **CONSIDERATION AND POSSIBLE ACTION ON A RECOMMENDATION TO THE CITY COUNCIL TO APPROVE A CONSENT TO ENCROACH AGREEMENT FOR THE PROPERTY AT 12019 SURREY LANE IN THE CITY OF BUNKER HILL VILLAGE - *Steve Smith, Director of Public Works/ Building Official***
- V. **REVIEW, DISCUSSION AND DIRECTION ON A SPECIFIC USE PERMIT APPLICATION BY PARATUS MEMORIAL TO DEVELOP A SCHOOL AT 11750 MEMORIAL DRIVE (MEMORIAL DRIVE CHRISTIAN CHURCH) AND TO CONTINUE THE EXISTING USES FOR CHURCH SERVICES AND A PRE-SCHOOL AT THE LOCATION - *Steve Smith, Director of Public Works/ Building Official and Paratus Memorial***
- VI. **DISCUSSION, CONSIDERATION AND POSSIBLE ACTION TO RECOMMEND TO THE CITY COUNCIL AN AMENDMENT TO THE CITY OF BUNKER HILL VILLAGE CODE OF ORDINANCES, APPENDIX A TO INCLUDE A CONDITIONAL ZONING PERMIT - *Karen Glynn, City Administrator and Loren Smith, City Attorney***
- VII. **UPDATE ON ACTIVITIES**
- VIII. **ADJOURN**

I, Karen Glynn, City Administrator of the City of Bunker Hill Village certify that the above notice of meeting was posted in a place convenient to the general public in compliance with Chapter 551, Texas Government Code, on Thursday, April 9, 2020 by 12:00 p.m.
(SEAL)



Karen H. Glynn, P. E., City Administrator

This facility is wheelchair accessible and accessible parking spaces are available. Requests for accommodations or interpretive services must be made 48 hours prior to public meetings. Please contact the office of the City Secretary at 713-467-9762 or fax 713-827-8752 for further information.