

**MINUTES OF THE REGULAR MEETING  
OF THE CITY COUNCIL  
OF THE CITY OF BUNKER HILL VILLAGE, TEXAS  
February 15, 2022 at 5:00 P.M.**

**I. CALL TO ORDER**

Mayor Robert Lord called the meeting to order at 5:02 p.m. on Zoom and in the Council Chambers of City Hall, 11977 Memorial Drive, Houston, Texas.

*Those Present:*

Mayor Robert Lord  
Councilmember Susan Schwartz  
Councilmember Jay Smyre  
Councilmember Keith Brown  
Councilmember Eric Thode  
Councilmember Laurie Rosenbaum via Zoom

*Those Absent*

None

*Also in Attendance:*

Karen Glynn, City Administrator at City Council Chambers  
Steve Smith, Dir. of Public Works/Bldg. Official at City Council Chambers  
Loren Smith, City Attorney at City Council Chambers  
Jennifer Namie, Assistant to the City Secretary via Zoom  
Ray Schultz, MVPD, Chief of Police at City Council Chambers  
Susan Grass, Finance Director at City Council Chambers

**CLOSED EXECUTIVE SESSION**

**THE CITY COUNCIL WILL CONVENE INTO CLOSED EXECUTIVE SESSION PURSUANT TO SECTION 551.089 OF THE TEXAS GOVERNMENT CODE TO DELIBERATE AN ITEM CONCERNING CRITICAL INFRASTRUCTURE OF THE CITY: EMERGENCY PREPAREDNESS PLANS FOR THE CITY'S WATER SYSTEM**

**THE CITY COUNCIL WILL CONVENE INTO CLOSED EXECUTIVE SESSION PURSUANT TO SECTION 551.071 OF THE TEXAS GOVERNMENT CODE TO CONSULT WITH ITS ATTORNEY ABOUT PENDING OR CONTEMPLATED LITIGATION OR A MATTER IN WHICH THE DUTY OF THE ATTORNEY REQUIRES TO BE DISCUSSED IN PRIVATE.**

*Mayor Lord convened into closed executive session at 5:04 p.m.*

*Mayor Lord reconvened the meeting at 5:33 p.m.*

**II. PLEDGE OF ALLEGIANCE**

Finance Director, Susan Grass, led the Pledge of Allegiance.

**III. CITIZEN COMMENTS**

There were no citizen comments.

**IV. POLICE COMMISSIONER REPORT**

- A. Update on Activities – Chief Ray Schultz and Commissioner, Jay Smyre gave an update on activities, including personnel, calls for service, the 2020 and the 2021 Budgets. Priscilla Gonzalez has joined the Department as Office Manager and HR Director.

The Department continues to work on the budget timeline for FY2023 and priority capital purchases to recommend during the budget development.

- B. Consideration and Possible Action to Approve a Budget Amendment as recommended by the Police Commission for the 2021 Year End Budget

Chief Schultz presented a budget amendment to reconcile line items for the 2021 Year End Budget. The Amendment resulted in no overall effect to the 2021 Budget.

**A motion was made by Councilmember Thode and seconded by Councilmember Schwartz to approve budget amendment as recommended by the Police Commission for the 2021 Year End Budget.**

**The motion carried 5– 0.**

- C. Consideration and Possible Action Regarding Employee Insurance Coverage for the Time Period of April 1, 2022 through March 31, 2023, Contracting for Health, Vision, and Dental Insurance and Ancillary Insurance in Partnership with the Memorial Villages Police Department and the City of Piney Point Village, Texas.

City Administrator Karen Glynn presented this item:

All full time City employees are eligible for employee insurance benefits as part of their compensation package. Insurance coverage has been provided through the Memorial Villages Police Department and includes health, dental, vision, life, and disability insurance. The City of Piney Point also participates in this group.

United Health Care, the current provider was the only proposal received for health insurance. United Health Care continued to offer a bundled package with dental and vision. The increase submitted for health insurance was 17%. Through negotiations, Alliant, MVPD's consultant was able to reduce this increase to 15%.

Although this is a significant increase, last year the contract approved resulted in a decrease of 12.6%. Historical Plan Rates and the Historical Contributions shows the success of managing the health care rates by changing to an HSA only plan in 2015. There have been increases and decreases over the 7 years; however, overall, the increase has been less than 2%. Alliant did provide options to lower the cost including a “no out of network plan” or a Memorial Hermann only plan. The Commission concurred that all alternative options significantly reduced the health care benefit for the employees.

Long term disability insurance also saw an increase which is 4.9%. All other benefits remain steady for the new plan year.

At the February 9, 2022 Commission Meeting, the Police Commission voted to contract with United Health Care for Health, Vision and Dental Insurance and the Standard for ancillary benefits not to exceed the submitted rates with Alliant continuing to negotiate with United Health Care.

**A motion was made by Councilmember Schwartz and seconded by Councilmember Thode to approve Employee Insurance Coverage for the Time Period of April 1, 2022 through March 31, 2023, Contracting for Health, Vision, and Dental Insurance and Ancillary Insurance in Partnership with the Memorial Villages Police Department and the City of Piney Point Village, Texas.**

**The motion carried 5 to 0.**

## **V. FIRE COMMISSION LIAISON REPORT**

- A. Update on Activities - Fire Commission Liaison, Keith Brown provided a report on activities, staffing, calls for service and response times, and the 2022 Budget to date. The fuel pumps at the new station are now open and ready for business. The Department hired a new front office employee. The next Commission Meeting is Wednesday, February 23, 2022.

## **VI. MAYOR'S REPORT**

- A. CONSIDERATION AND POSSIBLE ACTION TO ADOPT ORDINANCE NO. 22 - 570, AN ORDINANCE OF THE CITY OF BUNKER HILL VILLAGE, TEXAS, EXTENDING A PUBLIC HEALTH EMERGENCY AND EXTENDING A STATE OF DISASTER DUE TO THE OUTBREAK OF COVID-19; PROVIDING FOR SEVERABILITY; AND PROVIDING AN EFFECTIVE DATE

An Ordinance Declaring an Emergency was approved by the City Council on March 24, 2020 and later extended. The proposed ordinance includes an additional

extension through March 2022 and ensures that any support needed from other agencies would be available to the City.

**A motion was made by Councilmember Thode and seconded by Councilmember Schwartz to adopt Ordinance Number 21-570 to extend the Public Health Emergency and State of Disaster due to the outbreak of COVID-19.**

**The motion carried 5– 0.**

- B. Consideration and Possible Action to Appoint Resident Josh Pratt as Alternate to the City’s Zoning Board of Adjustment

**A motion was made by Councilmember Smyre and seconded by Councilmember Brown to approve the appointment of Josh Pratt as an Alternate to the City’s Zoning Board of Adjustment.**

**The motion carried 5– 0.**

- C. Report on Activities and Upcoming Events

- Birdies for Blue Golf Tournament – The Mayor noted he would be playing in the tournament and invited the public to participate as well.
- Community Conversation on Crime with the Memorial Village Mayors in March - This event will be put on by Crimestoppers and the Memorial Villages Police Department and has been moved to March.
- Primary Elections- Early Voting February 14-25; Election Day March 1
- Other Updates -The Mayor attended the Spring Branch ISD FFA Auction on February 12, 2022 and was a successful bidder. Mayor Lord also attended the HCMCA Meeting with Councilmember Schwartz and served on the speaker panel.

## **VII. CITY ADMINISTRATOR'S REPORT**

- A. Report on Activities and Upcoming Events

- Planning and Zoning Commission Meetings - Paratus Memorial has called and shared that Paratus Memorial will be submitting a revised exhibit for the proposed fence and gate at a later date. Therefore, the February Meeting will be cancelled.
- Drainage Committee - February Meeting - The Drainage Committee met in February. The Committee reviewed a summary of the added detention in the City over the past 10 years. This included approximately 13 Acre Feet of

Detention which did include the Bunker Hill Elementary School Detention planned for the latter part of 2022. Approximately 3 Acre Feet of this Detention was added by new development through the City's drainage ordinance.

The Committee is also reviewing the City's criteria manual based on Atlas 14 to ensure the new development requirements continue to address the impact of new development in the City. Comparisons have also been made with the City of Houston as a benchmark since Houston is the only other city requiring residential detention.

- March City Council Meeting – March 8, 2022  
The next City Council meeting has been moved up to March 8, 2022 to accommodate Spring Break.
- May 7, 2022 Election - The call for the Annual May Election was made in January. Friday, February 18, 2022 at 5:00 p.m. will be the last day for applicants to file. Incumbents for Position 1 and 2 have filed for their respective seats.
- Memorial Drive and Gessner Road Grant Application - Staff has met with the Mayor and Councilmember Rosenbaum to review the proposed design standards for the project and have submitted questions and comments to the City's Engineering Consultant. The emphasis is on safety improvements, in particular for pedestrians and Frostwood Elementary School Students.

B. Public Works Director - Report on Capital Projects:

- Chapel Belle and Tamerlaine Reconstruction - Work has started on Chapel Belle. This project is expected to take 6 or 7 months to complete.
- Water Well No. 5 Sitework, Transmission Main and School Progress - Site work is well underway. The City will begin to see vertical improvements soon. There is a mandatory pre-bid meeting this week for the transmission line from the new well to the Taylorcrest Water Plant with bids due on February 24, 2022. Staff expects to have a recommendation before the Council at the March Meeting.
- Winshire Circle Drainage Concerns – The Public Works Team has done some grinding on the gutter line to improve drainage; Staff and the Drainage Committee have recommended that the backflow preventers should be removed as this has become a maintenance issue and are not working properly without the regular maintenance. RPS has run an analysis showing the removal will not create a negative impact given other improvements in place for the area.

**VIII. CONSIDERATION AND POSSIBLE ACTION TO AUTHORIZE THE MAYOR TO EXECUTE CONTRACT DOCUMENTS BETWEEN THE CITY OF BUNKER HILL VILLAGE AND JLA CONSTRUCTION SOLUTIONS LLC TO SERVE AS THE CITY’S CONSTRUCTION MANAGER-AT-RISK FOR DESIGN AND CONSTRUCTION OF THE NEW PUBLIC WORKS AND DISASTER OPERATIONS BUILDING – Karen Glynn, City Administrator and Steve Smith, Director of Public Works/ Building Official**

In November 2021, the City Council approved Resolution No. 11-16-2021C selecting the Construction Management at Risk Option for the design and construction of the City’s Public Works and Disaster Operations Building. This allowed the City to select a contractor through a competitive process during the design process. The contractor knows and understands the budget and timeframe. The contractor then works with the City and the Architect during the design phase and provides input into constructability, provides value engineering and assists with scheduling. Should the City determine, during the design process, that the project should not proceed with the selected contractor, the contract can be cancelled, and the project proceed as the normal “design-bid-build” approach.

PGAL and Staff conducted the CMAR Proposal Process in December and January. Three contractors submitted proposals. Following interviews, review of proposals, and references, the team recommended the City Council award the contract to JLA Construction Solutions LLC.

JLA will charge a \$2000 per month fee for preconstruction services. The Construction Phase Service Fee is proposed at 4.75% of the proposed contract.

The City and PGAL have developed the project schedule. JLA Construction Solutions LLC commits to assisting the team to meet this schedule.

**A motion was made by Councilmember Brown and seconded by Councilmember Smyre to authorize the Mayor to execute contract documents between the City of Bunker Hill Village and JLA Construction Solutions, LLC to serve as the City’s Construction Manager-at-Risk for design construction of the new Public Works and Disaster Operations Building upon finalization of contract and agreements.**

**The motion carried 5– 0.**

**IX. CONSIDERATION AND POSSIBLE ACTION TO AUTHORIZE A CHANGE ORDER TO THE CURRENT CONTRACT WITH METRO CITY, LLC FOR THE CONSTRUCTION OF A CONCRETE WALL FOR PUBLIC SAFETY PURPOSES AT THE INTERSECTION OF BUNKER HILL ROAD AND TAYLORCREST IN AN AMOUNT NOT TO EXCEED \$22,000.00 - Steve Smith, Director of Public Works/ Building Official**

As discussed with the City Council in September 2021, there was another reported accident at the intersection of Bunker Hill Road and Taylorcrest in the early morning, of Saturday, August 7, 2021. The single vehicle involved went through the City's existing bollards, two fences and stopped on the resident's property on Williamsburg. The City's traffic engineer, Manu Isaac reviewed and analyzed the accident data. Staff met with the residents as well. Mr. Isaac developed options and the City Council authorized \$32,000 for improvements.

New traffic signals were ordered from the City's on-call traffic contractor, Southwest Signal Company, and materials are backordered. Staff requested that alternative manufacturers be considered to help reduce delivery time.

One new black Cobra streetlight was ordered from CenterPoint for the intersection. There is an existing City of Houston streetlight at the intersection. As a result, only one additional light on the Bunker Hill side was needed at the intersection.

Proposals were solicited for the construction of the concrete barrier and one of the three contractors replied with a proposed cost of \$98,000 which exceeded the budget and reasonable cost. Staff approached Metro City, the contractor who recently was awarded the Chapel Belle Project, for a cost to add the concrete barrier to the current Chapel Belle Contract. Metro City submitted a price of \$20,512.17. This amount exceeds the original expected cost of \$15,000; however, staff balanced the budget with the other items.

Staff recommended the City Council award a change order to the Chapel Belle Project to have Metro City construct the improvement.

Funding for this work was planned through the 2021 street maintenance and operations budget item (01-8830). It is recommended that these funds carryover into 2022. This will come as a budget amendment at a future meeting following the audit.

**A motion was made by Councilmember Smyre and seconded by Councilmember Thode to authorize a change order to the current contract with Metro City, LLC for the construction of a concrete wall for public safety purposes at the intersection of Bunker Hill Road and Taylorcrest in an amount not to exceed \$22,000.00.**

**The motion carried 5– 0.**

- X. CONSIDERATION AND POSSIBLE ACTION TO APPROVE RESOLUTION NO. 02-15-2022 A OF THE CITY COUNCIL OF THE CITY OF BUNKER HILL VILLAGE, TEXAS, AUTHORIZING THE MAYOR TO EXECUTE SETTLEMENT RELEASE DOCUMENTS WITH PHARMACEUTICAL MANUFACTURER ENDO HEALTH SOLUTIONS INC., ENDO PHARMACEUTICALS INC., ENDO INTERNATIONAL PLC, PAR PHARMACEUTICAL, INC., AND PAR PHARMACEUTICAL COMPANIES, INC. ("ENDO"), AS AN ADDITIONAL SETTLING PARTY WITHIN THE NATIONAL OPIOID SETTLEMENT**

**PARTICIPATION PREVIOUSLY AUTHORIZED BY THE CITY** – *Loren Smith, City Attorney*

In October 2021, the City approved a Resolution regarding the National Opioid Settlement. Since that time, the City was notified that pharmaceutical manufacturer Endo Health Solutions Inc., Endo Pharmaceuticals Inc., Endo International PLC, Par Pharmaceutical, Inc., and Par Pharmaceutical Companies, Inc. (“Endo”) has joined the proposed opioid settlement. Olson and Olson advised that the City should approve an additional resolution.

**A motion was made by Councilmember Brown and seconded by Councilmember Schwartz to approve Resolution No. 02-15-2022A of the City Council of the City of Bunker Hill Village, Texas, authorizing the Mayor to execute settlement release documents with pharmaceutical manufacturer Endo Health Solutions, Inc., Endo-Pharmaceuticals, Inc., Endo International, PLC, PAR Pharmaceutical, Inc. and PAR Pharmaceutical Companies, Inc. (“ENDO”), as an additional settling party within the National Opioid Settlement participation previously authorized by the City.**

**The motion carried 5– 0.**

- XI. CONSIDERATION AND POSSIBLE ACTION TO APPROVE RESOLUTION NO. 02-15-2022B OF THE CITY COUNCIL OF THE CITY OF BUNKER HILL VILLAGE, TEXAS REGARDING LINEBARGER GOGGAN BLAIR & SAMPSON, LLP AS BEING FULLY QUALIFIED AS SPECIAL COUNSEL TO PERFORM ALL LEGAL SERVICES NECESSARY TO COLLECT UNPAID FINES, FEES, COURT COSTS, FORFEITED BONDS, AND RESTITUTION AS PROVIDED IN TEXAS CODE OF CRIMINAL PROCEDURE, ARTICLE 103.0031**  
*- Karen Glynn, City Administrator*

*Items XI and XII were presented together and taken out of order.*

The City has been under contract with Linebarger Goggan Blair & Sampson for Municipal Court Collections since 2010. The City's contract is currently considered year to year. Linebarger Goggan Blair & Sampson has asked that the City update the contract and make a 3-year contract. In addition, there are certain procedures that are now required that need to be approved.

Resolution No 02-15-2022 B was prepared and is required to be approved. In addition, a separate action is needed for the contract. All current provisions and costs remain in place. Linebarger Goggan Blair & Sampson have proposed a 3-year contract with the option to automatically renew for an additional two years and on an annual basis thereafter.

Staff looked into other collection needs such as tax collections and utility billing. Spring Branch ISD serves as the City's Tax Assessor Collector and also handles collections. The City's utility bill collections are approximately \$3,000 per year and staff is working to reduce this through other means. As a result, staff recommended a contract with Linebarger Goggan Blair & Sampson for court collections only.



**A motion was made by Councilmember Thode and seconded by Councilmember Brown to approve Resolution No. 02-15-2022B of the City Council of the City of Bunker Hill Village, Texas regarding Linebarger Goggan Blair & Sampson, LLP as being fully qualified as Special Counsel to perform all legal services necessary to collect unpaid fines, fees, court costs, forfeited bonds and restitution as provided in Texas Code of Criminal Procedure, Article 103.0031.**

**The motion carried 5– 0.**

**XII. CONSIDERATION AND POSSIBLE ACTION TO APPROVE A CONTRACT BETWEEN THE CITY OF BUNKER HILL VILLAGE AND LINEBARGER GOGGAN BLAIR & SAMPSON TO PROVIDE COLLECTIONS FOR THE CITY’S MUNICIPAL COURT IN ACCORDANCE WITH STATE LAW PROVISIONS - *Karen Glynn, City Administrator***

*This item was discussed under Item XI and out of order.*

**A motion was made by Councilmember Brown and seconded by Councilmember Schwartz to approve a contract between the City of Bunker Hill Village and Linebarger Goggan Blair & Sampson to provide collections for the City’s Municipal Court in accordance with state law provisions.**

**The motion carried 5– 0.**

**XIII. CONSIDERATION AND POSSIBLE ACTION TO APPROVE RESOLUTION NO. 02-15-2022 C OF THE CITY COUNCIL OF BUNKER HILL VILLAGE, TEXAS, AUTHORIZING STAFF TO REMOVE UNCOLLECTIBLE AMOUNTS OWED FOR UTILITY ACCOUNTS FROM THE CITY’S UTILITY BILLING SOFTWARE – *Susan Grass, Finance Director***

Susan Grass presented this item:

A resolution has been prepared and is recommended to authorize the removal of outstanding utility accounts from the utility billing software. This debt is owed to the Water, Irrigation, Wastewater and Solid Waste Funds. A total of 72 accounts totaling \$17,140.82 have been identified to be removed, representing 11 years of activity from 2009 – 2019. For information purposes, the City purchased and implemented the current software system in 2009.

Delinquent accounts are recommended for removal for various reasons, including:

1. The Statue of Limitations (six (6) years or older) has been met.
2. Bankruptcy (discharge of debt).
3. Death of debtor; and
4. Utility bills have been sent to payers and returned as undeliverable.

The large majority of the utility bills met the 6-year statute of limitations (48%) which relate to the billings from 2009-2015. The \$17,140.82 represented less than 1% (.52%) of the dollars budgeted for billing revenues in 2021.

It is recommended that uncollectible utility accounts identified be removed from the utility billing software with Council approval on an annual basis going forward. Removing this information does not forgive the debt obligation but is an accounting procedure to aid in accurately representing the City's financial position. The City will continue to try to collect unpaid utility bills, and some of this total may still eventually be paid to the City.

**A motion was made by Councilmember Thode and seconded by Councilmember Schwartz to approve Resolution No. 02-15-2022C of the City of Bunker Hill Village, Texas, authorizing staff to remove uncollectible amounts owed for utility accounts from the City's utility billing software**

**The motion carried 5– 0.**

**XIV. DISCUSSION, CONSIDERATION AND POSSIBLE ACTION REGARDING BUNKER HILL VILLAGE'S RESPONSE TO THE OTHER VILLAGES REGARDING THE PROVISIONS OF THE INTERLOCAL AGREEMENT FOR FIRE AND EMERGENCY SERVICES BETWEEN THE CITIES OF BUNKER HILL VILLAGE, TEXAS, HILSHIRE VILLAGE, TEXAS, HEDWIG VILLAGE, TEXAS, HUNTERS CREEK VILLAGE, TEXAS, PINEY POINT VILLAGE, TEXAS, AND SPRING VALLEY VILLAGE, TEXAS AND THE VILLAGE FIRE DEPARTMENT DATED OCTOBER 2019 – Robert Lord, Mayor**

In accordance with the Interlocal Agreement between the Cities of Bunker Hill Village, Texas, Hilshire Village, Texas, Hedwig Village, Texas, Hunters Creek Village, Texas, Piney Point Village, Texas, and Spring Valley Village, Texas and the Village Fire Department dated October 2019, the City's deadline to decide whether or not to rejoin the Fire Department is May of 2022. The Mayor received a letter regarding this topic and the interest in Bunker Hill Village becoming a full member in April 2022. The Mayor and City Council continued discussion. Many of the other cities are considering this item at the February Meetings.

**No Action Taken**

**XV. CONSENT AGENDA**  
**"ALL MATTERS LISTED UNDER CONSENT AGENDA ARE CONSIDERED TO BE ROUTINE BY THE CITY COUNCIL AND WILL BE ENACTED BY ONE MOTION, THERE WILL NOT BE SEPARATE DISCUSSION OF THESE ITEMS. IF DISCUSSION IS DESIRED, THAT ITEM WILL BE REMOVED FROM THE CONSENT AGENDA AND CONSIDERED SEPARATELY."**

A. Minutes of the January 18, 2022 Regular Council Meeting

- B. RPS, Invoice No. 1221038 in the amount of \$5,257.77 for professional services rendered from November 27, 2021 to December 31, 2021 under on-call services for Miscellaneous Services including Winshire Circle, Williamsburg Ditch Drainage Review, Bunker Hill Road Repairs and FEMA CRS application
- C. RPS, Invoice No. 1221039 in the amount of \$1,029.71 for professional services rendered from November 27, 2021 to December 31, 2021 under on-call services for Site Development Review for Drainage Impact
- D. RPS, Invoice No. 1221036 in the amount of \$16,917.50 for professional services rendered from November 27, 2021 to December 31, 2021, under on-call services for Bunker Hill Detention Services
- E. RPS, Invoice No. 921030 in the amount of \$39,131.00 for professional services rendered from August 28, 2021 to October 1, 2021, under on-call services for Street and Drainage Improvements for Chapel Belle and Tamerlaine
- F. RPS, Invoice No. 1221041 in the amount of \$9,800.00 for professional services rendered from November 27, 2021 to December 31, 2021, under on-call services for Street and Drainage Improvements for Chapel Belle and Tamerlaine
- G. Probstfeld & Associates, Invoice No. 64719 in the amount of \$455.00 for professional services rendered in December 2021 for engineering services for drainage site development review
- H. Probstfeld & Associates, Invoice No. 64720 in the amount of \$230.00 for professional services rendered in December 2021 for engineering services for drainage site development review
- I. Probstfeld & Associates, Invoice No. 64721 in the amount of \$150.00 for professional services rendered in December 2021 for engineering services for drainage site development review
- J. Probstfeld & Associates, Invoice No. 64774 in the amount of \$305.00 for professional services rendered in December 2021 for engineering services for drainage site development review Probstfeld & Associates, Invoice No. 64775 in the amount of \$305.00 for professional services rendered in December 2021 for engineering services for drainage site development review
- K. Probstfeld & Associates, Invoice No. 64776 in the amount of \$455.00 for professional services rendered in December 2021 for engineering services for drainage site development review
- L. McDonald Municipal and Industrial, Monthly Pay Estimate No. 1 for work performed December 22, 2021 to December 31, 2021 in the amount of \$60,300.00 for Construction of Water Well No. 5 Site Improvements
- M. Terracon Consultants, Inc., Invoice No. TG11515 in the amount of \$4,500.00 for professional services through December 31, 2021 for Geotechnical Services for the Public Works and Disaster Operations Building
- N. The Goodman Corporation, Invoice No. 12-2021-14 in the amount of \$155.00 for professional services rendered through December 31, 2021 for Memorial Drive and Gessner Road Grant Application - TIP Call for Projects
- O. Gauge Engineering, Invoice No. 1719 in the amount of \$13,750.00 for professional services rendered through January 7, 2022 for Memorial Drive and Gessner Road Preliminary Engineering and Grant Application - TIP Call for Projects

**A motion was made by Councilmember Smyre and seconded by Councilmember Brown to approve the consent agenda.**

**The motion carried 5– 0.**

**XVI. ADJOURN**

**A motion was made by Councilmember Thode and seconded by Councilmember Schwartz to adjourn the meeting at 7:15 p.m.**

**The motion carried 5 - 0.**

Approved and accepted on March 8, 2022.



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Robert P. Lord, Mayor

ATTEST:



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Karen H. Glynn, Acting City Secretary/City Administrator