



CITY OF BUNKER HILL VILLAGE

NOTICE IS HEREBY GIVEN OF A MEETING OF THE BUNKER HILL VILLAGE CITY COUNCIL TO BE HELD ON TUESDAY, MARCH 21, 2023 AT 5:00 P.M. IN THE CITY HALL COUNCIL CHAMBERS AT 11977 MEMORIAL DRIVE, HOUSTON, TEXAS, FOR THE PURPOSE OF DISCUSSION, AND IF DEEMED ADVISABLE BY THE CITY COUNCIL, ACTION ON THE FOLLOWING:

“The Mayor, City Council and Staff of Bunker Hill Village are committed to governing with integrity and fiscal responsibility. We are dedicated to creating a sense of community, ensuring the safety and well-being of our citizens, and preserving our unique character and quality of life so that we can pass on a greater and more beautiful city to future generations.”

NOTICE OF MEETING BY TELEPHONE AND VIDEO CONFERENCE:

In accordance with Texas Government Code, Sec. 551.127, on a regular, non-emergency basis, Councilmembers may attend and participate in a meeting remotely by video conference. Should such attendance transpire, a quorum of the Council will be physically present at the location noted above on this agenda.

This meeting agenda, and the agenda packet, are posted online at
www.bunkerhilltx.gov
LATEST NEWS

The public will be able to observe and participate in the meeting as follows:

Join Zoom Meeting

<https://us06web.zoom.us/j/89531286973?pwd=cUIOSWdXK3hpaEdobm52dDVqcnJHdz09>

Meeting ID: 895 3128 6973

Passcode: 144854

Dial by your location

+1 346 248 7799 US (Houston)

Meeting ID: 895 3128 6973

The public will be permitted to offer public comments by video conference as provided by the agenda and as permitted by the presiding officer during the meeting. A recording of the meeting will be made, and will be available to the public in accordance with the Open Meetings Act upon written request.

I. CALL TO ORDER

II. PLEDGE OF ALLEGIANCE

III. CITIZENS' COMMENTS

This is an opportunity for citizens to speak to council relating to agenda and non-agenda items. Comments are limited to three minutes. If the topic the speaker wishes to address is on the agenda, the speaker can either speak at this time or defer comments until such time the item is discussed. Speakers are required to address council at the microphone and give their name and address prior to voicing their concerns.

Note: To comply with provisions of the Open Meetings Act, the City Council may not deliberate on items discussed under this agenda item. Items that cannot be referred to the city staff for action may be placed on the agenda of a future City Council meeting.

IV. MEMORIAL VILLAGES POLICE DEPARTMENT REPORT

A. Update on Activities

V. VILLAGE FIRE DEPARTMENT REPORT

A. Update on Activities

VI. MAYOR'S REPORT

A. CONSIDERATION AND POSSIBLE ACTION TO ADOPT ORDINANCE NO. 23 - 600, AN ORDINANCE OF THE CITY OF BUNKER HILL VILLAGE, TEXAS, EXTENDING A PUBLIC HEALTH EMERGENCY AND EXTENDING A STATE OF DISASTER DUE TO THE OUTBREAK OF COVID-19; PROVIDING FOR SEVERABILITY; AND PROVIDING AN EFFECTIVE DATE

B. CONSIDERATION AND POSSIBLE ACTION TO APPROVE RESOLUTION NO. 03-21-2023A, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BUNKER HILL VILLAGE, TEXAS SUPPORTING THE EFFORTS OF SPRING BRANCH INDEPENDENT SCHOOL DISTRICT TO INFLUENCE CHANGES TO SCHOOL FUNDING IN THE 88TH TEXAS LEGISLATIVE SESSION

C. Report on Activities and Upcoming Events

- Mayors' Meetings
- Animal Ordinance
- BHV Inc. Board of Directors Meeting
- Birdies Fore Blue – *March 9, 2023*
- Harris County Mayors' and Councils' Association – *March 16, 2023*
- Memorial Villages Food Truck Rodeo – *April 1, 2023*
- Celebration of Life Services for Julie Robinson, City Administrator, Spring Valley Village – *March 31, 2023*

VII. CITY ADMINISTRATOR'S REPORT

A. Report on Activities and Upcoming Events

- Verizon Cell Node
- Personnel Update
- Easter Holiday Schedule

B. Report on Capital Projects

- Public Works and Emergency Operations Building
- Taylorcrest Ct. Landscaping

- Memorial Drive Sidewalk Construction
 - Memorial Drive and Gessner Road Grant Application
 - Development Update
- C. Finance Director Report
- Annual Audit
 - Investments and Opportunities
 - Banking Update

- VIII. CONSIDERATION AND POSSIBLE ACTION TO ADOPT ORDINANCE NO. 23-601 OF THE CITY OF BUNKER HILL VILLAGE, TEXAS, DECLARING THE UNOPPOSED CANDIDATES FOR THE MAYOR AND COUNCILMEMBERS, POSITIONS 4 AND 5 ELECTED; PROVIDING THAT THE MAY 6, 2023 GENERAL MUNICIPAL OFFICERS ELECTION SHALL NOT BE HELD; CONTAINING OTHER PROVISIONS RELATING TO THE SUBJECT; PROVIDING FOR SEVERABILITY; AND REPEALING ALL ORDINANCES OR PARTS OF ORDINANCES INCONSISTENT OR IN CONFLICT HEREWITH – *Karen Glynn, Acting City Secretary/ Community Development***
- IX. CONSIDERATION AND POSSIBLE ACTION TO APPROVE A ONE YEAR CONTRACT EXTENSION WITH YARDWORKS, INC. FOR LANDSCAPE SERVICES INCLUDING RIGHT-OF-WAY MAINTENANCE, ESPLANADES, AND CITY HALL/ MEMORIAL VILLAGES POLICE DEPARTMENT FOR THE TIME FRAME APRIL 1, 2023 THROUGH MARCH 31, 2024 AT A BASE AMOUNT OF \$146,220.00 AND NOT TO EXCEED AN AMOUNT OF \$30,000.00 FOR ADDITIONAL WORK AS DEEMED NECESSARY – *Karen Glynn, Acting City Secretary/ Community Development***
- X. CONSIDERATION AND POSSIBLE ACTION TO APPROVE A CONTRACT WITH YARDWORKS, INC. TO COMPLETE THE INSTALLATION OF LANDSCAPING FOR WATER WELL NO. 5 IN AN AMOUNT NOT TO EXCEED \$17,176.00 – *Karen Glynn, Acting City Secretary/ Community Development***
- XI. CONSIDERATION AND POSSIBLE ACTION TO APPROVE RESOLUTION NO. 03-21-2023B, A RESOLUTION BY THE CITY COUNCIL OF THE CITY OF BUNKER HILL VILLAGE, TEXAS SUSPENDING THE MAY 1, 2023 EFFECTIVE DATE OF THE PROPOSAL BY CENTERPOINT ENERGY RESOURCES CORP., D/B/A CENTERPOINT ENERGY ENTEX AND CENTERPOINT ENERGY TEXAS GAS – HOUSTON DIVISION, TO IMPLEMENT INTERIM GRIP RATE ADJUSTMENTS FOR GAS UTILITY INVESTMENT IN 2022 AND REQUIRING DELIVERY OF THIS RESOLUTION TO THE COMPANY AND LEGAL COUNSEL – *Gerardo Barrera, City Administrator***
- XII. CONSIDERATION AND POSSIBLE ACTION TO APPROVE ORDINANCE NO. 23-602 OF THE CITY OF BUNKER HILL VILLAGE, TEXAS, ADOPTING AMENDMENTS NO. 14 THROUGH NO. 21 TO THE ORIGINAL BUDGET OF THE CITY OF BUNKER HILL VILLAGE, TEXAS, FOR THE FISCAL YEAR 2022; PROVIDING DETAILED LINE ITEM INCREASES OR DECREASES; PROVIDING FOR SEVERABILITY; AND CONTAINING OTHER PROVISIONS RELATING TO THE SUBJECT - *Susan Grass, Finance Director***
- XIII. CONSIDERATION AND POSSIBLE ACTION TO APPROVE ORDINANCE NO. 23-603 OF THE CITY OF BUNKER HILL VILLAGE, TEXAS, ADOPTING AMENDMENT NO. 4 TO THE ORIGINAL BUDGET OF THE CITY OF BUNKER HILL VILLAGE, TEXAS, FOR THE FISCAL YEAR 2023; PROVIDING DETAILED LINE ITEM INCREASES OR**

DECREASES; PROVIDING FOR SEVERABILITY; AND CONTAINING OTHER PROVISIONS RELATING TO THE SUBJECT – Susan Grass, Finance Director

XIV. CONSENT AGENDA

“ALL MATTERS LISTED UNDER CONSENT AGENDA ARE CONSIDERED TO BE ROUTINE BY THE CITY COUNCIL AND WILL BE ENACTED BY ONE MOTION, THERE WILL NOT BE SEPARATE DISCUSSION OF THESE ITEMS. IF DISCUSSION IS DESIRED, THAT ITEM WILL BE REMOVED FROM THE CONSENT AGENDA AND CONSIDERED SEPARATELY.”

- A. Minutes of the February 21, 2023 Regular Council Meeting
- B. Minutes of the March 9, 2023 Special Council Meeting
- C. December 2022 Financials
- D. January 2023 Financials
- E. The Goodman Corporation, Invoice No. 2-2023-4 in the amount of \$1,085.00 for professional services rendered in February 2023 for the Memorial Drive and Gessner Road Grant Application.
- F. Langford Engineering, Invoice No. 26123 in the amount of \$20,990.88 for Water Well No. 5 design and construction services completed through January 27, 2023.
- G. Langford Engineering, Invoice No. 26124 in the amount of \$1,236.84 for General Engineering services rendered through January 27, 2023.
- H. Willscot, Invoice No. 9016673277 in the amount of \$1,234.98 for January 2023 facility rental (Public Works Team).
- I. Willscot, Invoice No. 9016949303 in the amount of \$1,291.39 for February 2023 facility rental (Public Works Team).

XV. EXECUTIVE SESSION

PURSUANT TO SECTION 551.071 OF THE TEXAS GOVERNMENT CODE, THE CITY COUNCIL WILL MEET IN CLOSED EXECUTIVE SESSION TO CONSULT WITH THE CITY ATTORNEY REGARDING A MATTER THAT THE ATTORNEY’S DUTY REQUIRES TO BE HELD IN CLOSED SESSION.

SECTION 551.074 – PERSONNEL MATTERS – THE CITY COUNCIL WILL MEET IN CLOSED EXECUTIVE SESSION TO DELIBERATE REGARDING THE APPOINTMENT, ASSIGNMENT AND DUTIES OF THE CITY’S COMMISSIONER TO THE VILLAGE FIRE COMMISSION.

XVI. ADJOURN

I, Karen Glynn, Acting City Secretary of the City of Bunker Hill Village certify that the above notice of meeting was posted in a place convenient to the general public in compliance with Chapter 551, Texas government Code, on March 17, 2023 by 12:00 p.m.

(SEAL)



Karen H. Glynn, Acting City Secretary

This facility is wheelchair accessible and accessible parking spaces are available. Requests for accommodations or interpretive service must be made 48 hours prior to this meeting. Please contact the City Secretary’s office at 713-467-9762 for further information.