



CITY OF BUNKER HILL VILLAGE

NOTICE IS HEREBY GIVEN OF A MEETING OF THE BUNKER HILL VILLAGE, TEXAS CITY COUNCIL TO BE HELD ON TUESDAY, APRIL 19, 2022 AT 5:30 P.M. IN THE CITY HALL COUNCIL CHAMBERS AT 11977 MEMORIAL DRIVE, HOUSTON, TEXAS, FOR THE PURPOSE OF DISCUSSION, AND IF DEEMED ADVISABLE BY THE CITY COUNCIL, ACTION ON THE FOLLOWING:

“The Mayor, City Council and Staff of Bunker Hill Village are committed to governing with integrity and fiscal responsibility. We are dedicated to creating a sense of community, ensuring the safety and well-being of our citizens, and preserving our unique character and quality of life so that we can pass on a greater and more beautiful city to future generations.”

NOTICE OF MEETING BY TELEPHONE AND VIDEO CONFERENCE:

In accordance with Texas Government Code, Sec. 551.127, on a regular, non-emergency basis, Councilmembers may attend and participate in a meeting remotely by video conference. Should such attendance transpire, a quorum of the Council will be physically present at the location noted above on this agenda.

This meeting agenda, and the agenda packet, are posted online at
www.bunkerhilltx.gov
LATEST NEWS

The public will be able to observe and participate in the meeting as follows:

Join Zoom Meeting

<https://us06web.zoom.us/j/81392310302?pwd=a08renlHdHVwSFp6V2Y0Vkkxc2RxZz09>

Meeting ID: 813 9231 0302

Passcode: 046051

Dial by your location

+1 346 248 7799 US (Houston)

The public will be permitted to offer public comments by video conference as provided by the agenda and as permitted by the presiding officer during the meeting. A recording of the meeting will be made, and will be available to the public in accordance with the Open Meetings Act upon written request.

I. CALL TO ORDER

II. PLEDGE OF ALLEGIANCE

III. RECOGNITIONS

*Recognition and Appreciation of Former Mayor Shirley Inman
And Extending Sympathy to the Inman Family*

*Recognition and Appreciation of Councilmember and Commission Jay Smyre
For His Faithful Service to the City of Bunker Hill Village*

IV. CITIZENS' COMMENTS

This is an opportunity for citizens to speak to council relating to agenda and non-agenda items. Comments are limited to three minutes. If the topic the speaker wishes to address is on the agenda, the speaker can either speak at this time or defer comments until such time the item is discussed. Speakers are required to address council at the microphone and give their name and address prior to voicing their concerns.

Note: To comply with provisions of the Open Meetings Act, the City Council may not deliberate on items discussed under this agenda item. Items that cannot be referred to the city staff for action may be placed on the agenda of a future City Council meeting.

V. PRESENTATION AND RECEIPT FOR FILING OF THE 2021 FINANCIAL AUDIT CONDUCTED BY BELT HARRIS PECHACEK, LLLP – Robert Belt, Belt Harris Pechacek, LLP and Susan Grass, Finance Director

VI. VILLAGE FIRE DEPARTMENT REPORT

- A. Update on Activities
- B. Update on 2023 Annual Budget Process and Discussions

VII. MEMORIAL VILLAGES POLICE DEPARTMENT REPORT

- A. Update on Activities
- B. Update on 2023 Annual Budget Process and Discussions

VIII. MAYOR'S REPORT

- A. CONSIDERATION AND POSSIBLE ACTION TO ADOPT ORDINANCE NUMBER 22 - 574, AN ORDINANCE OF THE CITY OF BUNKER HILL VILLAGE, TEXAS EXTENDING A PUBLIC HEALTH EMERGENCY AND EXTENDING A STATE OF DISASTER DUE TO THE OUTBREAK OF COVID-19; PROVIDING FOR SEVERABILITY; AND PROVIDING AN EFFECTIVE DATE
- B. Proclamations
 - A Proclamation Naming April 2022 "*Child Abuse Prevention Month*"
 - A Proclamation Naming Wednesday, April 27, 2022 "*Administrative Professionals Day in the City of Bunker Hill*" honoring the City's Administrative Staff
 - A Proclamation Naming April 29, 2022 "*Mr. Jessi Day in the City of Bunker Hill*" honoring Jesse Ochoa on his Retirement from SBISD After 41 Years of Service

- C. Report on Activities and Upcoming Events
 - Community Conversation on Crime with the Memorial Village Mayors in March 2022
 - Upcoming Parades
 - Memorial High School Seniors Parade – May 14, 2022*
 - Bunker Hill Elementary School – 5th Grade Parade – May 26, 2022*
 - Villages Independence Day Parade – Monday, July 4, 2022*
 - Other Updates

IX. CITY ADMINISTRATOR'S REPORT

- A. Report on Activities and Upcoming Events
 - Planning and Zoning Commission Meeting
 - Memorial Drive and Gessner Road Grant Application
 - Bunker Hill Elementary School Additional Detention
 - Update on 2023 Budget Process
- B. Public Works Director - Report on Capital Projects
 - Chapel Belle and Tamerlaine Reconstruction
 - Water Well No. 5 Sitework and School Progress
 - Bunker Hill and Taylorcrest Safety Improvements

X. CONSIDERATION AND POSSIBLE ACTION TO APPROVE RESOLUTION NO. 04-19-2022 A, A RESOLUTION BY THE CITY OF BUNKER HILL VILLAGE, TEXAS SUSPENDING THE MAY 2, 2022 EFFECTIVE DATE OF THE PROPOSAL BY CENTERPOINT ENERGY RESOURCES CORP., D/B/A CENTERPOINT ENERGY ENTEX AND CENTERPOINT ENERGY TEXAS GAS – HOUSTON DIVISION TO IMPLEMENT INTERIM GRIP RATE ADJUSTMENTS FOR GAS UTILITY INVESTMENT IN 2021 AND REQUIRING DELIVERY OF THIS RESOLUTION TO THE COMPANY AND LEGAL COUNSEL – *Karen Glynn, City Administrator*

XI. CONSIDERATION AND POSSIBLE ACTION TO APPROVE RESOLUTION NO. 04-19-2022 B, A RESOLUTION OF THE CITY OF BUNKER HILL VILLAGE, TEXAS FINDING THAT CENTERPOINT ENERGY HOUSTON ELECTRIC, LLC'S APPLICATION FOR APPROVAL TO AMEND ITS DISTRIBUTION COST RECOVERY FACTOR PURSUANT TO 16 TEX. ADMIN. CODE § 25.243 TO INCREASE DISTRIBUTION RATES WITHIN THE CITY SHOULD BE DENIED; FINDING THAT THE CITY'S REASONABLE RATE CASE EXPENSES SHALL BE REIMBURSED BY THE COMPANY; FINDING THAT THE MEETING AT WHICH THIS RESOLUTION IS PASSED IS OPEN TO THE PUBLIC AS REQUIRED BY LAW; REQUIRING NOTICE OF THIS RESOLUTION TO THE COMPANY AND LEGAL COUNSEL - *Karen Glynn, City Administrator*

XII. CONSIDERATION AND POSSIBLE ACTION TO AUTHORIZE CHANGE ORDER NO. 2 TO THE CURRENT CONTRACT WITH METRO CITY, LLC FOR THE RECONSTRUCTION OF CHAPEL BELLE RESULTING IN A NET DECREASE OF \$5,176.61 - *Steve Smith, Director of Public Works/ Building Official*

XIII. CONSENT AGENDA

“ALL MATTERS LISTED UNDER CONSENT AGENDA ARE CONSIDERED TO BE ROUTINE BY THE CITY COUNCIL AND WILL BE ENACTED BY ONE MOTION, THERE WILL NOT BE SEPARATE DISCUSSION OF THESE ITEMS. IF DISCUSSION

IS DESIRED, THAT ITEM WILL BE REMOVED FROM THE CONSENT AGENDA AND CONSIDERED SEPARATELY.”

- A. January 2022 Financials
- B. February 2022 Financials
- C. March 2022 Financials
- D. Minutes of the March 8, 2022 City Council Meeting
- E. Langford Engineering, Inc., No. 24970 in the amount of \$97.50 for professional services rendered through February 25, 2022 for General Engineering Services for a Citizen Concern and Response
- F. Langford Engineering, Inc., Invoice No. 24971 in the amount of \$1,466.12 for professional services rendered through February 25, 2022 for Emergency Preparedness Plan
- G. Langford Engineering, Inc., Invoice No. 24972 in the amount of \$278.96 for professional services rendered through February 25, 2022 for Risk and Resilience Assessment
- H. Langford Engineering, Inc., Invoice No. 24968 in the amount of \$17,248.18 for professional services rendered through February 25, 2022 for Engineering Services for the Design and Construction of the Transmission Line for Water Well No. 5
- I. Langford Engineering, Inc., Invoice No. 24969 in the amount of \$238.45 for professional services rendered through February 25, 2022 for Taylorcrest Water Plan On Site Improvements for the Transmission Line and Water Well No. 5
- J. RPS, Invoice No. 1121045 in the amount of \$12,510.00 for professional services rendered from October 30, 2021 to November 26, 2021, under on-call services for Street and Drainage Improvements for Chapel Belle and Tamerlaine
- K. RPS, Invoice No. 222055 in the amount of \$5,842.50 for professional services rendered from January 29, 2022 to February 25, 2022, under on-call services for Street and Drainage Improvements for Chapel Belle and Tamerlaine
- L. RPS, Invoice No. 222059 in the amount of \$3,452.67 for professional services rendered from January 29, 2022 to February 25, 2022 under on-call services for Miscellaneous Services including FEMA CRS Application, Taylorcrest Model Review, Detention Calculation Spreadsheet, and Model Review for Atlas 14 Flows
- M. RPS, Invoice No. 222061 in the amount of \$2,309.49 for professional services rendered from January 29, 2022 to February 25, 2022 under on-call services for Miscellaneous Services including Drainage Committee Services
- N. RPS, Invoice No. 222057 in the amount of \$525.22 for professional services rendered from January 29, 2022 to February 25, 2022 under on-call services for Site Development Review for Drainage Impact
- O. RPS, Invoice No. 222060 in the amount of \$670.00 for professional services rendered from January 29, 2022 to February 25, 2022, under on-call services for Bunker Hill Detention Services
- P. Gauge Engineering, Invoice No. 1794 in the amount of \$8,979.13 for professional services rendered through February 28, 2022 for Memorial Drive and Gessner Road Preliminary Engineering and Grant Application - TIP Call for Projects
- Q. Alsay, Inc., Monthly Pay Estimate No. 7 in the amount of \$13,500.00 for services rendered from October 28, 2021 through January 25, 2022 for the Construction of Water Well No. 5
- R. MetroCity, LLC, Monthly Pay Estimate No. 1 in the amount of \$114,615.32 for services rendered from February 1, 2022 through February 28, 2022 for the Reconstruction of Chapel Belle and Tamerlaine Drive and Concrete Barrier Wall at Taylorcrest and Bunker Hill Road
- S. Harris Galveston Subsidence District Water Conservation Education Program, Fee No. 322870 in the amount of \$30,856.00 for participation in the regional watershed protection education program (Water Wise Program) for the Sponsorship of Students

XIV. PRESENTATION:

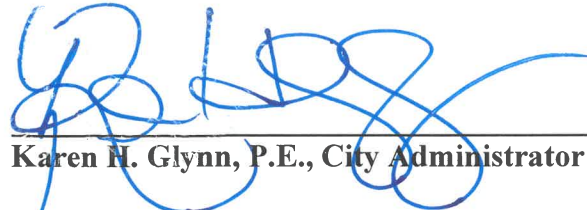
STATE OF THE CITY
Mayor Robert Lord

*Members of the
Planning & Zoning Commission and Zoning Board of Adjustment
May attend this Meeting.*

XV. ADJOURN

I, Karen Glynn, City Administrator of the City of Bunker Hill Village certify that the above notice of meeting was posted in a place convenient to the general public in compliance with Chapter 551, Texas government Code, on April 14, 2022 by 12:00 p.m.

(SEAL)



Karen H. Glynn, P.E., City Administrator

This facility is wheelchair accessible and accessible parking spaces are available. Requests for accommodations or interpretive service must be made 48 hours prior to this meeting. Please contact the City Secretary's office at 713-467-9762 for further information.