

## CITY OF BUNKER HILL VILLAGE

NOTICE IS HEREBY GIVEN OF A MEETING OF THE BUNKER HILL VILLAGE, TEXAS CITY COUNCIL TO BE HELD ON TUESDAY, FEBRUARY 15, 2022 AT 5:00 P.M. IN THE CITY HALL COUNCIL CHAMBERS AT 11977 MEMORIAL DRIVE, HOUSTON, TEXAS, FOR THE PURPOSE OF DISCUSSION, AND IF DEEMED ADVISABLE BY THE CITY COUNCIL, ACTION ON THE FOLLOWING:

*“The Mayor, City Council and Staff of Bunker Hill Village are committed to governing with integrity and fiscal responsibility. We are dedicated to creating a sense of community, ensuring the safety and well-being of our citizens, and preserving our unique character and quality of life so that we can pass on a greater and more beautiful city to future generations.”*

### **NOTICE OF MEETING BY TELEPHONE AND VIDEO CONFERENCE:**

In accordance with Texas Government Code, Sec. 551.127, on a regular, non-emergency basis, Councilmembers may attend and participate in a meeting remotely by video conference. Should such attendance transpire, a quorum of the Council will be physically present at the location noted above on this agenda.

*This meeting agenda, and the agenda packet, are posted online at*  
[www.bunkerhilltx.gov](http://www.bunkerhilltx.gov)  
**LATEST NEWS**

*The public will be able to observe and participate in the meeting as follows:*

### **Join Zoom Meeting**

<https://us06web.zoom.us/j/83462603506?pwd=MBTUExOYXNiLzQySzMrQ25oa0VGUT09>

**Meeting ID: 834 6260 3506**

**Passcode: 906750**

**Dial by your location**

**+1 346 248 7799 US (Houston)**

*The public will be permitted to offer public comments by video conference as provided by the agenda and as permitted by the presiding officer during the meeting. A recording of the meeting will be made and will be available to the public in accordance with the Open Meetings Act upon written request.*

## **CLOSED EXECUTIVE SESSION**

**THE CITY COUNCIL WILL CONVENE INTO CLOSED EXECUTIVE SESSION PURSUANT TO SECTION 551.089 OF THE TEXAS GOVERNMENT CODE TO DELIBERATE AN ITEM CONCERNING CRITICAL INFRASTRUCTURE OF THE CITY: EMERGENCY PREPAREDNESS PLANS FOR THE CITY’S WATER SYSTEM**

**THE CITY COUNCIL WILL CONVENE INTO CLOSED EXECUTIVE SESSION PURSUANT TO SECTION 551.071 OF THE TEXAS GOVERNMENT CODE TO CONSULT WITH ITS ATTORNEY ABOUT PENDING OR CONTEMPLATED LITIGATION OR A MATTER IN WHICH THE DUTY OF THE ATTORNEY REQUIRES TO BE DISCUSSED IN PRIVATE.**

*The Regular City Council Meeting will commence at 5:30 p.m. following the closed executive session:*

### **I. CALL TO ORDER**

### **II. PLEDGE OF ALLEGIANCE**

### **III. CITIZENS’ COMMENTS**

This is an opportunity for citizens to speak to council relating to agenda and non-agenda items. Comments are limited to three minutes. If the topic the speaker wishes to address is on the agenda, the speaker can either speak at this time or defer comments until such time the item is discussed. Speakers are required to address council at the microphone and give their name and address prior to voicing their concerns.

Note: To comply with provisions of the Open Meetings Act, the City Council may not deliberate on items discussed under this agenda item. Items that cannot be referred to the city staff for action may be placed on the agenda of a future City Council meeting.

### **IV. POLICE COMMISSIONER REPORT**

- A. Update on Activities
- B. Consideration and Possible Action to Approve a Budget Amendment as Recommended by the Police Commission for the 2021 Year End Budget
- C. Consideration and Possible Action Regarding Employee Insurance Coverage for the Time Period of April 1, 2022 through March 31, 2023, Contracting for Health, Vision, and Dental Insurance and Ancillary Insurance in Partnership with the Memorial Villages Police Department and the City of Piney Point Village, Texas

### **V. FIRE COMMISSION LIAISON REPORT**

- A. Update on Activities

### **VI. MAYOR’S REPORT**

- A. CONSIDERATION AND POSSIBLE ACTION TO ADOPT ORDINANCE NO. 22 - 568, AN ORDINANCE OF THE CITY OF BUNKER HILL VILLAGE, TEXAS, EXTENDING A PUBLIC HEALTH EMERGENCY AND EXTENDING A STATE OF DISASTER DUE TO

THE OUTBREAK OF COVID-19; PROVIDING FOR SEVERABILITY; AND PROVIDING AN EFFECTIVE DATE

- B. Consideration and Possible Action to Appoint Resident Josh Pratt as Alternate to the City’s Zoning Board of Adjustment
- C. Report on Activities and Upcoming Events
  - Birdies for Blue Golf Tournament
  - Community Conversation on Crime with the Memorial Village Mayors in March
  - Primary Elections- Early Voting February 14-25; Election Day March 1
  - Other Updates

**VII. CITY ADMINISTRATOR'S REPORT**

- A. Report on Activities and Upcoming Events
  - Planning and Zoning Commission Meetings
  - Drainage Committee - February Meeting
  - March City Council Meeting – March 8, 2022
  - May 7, 2022 Election
  - Memorial Drive and Gessner Road Grant Application
- B. Public Works Director - Report on Capital Projects
  - Chapel Belle and Tamerlaine Reconstruction
  - Water Well No. 5 Sitework, Transmission Main and School Progress
  - Winshire Circle Drainage Concerns

**VIII. CONSIDERATION AND POSSIBLE ACTION TO AUTHORIZE THE MAYOR TO EXECUTE CONTRACT DOCUMENTS BETWEEN THE CITY OF BUNKER HILL VILLAGE AND JLA CONSTRUCTION SOLUTIONS LLC TO SERVE AS THE CITY’S CONSTRUCTION MANAGER-AT-RISK FOR DESIGN AND CONSTRUCTION OF THE NEW PUBLIC WORKS AND DISASTER OPERATIONS BUILDING – *Karen Glynn, City Administrator and Steve Smith, Director of Public Works/ Building Official***

**IX. CONSIDERATION AND POSSIBLE ACTION TO AUTHORIZE A CHANGE ORDER TO THE CURRENT CONTRACT WITH METRO CITY, LLC FOR THE CONSTRUCTION OF A CONCRETE WALL FOR PUBLIC SAFETY PURPOSES AT THE INTERSECTION OF BUNKER HILL ROAD AND TAYLORCREST IN AN AMOUNT NOT TO EXCEED \$22,000.00 - *Steve Smith, Director of Public Works/ Building Official***

**X. CONSIDERATION AND POSSIBLE ACTION TO APPROVE RESOLUTION NO. 02-15-2022 A OF THE CITY COUNCIL OF THE CITY OF BUNKER HILL VILLAGE, TEXAS, AUTHORIZING THE MAYOR TO EXECUTE SETTLEMENT RELEASE DOCUMENTS WITH PHARMACEUTICAL MANUFACTURER ENDO HEALTH SOLUTIONS INC., ENDO PHARMACEUTICALS INC., ENDO INTERNATIONAL PLC, PAR PHARMACEUTICAL, INC., AND PAR PHARMACEUTICAL COMPANIES, INC. (“ENDO”), AS AN ADDITIONAL SETTLING PARTY WITHIN THE NATIONAL OPIOID SETTLEMENT PARTICIPATION PREVIOUSLY AUTHORIZED BY THE CITY – *Loren Smith, City Attorney***

**XI. CONSIDERATION AND POSSIBLE ACTION TO APPROVE RESOLUTION NO. 02-15-2022B OF THE CITY COUNCIL OF THE CITY OF BUNKER HILL VILLAGE, TEXAS REGARDING LINEBARGER GOGGAN BLAIR & SAMPSON, LLP AS BEING FULLY QUALIFIED AS SPECIAL COUNCIL TO PERFORM ALL LEGAL SERVICES**

**NECESSARY TO COLLECT UNPAID FINES, FEES, COURT COSTS, FORFEITED BONDS, AND RESTITUTION AS PROVIDED IN TEXAS CODE OF CRIMINAL PROCEDURE, ARTICLE 103.0031 - Karen Glynn, City Administrator**

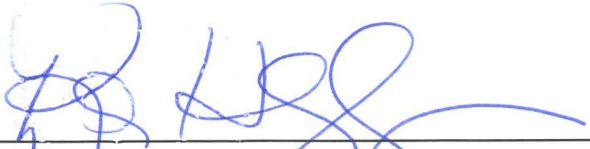
- XII. CONSIDERATION AND POSSIBLE ACTION TO APPROVE A CONTRACT BETWEEN THE CITY OF BUNKER HILL VILLAGE AND LINEBARGER GOGGAN BLAIR & SAMPSON TO PROVIDE COLLECTIONS FOR THE CITY’S MUNICIPAL COURT IN ACCORDANCE WITH STATE LAW PROVISIONS - Karen Glynn, City Administrator**
- XIII. CONSIDERATION AND POSSIBLE ACTION TO APPROVE RESOLUTION NO. 02-15-2022 C OF THE CITY COUNCIL OF BUNKER HILL VILLAGE, TEXAS, AUTHORIZING STAFF TO REMOVE UNCOLLECTIBLE AMOUNTS OWED FOR UTILITY ACCOUNTS FROM THE CITY’S UTILITY BILLING SOFTWARE – Susan Grass, Finance Director**
- XIV. DISCUSSION, CONSIDERATION AND POSSIBLE ACTION REGARDING BUNKER HILL VILLAGE’S RESPONSE TO THE OTHER VILLAGES REGARDING THE PROVISIONS OF THE INTERLOCAL AGREEMENT FOR FIRE AND EMERGENCY SERVICES BETWEEN THE CITIES OF BUNKER HILL VILLAGE, TEXAS, HILSHIRE VILLAGE, TEXAS, HEDWIG VILLAGE, TEXAS, HUNTERS CREEK VILLAGE, TEXAS, PINEY POINT VILLAGE, TEXAS, AND SPRING VALLEY VILLAGE, TEXAS AND THE VILLAGE FIRE DEPARTMENT DATED OCTOBER 2019 – Robert Lord, Mayor**
- XV. CONSENT AGENDA**  
“ALL MATTERS LISTED UNDER CONSENT AGENDA ARE CONSIDERED TO BE ROUTINE BY THE CITY COUNCIL AND WILL BE ENACTED BY ONE MOTION, THERE WILL NOT BE SEPARATE DISCUSSION OF THESE ITEMS. IF DISCUSSION IS DESIRED, THAT ITEM WILL BE REMOVED FROM THE CONSENT AGENDA AND CONSIDERED SEPARATELY.”
- A. Minutes of the January 18, 2022 Regular Council Meeting
  - B. RPS, Invoice No. 1221038 in the amount of \$5,257.77 for professional services rendered from November 27, 2021 to December 31, 2021 under on-call services for Miscellaneous Services including Winshire Circle, Williamsburg Ditch Drainage Review, Bunker Hill Road Repairs and FEMA CRS application
  - C. RPS, Invoice No. 1221039 in the amount of \$1,029.71 for professional services rendered from November 27, 2021 to December 31, 2021 under on-call services for Site Development Review for Drainage Impact
  - D. RPS, Invoice No. 1221036 in the amount of \$16,917.50 for professional services rendered from November 27, 2021 to December 31, 2021, under on-call services for Bunker Hill Detention Services
  - E. RPS, Invoice No. 921030 in the amount of \$39,131.00 for professional services rendered from August 28, 2021 to October 1, 2021, under on-call services for Street and Drainage Improvements for Chapel Belle and Tamerlaine
  - F. RPS, Invoice No. 1221041 in the amount of \$9,800.00 for professional services rendered from November 27, 2021 to December 31, 2021, under on-call services for Street and Drainage Improvements for Chapel Belle and Tamerlaine
  - G. Probstfeld & Associates, Invoice No. 64719 in the amount of \$455.00 for professional services rendered in December 2021 for engineering services for drainage site development review
  - H. Probstfeld & Associates, Invoice No. 64720 in the amount of \$230.00 for professional services rendered in December 2021 for engineering services for drainage site development review

- I. Probstfeld & Associates, Invoice No. 64721 in the amount of \$150.00 for professional services rendered in December 2021 for engineering services for drainage site development review
- J. Probstfeld & Associates, Invoice No. 64774 in the amount of \$305.00 for professional services rendered in December 2021 for engineering services for drainage site development review  
Probstfeld & Associates, Invoice No. 64775 in the amount of \$305.00 for professional services rendered in December 2021 for engineering services for drainage site development review
- K. Probstfeld & Associates, Invoice No. 64776 in the amount of \$455.00 for professional services rendered in December 2021 for engineering services for drainage site development review
- L. McDonald Municipal and Industrial, Monthly Pay Estimate No. 1 for work performed December 22, 2021 to December 31, 2021 in the amount of \$60,300.00 for Construction of Water Well No. 5 Site Improvements
- M. Terracon Consultants, Inc., Invoice No. TG11515 in the amount of \$4,500.00 for professional services through December 31, 2021 for Geotechnical Services for the Public Works and Disaster Operations Building
- N. The Goodman Corporation, Invoice No. 12-2021-14 in the amount of \$155.00 for professional services rendered through December 31, 2021 for Memorial Drive and Gessner Road Grant Application - TIP Call for Projects
- O. Gauge Engineering, Invoice No. 1719 in the amount of \$13,750.00 for professional services rendered through January 7, 2022 for Memorial Drive and Gessner Road Preliminary Engineering and Grant Application - TIP Call for Projects

**XV. ADJOURN**

**I, Karen Glynn, City Administrator of the City of Bunker Hill Village certify that the above notice of meeting was posted in a place convenient to the general public in compliance with Chapter 551, Texas government Code, on February 11, 2022 by 12:00 p.m.**

**(SEAL)**



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**Karen H. Glynn, P.E., City Administrator**

***This facility is wheelchair accessible and accessible parking spaces are available. Requests for accommodations or interpretive service must be made 48 hours prior to this meeting. Please contact the City Secretary's office at 713-467-9762 for further information.***