



CITY OF BUNKER HILL VILLAGE

NOTICE IS HEREBY GIVEN OF A MEETING OF THE BUNKER HILL VILLAGE CITY COUNCIL TO BE HELD ON TUESDAY, NOVEMBER 19, 2019 AT 5:30 P.M. IN THE CITY HALL COUNCIL CHAMBERS AT 11977 MEMORIAL DRIVE, HOUSTON, TEXAS, FOR THE PURPOSE OF DISCUSSION, AND IF DEEMED ADVISABLE BY THE CITY COUNCIL, ACTION ON THE FOLLOWING:

“The Mayor, City Council and Staff of Bunker Hill Village are committed to governing with integrity and fiscal responsibility. We are dedicated to creating a sense of community, ensuring the safety and well-being of our citizens, and preserving our unique character and quality of life so that we can pass on a greater and more beautiful city to future generations.”

I. CALL TO ORDER

II. PLEDGE OF ALLEGIANCE

III. CITIZENS' COMMENTS

This is an opportunity for citizens to speak to council relating to agenda and non-agenda items. Comments are limited to three minutes. If the topic the speaker wishes to address is on the agenda, the speaker can either speak at this time or defer comments until such time the item is discussed. Speakers are required to address council at the microphone and give their name and address prior to voicing their concerns.

Note: To comply with provisions of the Open Meetings Act, the City Council may not deliberate on items discussed under this agenda item. Items that cannot be referred to the city staff for action may be placed on the agenda of a future City Council meeting.

IV. POLICE COMMISSIONER REPORT

- A. Update on Activities
- B. Consideration and Possible Action to Approve Resolution No. 11-19-19 A of the City Council of the City of Bunker Hill Village, Texas, Naming Said City's Alternate Commissioner on the Board of Commissioners of the Memorial Villages Police Department

V. FIRE REPORT

- A. Update on Activities and Planned Fire Station Renovation
- B. Update on the Village Fire Department Agreements
- C. Consideration and Action on Implementation of Agreements
 - Payment of \$90,000 for Legal and Other Fees
 - Escrow Payment of \$74,556 for Employee Post Retirement Liability
- D. Consideration and Possible Action to Approve Resolution No. 11-19-19 B of the City Council of the City of Bunker Hill Village, Texas, Naming Said City's Liaison to the Board of Commissioners of the Village Fire Department

VI. MAYOR'S REPORT

- A. Report on Activities
- B. Committee Reports/Updates
 - Beautification Committee – *Councilmember Laurie Rosenbaum, Chair*
 - Technology Committee – *Councilmember Eric Thode, Chair*
 - Public Safety Committee – *Councilmember Keith Brown, Chair*
 - Drainage Committee – *Mayor Robert Lord, Chair*

VII. CITY ADMINISTRATOR'S REPORT

- A. Report on Activities and Upcoming Events
- B. Calendar of Events for 2020
- C. Public Works Director - Report on Capital Projects

VIII. CONSIDERATION AND POSSIBLE ACTION REGARDING ORDINANCE NO. 19-511 AMENDING THE CODE OF ORDINANCES OF THE CITY OF BUNKER HILL VILLAGE, TEXAS, BY DELETING SECTION 16-26, (1) - (4) OF ARTICLE II OF CHAPTER 16 THEREOF AND SUBSTITUTING THEREFORE A NEW SECTION 16-26, (1) - (4); ESTABLISHING RATES TO BE CHARGED BY THE CITY FOR WATER AND SANITARY SEWER SERVICES; REPEALING ALL ORDINANCES OR PARTS OF ORDINANCES INCONSISTENT OR IN CONFLICT HEREWITH; AND PROVIDING FOR SEVERABILITY - *Karen Glynn, City Administrator*

IX. CONSIDERATION AND POSSIBLE ACTION REGARDING ORDINANCE NO. 19-512 AMENDING THE CODE OF ORDINANCES OF THE CITY OF BUNKER HILL VILLAGE, TEXAS, BY DELETING SECTION 16-26 (5) OF ARTICLE II OF CHAPTER 16 THEREOF AND SUBSTITUTING THEREFORE A NEW SECTION 16-26 (5); ESTABLISHING RATES TO BE CHARGED BY THE CITY FOR SOLID WASTE AND RECYCLING SERVICES; REPEALING ALL ORDINANCES OR PARTS OF ORDINANCES INCONSISTENT OR IN CONFLICT HEREWITH; AND PROVIDING FOR SEVERABILITY- *Karen Glynn, City Administrator*

X. CONSIDERATION AND POSSIBLE ACTION ON RESOLUTION NO. 11-19-19 C OF THE CITY COUNCIL OF THE CITY OF BUNKER HILL VILLAGE, TEXAS, ADOPTING A SCHEDULING OF FEES, RATES, DEPOSITS, AND OTHER CHARGES FOR PUBLIC SERVICES, INCLUDING THOSE RELATING TO DEVELOPMENT, BUILDING AND CONSTRUCTION, ELECTRICAL, PLUMBING, LICENSING AND REGISTRATIONS, REGULATORY INSPECTIONS, PERMITTING, APPLICATIONS, HEARINGS AND OTHER MATTERS - *Steve Smith, Director of Public Works/ Building Official*

XI. CONSIDERATION AND POSSIBLE ACTION REGARDING RESOLUTION NO. 11-19-19 D OF THE CITY COUNCIL OF THE CITY OF BUNKER HILL VILLAGE, TEXAS, ACKNOWLEDGING REVIEW AND APPROVAL OF THE PUBLIC FUNDS MANAGEMENT AND INVESTMENT POLICY – *Britique Williams, Director of Finance/City Secretary*

XII. CONSIDERATION AND POSSIBLE ACTION TO AUTHORIZE MAYOR ROBERT LORD TO APPROVE A CONTRACT FOR THE 2019 AUDIT AND POSSIBLE MULTI-YEARS IN AN AMOUNT NOT TO EXCEED \$25,000 PER YEAR – *Britique Williams, Director of Finance/City Secretary*

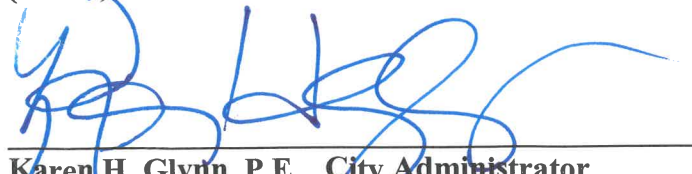
- XIII. CONSIDERATION AND POSSIBLE ACTION TO APPROVE ORDINANCE NO 19-513 AMENDING THE CODE OF ORDINANCES OF THE CITY OF BUNKER HILL VILLAGE, TEXAS BY AMENDING ARTICLE IV, CONSTRUCTION CODES, OF CHAPTER 4, DEVELOPMENT, BUILDING AND CONSTRUCTION, TO ADOPT THE 2018 EDITIONS OF THE INTERNATIONAL BUILDING CODE, INTERNATIONAL MECHANICAL CODE, INTERNATIONAL PLUMBING CODE, INTERNATIONAL ELECTRICAL CODE, INTERNATIONAL RESIDENTIAL CODE FOR ONE- AND TWO-FAMILY DWELLINGS, INTERNATIONAL ENERGY CONSERVATION CODE, INTERNATIONAL SWIMMING POOL AND SPA CODE, INTERNATIONAL EXISTING BUILDING CODE, INTERNATIONAL PROPERTY MAINTENANCE CODE AND THE INTERNATIONAL FUEL GAS CODE ALL AS PUBLISHED BY THE INTERNATIONAL CODE CORPORATION, AND TO ADOPT THE 2020 EDITION OF THE NATIONAL ELECTRICAL CODE AS PUBLISHED BY THE NATIONAL FIRE PROTECTION ASSOCIATION, INC., ALL WITH LOCAL AMENDMENTS; AMENDING ARTICLE IV, FIRE CODE, OF CHAPTER 6, FIRE PROTECTION AND PREVENTION, TO ADOPT THE 2018 EDITION OF THE INTERNATIONAL FIRE CODE AS PUBLISHED BY THE INTERNATIONAL CODE CORPORATION WITH LOCAL AMENDMENTS; PROVIDING FOR A PENALTY IN AN AMOUNT NOT TO EXCEED \$2,000.00 FOR ANY VIOLATION OF ANY PROVISION HEREOF WITH EACH DAY CONSTITUTING A NEW VIOLATION; AND PROVIDING FOR SEVERABILITY - *Steve Smith, Director of Public Works/ Building Official***
- XIV. CONSIDERATION AND POSSIBLE ACTION TO CONSTRUCT A REVISED PLAN TO ADDRESS DRAINAGE IMPROVEMENTS FOR BLALOCK LANE IN AN AMOUNT NOT TO EXCEED THE REMAINING FUNDS FROM THE ORIGINAL BUDGET OF \$130,000 AS RECOMMENDED BY THE CITY'S DRAINAGE COMMITTEE - *Steve Smith, Director of Public Works/ Building Official***
- XV. CONSIDERATION AND POSSIBLE ACTION TO APPROVE ORDINANCE NO. 19-514 AMENDING SECTION 2-29 OF THE CODE OF ORDINANCES OF THE CITY OF BUNKER HILL VILLAGE, TEXAS, PROVIDING THAT THE CITY COUNCIL SHALL MEET IN REGULAR SESSION AT SPECIFIED DAYS AND TIMES – *Karen Glynn, City Administrator***
- XVI. CONSIDERATION AND POSSIBLE ACTION TO APPROVE RESOLUTION NO. 11-19-2019 E OF THE CITY COUNCIL OF THE CITY OF BUNKER HILL VILLAGE, TEXAS, CASTING ITS BALLOT FOR THE ELECTION OF A PERSON TO THE BOARD OF DIRECTORS OF THE HARRIS COUNTY APPRAISAL DISTRICT - *Karen Glynn, City Administrator***
- XVII. CONSENT AGENDA**
“ALL MATTERS LISTED UNDER CONSENT AGENDA ARE CONSIDERED TO BE ROUTINE BY THE CITY COUNCIL AND WILL BE ENACTED BY ONE MOTION, THERE WILL NOT BE SEPARATE DISCUSSION OF THESE ITEMS. IF DISCUSSION IS DESIRED, THAT ITEM WILL BE REMOVED FROM THE CONSENT AGENDA AND CONSIDERED SEPARATELY.”
- A. Minutes of the October 15, 2019 Regular Council Meeting
 - B. September 2019 Financials
 - C. October 2019 Financials

- D. Lloyd, Smitha & Associates, LLC Invoice No. CMBH1705-03 for professional services rendered from October 1, 2019 to October 31, 2019 in the amount of \$18,012.00 for Street, Drainage, and Water Line Improvements for Warrenton Drive, Kilts Drive, and Valley Star Drive
- E. RPS, Invoice No. 919087 in the amount of \$9,452.50 for professional services rendered from August 31, 2019 to September 30, 2019 under on-call services for Construction Management Services for Street, Drainage, and Water Line Improvements for Warrenton Drive, Kilts Drive and Valley Star Drive
- F. RPS, Invoice No. 1019046 in the amount of \$875.00 for professional services rendered from October 1, 2019 to November 01, 2019 under on-call services for Site Development Review
- G. RPS, Invoice No. 1019048 in the amount of \$10,026.61 for professional services rendered from October 1, 2019 to November 1, 2019 under on-call services for miscellaneous services including Drainage Committee Planning, Meeting and Associated Assignments
- H. AAA Asphalt Paving, Inc., Pay Request No. 5 in the amount of \$163,043.19 through October 31, 2019 for Construction of Street, Drainage, and Water Line Improvements for Warrenton Drive, Kilts Drive, and Valley Star Drive
- I. Probstfeld & Associates, Invoice No. 60141 in the amounts of \$305.00 for professional services rendered in October 2019, for engineering services for drainage site development review
- J. Probstfeld & Associates, Invoice No. 60142 in the amounts of \$150.00 for professional services rendered in October 2019, for engineering services for drainage site development review
- K. Probstfeld & Associates, Invoice No. 60133 in the amounts of \$150.00 for professional services rendered in October 2019, for engineering services for drainage site development review
- L. Probstfeld & Associates, Invoice No. 60135 in the amounts of \$150.00 for professional services rendered in August 2019, for engineering services for drainage site development review
- M. Probstfeld & Associates, Invoice No. 60137 in the amounts of \$225.00 for professional services rendered in September 2019, for engineering services for drainage site development review
- N. Probstfeld & Associates, Invoice No. 60203 in the amounts of \$230.00 for professional services rendered in October 2019, for engineering services for drainage site development review
- O. Probstfeld & Associates, Invoice No. 60204 in the amounts of \$455.00 for professional services rendered in October 2019, for engineering services for drainage site development review
- P. Probstfeld & Associates, Invoice No. 60336 in the amounts of \$230.00 for professional services rendered in November 2019, for engineering services for drainage site development review

XVIII. ADJOURN

I, Karen Glynn, City Administrator of the City of Bunker Hill Village certify that the above notice of meeting was posted in a place convenient to the general public in compliance with Chapter 551, Texas government Code, on November 15, 2019 by 12:00 p.m.

(SEAL)



Karen H. Glynn, P.E., City Administrator

This facility is wheelchair accessible and accessible parking spaces are available. Requests for accommodations or interpretive service must be made 48 hours prior to this meeting. Please contact the City Secretary's office at 713-467-9762 for further information.