



## CITY OF BUNKER HILL VILLAGE

NOTICE IS HEREBY GIVEN OF A MEETING OF THE BUNKER HILL VILLAGE CITY COUNCIL TO BE HELD ON TUESDAY, JANUARY 15, 2019 AT 5:00 P.M. IN THE CITY HALL COUNCIL CHAMBERS AT 11977 MEMORIAL DRIVE, HOUSTON, TEXAS, FOR THE PURPOSE OF DISCUSSION, AND IF DEEMED ADVISABLE BY THE CITY COUNCIL, ACTION ON THE FOLLOWING:

*“The Mayor, City Council and Staff of Bunker Hill Village are committed to governing with integrity and fiscal responsibility. We are dedicated to creating a sense of community, ensuring the safety and well-being of our citizens, and preserving our unique character and quality of life so that we can pass on a greater and more beautiful city to future generations.”*

### I. CALL TO ORDER

### II. PLEDGE OF ALLEGIANCE

### III. CITIZENS' COMMENTS

This is an opportunity for citizens to speak to council relating to agenda and non-agenda items. Comments are limited to three minutes. If the topic the speaker wishes to address is on the agenda, the speaker can either speak at this time or defer comments until such time the item is discussed. Speakers are required to address council at the microphone and give their name and address prior to voicing their concerns.

Note: To comply with provisions of the Open Meetings Act, the City Council may not deliberate on items discussed under this agenda item. Items that cannot be referred to the city staff for action may be placed on the agenda of a future City Council meeting.

### IV. POLICE COMMISSIONER REPORT

- A. Update on Activities
- B. Receipt of Check from the Memorial Villages Police Department for Surplus Reimbursement for Fiscal Years 2016 and 2017 in the amount of \$ 51,051.00

### V. FIRE COMMISSIONER REPORT

Review and Discussion on Efforts to Improve Response Times

### EXECUTIVE SESSION

THE CITY COUNCIL WILL CONVENE INTO CLOSED EXECUTIVE SESSION PURSUANT TO SECTION 551.071 OF THE TEXAS GOVERNMENT CODE TO CONSULT WITH ITS ATTORNEY ABOUT PENDING OR CONTEMPLATED LITIGATION OR A MATTER IN WHICH THE DUTY OF THE ATTORNEY REQUIRES TO BE DISCUSSED IN PRIVATE

**CONSIDERATION AND POSSIBLE ACTION REGARDING FIRE AND EMS SERVICES FOR THE CITY OF BUNKER HILL VILLAGE:**

- A. Consideration and Possible Action to Increase the contract with Bissinger, Oshman & Williams LLP by \$10,000.00
- B. Update on Activities

- VI. **CONSIDERATION AND POSSIBLE ACTION REGARDING AN ORDINANCE OF THE CITY OF BUNKER HILL VILLAGE, TEXAS PROVIDING FOR THE HOLDING OF A GENERAL ELECTION TO BE HELD ON SATURDAY, MAY 4, 2019 FOR THE PURPOSE OF ELECTING THE MAYOR AND TWO COUNCIL MEMBERS (POSITION NOS. 4 AND 5); PROVIDING DETAILS RELATING TO THE HOLDING OF SUCH ELECTION; AND CONTAINING OTHER PROVISIONS RELATING TO THE SUBJECT - Britique Williams, City Secretary/Finance Director**
  
- VII. **CONSIDERATION AND POSSIBLE ACTION REGARDING AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF BUNKER HILL VILLAGE, TEXAS, AMENDING CHAPTER 2, ARTICLE 1, SECTION 2.4 OF THE CODE OF ORDINANCES OF THE CITY OF BUNKER HILL VILLAGE, TEXAS BY DELETING ALL OF SECTION 2.4 OF CHAPTER 2, ARTICLE I AND ADDING A NEW SECTION 2.4 OF CHAPTER 2, ARTICLE I, SAID SECTION DESIGNATING THE HOUSTON COMMUNITY NEWSPAPER AS THE OFFICIAL NEWSPAPER OF THE CITY; REPEALING ALL ORDINANCES OR PARTS OF ORDINANCES IN CONFLICT -Karen Glynn, City Administrator**
  
- VIII. **CONSIDERATION AND POSSIBLE ACTION TO APPROVE CHANGE ORDER NO. 6 TO THE CONTRACT WITH FUSED INDUSTRIES, LLC FOR CONSTRUCTION OF THE CITY'S REGIONAL DRAINAGE PROJECT ON TAYLORCREST, WILLIAMSBURG, BUNKER HILL, AND COBBLESTONE TO ADD NEW BID ITEMS AND ADJUST QUANTITIES RESULTING IN A NO COST IMPACT TO THE PROJECT - Karen Glynn, City Administrator**
  
- IX. **CONSIDERATION AND POSSIBLE ACTION TO RATIFY AN AGREEMENT BETWEEN THE TEXAS GENERAL LAND OFFICE AND THE CITY OF BUNKER HILL VILLAGE FOR ELECTRIC RETAIL SALES AT THE MOST FAVORABLE RATE TO THE CITY -Karen Glynn, City Administrator**
  
- X. **CONSENT AGENDA**  
**“ALL MATTERS LISTED UNDER CONSENT AGENDA ARE CONSIDERED TO BE ROUTINE BY THE CITY COUNCIL AND WILL BE ENACTED BY ONE MOTION, THERE WILL NOT BE SEPARATE DISCUSSION OF THESE ITEMS. IF DISCUSSION IS DESIRED, THAT ITEM WILL BE REMOVED FROM THE CONSENT AGENDA AND CONSIDERED SEPARATELY.”**
  - A. Minutes of the November 13, 2018 Regular Council Meeting
  - B. Minutes of the December 18, 2018 Special Council Meeting
  - C. November 2018 Financials

- D. Fused Industries, LLC Payment No. 5 in the amount of \$375,165.35 for work completed through October 6, 2018 to November 9, 2018 for the Regional Drainage Project 1 – Taylorcrest, Williamsburg, Cobblestone, and Bunker Hill Road
- E. Fused Industries, LLC Payment No. 6 in the amount of \$260,642.00 for work completed through November 10, 2018 to December 1, 2018 for the Regional Drainage Project 1 – Taylorcrest, Williamsburg, Cobblestone, and Bunker Hill Road
- F. T-Construction, LLC Invoice No. 2018-027-05 in the amount of \$6,429.00 for installation of a service replacement with cleanouts including mobilization and traffic control. This work is being done under the Interlocal Agreement with Texas City
- G. Lloyd, Smitha & Associates, Inc. Invoice No. CMBH1703-04 for professional services rendered from November 1, 2018 to November 30, 2018 in the amount of \$20,207.00 for Regional Drainage Project 1
- H. RPS, Invoice No. 1018012 in the amount of \$3,619.20 for professional services rendered from October 1, 2018 to November 2, 2018 under on-call services for Water Line Improvements for Blalock Road and Wendover Lane
- I. RPS, Invoice No. 1018013 in the amount of \$20,561.33 for professional services rendered from October 1, 2018 to November 2, 2018 under on-call services for Regional Drainage Improvements on Taylorcrest Road, Bunker Hill Road, Williamsburg Lane, and Cobblestone Drive
- J. RPS, Invoice No. 1018014 in the amount of \$20,500.00 for professional services rendered from October 1, 2018 to November 2, 2018 under on-call services for Design of Street, Drainage, and Water Line Improvements for Warrenton Drive, Kilts Drive and Valley Star Drive
- K. RPS, Invoice No. 1018020 in the amount of \$1,644.99 for professional services rendered from October 1, 2018 to November 2, 2018 under on-call services for General On-Call Services
- L. RPS, Invoice No. 1018021 in the amount of \$1,472.77 for professional services rendered from October 1, 2018 to November 2, 2018 under on-call services for for drainage site development review
- M. RPS, Invoice No. 1118024 in the amount of \$2,784.00 for professional services rendered from November 3, 2018 to November 30, 2018 under on-call services for Water Line Improvements for Blalock Road and Wendover Lane
- N. RPS, Invoice No. 1118025 in the amount of \$9,609.35 for professional services rendered from November 3, 2018 to November 30, 2018 under on-call services for Regional Drainage Project 1 – Taylorcrest, Bunker Hill Road, Cobblestone and Williamsburg
- O. RPS, Invoice No. 1118028 in the amount of \$32,409.00 for professional services rendered from November 3, 2018 to November 30, 2018 under on-call services for Design of Street, Drainage, and Water Line Improvements for Warrenton Drive, Kilts Drive, and Valley Star Drive
- P. Neil Technical Services, Corp., Invoice No 83083 in the amount of \$16,196.75 through December 2018 for Water Plant #1 Well Upgrade, Soft Start and RTD Equipment
- Q. Neil Technical Services, Corp., Invoice No 83696 in the amount of \$115.00 through December, 2018 for Wiring for City Sign
- R. Neil Technical Services, Corp., Invoice No 83714 in the amount of \$7,046.00 through December, 2018 for City Hall Water Plant, Investigate Generator and ATS
- S. Probstfeld & Associates, Invoice No. 58296 and 58297 in the amounts of \$117.50 and \$385.00 for professional services rendered and billed on December 11, 2018 for engineering services for drainage site development review

- T. Probstfeld & Associates, Invoice No. 58319, 58320, 58321 and 58327 in the amounts of \$610.00, \$497.50, \$305.00 and \$460.00 for professional services rendered and billed on December 14, 2018 for engineering services for drainage site development review
- U. Probstfeld & Associates, Invoice No. 58350, 58351, 58353 and 58355 in the amounts of \$305.00, \$305.00, \$620.00 and \$155.00 for professional services rendered and billed on December 19, 2018 for engineering services for drainage site development review
- V. Layne Christensen Company, Invoice No. 92093610 in the amount of \$31,618.00 for work completed through November 21, 2018 on the City Hall Water Well #1 Repair
- W. Layne Christensen Company, Invoice No. 92093611 in the amount of \$27,780.00 for work completed through November 21, 2018 on the City Hall Water Well #1 Repair
- X. Layne Christensen Company, Invoice No. 92091993 in the amount of \$79,316.00 for work completed through October 26, 2018 on the City Hall Water Well #1 Repair
- Y. Langford Engineering, Inc., Invoice No. 21655 in the amount of \$266.17 for professional services rendered through September 30, 2018 for the Water Well #3 Improvements
- Z. Langford Engineering, Inc., Invoice No. 21758 in the amount of \$576.70 for professional services rendered through October 31, 2018 for the Taylorcrest Water Plant Improvements Project
- AA. Langford Engineering, Inc., Invoice No. 21806 in the amount of \$88.72 for professional services rendered through November 30, 2018 for the Taylorcrest Water Plant Improvements Project
- BB. Bissinger, Oshman & Williams LLP, Invoice No.14500 in the amount of \$10,221.03 for professional services rendered July 30, 2018 and October 31, 2018
- CC. Northwest Pest Control Contract for Fiscal Year 2019 Mosquito Spraying
- DD. Renewal agreement between the Harris County Sheriff's Office and the City of Bunker Hill Village to house, support, maintain, and confine city prisoners under the same terms and conditions through December 31, 2019 (\$80.00 per day, or portion of a day) and may be renewed for three (3) additional one year periods
- EE. Houston Community Newspaper Contract for publishing notices or other matters required by law for the period of January 1, 2019 through December 31, 2019
- FF. Interlocal Agreement with Harris County in the amount of \$1,925.49 for administration and implementation of a regional watershed protection education program for a one year timeframe with automatic renewals on an annual basis
- GG. Renewal agreement (36 months) with ALSCO Linen and Uniform Rental Services for the City's Public Works Staff

## **XI. MAYOR'S REPORT**

- A. Report on Activities
- B. Update on Committees
  - Drainage Committee - *Councilmember Robert Lord*
  - Court Security Committee – *Karen Glynn, City Administrator*
- C. Discussion and possible action on 2019 City Council Meetings, Events and Holiday Schedule

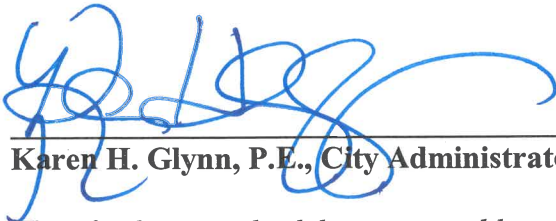
## **XII. CITY ADMINISTRATOR'S REPORT**

- A. Update on Activities
- B. Update on Capital Projects
- C. Update on 2018 Year End Financials and Planning for 2019 Capital Projects

## **XIII. ADJOURN**

**I, Karen Glynn, City Administrator of the City of Bunker Hill Village certify that the above notice of meeting was posted in a place convenient to the general public in compliance with Chapter 551, Texas government Code, on January 11, 2018 by 4:00 p.m.**

**(SEAL)**



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**Karen H. Glynn, P.E., City Administrator**

*This facility is wheelchair accessible and accessible parking spaces are available. Requests for accommodations or interpretive service must be made 48 hours prior to this meeting. Please contact the City Secretary's office at 713-467-9762 for further information.*