



CITY OF BUNKER HILL VILLAGE

NOTICE IS HEREBY GIVEN OF A MEETING OF THE BUNKER HILL VILLAGE CITY COUNCIL TO BE HELD ON TUESDAY, SEPTEMBER 19, 2017 AT 5:00 P.M. IN THE CITY HALL COUNCIL CHAMBERS AT 11977 MEMORIAL DRIVE, HOUSTON, TEXAS, FOR THE PURPOSE OF DISCUSSION, AND IF DEEMED ADVISABLE BY THE CITY COUNCIL, ACTION ON THE FOLLOWING:

“The Mayor, City Council and Staff of Bunker Hill Village are committed to governing with integrity and fiscal responsibility. We are dedicated to creating a sense of community, ensuring the safety and well-being of our citizens, and preserving our unique character and quality of life so that we can pass on a greater and more beautiful city to future generations.”

I. CALL TO ORDER

II. PLEDGE OF ALLEGIANCE

III. CITIZENS' COMMENTS

This is an opportunity for citizens to speak to council relating to agenda and non-agenda items. Comments are limited to three minutes. If the topic the speaker wishes to address is on the agenda, the speaker can either speak at this time or defer comments until such time the item is discussed. Speakers are required to address council at the microphone and give their name and address prior to voicing their concerns.

Note: To comply with provisions of the Open Meetings Act, the City Council may not deliberate on items discussed under this agenda item. Items that cannot be referred to the city staff for action may be placed on the agenda of a future City Council meeting.

IV. PRESENTATION AND DISCUSSION ON HURRICANE HARVEY - *Steve Smith, Director of Public Works/ Building Official & Ray Schultz, Chief of Police Memorial Villages Police Department*

V. PRESENTATION AND DISCUSSION ON THE PROPOSED BUDGET FOR 2018 AND THE PROPOSED 2017 TAX RATE TO SUPPORT THE BUDGET - *Karen Glynn, City Administrator*

VI. PUBLIC HEARINGS

Open Public Hearing

THE PURPOSE OF THE PUBLIC HEARING IS TO RECEIVE COMMENTS FROM THE PUBLIC, EITHER ORAL OR WRITTEN, REGARDING THE PROPOSED BUDGET FOR 2018

Close the Public Hearing

Open the Public Hearing

THE PURPOSE OF THE PUBLIC HEARING IS TO RECEIVE INPUT FROM THE PUBLIC, EITHER ORAL OR WRITTEN, REGARDING THE 2017 PROPOSED PROPERTY TAX RATE TO SUPPORT THE 2017 BUDGET

Close the Public Hearing

VII. FIRE COMMISSIONER REPORT

- A. Update on Activities

VIII. POLICE COMMISSIONER REPORT

- A. National Night Out - October 3, 2017
- B. Update on Activities
- C. Consideration and Possible Action to Approve a Budget Amendment as Recommended by the Police Commission to Fund Emergency Expenses Associated with Hurricane Harvey in the amount of \$150,000 with Bunker Hill Village's share being \$50,000.

IX. CONSIDERATION AND POSSIBLE ACTION ON AUTHORIZING A CHANGE ORDER TO COMPLETE THE CITY'S EXISTING CONTRACT WITH D. L. ELLIOT ENTERPRISES, INC. FOR THE LIBERTY BELL WATER LINE REHAB PROJECT TO INCREASE THE CONTRACT AMOUNT BY AN ADDITIONAL \$8,486.50 BASED ON ACTUAL QUANTITIES - Steve Smith, Director of Public Works/ Building Official

X. CONSIDERATION AND POSSIBLE ACTION TO AUTHORIZE THE CITY ADMINISTRATOR TO INCREASE THE EXISTING CONTRACTS WITH RPS INFRASTRUCTURE TO COMPLETE THE FINAL DESIGN OF THE CITY'S 2017 PROJECTS AS LISTED BELOW - Steve Smith, Dir. of Public Works/ Building Official

- A. Authorization to proceed under the City's Current Contract with RPS Infrastructure to include the development of final engineering plans and specifications for water and wastewater utilities in conjunction with Regional Drainage Project 1 currently under final design in an amount not to exceed \$23,400.00.
- B. Authorization to proceed under the City's Current Contract with RPS Infrastructure to develop easement documentation for the final engineering plans and specifications for the 2017 Water Rehab Project in an amount not to exceed \$16,695.00.

XI. CONSIDERATION AND POSSIBLE ACTION TO APPROVE AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF BUNKER HILL VILLAGE, TEXAS, BY ADDING A NEW ARTICLE IX, TURNING, TO CHAPTER 9, MOTOR VEHICLES AND TRAFFIC, ADDING A NEW SECTION 9-250, NO RIGHT TURN ON RED DURING SCHOOL ZONE HOURS; ESTABLISHING A "NO RIGHT TURN ON RED," FROM 7:30 A.M. TO 8:15 A.M., AND 2:45 P.M. TO 3:15 P.M., MONDAY THROUGH FRIDAY, ON DAYS THAT SCHOOL IS BEING HELD DURING THE SPRING BRANCH INDEPENDENT SCHOOL DISTRICT SCHOOL YEAR AT THE SIGNALIZED INTERSECTION OF MEMORIAL DRIVE AND GESSNER ROAD WITHIN THE CITY LIMITS OF THE CITY OF BUNKER HILL VILLAGE; AUTHORIZING AND DIRECTING THE PLACEMENT OF OFFICIAL TRAFFIC CONTROL DEVICES NOTIFYING THE PUBLIC OF THE ZONES ESTABLISHED HEREBY; PROVIDING A PENALTY IN AN AMOUNT OF NOT LESS THAN \$1.00 NOR MORE THAN \$200.00 FOR EACH VIOLATION OF ANY PROVISION HEREOF - Steve Smith, Dir. of Public Works/ Building Official

XII. CONSENT AGENDA

“ALL MATTERS LISTED UNDER CONSENT AGENDA ARE CONSIDERED TO BE ROUTINE BY THE CITY COUNCIL AND WILL BE ENACTED BY ONE MOTION, THERE WILL NOT BE SEPARATE DISCUSSION OF THESE ITEMS. IF DISCUSSION IS DESIRED, THAT ITEM WILL BE REMOVED FROM THE CONSENT AGENDA AND CONSIDERED SEPARATELY.”

- A. August 2017 Financials
- B. Kimley-Horn and Associates, Inc., Invoice No. 067787104-0717 in the amount of \$3,250.00 for professional services through July 10, 2017 for development of the re-striping plan for Memorial Drive.
- C. Probstfeld & Associates, Invoice No. 54998 in the amount of \$1,237.50 for professional services rendered in July 2017 for engineering services for the City’s Drainage Plan Review.
- D. Langford Engineering, Inc., Invoice No. 20642 in the amount of \$8,030.93 for professional services rendered through September 1, 2017 for the Taylorcrest Water Plant Improvements Project.
- E. Langford Engineering, Inc., Invoice No. 20643 in the amount of \$5,450.24 for professional services rendered through September 1, 2017 for the 2017 Sanitary Sewer Rehab Project.
- F. Langford Engineering, Inc., Invoice No. 20644 in the amount of \$780.30 for professional services rendered through September 1, 2017 for the Liberty Bell Water Line – *Final Bill*.
- G. Lloyd, Smitha & Associates, LLC Invoice No. CMBH1701-03 in the amount of \$13,390.00 for professional services rendered from July 1, 2017 through August 31, 2017 for the 2017 Sanitary Sewer Rehab Project.
- H. RPS Klotz Associates, Invoice No. 717145 in the amount of \$46,762.24 for professional services rendered from July 1, 2017 to July 28, 2017 under on-call services for the Final Engineering Design for Regional Drainage Project 1 – Taylorcrest, Williamsburg, Cobblestone and Bunker Hill Road.
- I. RPS Klotz Associates, Invoice No. 717117 in the amount of \$2,152.65 for professional services rendered from July 1, 2017 to July 28, 2017 under on-call services for miscellaneous meetings and Gessner Sidewalk review.
- J. RPS Klotz Associates, Invoice No. 717116 in the amount of \$2,583.91 for professional services rendered from July 1, 2017 to July 28, 2017 under on-call services for Site Development Review.
- K. RPS Klotz Associates, Invoice No. 717136 in the amount of \$5,129.81 for professional services rendered from July 1, 2017 to July 28, 2017 under on-call services for the Final Design for Wood Lane and Winshire Circle.
- L. The Goodman Corporation, Invoice No. 8-2017-3 in the amount of \$782.48 for professional services rendered through August 31, 2017 for the Memorial Drive and Gessner Road Grant Application.
- M. Harris-Galveston Subsidence District, No. 284361 in the amount of \$4,642.00 for the Annual Permit Fee effective from October 1, 2017 to September 30, 2018

XIII. MAYOR'S REPORT

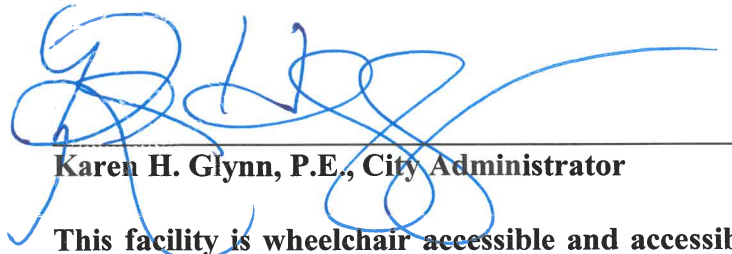
- A. Update on Meetings, Activities and Upcoming Events
- B. Update on Committees:
 - Beautification Committee - *Laurie Rosenbaum*
 - Drainage Committee – *Karen Glynn*
 - Public Safety Committee - *Jay Janecek*

XIV. CITY ADMINISTRATOR'S REPORT

- A. Update on Projects
- B. Report on Annual TML Conference
- C. Calendar for the 2018 Budget Process

XV. ADJOURN

**I, Karen Glynn, City Administrator of the City of Bunker Hill Village certify that the above notice of meeting was posted in a place convenient to the general public in compliance with Chapter 551, Texas Government Code, on September 15, 2017 by 4:00 p.m.
(SEAL)**



Karen H. Glynn, P.E., City Administrator

This facility is wheelchair accessible and accessible parking spaces are available. Requests for accommodations or interpretive service must be made 48 hours prior to this meeting. Please contact the City Secretary's office at 713-467-9762 for further information.