

## CITY OF BUNKER HILL VILLAGE

NOTICE IS HEREBY GIVEN OF A MEETING OF THE BUNKER HILL VILLAGE CITY COUNCIL TO BE HELD ON TUESDAY, FEBRUARY 16, 2016 AT 5:00 P.M. IN THE CITY HALL COUNCIL CHAMBERS AT 11977 MEMORIAL DRIVE, HOUSTON, TEXAS, FOR THE PURPOSE OF DISCUSSION, AND IF DEEMED ADVISABLE BY THE CITY COUNCIL, ACTION ON THE FOLLOWING:

*“The Mayor, City Council and Staff of Bunker Hill Village are committed to governing with integrity and fiscal responsibility. We are dedicated to creating a sense of community, ensuring the safety and well-being of our citizens, and preserving our unique character and quality of life so that we can pass on a greater and more beautiful city to future generations.”*

**I. CALL TO ORDER**

**II. PLEDGE OF ALLEGIANCE**

**III. CITIZENS' COMMENTS**

This is an opportunity for citizens to speak to council relating to agenda and non-agenda items. Comments are limited to three minutes. If the topic the speaker wishes to address is on the agenda, the speaker can either speak at this time or defer comments until such time the item is discussed. Speakers are required to address council at the microphone and give their name and address prior to voicing their concerns.

Note: To comply with provisions of the Open Meetings Act, the City Council may not deliberate on items discussed under this agenda item. Items that cannot be referred to the city staff for action may be placed on the agenda of a future City Council meeting.

**IV. FIRE COMMISSIONER REPORT**

A. Update on Activities

**V. POLICE COMMISSIONER REPORT**

A. Update on Activities

**VI. PRESENTATION AND DISCUSSION ON THE UPCOMING MEMORIAL BRIDGE CONSTRUCTION PROJECT AND PLANS FOR THE MEMORIAL DRIVE CLOSURE.**

*- Karen Glynn, City Administrator and Steve Smith, Director of Public Works/Building Official*

**VII. CONSIDERATION AND POSSIBLE ACTION ON AN ORDINANCE OF THE CITY OF BUNKER HILL VILLAGE, TEXAS: AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF BUNKER HILL VILLAGE, TEXAS BY AMENDING SECTION 4-149, VARIANCE PROCEDURES, OF DIVISION 3, ADMINISTRATION, OF ARTICLE V, DRAINAGE AND FLOOD DAMAGE PREVENTION, OF CHAPTER 4, DEVELOPMENT, BUILDING AND CONSTRUCTION, TO PROHIBIT THE APPLICATION OF THE VARIANCE PROCEDURES CONTAINED THEREIN TO THE REGULATIONS CONTAINED IN SECTION 4-82, STORMWATER DRAINAGE MANAGEMENT PROGRAM AND THE LANDS TO WHICH ORDINANCE APPLIES, OF DIVISION 1, IN GENERAL, OF ARTICLE V, DRAINAGE AND FLOOD DAMAGE**

**PREVENTION, OF CHAPTER 4, DEVELOPMENT, BUILDING AND CONSTRUCTION; PROVIDING A PENTALTY IN AN AMOUNT NOT TO EXCEED \$2,000.00 FOR ANY VIOLATION OF THIS ORDINANCE, WITH EACH DAY CONSTITUTING A SEPARATE VIOLATION; AND PROVIDING FOR SEVERABILITY -- Steve Smith, Director of Public Works/Building Official**

- VIII. CONSIDERATION AND POSSIBLE ACTION REGARDING A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BUNKER HILL VILLAGE, TEXAS, AMENDING THE CITY OF BUNKER HILL VILLAGE DRAINAGE CRITERIA MANUAL -- Steve Smith, Director of Public Works/Building Official**
- IX. CONSIDERATION AND POSSIBLE ACTION ON AWARDDING A ONE YEAR CONTRACT EXTENSION WITH CHANGE ORDER NO. 1 WITH YARDWORKS, INC. FOR LANDSCAPE SERVICES INCLUDING RIGHT-OF-WAY MAINTENANCE, ESPLANADES, AND CITY HALL/MEMORIAL VILLAGES POLICE DEPARTMENT FACILITIES EFFECTIVE APRIL 1, 2016 THROUGH MARCH 31, 2017 FOR A BASE AMOUNT OF \$81,595.00 AND NOT TO EXCEED \$89,062.50 FOR ADDITIONAL WORK AS DEEMED NECESSARY - Steve Smith, Director of Public Works/ Building Official**
- X. CONSIDERATION AND POSSIBLE ACTION TO PROCEED WITH PREPARING A CONTRACT BETWEEN THE CITY OF BUNKER HILL VILLAGE AND LANGFORD ENGINEERING INC. TO DEVELOP THE FINAL DESIGN PLANS FOR THE EXPANSION OF THE TAYLORCREST WATER PLANT - Steve Smith, Director of Public Works/ Building Official**
- XI. DISCUSSION AND POSSIBLE ACTION ON APPOINTMENTS - Jay Williams, Mayor**
- A. Zoning Board Of Adjustment**  
Patricia Shuford - Alternate Member
  - B. Planning and Zoning Commission**  
Jack Christiansen
  - C. Drainage Committee**  
William Johnson, Eric Schmidtke and Paul Reinbolt
  - D. Beautification Committee**  
Leslie Teel, and Darleen Christiansen
- XII. PRELIMINARY FINANCIAL REPORT ON FISCAL YEAR 2015 -- UNAUDITED YEAR END RESULTS - Karen Glynn, City Administrator**
- XIII. CONSENT AGENDA**
- “ALL MATTERS LISTED UNDER CONSENT AGENDA ARE CONSIDERED TO BE ROUTINE BY THE CITY COUNCIL AND WILL BE ENACTED BY ONE MOTION, THERE WILL NOT BE SEPARATE DISCUSSION OF THESE ITEMS. IF DISCUSSION IS DESIRED, THAT ITEM WILL BE REMOVED FROM THE CONSENT AGENDA AND CONSIDERED SEPARATELY.”**
- A. Minutes of the January 19, 2016 Regular Council Meeting
  - B. December 2015 Financials - Before Audit Adjustments
  - C. RPS Klotz Associates, Invoice No. 1015018 in the amount of \$ 14,002.54 for professional services rendered from September 26, 2015 to October 30, 2015 under on-call services including the Drainage Committee Support and Misc. Projects including the Winshire Evaluation with Benchmark Engineering, the CIP Matrix Summary, and Sensitivity Analysis for Flintdale.



- D. RPS Klotz Associates, Invoice No. 1015017 in the amount of \$4,729.27 for professional services rendered from September 26, 2015 to October 30, 2015 under on-call services for Drainage Site Development Review.
- E. RPS Klotz Associates, Invoice No. 1015016 in the amount of \$254.74 for professional services rendered from September 26, 2015 to October 30, 2015 in connection with the Taylorcrest/Williamsburg/Cobblestone Drainage Evaluation.
- F. RPS Klotz Associates, Invoice No. 1215041 in the amount of \$5,845.58 for professional services rendered from November 28, 2015 to December 31, 2015 under on-call services for Drainage Site Development Review.
- G. RPS Klotz Associates, Invoice No. 1215040 in the amount of \$ 3,559.32 for professional services rendered from November 28, 2015 to December 31, 2015 under on-call services including the Drainage Committee Support and Misc. Projects including 322 Knipp Road Drainage Concerns.
- H. AAA Asphalt Paving, Inc., Invoice No. 1302-1 in the Amount of \$30,894.00 for the installation of stamped concrete.
- I. Neil Technical Services, Invoice No. 64449 in the amount of \$11,975 for the labor to remove and install a new motor at the City Hall Water Plant.
- J. Bank Depository Agreement with Compass Bank for the period of March 1, 2016 through February 28, 2017.
- K. Northwest Pest Control Contract for Fiscal Year 2016 Mosquito Spraying.

#### **XIV. MAYOR'S REPORT**

- A. Report on Meeting with the District Attorney and Villages' Mayors
- B. Report on Meeting with the Harris - Galveston Subsidence District
- C. Report on Neighborhood Events

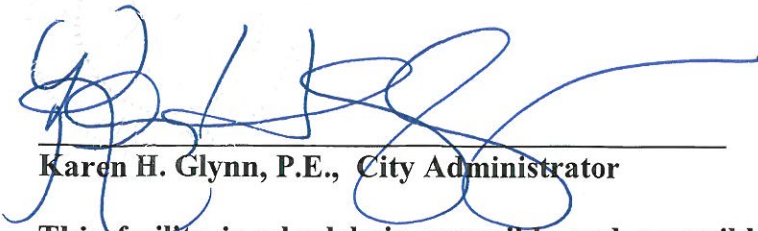
#### **XV. CITY ADMINISTRATOR'S REPORT**

- A. Update on City of Piney Point Drainage Project
- B. Update on the Wastewater Rehab Project
- C. Update on Drainage Committee Meeting
- D. Report on Liberty Bell Neighborhood Meeting and Drainage Project
- E. Report on Metro Meeting
- F. Report on Upcoming Events and State of the City Presentation

#### **XVI. ADJOURN**

**I, Karen Glynn, City Administrator of the City of Bunker Hill Village certify that the above notice of meeting was posted in a place convenient to the general public in compliance with Chapter 551, Texas government Code, on February 12, 2016 at 1:00 p.m.**

**(SEAL)**



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**Karen H. Glynn, P.E., City Administrator**

**This facility is wheelchair accessible and accessible parking spaces are available. Requests for accommodations or interpretive service must be made 48 hours prior to this meeting. Please contact the City Secretary's office at 713-467-9762 for further information.**